



# School District No. 59 (Peace River South)

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## Open Board Meeting Agenda

**Date:** April 30, 2025 @ 1:00 PM

**Place:** School Board Office – Dawson Creek, BC

“We acknowledge that we share this territory with the people of Treaty 8.”

### APPROVAL OF AGENDA

**RECOMMENDED MOTION:** *THAT the Board of Education of School District No. 59 (Peace River South) adopt the April 30, 2025 Regular Board Meeting agenda as presented.*

#### 1. ITEMS FOR ADOPTION

- R1.1 – Regular Board Meeting Minutes – March 12, 2025
- R1.2 – Excerpts Closed Meeting – March 12, 2025
- R1.3 – Special Open Board Meeting Minutes – April 2, 2025

#### 2. BUSINESS ARISING

#### 3. ESSENTIAL ITEMS

#### 4. PRESENTATIONS

- R4.1 – Traversa Implementation Presentation – Transportation Department

#### 5. CORRESPONDENCE

- R5.1 – March 26, 2025 - Received from FNEESC - Re: School Act Amendments
- R5.2 – March 31, 2025 – Received from City of Dawson Creek – Re: Strategic Plan and Budget Consultation RSVP
- R5.3 – April 2, 2025 - Village of Pouce Coupe – Re: Representative Councillor
- R5.4 - April 2, 2025 - Village of Pouce Coupe – Re: Alternate Representative Councillor
- R5.5 – April 9, 2025 – cc letter from Minister Beare to Mayor Krakowka (Tumbler Ridge) – Re: Teacher Recruitment and Retention

#### 6. REPORTS FROM THE SUPERINTENDENT OF SCHOOLS

- R6.1 – School/Student News
- R6.2 - Don Titus Montessori Program Review Timeline
- R6.3 – Strategic Plan - 2024/2025 Operational Plan and Budget

#### 7. REPORTS FROM THE SECRETARY-TREASURER

- R7.1 – Monthly Financial Report – March 2025
- R7.2 – Trustee Remuneration
- R7.3 – 2025-2026 Annual Budget
  - a) April 2, 2025 Consultation Report
  - b) 2025-2026 Annual Budget/Bylaw

#### **RECOMMENDED MOTIONS:**

*The following motion is MOVED/SECONDED from April 2, 2025 Special Open Board Meeting:*  
**THAT** the School District No. 59 (Peace River South) Annual Budget Bylaw for the fiscal year 2025-2026 showing the estimated revenues and expenditures and the total budget bylaw amount of \$69,917,920 for the 2025-2026 fiscal year be read a second time.



## School District No. 59 (Peace River South)

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THAT the School District No. 59 (Peace River South) Annual Budget Bylaw for the fiscal year 2025-2026 showing the estimated revenues and expenditures and the total budget bylaw amount of \$69,917,920 for the 2025-2026 fiscal year be read a third time, passed and adopted.

R7.4 – 2025-2026 Capital Plan Response Letter/Bylaw

**RECOMMENDED MOTIONS:**

THAT, the Capital Project Bylaw No. 2025/26-CPSD59-01 of the Board approved by the Minister as outlined in the letter received from the Capital Management Branch dated March 25, 2025 be read a first time.

THAT, the Capital Project Bylaw No. 2025/26-CPSD59-01 of the Board approved by the Minister as outlined in the letter received from the Capital Management Branch dated March 25, 2025 be read a second time.

THAT the Board allows the third reading of Capital Project Bylaw No. 2025/26-CPSD59-01 to occur in the April 30, 2025 meeting.

THAT, the Capital Project Bylaw No. 2025/26-CPSD59-01 of the Board approved by the Minister as outlined in the letter received from the Capital Management Branch dated March 25, 2025 be read a third time, passed, and adopted.

R7.5 - Capital Projects Report – April 2025



R7.6 – Lead in Water Testing Results

R7.7 - Secretary Treasurer Report – April 2025

**8. TRUSTEE ITEM**

R8.1 – BCSTA Update – R. Gulick

R8.2 – Conflict of Interest Declaration – C. Hillton

R8.3 – Retirement/Recognition Dinner Event – R. Gulick

**9. COMMITTEE REPORTS**

R9.1 - Indigenous Education Councils

R9.2 – Policy Committee

- Policy/Regulation 4585 Media in Schools

**RECOMMENDED MOTION:** THAT the Board of Education of School District No. 59 (Peace River South) adopt Policy and Regulation 4585 Media in Schools as presented.

