



School District No.59 Invitation to Tender

CONTAINER REFUSE AND SERVICE

Issue Date: March 11, 2026

Request For Tender Due:
March 25, 2026 at 2:00 pm (MST)

Contact Person:
Matt Lindgren, Director of Operations
(250) 782-2417
mlindgren@sd59.bc.ca



School District No.59 (Peace River South)

Section I— Invitation to Tender overview

A. Tender Objectives

Through this request for Invitation to Tender School District No. 59 (PRS) is soliciting proposals for refuse collection Your firm is invited to submit a proposal for the following specifications:

REFUSE COLLECTION & SERVICE

This proposal requires the contractor to collect refuse at Ten (10) schools and One (1) Maintenance and Administrative site as per the schedule in Attachment A. Regular service is expected as well as additional services if required as requested. All servicing of the locations must occur outside the normal school “high traffic” times (normally 7:30 a.m. - 9:00 a.m. and 2:00 p.m. - 4:00 p.m.) to avoid school buses and parental drop-offs/pick-ups. All service must be in compliance with local municipal ordinances. Contractors are solely responsible to verify allowable hours of operation.

REFUSE CONTAINERS AND PLACEMENT

The Contractor awarded this service shall make all provisions to place new (or newly refurbished) dumpsters in the size noted at all locations required. Dumpsters must be clearly marked “Trash” or as applicable. Refuse containers are to be placed in the same location that they are presently set or as designated by School District representative. All containers are to have plastic locking lids and must be maintained by the Contractor for the duration of the contract term. Size specifications are stated in Attachment A.

B. General Conditions

CONSIDERATION

School District No.59 reserves the right to reject any or all proposals, in whole or in part, with or without cause, even if all the stated requirements are met and is not obligated to accept the lowest or any tender. In addition, School District No. 59 may enter into negotiations with one or more entities simultaneously and award a contract without notification.

The District intends to award a contract to a qualified bidder, provided the tender has been submitted in accordance with the Invitation to Tender document requirements, and does not exceed the District’s available funds.

PROPOSAL OWNERSHIP

All proposals shall remain the property of the School District No.59.

This Invitation to Tender is not an offer to contract. Acceptance of a proposal neither commits School District No. 59 to award a contract to any supplier, even if all requirements stated in this invitation are met, nor limits our right to negotiate in our best interest. We reserve the right to



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contract with a supplier for reasons other than lowest price. We will thoroughly examine each proposal for best price, product quality, performance measures, flexibility and customer support.

Proposals are to be made in good faith, without fraud, collusion or connection of any kind with any other contractor for the same work. All bidders must complete in their own interest and in their own behalf. If you are subcontracting any portion of this agreement, you must identify the subcontractor in your proposal and agree that all subcontractors are bound to all terms and conditions of this Invitation to Tender.

The supplier will absorb all costs incurred in the preparation and presentation of the proposal. All suppliers who submit proposals will be notified of the results of the selection process.

PROPRIETARY INFORMATION

All restrictions on the use of the data contained within a proposal and all confidential information must be clearly stated. Proprietary information submitted in a proposal, or in response to the Invitation to Tender will be handled in accordance with the applicable province of British Columbia Statutes(s).

To the extent permitted by law, it is the intention of the District to withhold the contents of the proposal from public view.

DISQUALIFICATION

Proposals may be declined under the following reasons:

1. Late Proposals

Proposals that are received after the deadline date and time may be disqualified.

2. Nonresponsive Proposals

Proposals which are not responsive, or which fail to comply with mandatory requirements may be deemed nonresponsive and may be disqualified. Nonresponsive proposals shall include, but not be limited to, those that fail to address or meet any mandatory item and those submitted in insufficient number. The District reserves the right to disqualify those responses from consideration that are submitted in an incorrect format.

3. Collusion

Collusion by two (2) or more contractors agreeing to act in a manner intended to avoid or frustrate fair and open competition is prohibited and shall be grounds for rejection or disqualification of a proposal or a contract.

4. Conflict of Interest

A vendor may be disqualified on the basis of a real or apparent conflict of interest that is disclosed by the proposal or other data available to the District.



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HOLD HARMLESS/INDEMNIFICATION

The Vendor shall assume the entire responsibility and liability for any and all damages to persons or property caused by or resulting from or arising out of any act or omission on the part of the Vendor, its subcontractors, agents or employees under or in connection with this contract or the performance or failure to perform any work required by this contract. The Vendor shall hold harmless and indemnify the School District, Board of Education of School District No. 59 (PRS) and its agents, volunteers, servants, employees and officers from and against any and all claims, losses or expenses, including but not limited to attorney's fees, which either or both of them may suffer, pay or incur as the result of claims or suits due to, arising out of or in connection with any and all such damage or injury, real or alleged resulting from any act or omission of the Vendor. The Vendor shall, upon written demand by the School District assume and defend at the Vendor's sole expense any and all such suits or defense of claims.

INFORMATION PROVIDED TO BIDDERS

The Vendor is deemed to have examined the bid documents and satisfied itself as to the sufficiency of the information provided and that its pricing summary covers the cost of complying with all of the requirements of the bid documents and of all matters and things necessary for the due and proper performance and completion of professional services.

ORAL CONTRACTS

Any alleged oral contracts or arrangements made by a respondent with any employee of School District No.59 will be superseded by the written contract.

AMENDING OR CANCELLING REQUESTS

School District No. 59 reserves the right to amend or cancel this Invitation to Tender, at any time, if it is in the best interest of the School District.

