



FINANCIAL STATEMENT DISCUSSION & ANALYSIS

For the year ended June 30, 2025

School District
No. 59 Peace
River South



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Introduction

The following is a discussion and analysis of the School District's financial performance for the fiscal year ended June 30, 2025. It is based on currently known facts, decisions, and conditions. This report should be read in conjunction with the District's financial statements for the same period.

The purpose of a Financial Statement Discussion and Analysis is to provide an explanation of the information included in the financial statements and the trends and factors that influence them. The Goal is to increase the reader's understanding of the financial statements.

The School District

School District No. 59 (Peace River South) has approximately 3,775 students and serves the communities of Chetwynd, Dawson Creek, Pouce Coupe, Tumbler Ridge and the surrounding rural area. We acknowledge the South Peace region is located within Treaty 8 Territory, a traditional travelling route for the Cree, Dunne-Za and Métis. The district has 15 elementary schools, 3 high schools and offers a distributed learning program.

The governing body of the School District is the Board of Education comprised of 7 trustees who are each elected for a four-year term 2022-2026. The day-to-day operations are managed by the administrative staff of the School District, lead by the Superintendent of Schools.

Our Mission

To embrace, inspire, and value learning, meaningful communication, and integrity for each individual and for the communities we serve.

Strategic Plan

The 2024-2028 Strategic Plan identifies three areas of focus; each area has identified Goals.

1. Student Success
2. Building Capacity
3. Communication

The Strategic Plan serves as a foundation for senior administration to develop operational initiatives to meet the Goals of each priority in the over-arching plan. Targets and fiscal responsibility (if required) are attached to each initiative and reviewed on an ongoing basis.





Composition of Financial Statements

The financial statements are prepared using fund accounting and are a consolidation of 3 separate funds: operating, special purpose and capital. Financial performance is difficult to ascertain in the audited statements as the three funds are combined. Financial details of each fund are reported in the supplementary schedules that follow the notes to the financial statements.

Key Audited Statements

1. Statement of Financial Position (Statement 1) summarizes financial assets, liabilities and accumulated surplus as at June 30, 2025.
2. Statement of Operations (Statement 2) summarizes revenues received and expenses incurred between July 1, 2024 and June 30, 2025.

Schedule 2 – Operating Fund

The Operating Fund accounts for the district's daily operating transactions. Annual and accumulated surpluses within the Operating Fund are an important indication of financial health. School districts are unable to incur an accumulated deficit position. When the district has an available accumulated surplus balance, those funds are available to use for future expenses and to reduce the financial risk of unforeseen circumstances. Accumulated surplus balances are subject to the Board's Accumulated Operating Surplus Policy 5010.

Schedule 3 – Special Purpose Funds

Special Purpose Funds are funds that are restricted for a specific purpose. These funds do not result in an accumulated surplus position but instead are accounted as deferred revenue (deferral method). This is because revenue is only recognized as related expenses are incurred. If expenses for a program within a Special Purpose Fund exceed the revenues received the deficit must be transferred to the Operating or Capital Fund depending on the nature of the expenditure. School districts are unable to incur a deficit position in any special purpose fund.

Schedule 4 – Capital Fund

The Capital Fund reports investments in, and financial activities related to, tangible capital assets, including land, buildings, furniture, vehicles, computers and equipment. Capital contributions are accounted for using the deferral method. Recognition of the capital funding revenue is spread out over the life of the related capital asset to match the amortization expense. Therefore, capital fund revenues reflected in the financial statements are not a reflection of actual funding received in a year. Because the amortization of revenue may not keep pace with the rate of amortization expense, the Capital Fund is the only fund that may reflect a deficit.



District Enrolment

Until the 2016/17 school year, the District had been in a steady enrolment decline for over 10 years. From 2016/17 the District has seen a trend of modest increases.

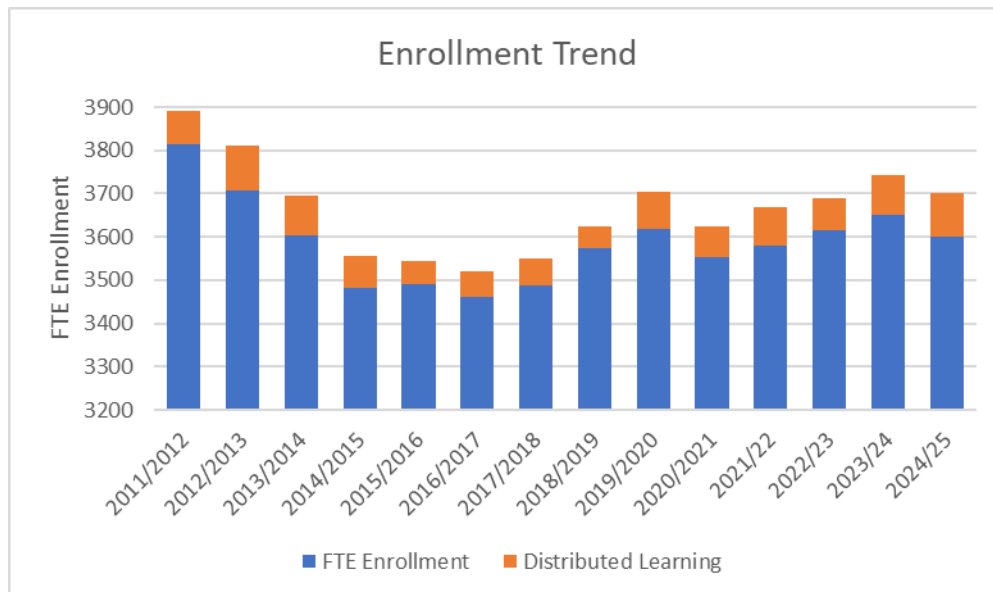
	2024/25 Actual	2024/25 Prelim Budget	2023/24 Actual	Variance to Budget	% Change to Budget	Variance to Prior Year	% Change to Prior Year
Standard School	3,600.50	3,651.25	3,650.94	-50.75	-1.39%	-50.44	-1.38%
DL	100.50	100.00	92.63	0.50	0.50%	7.88	8.50%
Total FTE	3,701.00	3,751.25	3,743.56	-50.25	-1.34%	-42.56	-1.14%

Variance to Budget

The 2024/25 Preliminary Budget Enrolment estimates were submitted in February 2024. The variance between preliminary and actual enrolment is -50.25 FTE (1.34%) and shows a decrease in enrolment since projections in February 2024.

Variance to 2023/24

The variance of 2024/25 actual enrolment to 2023/24 actual enrolment is -42.56 (1.14%) and indicates enrolment decline.





Employees

Salaries and benefits are the highest operational expense of the School District (85%). The table below summarizes the full-time equivalent (FTE) of employees that were allocated to the operating fund.

