



Parent Handbook
2026-2027

Welcome to DCSS Central Campus

Administration

JoAnne Malkinson	Principal	jmalkinson@sd59.bc.ca
Dianne Lowe	Vice Principal, Math, Leadership	dlowe@sd59.bc.ca
Joanne Dueck	Vice Principal, English, Socials	jdueck@sd59.bc.ca
Jill Burres	Secretary	jburres@sd59.bc.ca
Christina He	Secretary, Bookkeeper	fhe@sd59.bc.ca

Teaching Staff

Ms. Bhatia	Math, Science, PT	abhatia@sd59.bc.ca
Ms. Bouchard	P.E, Careers	abouchard@sd59.bc.ca
TBH	Learning Assistance Teacher	jmalkinson@sd59.bc.ca
Ms. Gervais	Foods, Textiles	jgervais@sd59.bc.ca
Ms. Hamilton	Indigenous Ed	jhamilton@sd59.bc.ca
Ms. Kishkan	P.E.	bkishkan@sd59.bc.ca
Ms. Lockhart	Science, Media Arts, M+C	llockhart@sd59.bc.ca
Ms. Lundy	Math, Shop	jlundy@sd59.bc.ca
Mr. Mackinlay	English, Careers, Drama 9	smackinlay@sd59.bc.ca
Mr. Mattock	English, Socials, Drama 8,PT, MC	cmattock@sd59.bc.ca
Ms. Mendoza-Davies	English, Socials, Careers, E+M	pmendozadavies@sd59.bc.ca
Ms. Meng	Math, Science, Money Smarts	mmeng@sd59.bc.ca
Ms. Niven	Math, Careers, Leadership, Outdoor,	sniven@sd59.bc.ca
Ms. Riglietti	Art, Socials	criglietti@sd59.bc.ca
Mr. Simao	French Immersion, Social Studies	jsimao@sd59.bc.ca
Ms. Stefanyk	Counsellor	nstefanyk@sd59.bc.ca
Ms. Vincent	Careers, English, French PT	kvincent@sd59.bc.ca
Ms. Wangler	Science, Journalism, Math	shwangler@sd59.bc.ca
Ms. Wright	Librarian, Careers	twright@sd59.bc.ca

Educational Assistants

Ms. Arachchige	Ms. Barton (Family Support Worker)
Ms. Calland (Intervention Worker)	Ms. Sundquist
Ms. Foden	Ms. Tibbetts
Ms. Klemmer (Indigenous support worker)	Ms. Wolff
Ms. S. Marjanovich (ESL and Special Education)	Mr. Ryzhenkov
Ms. Pawar	Ms. Salazar
Ms. Salazar	

Welcome to Central

At Central middle school we are proud to be a caring community of hardworking individuals where students are encouraged to be prepared, respectful, and responsible every day. Middle school is a time of growth, learning, friendships, and discovering new passions, and we are excited to support students through that journey.

We believe in owning our actions, working hard toward excellence, and lifting others up. Whether in the classroom, on the court, or in the community, we want every student to feel valued, connected, and supported.

We look forward to a fantastic year of learning, growth, and success together.

Mission Statement

At Central Middle School, we prepare students for success by fostering responsibility, respect, perseverance, and belonging. We inspire every learner to take ownership of their growth, strive for excellence through hard work, and contribute positively to their school and community through lifting others up and being involved in extra-curriculars. At Central Middle school each student deserves to feel safe, valued, included and respected. We are committed to creating a welcoming environment where students can learn authentically and confidently.

Vision Statement

Our vision is to build a school community where every student feels valued, empowered, and challenged to reach their full potential in whatever their goals are. Central Middle School students will become confident, compassionate, and responsible citizens who are prepared to lead, learn, and make a positive difference in the world.

Coyotes are on the **Prowl**, students are

Prepared

Respectful and Responsible

Own It

Work Hard Towards Excellence

Lift Others Up

	Classroom	Hallways	Online	Community
Prepared	Arrive on time with all the materials.	Move promptly.	Use computers properly.	Students have everything they need.
Respectful and Responsible	Students complete all assignments and listen to others.	Use appropriate language. Keep hallways clean.	Positive digital citizenship	Courteous, kind, helpful and honest.
Own It	Take accountability for learning, and behaviour.	Follow the rules.	Fix mistakes that are made.	Do the right thing even if no one is looking.
Work Hard Towards Excellence	Take feedback and use it to improve.	Be a good human.	Use technology responsibly.	Encourage others to do their best.
Lift Others Up	Encourage and support others.	Compliments	Positive, encouraging and supportive	Helpful, supportive and encouraging.