**10. DIARY**

**11. QUESTION PERIOD**

*Questions or comments must relate to items in this meeting's agenda.*

**12. FUTURE BUSINESS / EVENTS**

R12.1 – May 21, 2025 - Open Board Meeting – Tumbler Ridge

**ADJOURNMENT**

**RECOMMENDED MOTION:** THAT the Regular Board Meeting of April 30, 2025 be adjourned.



# School District No. 59 (Peace River South)

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## BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 59 (PEACE RIVER SOUTH)

11600 – 7<sup>TH</sup> Street, Dawson Creek, BC V1G 4R8

### Open Board Meeting Minutes

DATE & TIME: March 12, 2025 – 1:00 PM

PLACE: School Board Office – Dawson Creek, BC

PRESENT: Trustees:  
C. Anderson (Chair)  
R. Gulick (Vice-Chair)  
C. Hillton *via zoom*  
S. Mounsey  
A. Schurmann  
C. Wards  
T. Jones

C. Fennell, Superintendent  
K. Morris, Secretary-Treasurer  
R. Schwartz, Recording Secretary

REGRETS: Nil

Called to Order – 1:00 PM

The Board Chair acknowledged that we share this territory with the people of Treaty 8.

### APPROVAL OF AGENDA

Additions: Nil

Deletions: Nil

(2025-03-005)

MOVED/SECONDED – Wards/Jones

THAT the Board of Education of School District No. 59 (Peace River South) approve the March 12, 2025 Regular Board Meeting agenda as presented.

CARRIED

## 1.0 ITEMS FOR ADOPTION

### R1.1 Regular Board Meeting Minutes – February 19, 2025

The Chair asked for any corrections to the minutes.

(2025-03-006)

The Chair declared the minutes of the open meeting February 19, 2025 approved as presented.

### R1.2 Excerpts of Closed Board Meeting – February 19, 2025

(2025-03-007)

The Chair declared the excerpts of the closed board meeting February 19, 2025 approved as presented.

## 2.0 BUSINESS ARISING

## 3.0 ESSENTIAL ITEMS

## 4.0 PRESENTATIONS

## 5.0 CORRESPONDENCE

R5.1 February 19, 2025 - Letter to Minister of Education (Re: Barriers to Education)

R5.2 March 4, 2025 – Letter from Minister of Education (Re: Funding for Child Care on School Grounds)

## 6.0 REPORTS FROM THE SUPERINTENDENT OF SCHOOLS

### R6.1 School/Student News

The Superintendent reported school/student news:

- The Elementary Basketball Tournament was held on March 7 & 8, 2025. Teams from across the district participated in the round robin format. The gyms were full, and students were excited to finish off the basketball season with a tournament.
- Canalta Elementary students have been busy studying the phases of the moon and land formations, working in literacy circles and focussing on increasing fluency, creating poetry with visual art representation of the poem, using their imagination in a creation project where students created different types of vegetation and determined what climate the plant needed to survive, preparing for the spring music concert, and the PAC group hosted a family dance. Canalta held a school Spirit Day where students and staff could dress as a teacher or a student. The school also celebrated Pink Shirt Day and 100's Day.
- Tremblay Elementary is part of the Classroom Champion program and will be meeting their athlete champion Annie Tansley, from the Canadian Olympic Ski Team, in April.
- Ecole Frank Ross students continue to learn about local First Nations and have created a bulletin board about Saulteau First Nations. The school's enhancement goal is to build Indigenous representation in the school. The students and Artist in Residence, Wayne Lariviere created a beautiful mural which incorporates school spirit with an Indigenous focus.

- Devereaux Elementary students took part in a wind chime building activity.
- Tumbler Ridge Secondary School students have been learning about wind energy and the art students are creating many forms of pottery. Student Voice at TRSS is planning a student dance. The boy's basketball competed at zones.
- Tyler McGregor, a paralympic athlete spoke at TRSS and DCSS school assemblies on achieving goals, accessibility, and overcoming challenges. Mr. McGregor is the captain of the Canadian men's national para ice hockey team and was in the area to participate in the announcement that Dawson Creek will host the 2025 Para Cup November 30<sup>th</sup> to December 6<sup>th</sup>, 2025 at the Oviniv Events Centre.
- Student Voice students will be taking Social Generative Fields training.
- Little Prairie Elementary students are having fun with class competitions to see who can create the best leprechaun catcher. The entire school participated in a school wide leadership activity that had students playing rock-paper-scissors to compete for leis.
- Don Titus Montessori intermediate students are having fun reading to younger classes in the school. The students learn about leadership but also practice reading fluency.