Operating & CEF	2024/25	2023/24	Variance	% Change
Teachers	221.832	229.067	-7.235	-3.16%
Education Assistants	154.960	150.776	4.184	2.77%
Support Staff	100.298	100.968	-0.670	-0.66%
Principals and Vice Principals	31.335	30.750	0.585	1.90%
Other Professionals	21.251	21.830	-0.579	-2.65%
Total Staffing	529.677	533.391	-3.715	-0.70%

Teachers decreased by 7.235 FTE in accordance with enrolment decline 42.56 FTE and a reduction in the number of long-term leaves with the overall percentage change is 3.16%. Each year, the school's employee per student FTE can vary depending on each school's composition and configuration.

There were 308 students claimed for inclusion funding under a unique needs category in the 2024/25 school year, this is compared to 292 in 2023/24, an increase of 5.5%. The district claimed 531 students with Ministry designations which all receive services from staff in the district compared to 497 in 2023/24 representing a 6.8% increase.

One additional Vice-Principal position was added to the district to support Dawson Creek Secondary School – Central Campus.

The District always strives to be fully staffed but there are also periods of time in the school year where teaching, education assistant, and other positions are unfilled and covered by casual substitute employees not reflected in the above employee FTE. A reminder that the numbers above relate to the operating fund including 'classroom enhancement fund' classroom teachers. Staffing in some classifications is also paid from special purpose funds.





Statement of Financial Position

The Statement of Financial Position presents the District's financial assets and liabilities at a point in time. This statement provides two key performance measures of the District's ability to finance its operations and provide future service: Net Financial Asset (Net Debt) and Accumulated Surplus (Deficit).

Net Financial Asset (Debt)

Net Debt is a term unique to public sector financial reporting. It is the difference between a district's financial assets and liabilities at a point in time. This measure provides readers with valuable information regarding the district's requirement to generate future revenues to fund past services and transactions.

School districts will show a Net Financial Debt position due to funding, primarily provided by the Ministry of Education and Child Care, to support capital projects. This balance is reported under the title "Deferred Capital Revenue." Different from a true liability, these funds do not have to be repaid and are decreased (amortized) over time. If the Deferred Capital Revenue balance were eliminated from consideration, the District would be in a Net Financial Asset position.

Accumulated Surplus (Deficit)

The Accumulated Surplus (Deficit) represents the net recognized economic resources (all assets and liabilities) of a district at the date of the financial statements. This measure provides the new economic position of a district from all years' operations at a point in time.

The District was in an Accumulated Surplus position as at June 30, 2025.



	June 30, 2025 Actual \$	June 30, 2024 Actual \$	Increase (Decrease) \$	Increase (Decrease) %
Financial Assets				
Cash & Cash Equivalents	20,636,158	22,765,353	-2,129,195	-9%
Accounts Receivable				
Due from Province - Ministry of Education	-	-	0	0%
Due from First Nations	-	218,315	-218,315	-100%
Other	399,646	411,627	-11,981	-3%
Total Financial Assets	21,035,804	23,395,295	-2,359,491	-10%
Liabilities				
Accounts Payable and Accrued Liabilities				
Other	3,632,462	2,637,618	994,844	38%
Unearned Revenue	64,093	91,092	-26,999	-30%
Deferred Revenue	2,011,212	1,644,710	366,502	22%
Deferred Capital Revenue	39,029,709	37,836,348	1,193,361	3%
Employee Future Benefits	1,123,487	1,106,173	17,314	2%
Asset Retirement Obligation	6,151,717	6,151,717	0	
Total Liabilities	52,012,680	49,467,658	2,545,022	5%
Net Financial Assets (Debt)	(30,976,876)	(26,072,363)	-4,904,513	19%
Non - Financial Assets				
Tangible Capital Assets	44,704,625	40,461,350	4,243,275	10%
Prepaid Expenses	261,109	175,442	85,667	49%
Total Non-Financial Assets	44,965,734	40,636,792	4,328,942	11%
Accumulated Surplus (Deficit)	13,988,858	14,564,429	-575,571	-4%

Assets

Cash & Cash Equivalents have decreased. This is largely due to the partial spending down of the \$1.7 million of the Crescent Park Elementary Expansion Project for which \$5 million in deferred revenue was received in 2023/24 in advance of the expenses being incurred. The remaining Crescent Park Expansion Project funds will be fully expended in the capital fund throughout the 2025/26 fiscal year. Other Accounts Receivable are amounts owed to the District and primarily consist of a GST rebate and other receivables, both of which decreased from the prior year.

Liabilities

Other Accounts Payable is comprised of amounts the District owes and primarily consist of salaries and benefits payable and accrued vacation payable. The 2024/25 increase is due to the timing of source deduction remittances in alignment with June 30, 2025 as well as nominal roll refunds to West Moberly First Nations and Saulteau First Nations. For the 2024/25 fiscal year there was a significant variance



between the joint verification process in Fall and the nominal roll reconciliation in June. These variances each year result in monies owed to the Nations or owed from the Nations at year end.

Deferred Revenue refers to unused funds from the Special Purpose Funds. The majority of this balance consists of school generated funds, Classroom Enhancement Fund remedy carry-forward, Feeding Futures funding along with two new funds: National Food Program and Literacy Professional Learning Grant.

Deferred Capital Revenue relates to funding provided by the Ministry of Education and Child Care for capital projects and is usually decreased as the tangible capital assets are amortized. For the year ended June 30, 2025 Deferred Capital Revenue increased due to increased spending on capital assets and work in progress capital projects, namely the Crescent Park Elementary expansion project, a number of new buses, new spaces childcare consulting and design and various smaller capital projects.

Accrued Employee Future Benefits (liabilities) is actuarially calculated annually and includes vested sick leave, accumulating non-vested sick leave, early retirement, retirement/severance, vacation, overtime and death benefits resulting from employment contract provisions.

Non-Financial Assets

Tangible Capital Assets reflect the unamortized cost of land, buildings, furniture, vehicles, computers and equipment. Prepaid Expenses are a result of making advance payments for a good or service that will be received in the future. At June 30, 2025, the prepaid balance is made up primarily of software licenses and other subscription renewals, membership fees, insurance and school supply and agenda orders in advance of the new fiscal year.