Contact information

Emails will periodically be sent home with updates of school events through My Ed. Please make sure we have your up-to-date email information.

Phone: (250) 784-7676 to contact us.

You can **email** the school at dcss.cc@sd59.bc.ca

School Website: <https://www.sd59.bc.ca/schools/dawson-creek-secondary-central>

You can always contact teachers via email.

Emergency Contacts

Your emergency contacts will be contacted if we cannot get a hold of you. Please make sure they are up to date. Also, please advise school as soon as possible if there are changes in custodial or visitation orders.

Parent Portal

Report cards will be printed on request. We are asking that all report cards are looked at through the parent portal. Please make sure that you sign the permission forms. To access the parent portal, you need to go to My Ed BC, enter in your email and password.

Bell Schedule

First Block 8:39-10:00

Break 10:00-10:10

Second Block 10:10-11:30

Lunch 11:30-12:10

Third Block – 12:10-1:30

1:30-1:40 Break

Fourth Block 1:40- 3:00pm

Early Dismissal Procedures

Early dismissals happen twice a year. Students will finish the day one hour earlier (2:00pm). These are for Parent Teacher Conferences. On those days all four blocks will be shortened.

Attendance

Students are expected to be in every class every day. If your child is going to be late or if you are picking them up during the day, they need to sign in or out at the office. This allows us to know that they are not in the building in the event of an emergency. Signing out does not excuse a student from attending a class.

Parents still need to call/email to excuse the student from classes, otherwise you will get a phone call/email home. If you want to excuse your child, you can call the school at 250-784-7676 or email dcss.cc@sd59.bc.ca.

The call system calls home around 10:30am and 6pm, if your child is not excused from a class. We also send home monthly attendance reports. If your child misses more than 20 minutes of a class, they will be marked absent. If your child is going to be absent, please email the teachers directly to get work.

Entry to the School

The school opens to students at 8am unless by appointment or for a sport practice. The school is normally closed to students after dismissal (3:15 pm) unless for a sport practice, after school help, or special events.

On and Off School Property

Our students are to stay in the school (classrooms & learning spaces) during instructional time and stay on the school property during the 10-minute breaks.

Students are permitted to leave the school property during the lunch break.

If leaving the school, students are expected to manage their time so that they return to school on time to their afternoon classes. If students are unable to do so we may have to make other lunchtime arrangements for them.

If your child has an appointment, please make sure you call into excuse them, or let the teacher know directly so that we know where students are at all times.

If we see your child leaving the building during class time (without being excused by you, their parent) we will phone/email home.

If you have a message that you need delivered to your child during class time, please call the office and someone will deliver it. 250-784-7676

Vacation during school time:

Please make sure you contact the teachers to get work either ahead of time or after you return. Teachers will need time to get work together for students so please give plenty of notice.
Make-up work policy

Parking Drop Off/Pick Up Procedures

When dropping off and picking up students, please try as much as possible to do so along 10th street, or the arena parking lot.

The back of the building is reserved for school busses. There are often children running from one bus to another, so we do not want anyone driving around back there.

Please do not park or pick up students in the teacher parking lot or the parking lot of the Dawson Creek Public Library, or between the school and the arenas.

Scooters, Skateboards and Bicycles

There is a bicycle rack outside of the main office of the school. It is recommended that students lock their bicycles up during the day.

There are scooter racks and skateboard racks outside Ms. Lowe's office for during school hours.

Busing

If a student rides the city bus or the school bus, students may enter the school through the resource center, located at the back of the building.

If your student will need busing, you can make arrangements by calling the SD59 Bus Garage at 250-782-2106.

Non-Bus Days

If the busses do not run, it is important that you still call in for your child. Even if the busses do not run, classes continue as normal. It is the student's responsibility to ensure they get the work that they are missing.

Food and Drink available on Campus

The best food (and the most economical) always comes from home. Most students bring their lunches on most days. It is essential that students are not feeling hungry during learning time. The following sources of food are available on campus:

Breakfast – fruit, yoghurt, cheese strings and granola bars are available at the breakfast bar from before the first bell until the end of 1st break.

Our concession is open daily at lunch where we sell all kinds of hot food – burgers, taco salads, pizza, chicken wraps, etc. **Concession cards** are available for purchase through the office. E-transfers can be sent to dcss.cc@sd59.bc.ca please make sure you put concession card and your child's first and last name in the comments.

If you forget your lunch, emergency lunches are available by the vending machines. There is a vending machine located outside the office and students can access it during break and lunch. We sell all kinds of snacks. Revenue raised helps to pay for student sports, activities and events throughout the school year.

Where can students eat?