REJECTIONS OF QUALIFIED PROPOSALS

Proposals are subject to rejection in whole or in part if they limit or modify any of the terms and/or specifications of the Invitation to Tender. Please note that proposals received after the above stated deadline may be rejected and considered disqualified, and no faxed bids will be accepted.

DISPUTE RESOLUTION

Vendor disputes arising out of or relating to the contract must be submitted in writing to the Director of Operations.

PRESENTATION OF SUPPORTING EVIDENCE

If requested, respondent(s) shall present evidence of experience, ability and financial standing necessary to satisfactorily meet the requirements set forth in the Invitation to Tender or those implied in the proposals.

CHANGES TO PROPOSAL

No additions or other changes to the original proposal will be allowed after submittal. While changes are not permitted, clarification at the request of School District No. 59 may be required at the sole expense of the respondent.



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CONTRACT TERM

The anticipated contractual period will commence on April 1, 2026 and be for a minimum of three (3) years with the option of renewal up to two (2) additional years.

INSURANCE

By submission of a Proposal, the Proponent agrees that should its Proposal be successful, the Proponent will enter a Contract with School District No. 59 that includes the following terms:

- 1) Obtain, at no cost to School District No. 59, and keep in force commercial general liability insurance against all claims for person injury, bodily injury, death or property damage in an amount per occurrence of not less than \$5 million. The Contractor will provide School District No.59, without delay, during the contract term with a certificate of insurance upon annual renewal of policy;
- 2) Obtain, at no cost to the Owner, Automobile Liability on all vehicles owned, operated or licensed by the Contractor in an amount not less than \$2 million per occurrence, and where applicable the Contractor may show evidence of this insurance using an ICBC Confirmation of Insurance Coverage (APV-47) form in place of the requirement for the BC Certificate of Insurance; and
- 3) School District No. 59 will not be responsible for costs within the Proponent's deductible.

TENDER SCHEDULE

This schedule outlines the major activities that will occur in this bid process and the due dates. Any changes in deadlines will be communicated to all suppliers in writing. We reserve the right to disqualify any supplier who does not comply with these deadlines.

Request for Invitation to tender	March 11, 2026
Request for Invitation to tender due:	March 25, 2026 (2 p.m. MST)
Intended Awarding of tender by:	March 27, 2026 (4 p.m. MST)
Intended Date to commence contract:	April 1, 2026

SUPPLIER SUBMITTAL

Submittals will be accepted by the following methods:

1. **Mail or dropped off at:**
School District No. 59 (PRS)
11600 - 7th street
Dawson Creek, B.C. V1G 4R8
2. **Email to mlindgren@sd59.bc.ca**
All proposals must be clearly marked and submitted to the attention of:
Matt Lindgren, Director of Operations by March 25, 2026 (2 p.m.).



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Section III. Proposal Content

Your proposal should be organized as follows:

Proposal Cover Sheet

Include the following text on the cover sheet of the proposal:

PROPOSAL FOR CONTAINER REFUSE 2026

Include the name of the vendor submitting the proposal, as well as complete contact information, including e-mail of the primary contact person.

Pricing

All Pricing should be submitted free of any tax. Pricing shall be submitted using Attachment A (additional information shall be provided as required).

References

Provide a list of two to three (2-3) current references where similar service and maintenance packages are successfully being performed. The reference list is to include, business name, main contact, address, current email address, and current telephone number.

School District No. 59 reserves the right to contact any individuals that are listed for references.



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ATTACHMENT A – PRICING SCHEDULE – TRASH, METAL, SAWDUST

Location	Address	Quantity & Size Dumpster*	Service Per Week	Price for Service	Additional Tipping Fee (when requested)
Board Office Maintenance Shop	11600-7 th Street Dawson Creek	(1) 30 yd rolloff (Trash) (1) 30 yd rolloff (Metal) (1) 4 yd (recycle cardboard)	as requested as requested 1 Time a week		
Canalta Elementary	1901 110 th Ave. Dawson Creek	(1) 4 yd (Trash)	1 Time a Week (Wednesday)		
Central Campus	10701-110 th Ave Dawson Creek	(1) 4 yd (Trash) (1) 3 yd (Trash) (shop)	2 Times a Week 2 Times a Week (Wednesday, Friday)		
Crescent Park Elementary	9300-17 th St Dawson Creek	(1) 3 yd (Trash)	2 Time a Week (Monday, Wednesday)		
Devereaux Elementary	4584-208 Rd (old Hart Hwy)	(1) 3 yd (Trash)	1 Times a Week		
Ecole Frank Ross Elementary	1000-92 nd Ave Dawson Creek	(1) 4 yd (Trash) (1) 4 yd (recycle cardboard)	2 Times a Week (Monday, Wednesday) 1 Time a week		
Mcleod Elementary	8025-265 Rd Groundbirch	(1) 3 yd (Trash)	1 Time a Week		
Parkland Elementary	5104 Parkland Rd Farmington	(1) 3 yd (Trash)	1 Time a Week		
Pouce Coupe	5010 52 Ave Pouce Coupe B.C.	(1) 3 yd (Trash)	1 Time a Week (Thursday)		
South Peace Secondary	10808-15 th St Dawson Creek	(3) 4 yd (Trash) (1) 3 yd (Trash) (1) 8 yd (Sawdust)	2 Times a Week (Tuesday, Thursday) as requested		
Tremblay Elementary	11311-13A St Dawson Creek	(1) 4 yd (trash)	1 Times a Week (Wednesday)		



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Other Costs and Details: (District Wide unless specified)	
Dumpster Replacement:	
Lid Replacement:	
Maintenance of Dumpsters:	
Provision for Locking:	
Other:	