Operating Fund – Schedule 2

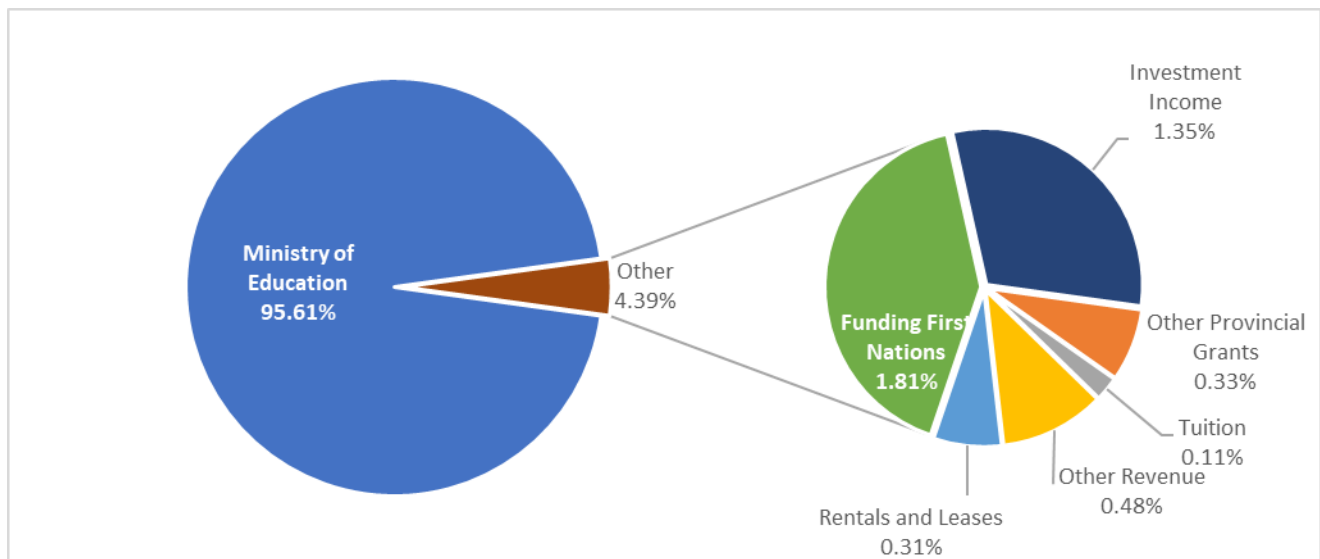
Revenues

Total operating revenues for the District were \$56.9 million for the 2024/25 school year. The Ministry of Education and Child Care funding makes up 96% of total operating revenue for the school district. This means the District is heavily reliant on the Base Operating Grant, which is calculated primarily on student enrolments.



Financial Statement Discussion & Analysis

	2024/2025 Actual \$	2024/2025 Budget \$	Variance to Budget \$	2023/2024 Actual \$	Variance to Prior Year \$
Revenues					
Provincial Grants					
Ministry of Education	54,393,293	54,025,660	367,633	51,939,673	2,453,620
Other	188,295	204,594	(16,299)	266,815	(78,520)
Tuition	63,627	54,692	8,935	25,594	38,033
Other Revenue	1,302,362	1,346,317	(43,955)	1,549,571	(247,209)
Rentals and Leases	176,715	180,000	(3,285)	184,854	(8,139)
Investment Income	767,215	767,699	(484)	754,714	12,501
Total Revenue	56,891,507	56,578,962	312,545	54,721,221	2,170,286
Expenses					
Instruction	42,519,213	42,886,415	(367,202)	41,532,012	987,201
District Administration	2,701,903	2,679,107	22,796	2,375,482	326,421
Operations and Maintenance	7,739,619	7,868,783	(129,164)	7,297,946	441,673
Transportation and Housing	4,295,021	4,339,465	(44,444)	3,895,454	399,567
Total Expense	57,255,756	57,773,770	(518,014)	55,100,894	2,154,862
Operating Surplus (Deficit)	(364,249)	(1,194,808)	830,559	(379,673)	15,424
Appropriation of Surplus	818,740	1,483,808	(665,068)	687,574	131,166
Net Transfers from other funds					
Tangible Capital Assets Purchased	(454,491)	(289,000)	(165,491)	(307,901)	(146,590)
Total Operating Surplus	-	-	-	-	-





Revenues - Variance to Budget

Total Variance to Budget was an increase of \$312,545. The positive variance can be broken down to the following.

Operating Grant	\$ 297,023	0.55%
Support Staff Benefits Grant	16,677	100.00%
MCFD	(16,299)	-7.97%
Integrated Child Youth Grant	62,707	100.00%
Recruitment Incentives Grant	(8,461)	-28.20%
Just B4 Supplemental Grant	(313)	-2.61%
Funding First Nations	(174,113)	-14.46%
Non-Resident Tuition	8,935	16.34%
Miscellaneous Revenue	130,158	91.79%
Rentals and Leases	(3,285)	-1.83%
Investment Income	(484)	-0.06%
	<u>\$ 312,545</u>	

The Operating Grant had negligible percentage variance from budget.

Funding First Nations decreased due to the joint verification process enrolment in Fall compared to the Nominal Roll actual count in June, resulting in a reclassification of funding for some students from the First Nations to the province.

Miscellaneous revenue is a year-to-year estimate and is estimated in a general way that may or may not meet its target in any given year. Large increases to this category include auction proceeds from sale of vehicles, equipment and furniture along with a service club donation to a school that had not occurred in the previous year and were unbudgeted.

Revenues - Variance to Prior Year

Total Variance to Prior Year was an increase of \$2,170,286 representing 4%. The increase is largely made up of the grants from the Ministry of Education as set out in the next table.

Despite a decrease in overall K-12 enrolment in our standard schools, the standard school grant increased because of collective agreement increases of roughly 3%. As well as the Online Learning or Distributed Learning as it is more commonly known, increased from the previous year in the September, February and May enrolment collections.

Because the enrolment decline of 43 students was greater than 1% compared to September 2023, the district was eligible for a small enrolment decline supplement of \$56,597.

As mentioned previously the number of Level 1, 2, 3 inclusion students increased resulting in increased funding along with the per pupil increase consistent with the standard school increase of 3%.



A change in practice in reporting educator salaries relayed to districts by BCPSEA and resulting funding from the Ministry of Education provided a significant increase in Supplement for Salary Differential of \$828,710.