- The Coyote Rock Café has seating available.
- The Welcome Room has tables and chairs to eat at.
- In good weather, there are picnic tables outside.

Alternatively, some students leave campus, and go to the arena, or other places downtown. Students are reminded that they are representatives of our school, and are expected to follow the code of conduct, and be respectful members of the community. If a student is repeatedly late, it can lead to loss of privileges to leave at lunch time.

Academics

We follow the BC Curriculum.

Grade 8 Semester Subjects are English, Math, Social Studies, Science, Physical Education

Grade 8 Quarterly Classes are French and Careers.

Grade 8 Exposures are Skills for success, Drama, Music, Art, Power Tech, Media and Coding, Shop, Foods

Grade 9 Semester Courses Math, Social Studies, Science, English and Physical Education

Grade 9 Quarterly Courses are Careers and all options including Drama, Music, Art, Power Tech, Media and Coding, Shop, Foods, Journalism, Outdoor Ed., Sports performance, Entrepreneurship and Marketing, and Leadership.

Courses	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
Semester Courses English, Math, Science, Social Studies Physical Education										
Quarterly Grade 8 Careers and French, Grade 9 Careers and Options										
Exposures for Grade 8	1	1+2	2 +3	3+4	4	5	5+6	6+7	7+8	8

Homework Policy

Most teachers will allow enough class time to finish work. However, if work does not get finished in class it is expected that it will be finished for homework. If your child is completing a lot of homework, please reach out so we can figure out what is going on.

Grading/report Cards

4 Report Cards - end of each quarter

4 Interim Reports - the middle of each quarter

2 Parent Teacher Conferences – November and February

Assessment practices

The Provincial Proficiency Scale	EMERGING	DEVELOPING	PROFICIENT	EXTENDING
	The student demonstrates an initial understanding of the concepts and competencies relevant to the expected learning.	The student demonstrates a partial understanding of the concepts and competencies relevant to the expected learning.	The student demonstrates a complete understanding of the concepts and competencies relevant to the expected learning.	The student demonstrates a sophisticated understanding of the concepts and competencies relevant to the expected learning.

Student Materials for Classes

It is essential that students have the proper tools for learning. A list of school materials can be located on our website. If there is financial need, please inform the office.

Gym Strip

Students in grades 8 and 9 are expected to change for physical education. Students are to wear clothing that allows for movement. Shorts, t-shirts and sweatpants are acceptable.

Inside shoes/sneakers for gym must also be worn. Only clean sneakers with rubber soles may be worn in the gym.

Lockers

There is a \$5 fee to use school lockers. They are recommended. Students can keep valuables, cell phones, winter gear, backpacks, in their lockers. Students are responsible for the contents of their lockers. Please bring \$5 for the first week of school.

School Engagement and Clubs

Cool Coyotes – Monthly awards for doing the right thing.

House Teams- Students are divided into one of 6 house teams. The house teams earn points through dress up days, competitions, and more. The 6 house teams are the Blue Barracudas, Green Gators, Orange Gophers, Yellow Yaks, Red Bull Dogs, and the Purple Panthers.

End of Year Awards

1. Honour Roll with Distinction
Honour Roll with Distinction is awarded for academic excellence at the end of each semester.
2. Principal's Award is awarded to a student who has distinguished themselves through academic, behavioural and citizenship throughout the year.
3. Vice-Principal Award who has distinguished themselves through academic, behavioural and citizenship throughout the year.
4. Athlete of the Year is awarded to a student who has distinguished themselves through their athletic prowess and contributions throughout the year.
5. Heart and Soul is awarded to the student who has struggled academically, socially or with attendance and has shown improvement, dedication to learning, or compassionate action throughout the year.
6. Subject awards are given at the end of the year for the student, who distinguished themselves in that subject.

Extra-Curricular Activities

Sports teams:

Cross Country – September
Boys Soccer – September-November
Volleyball – September to November
Basketball – December to February
Badminton – March to May
Track and Field – April to June
Golf Team – April to June
Girls Soccer April to June

To be on a school team, a student must be an upstanding member of the school community – maintaining a reasonable grade average, attending classes and demonstrating good citizenship. You are a student-athlete, and the student part comes first.

Other Activities (These vary from year to year)

Dungeons and Dragons	Videogame Club
Book Club	Taylor Swift Club
Inclusion Club	Chess Club
Board Games	
Drama Club	

If Central currently does not have a sports team/activity and you would like to start one, it is possible to do so. The procedure is as follows – get the names of some other students who are interested in the activity and then ask a teacher to sponsor you.

