



School District No.59 (Peace River South)

Student Placement Guidelines Catchment Areas

Registration Guidelines/Enrolment Priorities:

The enrolment priorities are to be used in the registration of new (or returning) students to our elementary schools in SD59. Principals are discouraged from admitting a student to an educational program when the student is applying from outside their identified catchment area. If a parent wishes their child to attend a school outside their catchment area, they will be required to fill out a “REQUEST TO ENROLL A CHILD OUTSIDE THEIR CATCHMENT AREA” form. Students may not be able to transfer out of their catchment if the receiving school is full, or there are students ahead of them in priority. Enrolment priorities will be used to fill classes in schools in the following order:

- (1) A catchment area child who, in the previous school year, attended the school at which the educational program is made available;
- (2) A catchment area child who is returning to or new to the school;
- (3) A non-catchment child who is new to the school and has a sibling currently enrolled in the school, and the sibling has been in attendance during the previous school year (Request to Transfer Catchment Areas approved).
- (4) A non-catchment area child (Request to Transfer Catchment Areas approved).
- (5) A non-school district child (Request to Transfer Catchment Areas approved).

Registration Requirements:

Registrations for the following school year will begin in January each year. Registrations shall be made in person at the neighborhood school providing the following documentation:

- (1) The student’s official birth certificate;
- (2) The student’s last report card from their previous school (for program placement);
- (3) Proof of residency and living address.

***The time and date will be recorded on the registration by the school staff.**

Parent/Guardian Responsibility:

It is the responsibility of the parent/guardian to register their child(ren) in person providing the required documents. Registration at schools may occur between March 31, and the last day of classes in June, and after August 26th.

Parents will notify the principal by July 1st if they will be late in their return to classes for the following September. That notification may prevent the loss of a student’s seat at the school because new students are admitted to replace non-returning students.