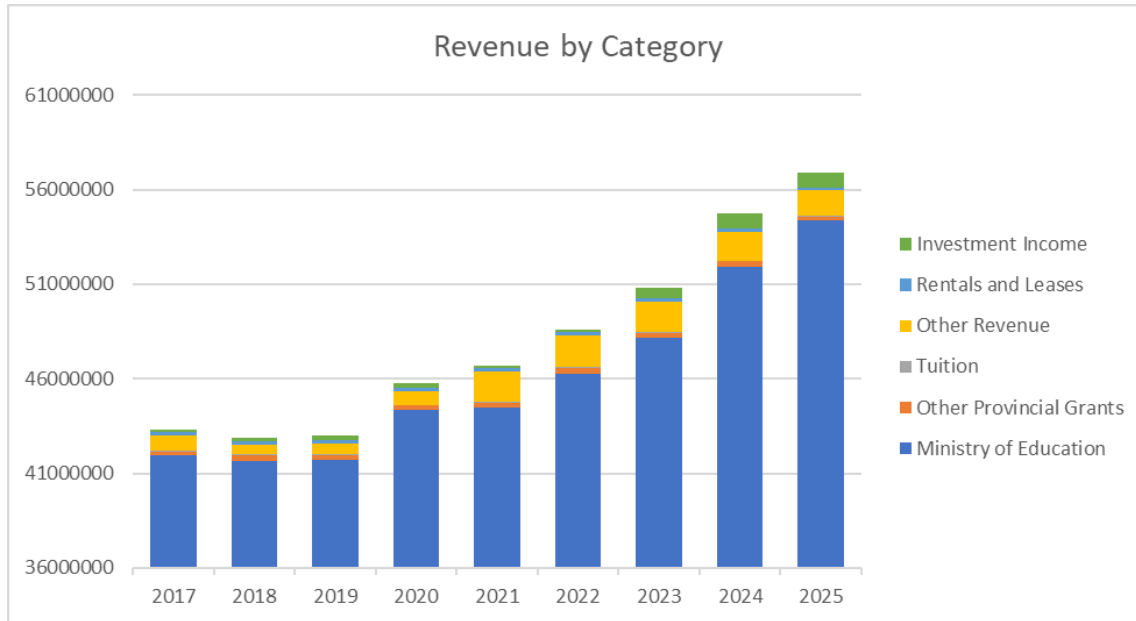
Finally, new in 2024/25 was the Indigenous Education Council funding to support fulfilling legislative requirements for all school districts.

Below is a comparison of the funding line items in the operating grant:

	2024/25	2023/24		
	Actual	Actual	Change	Variance
Enrolment	3,701	3,744	(43)	-1.1%
Standard Schools	32,100,129	31,489,336	610,793	1.9%
Online Learning	306,900	292,320	14,580	5.0%
Home Schooling	6,500	5,250	1,250	23.8%
Enrolment Decline	56,597	-	56,597	
Special Needs Level 1, 2, 3	6,171,530	5,668,280	503,250	8.9%
English Language Learners	288,995	272,395	16,600	6.1%
Indigenous Education	2,040,810	2,014,380	26,430	1.3%
Equity of Opportunity Supplement	241,664	201,422	40,242	20.0%
Supplement for Salary Differential	1,306,317	477,607	828,710	173.5%
Unique Geographic Factors	10,159,281	9,816,537	342,744	3.5%
Curriculum and Learning Support Fund	33,236	32,755	481	1.5%
Indigenous Education Council (IEC)	136,491	-	136,491	
September Enrolment	52,848,450	50,270,282	2,578,168	5.1%
February Enrolment	378,265	204,030	174,235	85.4%
May Enrolment	206,370	205,081	1,289	0.6%
Full Year Funding	53,433,085	50,679,393	2,753,692	5.4%
Less: Indigenous Services Canada	(1,030,404)	(1,214,374)	183,970	-15.1%
Enrolment Based Operating Grant	52,402,681	49,465,019	2,937,662	5.9%



Comparisons of operating revenue from all sources over time is presented below:



Expenses

Of the School District's expenses 85.1% (84.6% 2023/24) are related to salaries and benefits with most salaries (48%) paid to teachers. The remaining 14.9% of operating expenses are related to supplies and services including professional development, student transportation, utilities, and insurance.

Expenses - Variance to Budget

Operating expenses as compared to budget were \$518,014 less than the amended budget.

	Budget	Actual	Under / (Over)	%
Teachers and Principals/Vice-Principals	23,323,411	23,337,604	(14,193)	-0.1%
Education Assistants and Support Staff	12,276,289	12,111,064	165,225	1.3%
Other Professionals	2,025,054	2,214,612	(189,558)	-9.4%
Substitutes	1,893,116	1,882,436	10,680	0.6%
Benefits	8,615,889	9,166,138	(550,249)	-6.4%
Services & Supplies	9,640,011	8,543,902	1,096,109	11.4%
Total	57,773,770	57,255,756	518,014	0.9%

Overall, all employee classifications were underbudget except Teacher salaries (less than 1% variance) and Other Professionals salaries (9% increase due to reclassification of non-union support staff). Given the difficulty recruiting positions many years including the 2024/25 school year, the underspend in staffing is expected. It is always the District's Goal to be fully staffed, but when facing recruitment challenges, underspending is often a result.

**Instruction was underbudget by \$367,202**

School budgets are decentralized. Allowable carry forwards from one year to the next are calculated as actual or 2.5% of the school budget, whichever is less, and are represented by the \$183,383 school surpluses in the underspend in the previous table.

Overall district accounts were also underbudget. There are over thirty-five instruction cost centres at the District level. Required carry forwards at the district level are:

Indigenous Education	74,421
Indigenous Education Council	136,107
School-based Surpluses	180,383
Service Improvement Allocation	18,585
Work Experience Enhancement	31,020
Integrated Child and Youth	176,353
Arts Starts	8,659
Total	625,528

The required carry forwards in Instruction of \$625,528 above exceed the underspend overall in Instruction of \$367,202. This means that other budgets in Instruction were overbudget in total by \$258,326.

Administration was overbudget by \$22,796

Variances were experienced across the seven district administration departments. Notable variances include an overage in legal of 17,200 as well as education administration salary and benefit increases. New events to the district's consultation plan including Student Symposium and the second Strategic Planning/Budget consultation also contributed to an overage in the governance budget. The recruitment and business administration departments had small surpluses.

Operation and Maintenance was underbudget by \$129,164

Total salaries and benefits were underbudget as recruitment of trades during the year presented a challenge resulting in the district not fully staffed in the department. Utilities were also underbudget and contributed to the underspend.