Code of Conduct

Statement of Purpose

DCSS Central Campus promotes the values expressed in the **BC Human Rights Code** respecting the rights of all individuals in accordance with the law – prohibiting discrimination based on race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, gender, gender identity, sexual orientation, or age – in respect of discriminatory publication and discrimination in accommodation

If a serious breach of our Code of Conduct occurs, school officials may have a responsibility to advise other parties. These may include parents, school district officials, police, Ministry of Children and Family Development, and/or other agencies.

These expectations apply to

- behavior at school, during school-organized or sponsored activities (field trips, school sporting events, lunch time or other activities out in the community)
- behavior beyond these times (*including online behavior*) that negatively impacts the safe, caring or orderly environments of the school, the community and/or student learning. The school day consists of the time from when the student **leaves home in the morning** (or is dropped off by a parent) **and when the student gets back home from school at the end of the day** (or is picked up by a parent).

Students need to feel comfortable informing an adult, in a timely manner of any breaches in our Code of Conduct. Acts of retribution against a person who has reported incidents are unacceptable and will be treated in a serious manner.

Expectations of Conduct

Integrity: Tell the truth, play and act fairly and do the right thing - following class and school rules in the classroom, school and community.

Growth Mindset: everyone can improve and get better it just takes practice.

Empathy: Treat everyone kindly, with compassion and respect; This includes respecting others, and other peoples' property. Be a good friend and helpful member of the school community.

Reflection: Think about how you can achieve your goals, problem solve or do better if you make a mistake or a wrong choice. Think before you act.

Curiosity: Ask questions and learn as much as possible; Always do your best.

Self- Confidence: Problem solve and get help when needed. Manage your emotions and take responsibility for your actions. Be proud of your accomplishments and do not let others make you feel inferior.

Work Hard Towards Excellence: Try your best, work hard, and always try to improve.

Respect and Responsibility: Be respectful towards all people, places and property. Be responsible for your words, actions, and property. Do the right thing and be a good human.

The learning environment of the classroom and the outside environment during breaks as well as all other areas of the school buildings need to remain free from any behavior or communication, which would make others feel unsafe. Students are expected to exemplify to the best of their ability a growing capacity for the above qualities, and to seek help from an adult if a conflict begins to escalate or if they are having difficulties managing their own emotions.

Unacceptable Conduct

Lying/Cheating or Insubordination: Dishonesty in word or deed and/or refusal to follow normal procedures and rules which make for a safe learning environment or safety on the playground.

Plagiarism: Students are expected to think for themselves, and not copy other's work, words or projects.

Rudeness/Mean Behaviour or Bullying– treating others unkindly and trying to undermine their self-confidence or good state of mind is not acceptable. This is both in person and for online behaviour (cyber-bullying).

Digital Citizenship – issues that are brought to school within group chats, social media, image sharing, fake accounts, AI generated images/videos, and online harassment outside school affecting the school climate.

Verbal or Physical Threats are taken seriously and will be tracked and dealt with immediately. Profanity is unacceptable.

Violence – uttering profanity or discriminatory language (verbal violence) or physically hurting others is not tolerated.

Weapons – real or toy are not allowed on school property.

Substance abuse – vaping products, cigarettes (e-cigarettes), alcohol and drugs are not permitted on the property. This includes cannabis edibles.

Vandalism or Theft- destruction of school or other's personal property and or/ taking/stealing other's property.

Other infringements of the Code of Conduct or the Dress Code will be dealt with as they arise to maintain the safe learning environment.

We believe students want to do well and can learn from mistakes. When problems happen, we use them as chances to learn how to solve problems and treat others respectfully. Everyone is different, so consequences start with a reminder and may change as needed. The goal is to help students make better choices and return to positive behaviour.

Range of Consequences for Unacceptable Conduct

- 1) Reminder of appropriate conduct/ Redirection
- 2) Teacher Conversation
- 3) Reflection or restorative conversation
- 4) Parent Contact
- 5) Administrative Involvement with consequence (practice behaviour, loss of privilege, school service task, detention, working in an alternate location, collaborative problem solving, supervised break time)
- 6) Restorative Meeting/Consequences
- 7) In/out of school suspension,
- 8) Changes in program

If the behavior is severe or continues beyond the first verbal reminder of appropriate behavior, parents will be notified, either by phone or by e-mail.

If parents become aware of an incident, they are always encouraged to communicate with us, so that we can solve it. The more communication the better.

Parents do not try to solve issues by themselves on school property with other students or their parents.

Tobacco/E-cigarettes/Vaping/Dab Pens

Any nicotine/vape products and equipment are illegal to minors. Therefore, they are not permitted at school. Students **will** receive a suspension for a smoking/tobacco/ e-cigarette/vaporizer possession/use infraction on school property.