#### R6.2 How Are We Doing? Indigenous Education Report

The How Are We Doing? report is an annual report published by the Ministry of Education and Child Care that provides data in three main areas of focus: Intellectual Development, Human and Social Development, and Career Development. The report considers the data for all students, students with disabilities or diverse abilities and Indigenous students and helps to identify areas for intervention.

The Superintendent reported the following key takeaways:

- Graduation rates are down 1%;
- Drop in students during grade-to-grade transitions, specifically between grade 7 & 8 and grade 9 & 10;
- Disproportionate number of Indigenous students in workplace math 10 versus a higher-level math.

The full report for the 2023-24 school year is available on the Ministry website at [B.C. Education System Performance - Peace River South School District](#).

#### R6.3 BCPSEA Pre-Employment Hiring Incentives-2025

BCPSEA has reviewed school district applications for Round 3 hiring incentives.

School District No. 59 (Peace River South) has been approved to offer the following Round 3 hiring incentives for enrolling teacher positions:

- 5x Teacher for \$10,000 (Tier 1) available for Tumbler Ridge
- 2x Teacher for \$10,000 (Tier 1) available for Chetwynd

These incentives are available for new hire employees that commence employment April 1, 2025, or later.

#### R6.3 2025-2026 School Calendar

The 2025-2026 School Calendar was brought back to the Board for adoption. In total, feedback was received from two people. The feedback focused on the scheduling of the early dismissal days for parent-teacher interviews. After reviewing the feedback, no revisions were made to the draft calendar.

(2025-03-008)

MOVED/SECONDED – Gulick/Wards

THAT the Board of Education of School District No. 59 (Peace River South) adopt the 2025-2026 School Calendar as presented.

CARRIED

## 7.0 REPORTS FROM THE SECRETARY TREASURER

### R7.1 2024-2025 Amended Budget Amendment

The Secretary Treasurer informed the Board that amendments were made to the 2024-2025 Amended Budget. The three changes included recording the Literacy Professional Learning Grant as a Special Purpose Grant; allocation of additional funding from the Ministry Funding Re-calculation; and the treatment of capital projects in the capital schedule of the Ministry budget template.

A revised bylaw is required.

(2025-03-009)

MOVED/SECONDED – Gulick/Schurmann

THAT the School District No. 59 (Peace River South) Amended Annual Budget Bylaw-02 for the fiscal year 2024-2025 showing the estimated revenues and expenditures and the total budget bylaw amount of \$68,817,590 for the 2024-2025 fiscal year be read a first time.

CARRIED

(2025-03-010)

MOVED/SECONDED – Wards/Jones

THAT the School District No. 59 (Peace River South) Amended Annual Budget Bylaw-02 for the fiscal year 2024-2025 showing the estimated revenues and expenditures and the total budget bylaw amount of \$68,817,590 for the 2024-2025 fiscal year be read a second time.

CARRIED

(2025-03-011)

MOVED/SECONDED – Jones/Schurmann

THAT, the Board allows the third reading of 2024-2025 Amended Budget Bylaw-02 to occur in this meeting.

CARRIED

(2025-03-012)

MOVED/SECONDED – Gulick/Wards

THAT the School District No. 59 (Peace River South) Amended Annual Budget Bylaw-02 for the fiscal year 2024-2025 showing the estimated revenues and expenditures and the total budget bylaw amount of \$68,817,590 for the 2024-2025 fiscal year be read a third time, passed, and adopted.

CARRIED

#### R7.2 2025-2026 Annual Budget

The Secretary Treasurer presented the following information regarding the 2025-2026 Annual Budget:

- a) **Survey Results**  
Part of the budget development included a survey. The survey closed on March 5<sup>th</sup> and had 191 responses. A draft report is under review internally and will be presented in the special open meeting on April 2, 2025.
- b) **MOECC Funding Announcement**  
The Ministry funding announcement will be made on March 13, 2025. The Secretary Treasurer is expecting the funding envelope to remain stable. There is a change to Capital which is no longer under the Ministry of Education and is now under the Ministry of Infrastructure.
- c) **1<sup>st</sup> Reading of Budget Bylaw**

The Secretary Treasurer presented the first draft of the 2025-2026 Annual Budget.