Transportation was underbudget by \$44,444

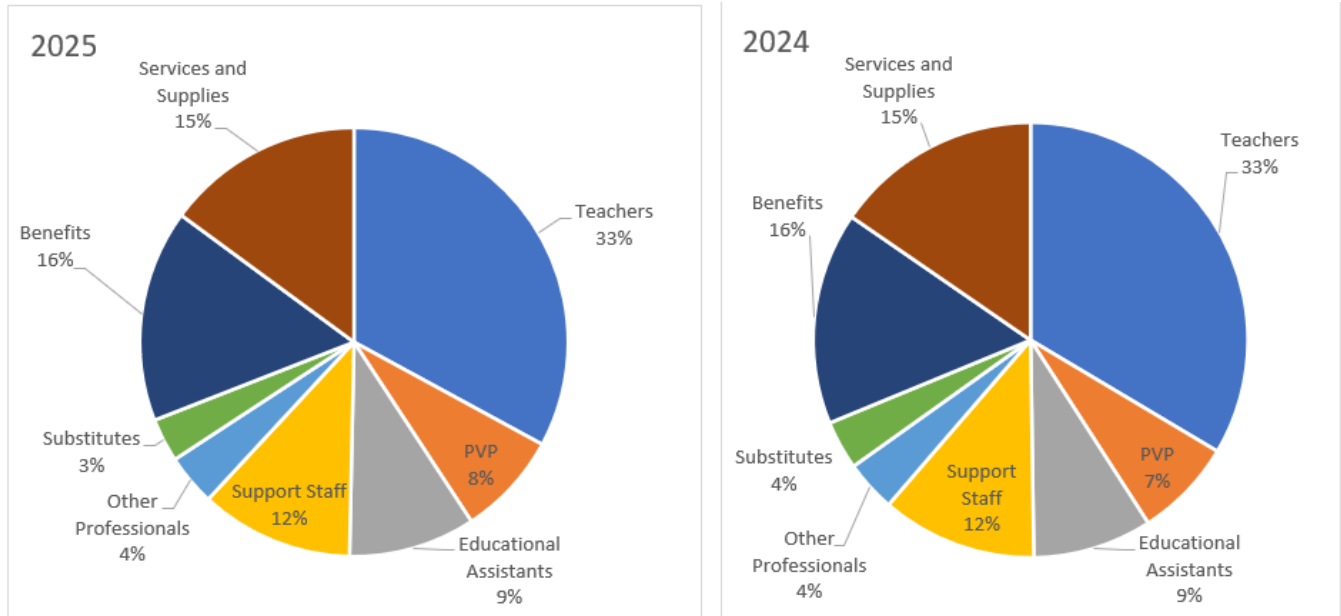
Total salaries and benefits variances were negligible. The main cause of the variance is from underbudget supplies of \$30,800 in the areas of vehicle fuel and bus contracts.



Expenses - Variance to Prior Year

Overall operating expenses are up 4% as compared to the previous year. This is in alignment with the 4% increased revenue compared to the previous year. Additionally overall inflation fluctuated throughout the fiscal year with a low of 1.6% and a high of 2.6%.

Expenses by Object

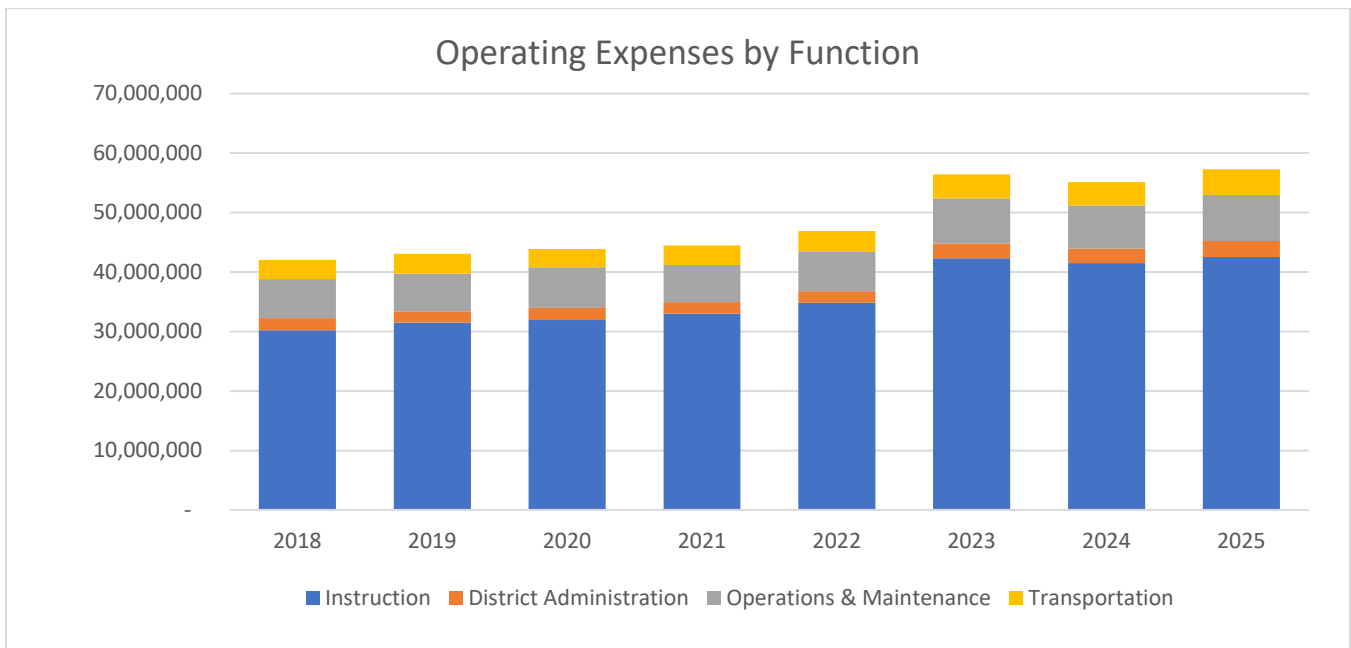
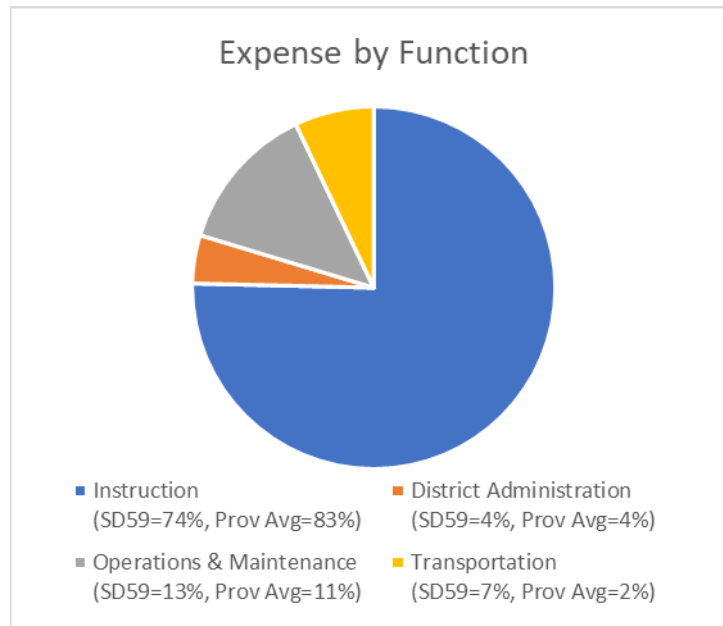


The percentages per function have remained steady within the district over many years, with a 1% increase in Principals/Vice-Principals and corresponding decrease in Substitutes in the 2024/25 fiscal year compared to 2023/24.