Alcohol/Drug use

Legal, moral, health and common-sense rules prohibit the use of intoxicants and drugs within the school, during school time or during all school related activities.

If a student smells of marijuana, it is assumed they have used marijuana. It will be a suspension. Student is also encouraged to contact a drug & alcohol counselor for an appointment.

Repeated offenses, parents will be contacted for a meeting to discuss a safe and successful return.

Student could be placed on a supported part-time or home study program for a decided time with conditions. Access to school resources will be negotiated with the Admin Team. The students' behavioral history and any past drug/alcohol issues will be considered. Student(s) may be encouraged to contact a drug and alcohol counselor to make an appointment depending on circumstances.

Fighting

All Central students have the right to be and feel safe AT ALL TIMES while on the way to school, while at school, at lunch, and on the way home from school, on or off school property.

Therefore, fighting or instigating a fight on school time AND on or off school property is strictly prohibited.

Note: **watching and/or encouraging a fight** - consequences will be assigned (one day suspension)

Instigating a fight will be assigned a three-day suspension, or potentially more.

Taking pictures or videos of a fight promotes violence and will be assigned a three-day suspension, potentially more if it has been distributed.

Students involved must meet with Principal and parents prior to being allowed back into regular classes. This meeting will follow a restorative practices format. Student may be given a work package including a written assignment outlining the problem, a solution and a plan for the future.

If there are repeated offenses, other measures will have to be put in place to ensure the safety of all students. Student could be placed on a part-time or home study program. Access to school resources will be discussed with the Admin Team. School counsellor sessions will be arranged to help students develop strategies to deal with strong emotions and resolutions of conflict.

Video Surveillance

Please be aware that the school hallways and entrances are monitored by video surveillance.

Search and Seizure

A Principal or Vice Principal may conduct or authorize a search of a student, personal property or locker if there are reasonable grounds to believe that policy has been or is being violated and that evidence of the violation will be found in the location or on the person of the student searched. The search should be conducted in a sensitive manner and be minimally intrusive.

What May Be Searched:

Depending on the circumstances, searches may include:

- Student belongings (e.g., backpacks, bags)
- Lockers and desks (school property)
- Items brought onto school property

Students are informed that lockers and desks **are school property and can be searched** when reasonable grounds exist.

Seizure of Items

If prohibited, unsafe, or illegal items are found:

- Items may be temporarily seized by the school
- Illegal items will be turned over to police, as required
- Non-illegal items may be returned to parents/guardians or held according to school rules

Parents/guardians will be notified when a search and seizure occur, unless doing so would compromise safety or an investigation.

Restorative Response

When a search or seizure results in a breach of the Code of Conduct, the school will respond using restorative and educational approaches, which may include:

- Reflective conversations
- Referral to school counselling services
- Restorative meetings or circles
- Opportunities to repair harm and rebuild trust

Cell phones / Hand-held or other Technology

At Central in accordance with the BC Ministry of Education and Child Care restrictions:

- ❑ **Personal digital devices** (cell phones, smart watches, blue tooth headphones, tablets) **will not be permitted during instructional time, bell-to-bell.** Personal digital devices are allowed during 10 minute breaks, at lunch, and after school. **Cell phones are to be kept in lockers during class time.**
- ❑ **If students bring out their cell phone during class,** the teacher will ask for it and keep it until the end of the block. It will be returned at that point. If the student refuses to surrender the phone to the teacher, administration will be notified and it will be kept at the office and returned to the student at lunch or after school.
- ❑ As needed, all students will have access to school/district owned technology at an age-appropriate level that supports learning and the development of digital literacy.
- ❑ As outlined in an Inclusive and Competency-Based Individual Education Plan (ICBIEP), schools will exempt specific students from restrictions on the use of personal digital devices when they are needed to support inclusion in learning. However, if there is misuse, there will still be consequences.
- ❑ Additionally, schools will exempt specific students from restrictions on the use of personal digital devices when they are needed as an essential support for their medical support plan and needs (i.e. diabetes, medication, etc.)
- ❑ The security and storage of personal digital devices brought onto school property is the sole responsibility of the owner/user. The District assumes no responsibility for the safety, security, loss, repair or replacement of such devices.

The expectation is that all personal digital devices (except for the exemptions above) are to be stored in each student's locker and **not brought to class.**

If there are repeated offenses in regards to this policy, students may have to hand their phone in at the office at the start of the day, and it will be returned to them at the end of the day, in communication with parents and guardians.