Expenses by Function

The four functions are described below:

- **Instruction** function includes expenses related to the instruction of students.
- **District Administration** function included expenses related to district governance and district administration of education, business and human resources.
- **Operations and Maintenance** function includes expenses related to the operation, maintenance and safety of buildings and equipment.
- **Transportation** function included expenses involved with the transportation of students



Administration and Transportation Functions increased by 1% each in 2024/25 due to the purchase, training and implementation of Traversa bus routing software in Transportation and Laserfiche license upgrade and Human Resources on-boarding workflow in Administration. Additionally, the District's renegotiated contract for Chetwynd bussing increased by 14% in 2024/25.

Surplus

The school district ended the 2024/25 fiscal year with an operating deficit of \$364,249. The 2024/25 amended budget committed planned operating reserves of \$1,194,808. The deficit is a planned



reduction of reserves to support board approved initiatives, with the actual use of reserves less than planned.

There are certain balances within 2024/25 Total Operating Deficit that are restricted for a specific use. It is therefore important to isolate those balances to consider what surplus is as a result of the day-to-day operations. After isolating restricted funds and school carry forwards from the Total Operating Deficit, the district-based portion was \$989,777.

Indigenous Education	74,421
Indigenous Education Council	136,107
School-based Surpluses	180,383
Service Improvement Allocation	18,585
Work Experience Enhancement	31,020
Integrated Child and Youth	176,353
Arts Starts	8,659
Total	625,528

The planned initiatives that were being funded from reserves in 2024/25 are detailed below as well as the year end carry forwards to 2025/26.

Planned Use of Surplus	2024/25	2025/26
Schools	709,326	180,383
Indigenous Education	67,822	74,421
Capital Projects	1,700,000	1,700,000
Service Improvement Allocation	17,031	18,585
Art Starts Grants	12,000	8,659
2024-2025 Operating Budget to Balance	221,568	1,034,901
Work Experience Enhancement	50,000	31,020
Integrated Child & Youth (ICY) Wrap-Around	146,318	176,353
Technology Office Renovation	75,000	
MyEd Conference Travel	4,000	
Staffing	45,803	
Indigenous Education Council		136,107
Capital Assets		170,500
Strategic Plan		673,000
Department Initiatives		107,566
AED Equipment		33,000
	3,048,868	4,344,495
Actual Use of Surplus		
Operating	(364,249)	
Capital Assets	(215,008)	
Capital Assets Work in Progress	(239,483)	
	(818,740)	



In February 2024, the Board carried a resolution to leverage the Ministry funding for the Crescent Park Expansion project with \$1.7 million from reserves to incorporate the library currently being housed in a detached annex, in the school building, as well as relocating the office to a more central location in the school across from the new library.

A major component of the surplus underspend was the \$1.7 million set aside for the Crescent Park Elementary expansion project. While this project commenced in the 2023/24 school year, the majority of construction costs and the need for the Board's contribution will occur in the 2025/26 school year, requiring the reserve to carry forward for another year.

The District's budgeting approach for schools resulted in a reduction of school carry forwards from \$709,326 to \$180,383 indicating better spending patterns by schools, and more realistic decentralized budgets for schools.

Accumulated Operating Reserves

Policy 5010 Accumulated Operating Surplus states that the Board of Education is responsible for ensuring the District is protected financially from financial forecasting risk and unforeseen circumstances which could negatively impact the education of students and service delivery. The accumulated operating surplus serves as a contingency reserve for the risk associated with unexpected increases in expenses and or decreases in revenues related to major emergent operating issues, one-time costs and intermittent projects. Regulation 5010 states the Board of Education will attempt to maintain an unrestricted operating fund balance of 5% of annual operating expenses or \$2,862,788 in the case of the 2024/25 fiscal year.

As at June 30, 2025 the district has \$7,987,358 in operating surplus, of which \$4,344,495 is restricted for specific purposes and \$3,642,863 is unrestricted. Restricted reserve funds are held for an intended purpose. The unrestricted operating surplus represents 6% of the 2024/25 annual operating expenses and is well within the Board's Policy 5010 requirement.



The breakdown of the restricted operating surplus is as follows:

Planned Use of Surplus	2025/26
Schools	180,383
Indigenous Education	74,421
Capital Projects	1,700,000
Service Improvement Allocation	18,585
Art Starts Grants	8,659
2024-2025 Operating Budget to Balance	1,034,901
Work Experience Enhancement	31,020
Integrated Child & Youth (ICY) Wrap-Around	176,353
Indigenous Education Council	136,107
Capital Assets	170,500
Strategic Plan	673,000
Department Initiatives	107,566
AED Equipment	33,000
	4,344,495

	2020	2021	2022	2023	2024	2025
Internally Restricted	1,256,241	2,058,880	3,643,721	2,305,371	3,506,179	4,344,495
Unrestricted	5,882,422	6,530,601	6,441,631	7,188,301	5,299,919	3,642,863
Total Operating Surplus	\$ 7,138,663	\$ 8,589,481	\$ 10,085,352	\$ 9,493,672	\$ 8,806,098	\$ 7,987,358

Unrestricted Surplus as a % of annual operating expenses	13%	15%	14%	14%	10%	6%
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School Funds

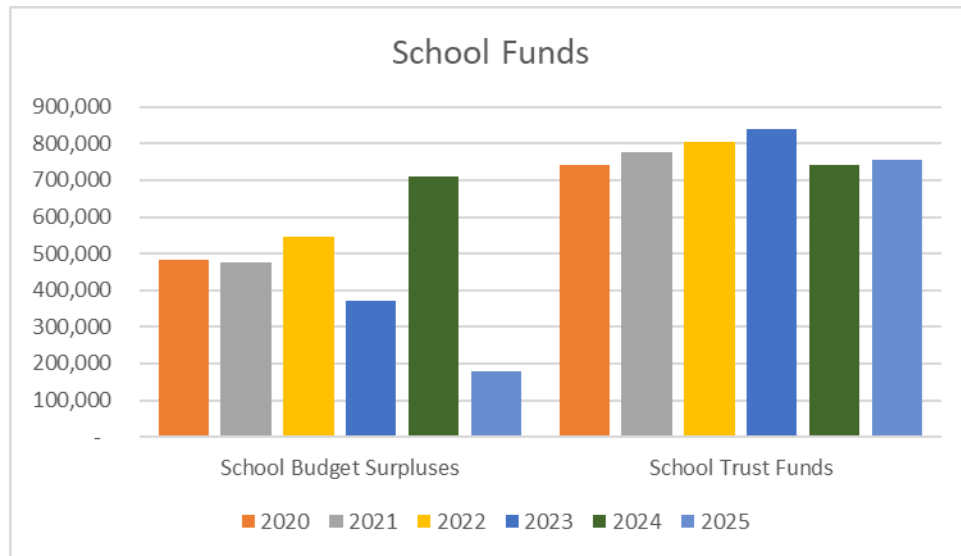
The District practices school-based budgeting which allows schools that end the year in a surplus or deficit position to carry forward balances. These balances are restricted at year-end and then pulled out of reserves at the beginning of each school year for the schools to apply to their new budget. For the last four years, school surpluses greater than 2.5-3% of budget were restricted. This was done to stop the trend of increasing surpluses that was occurring.

	2020	2021	2022	2023	2024	2025
School Budget Surpluses	483,810	477,553	547,586	371,294	709,326	180,383
School Trust Funds	742,970	775,774	804,636	840,937	740,962	757,177
School Funds Total	\$ 1,226,780	\$ 1,253,327	\$ 1,352,222	\$ 1,212,231	\$ 1,450,288	\$ 937,560

The graph on the following page includes school trust funds which are funds that are held by the schools in independent bank accounts. The school trust funds are tracked and maintained by the school administrator and secretary. Most of these funds exist for a specific purpose (field trips, graduation fundraising, hot lunch programs, yearbook sales, etc.). The school trust funds are tracked



within a special purpose fund called School Generated Funds and are not part of the operating reserve. There are no restrictions on the carry forward in the school trust account although Principals are encouraged to review multi-year static category balances to determine if they can be repurposed for other school initiatives. This avoids year over year balances that are not used for students.



Special Purpose Fund – Schedule 3

The Special Purpose Funds (SPF) are designated for service delivery and capital asset purposes. The balances are deferred to subsequent years for their intended purpose.



The following table summarizes the transactions for the year:

	Opening	Revenue	Expense	Closing June 30, 2025
Ministry of Education Grants				
Annual Facility Grant	-	261,466	(261,466)	-
Learning Improvement Fund	80,817	187,948	(171,642)	97,123
StrongStart	60,902	192,000	(217,778)	35,124
Ready Set Learn	17,437	36,750	(34,066)	20,121
French Language	11,327	100,251	(91,756)	19,822
Community Links	80,756	416,681	(465,518)	31,919
Mental Health in Schools	47,823	55,000	(55,899)	46,924
First Nation Student Transportation	22,749	15,704	(8,100)	30,353
Classroom Enhancement Fund	7,409	4,589,363	(4,403,009)	193,763
Early Childhood Education Dual Credit Program	113,492	(9,667)	(39,940)	63,885
Student & Family Affordability Fund	136,193	-	(112,887)	23,306
Just B4	-	25,000	(25,000)	-
Early Care & Learning Grant	43,962	175,000	(126,578)	92,384
Feeding Futures	202,208	516,303	(575,755)	142,756
Health Careers Grants	23,784	40,000	(17,953)	45,831
SEY2KT (Early Years to Kindergarten)	-	19,000	(9,421)	9,579
National School Food Program	-	106,842	-	106,842
Literacy Professional Learning Grant	-	238,867	-	238,867
Other Special Purpose Funds				
School Generated Funds	740,963	1,296,898	(1,280,684)	757,177
Early Learning Funds	46,329	13,960	(13,488)	46,801
Career Grants	8,559	6,000	(5,924)	8,635
Total	1,644,710	8,283,366	(7,916,864)	2,011,212

Just B4 is an early childhood education program that is specifically designed to support children the year before they enter Kindergarten. It is a half-day licensed pre-school child care program located within Tremblay Elementary for 3- to 4-year-old children that utilizes the existing StrongStart space.

The Early Care and Learning Grant supported the district in the responsibility for child care transitioning to the Ministry of Education and Child Care in April 2022. The funding was provided to support the completion of an environmental scan of existing early learning and child care programs that serve families in the area and to engage more deeply in the early learning child care work. 2024/25 is year three of three of the Ministry Initiative.



Feeding Futures is Ministry funding to create or expand local food programs in school. The fund has been used for purchasing food and hiring dedicated staff to co-ordinate providing meals and snacks to students.

The Classroom Enhancement Fund is not normally available to carry forward. However, due to the timing of technology delivery for remedy, the Ministry has granted one-time permission to carry forward remedy funds to the 2025/26 school year.

New in 2024/25 is the SEY2KT fund intended to strengthen early years to kindergarten transition and provide opportunities for school districts and communities to work together in support of young children and their families. The program supports smooth transitions from home to school and operates in 48 school districts.

Also new is the National School Food Program intended to supplement the provincial Feeding Futures initiative in providing food programs to students in school.

Finally, the new Literacy Professional Learning Grant will provide: 1) professional learning for teachers and support staff in the area of evidence-based approaches to literacy development, and 2) literacy information/resources for parents and caregivers.

The National School Food Program and the Literacy Professional Learning grants were received late in the 2024/25 school year and largely contribute to the increase in the closing balance of the District's special purpose funds. Expenditure plans have been established for the 2025/26 school year, and it is expected these funds will be spent down accordingly.

Capital Fund – Schedule 4

During the year, the District undertook and completed various capital projects as indicated in the following table:

**Ministry of Education**

Annual Facilities Grant	\$ 1,970,516
Canalta Elementary Electrical Upgrade	7,388
Dawson Creek Secondary - Central HVAC	19,347
Ecole Frank Ross Windows	309,567
Tremblay Elementar HVAC	343
Windrem Elementary HVAC	165,786
Devereaux Elementary Electrical Upgrade	34,871
Dawson Creek Secondary - South Peace HVAC	88,979
Tumbler Ridge Elementary HVAC Phase I	453,770
Canalta Elementary Kitchen Upgrade	17,512
4 Buses	777,380
1 Van	53,435
Total	\$ 3,898,894

Work in Progress:

Crescent Park Elementary Expansion Project	\$ 1,731,995
Network Refresh Project	51,517
Total	\$ 1,783,512

Total Ministry of Education	\$ 5,682,406
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District Operating Fund

Fireproof Vault	\$ 19,225
Technology Offices Renovation	62,374
Dawson Creek Secondary - Central Copier	9,703
Custodial and Grounds Equipment	61,085
Maintenance & Operations Vehicles	62,621
Total	\$ 215,008

Work in Progress:

Network Refresh Project	\$ 239,483
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Total District Operating Fund	\$ 454,491
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New Spaces Child Care

Work in Progress:

Consulting and Design - Tumbler Ridge and Dawson Creek	\$ 432,927
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Total New Spaces Child Care	\$ 432,927
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The School District invested \$4.1 million in capital additions and a further \$2.5 million in capital additions not yet completed called “work in progress” for a total investment of \$6.6 million. Funding to make these additions came from the following sources: \$5,682,406 from the Ministry of Education and Child Care, \$454,491 from the District Operating Fund and 432,927 other provincial funding for new child care spaces.

Work in progress projects include:

1. Crescent Park Elementary Expansion (5 classrooms, office, library)
 - a. Expected completion date: December 2025
2. Network Refresh Project District-Wide
 - a. Expected completion date: November 2025
3. New Spaces Child Care – Tumbler Ridge Elementary and Tremblay Elementary
 - a. Expected completion date: October 2027

Once the capital projects are complete and put into use, they will move from work in progress to the asset pool and begin to depreciate.