If the student continues to disregard the restrictions, the device will need to be picked up by a parent/guardian, and a plan will be made with the parent/guardian regarding student tech use. Office and classroom phones facilitate communication if parent(s) need(s) to get in touch with their student, or a student needs to speak with their parent(s). We will always honour and prioritise such a request.

As per their computer use agreement, **all Central students** are expected to use school technology in a *safe, responsible and educationally appropriate manner.*

Photos or videos of students or staff **are not permitted** during the school day. Photos or videos taken for a class assignment or for journalism class are allowed but these are not shared except in class.

Academic Integrity and Use of AI:

Students are expected to submit original work that reflects their own thinking and effort. AI tools (such as ChatGPT or similar platforms) may be used to support learning—such as generating ideas, asking questions, or reviewing concepts—but may not be used to complete assignments unless explicitly permitted by the teacher.

Submitting work that is fully or partially generated by AI, copied, or not your own without permission is considered plagiarism and a violation of the school's academic integrity policy. Students will be asked to redo assignments.

Acceptable use – brainstorming, reviewing concepts, generating practice questions

Unacceptable use- submitting AI-generated work as your own, copying responses, using AI during assessments,

Central Dress Code

All clothing should be appropriate for school. Clothing promoting sex, violence, profanity, discrimination, drug or alcohol use or expressing political messages **are not permitted**. Students will be asked to change or cover up the messages. Footwear must be worn at all times for safety and health. There may be extra dress code regulations for safety purposes in labs, shop and Physical Education. Hoods **are not permitted** for the safety of all students in classrooms or hallways. Hats need to be removed for O Canada.

Washrooms

Washrooms at Central are shared by all students, with a common wash area. It is expected that students will always be respectful and responsible when using the restroom.

- Students should possess a hall pass when in the halls for **ANY** reason during class time.
- Only **ONE** student should occupy a stall at a time.
- If you make a mess, think of others and clean it up.
- Putting items into the toilets that are not supposed to go in there is a form of vandalism.
- Keeping food and drink out of the washroom area promotes healthy habits for all.
- Please wash hands and put all used paper towel into receptacles.
- Return to class **as soon as you are finished**.

Technology

Each student within the district signs a technology waiver saying that they will use the technology responsibly and respectfully. If there are damages to the technology or the technology is not being use appropriately, students will lose their access to the technology.

Health and Safety

SCENT FREE

We have several staff and students with allergies to scents which includes axe, perfumes, and other body sprays. They are not to be sprayed in the building under any circumstance.

Emergency Procedures

At Central we practice Earthquake drills, Lockdowns and Fire Drills. In the event of an emergency, please refrain from calling students, or asking them to leave the building.

In the event of an emergency evacuation our secondary location is the Memorial Arena. If there is an emergency (fire, flood, wildfire smoke, etc.) and we must evacuate, you will be called. If we must initiate emergency procedures, we must be careful to account for each student, so students will only be released to your (or your designates') care. There will be a reunification procedure to follow before picking up your student.

Medication

If a student requires medication to be administered throughout the day, we can safely store medication in the office. There are forms to be filled out if needed.

Mental Health Supports

Nicole Stefanyk is our school counsellor. If there are concerns, life changes or supports needed. Please let the school know if your child requires supports. Appointments can be made through the office, by the students, or parents.

Child protection/reporting obligations

In British Columbia under the Child, Family and Community Services Act (CFCSA) everyone has a legal duty to report if they have reason to believe or youth under 19 is being abused, neglected, or is in otherwise in need of protection.

Special Education/Services

Ms. Davies is our learning assistance teacher, and she will reach out to set up IEP meetings throughout the year. If your child needs support or is struggling in school. Please reach out to MS. Davies for help and support.

Indigenous Education

Ms. Hamilton is our Coach Mentor/Indigenous education teacher and Ms. Klemmer is our Indigenous education assistant working with students on campus.

In the spirit of Truth and Reconciliation, several days are dedicated to celebrating Indigenous heritage and culture – Louis Riel Day, Moosehide Campaign, Red dress day, Indigenous People's Day and Truth and Reconciliation Day. Each subject has Indigenous content infused as per the BC curriculum.

Library and Textbooks

The library has many books that students are allowed to check out to borrow. They also have textbooks. If your child signs out a book or a textbook, they are responsible for them. If books or textbooks are lost or damaged, you will be charged a replacement cost.

Field Trips

On field trips, students are representatives of our school and as such the school's code of conduct and expectations still apply to students on the field trip. To be eligible to go on a field trip, permission forms must be filled out, and student's must be up to date on all their regular class work. Failure to return a permission form, to have work completed, or behaviour that goes against the code of conduct could result in loss of privileges.

Resolution of Student or Parent Concerns

Open communication and maintaining positive relationships between families, schools and the School District is always our goal and is key to ensuring student success.