Specific balances in the Capital Fund are as follows:

Capital Fund	June 30, 2025	June 30, 2024	Change
Unspent Deferred Capital	6,302,809	9,111,039	(2,808,230)
Deferred Capital	32,726,900	28,725,309	4,001,591
Local Capital	175,490	174,005	1,485
Total	39,205,199	38,010,353	1,194,846

Included in the \$6,302,809 of Unspent Deferred Capital is the unspent portion of the \$5,000,000 Crescent Park Expansion project funding not expended in 2024/25 as well as the unspent portion of the \$3,179,200 Dawson Creek and Tumbler Ridge New Spaces Child Care centre funding. Also included is \$150,000 funding not spent on the Pouce Coupe Expansion project that the ministry approved to transfer to Ministry of Education and Child Care Restricted Capital.

In 2020, the District also entered into a twenty-year capital lease with a local utility for which \$1,000 capital lease revenue is received annually.

There are two capital fund surpluses:

The **Local Capital** fund of \$175,490 represents accumulated surpluses designated to fund the purchase of Tangible Capital Assets. This balance can increase if the Board makes a motion to transfer operating surpluses to Local Capital or when the district receives the unrestricted portion (25%) on sales or property.

The **Investment in Tangible Capital Assets** fund of \$5,826,010 represents capital investments that are funded by operating funds (shows as a net transfer from other funds). As an asset is amortized (shown



as an expense), the surplus will decrease. Therefore, the balance is used to fund future amortization costs and does not represent funds that are available for other purposes.

Other Significant Matters

Strategic Plan

2024/25 is the first year of the 2024-2028 renewed strategic plan. The plan includes three priorities:

Priority 1 Student Success

Through an equity lens, each student has access to rich learning opportunities and supports that connect them to their passions and aspirations.

Student belonging, wellness, and mental health are key components of the success of our learners.

Goal 1:

School District No. 59 schools will build foundational numeracy and literacy skills in all learners and provide supports and interventions to allow for success.

Goal 2:

Each school will create and implement its plan for students' sense of belonging and wellness by explicitly teaching socialemotional learning at all levels.

Goal 3:

Through Applied Design Skills Technology (ADST) and career education, School District No. 59 will provide opportunities for students to connect and develop skills to successfully transition into their future.

Priority 2 Building Capacity

In an ever-changing world, students and staff need to be provided with new learning based on research and best practice and have access to resources and supports that enhance their rich, learning experience.

Goal 1:

School District No. 59 will integrate differentiated instruction and practices, and visible learning to meet students where they are at and move them forward in their individual success.

Goal 2:

School District No. 59 will resource our schools and departments to meet the needs of students and staff. This will include recruitment and retention, training, policy development, inclusion and diversity, anti-racism, truth and reconciliation, technology, and implementation of the Accessibility Act.



Priority 3 Communication

Consistent and clear communication impacts the culture of a school district at all levels. Through an equity lens, communication needs to be accessible for everyone, in different forms. Positive communication will further increase our connectedness and strong relationships.

Goal1:

Improve collaborative partnerships with families to strengthen academic success, relationships, and connectedness to school. School District No. 59 will provide timely information to students and families to allow for informed decision-making.

Goal 2:

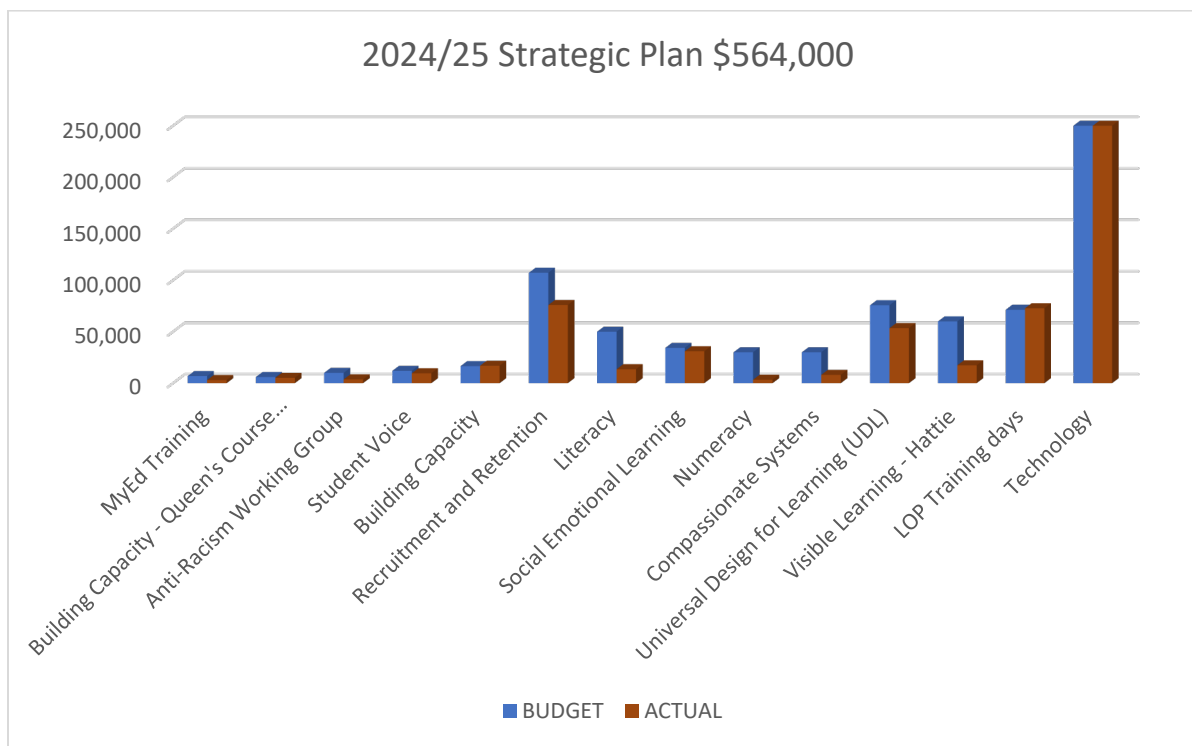
School District No. 59 will showcase and celebrate student learning and initiatives.

Goal 3:

School District No. 59 will engage with all rightsholders, stakeholders, and community partners to facilitate collaborative communication.

The Board's renewed strategic plan can be found: [Strategic Plan-2024-2028-FINAL.pdf](#) .

The Board's planned and actual investment in its strategic plan in 2024/25 is shown below, with 2023/24 comparative figures in the table following.





Contact Management

This financial report was completed with the purpose to provide a general overview of the School District's finances as at June 30, 2025 and to demonstrate the District's accountability for the funding it receives.

If you have any questions about the report, please contact the Secretary Treasurer's office at 250-782-8571.