When concerns arise, it is important to keep the lines of communication open. When issues occur at school, school staff will contact parents to inform and discuss the issues with them.

When a parent has a concern, it is important that the matter is discussed as early and directly as possible so it can be resolved in a timely fashion. Most issues can be resolved through timely, open communication.

Procedure

Teacher or Classroom Level Problem

1. Discuss the matter directly with the teacher first.
2. If not resolved, discuss your concern with the principal.

Visitors to the school

Visitors to the school are expected to enter in the front doors of the school across from the public library. Please come into the office and sign in. Visitors will be required to wear a badge if going through the school.

Volunteering at Central Campus

We welcome and appreciate all volunteers. If you would like to volunteer at Central Campus, you need:

1. A Criminal Record Check completed in the last two years
2. A Volunteer Form for SD 59
3. Confidentiality Agreement
4. Volunteer Conduct Form

Forms are available from the office and there is not cost, however the process for the criminal record check does take time. If you have a current criminal record check on file at your student's previous school, you can transfer that information by letting the office know.

Please talk to our secretary, or email dcss.cc@sd59.bc.ca if you would like a copy of the forms.

Parent Advisory Council (PAC)

Parent Advisory Councils are forums within each school community, which provide opportunities to discuss, educate, inform and involve parents in matters affecting your school and the education of your children.

The PAC is the officially recognized voice of parents at the school level. In 1989, the School Act was amended to give parents the right, through the Parent Advisory Councils, to assume an advisory role in every school. A PAC, through elected officers, may advise the school board, the principal and staff of the school respecting any matter relating to the school other than matters assigned to the School Planning Council. A PAC is comprised of an elected executive from the parents in the school, the principal of the school and the staff and student representatives. Meetings are held monthly. All parents can attend meetings and have input.

The Purpose of PAC is:

- To take an active role in supporting the school
- To give input into school-based decisions
- To participate in goal setting
- To provide parents with the opportunity to gain greater understanding of the school.
- To unify efforts of both parents and teachers towards goals of quality education.

The PAC is NOT: A committee to discuss individual students/staff problems or conflicts.

DCSS PAC is a shared body between Central and South Peace Campus. All parents are welcome to come out to meetings and get involved.

Aspen Go:



Updated MyEducationBC Interface

For Parents, Guardians, and Students

What's New with Aspen Go

- ✓ Updated user interface for parents and students
- ✓ Consistent appearance on desktop and mobile devices
- ✓ Simpler, more intuitive navigation

Accessing Student Information

Parents and students can access:

- Learning Updates (Report Cards)
- Individual Education Plans (IEP's)
- Student schedules
- Published reports and other information

What You Need to Know

- No action is required.
- The update will automatically appear on January 16th, 2026.
- Your existing Login ID and password will remain unchanged.

Need Assistance?

If you have any questions or require assistance, please contact:

myedsupport@sd59.bc.ca

MyEducationBC

- Home
- My To Do Tasks
- Assignments
- Attendance
- Classes
- Calendar
- Published Reports**

Published Reports

Name	Description	Created	Opened	Type	Actions
Learning Update	Learning Update for	12/18/2025	Yes	pdf	View
Learning Update	Learning Update for	12/18/2025	Yes	pdf	View

Example of accessing Published Reports in Aspen Go

For help, email myedsupport@sd59.bc.ca

SEPTEMBER 2022
CENTRAL MIDDLE SCHOOL, DAWSON CREEK, B.C.



LEGEND

CLASSROOMS & LABS	ADMIN/OFFICE	MUSIC
WASHROOMS	LIBRARY	SHOP
GYMS	CRC / MULTIPURPOSE	DRC
TRANSITION	COUNSELLING	

SD59 CALENDAR FOR 2026/2027 DRAFT

January-27						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 New Year's Day STAT	2
3	4 Schools Reopen	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29 End of Semester 1 Secondary Schools	30
31					20 Instructional Days	

February-27						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 NID Pro-D School	2 Beginning of Semester 2 Secondary Schools	3	4	5	6
7	8	9	10	11	12	13
14	15 Family Day STAT	16	17	18	19	20
21	22	23	24 Early Dismissal	25 Early Dismissal	26	27
28					18 Instructional Days	

March-27						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9	10	11	12 End of Term 2 Elementary Schools	13
14	15 Break	16 Break	17 Break	18 Break	19 Break	20
21	22 Break	23 Break	24 Break	25 Break	26 Good Friday STAT	27
28 Easter Sunday	29 Easter Monday STAT	30 Schools Reopen	31			
					12 Instructional Days	

April-27						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
4	5	6	7	8	9	10
11	12 NID Pro-D District	13	14	15	16 End of Quarter Secondary Schools	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
						21 Instructional Days

May-27						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
2	3	4	5	6	7 NID Truth and Reconciliation	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24 Victoria Day STAT	25	26	27	28	29
30	31					
					19 Instructional Days	

June-27						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4 NID Pro-D School	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29 Last Day of Classes End of Sem 2 End of Term 3	30 NID Year End Admin Day			
					20 Instructional Days	

LEGEND

13 Stat	Statutory or General Holidays
62 Break	Break Days (Winter, Spring or Summer)
8 NID	Non-Instructional Days (Prof Dev or Admin)

0 NIS	Not-In-Session Day (No School Activities)
178	Instructional Days

SD59 CALENDAR FOR 2026/2027 DRAFT

July-26						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 Canada Day STAT	2 Break	3 Break	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August-26						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 BC Day STAT	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September-26						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7 Labour Day STAT	8 NID Curriculum Implementation District	9 First Day for Students Start 2h late End 1h early	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30 National Day for Truth and Reconciliation STAT			
				15 Instructional Days		

October-26						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
4	5	6	7	8	9	10
11	12 Thanksgiving STAT	13	14	15	16	17
18	19	20	21	22	23 NID Pro-D District	24
25	26	27	28	29	30	31
					20 Instructional Days	

November-26						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11 Remembrance Day STAT	12	13 End of Quarter Secondary Schools	14
15	16	17	18 Early Dismissal	19 Early Dismissal	20	21
22	23	24	25	26	27	28
29	30 NID Pro-D School				19 Instructional Days	

December-26						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4 End of Term 1 Elementary Schools	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21 Winter Break	22	23	24	25 Christmas Day STAT	26 Boxing Day
27	28 Boxing Day STAT	29 Winter Break	30	31	14 Instructional Days	

LEGEND	
13 Stat	Statutory or General Holidays
62 Break	Break Days (Winter, Spring or Summer)
8 NID	Non-Instructional Days (Prof Dev or Admin)

0 NIS	Not-In-Session Day (No School Activities)
178	Instructional Days

School District 59 Calendar 2026/2027 DRAFT

Tuesday, September 8	Non-Instructional Day: Curriculum Implementation Day (Collective Agreement language - school year starts the Tuesday after Labour Day)
Wednesday, September 9	First Day for Students (arrival 2 hours late, dismissal 1 hour early)
Wednesday, September 30	National Day for Truth And Reconciliation STAT
Monday, October 12	Thanksgiving Day STAT
Friday, October 23	Non-Instructional Day: Professional Development (District)
Wednesday, November 11	Remembrance Day STAT
Wed & Thurs, Nov 18 & 19	Early Dismissal (1h) for Parent Interviews
Monday, November 30	Non-Instructional Day: Professional Development (School)
Dec 21 to Jan 1	Winter Break (Collective Agreement language - Winter Break starts on the Monday directly preceding Boxing Day)
Monday, January 4	Schools Reopen
Monday, February 1	Non-Instructional Day: Professional Development (School)
Monday, February 15	Family Day STAT
Wed & Thurs, Feb 24 & 25	Early Dismissal (1h) for Parent Interviews
March 15 to March 25	Spring Break (Collective Agreement language - Spring Break starts on the third Monday in March)
Friday, March 26	Good Friday STAT
Monday, March 29	Easter Monday STAT
Tuesday, March 30	Schools Reopen
Monday, April 12	Non-Instructional Day: Professional Development (District)
Friday, May 7	Non-Instructional Day: Truth and Reconciliation
Monday, May 24	Victoria Day STAT
Friday, June 4	Non-Instructional Day: Professional Development (School)
Tuesday, June 29	Last Day of Attendance for Students
Wednesday, June 30	Non-Instructional Day: Year End Administrative Day (Collective Agreement language - if the last Friday in June falls on or before June 25, the year will end on June 30)

Notes

Kindergarten - required hours of instruction 853 minimum to allow for gradual entry in September

Elementary - required hours of instruction 878 minimum required 4 hours 56 minutes per day

Secondary - required hours of instruction 952 minimum required 5 hours 21 minutes per day

Total Instructional Days: 178

Elementary Terms

Term 1	Sept 9 to Dec 4 (58 instructional days)
Term 2	Dec 7 to Mar 12 (58 instructional days)
Term 3	Mar 30 to June 29 (62 instructional days)

Secondary Semesters

Semester 1	Sept 9 to Jan 29 (88 instructional days)
Semester 2	Feb 2 to June 29 (90 instructional days)