(2025-03-013)

MOVED/SECONDED – Gulick/Wards

THAT the School District No. 59 (Peace River South) Annual Budget Bylaw for the fiscal year 2025-2026 showing the estimated revenues and expenditures and the total budget bylaw amount of \$67,864,605 for the 2025-2026 fiscal year be read a first time.

CARRIED

The Board will be hosting a consultation meeting on April 2, 2025 to receive further feedback from stakeholders.

#### R7.3 Capital Projects Report

##### Crescent Park Elementary School Expansion

Since the last board meeting, Fort Modular, Force Engineering and SD59 project team met to discuss project timelines, building permits and interior finishes. A further consultants' meeting was held to discuss and finalize structural, mechanical and electrical details in preparation for manufacturing.

##### ChildcareBC New Spaces – Tremblay & Tumbler Ridge Elementary

The architect continues to wait for the modular build estimates for both centres. The Secretary-Treasurer has escalated the timeline concern with the architect. The budget remains unchanged from February 19, 2025.

Updates are available on the district website at [Capital Projects | School District 59 \(sd59.bc.ca\)](https://sd59.bc.ca).

#### R7.4 Secretary Treasurer's Report – March 2025

The Secretary Treasurer's report for March was provided for information.

## 8.0 TRUSTEE ITEMS

### R8.1 BCSTA Update – R. Gulick

Trustee Gulick presented the latest news and events from the BCSTA. The AGM will be held in Vancouver from April 24-26, 2025. Extraordinary motions are sent out prior to the AGM for review as no amendments are allowed at the AGM.

### R8.2 Board Chair Partner Liaison Meeting – C. Anderson

Trustee Anderson attended a Board Chair's meeting that included an update from the provincial Rural and Remote Committee, Trustee panel on bargaining, and managing difficult conversations and board operations. The second day was a combined Partner Liaison Meeting with Board Chairs, Superintendents and Secretary-Treasurers where the Ministry provided information on new initiatives and updates.

## 9.0 COMMITTEE REPORTS

### R9.1 Indigenous Education Councils

Dawson Creek Council met at the end of February and reviewed the How are We Doing? report. Council will not be meeting in March due to Spring Break.

Trustee Hillton reported the Chetwynd Indigenous Council meeting on March 11, 2025 was held at Saulteau First Nations and the meeting ended with a tour of the First Nations new cultural centre.

### R9.2 Policy Committee

The Policy Committee has Policy 4585 Media in Schools circulating for feedback. Feedback will be accepted until April 4, 2025.

The Policy Committee is reviewing Policy 4660 Retention and Destruction of Records and Policy 4180 Grading Practices.

## 10.0 DIARY

## 11.0 NOTICE OF MOTION

## 12.0 QUESTION PERIOD

A question-and-answer period was provided.

## 13.0 FUTURE BUSINESS

R13.1 – Special Open Board Meeting – April 2, 2025

R13.2 – Public Consultation - 2025-2026 Annual Budget – April 2, 2025

R13.3 - Regular Board Meeting – April 30, 2025

## ADJOURNMENT

(2025-03-014)

MOVED – Jones

THAT the Regular Board Meeting of March 12, 2025 be terminated. (2:30 PM)

CARRIED



CERTIFIED CORRECT:

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C. Anderson, Board Chair

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K. Morris Secretary Treasurer



## School District No. 59 (Peace River South)

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**MEETING:** Closed Board Meeting  
**DATE:** March 12, 2025 11:10 AM  
**PLACE:** School Board Office – Dawson Creek, BC

The meeting was called to order at 11:13 a.m. and the following was reported:

### Items for Adoption

- Approval of Agenda
- Closed Meeting Minutes – February 19, 2025

### Business Arising

### Presentation

### Trustee Items

Items discussed and reported included:

- BCPSEA Update

### Superintendent's Reports

Items discussed and reported included:

- Personnel Matters

### Secretary Treasurer's Reports

Items discussed and reported included:

- PRSTA Local Matters Agreement

Adjournment Motion @ 11:28 a.m.

CERTIFIED CORRECT:

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C. Anderson, Board Chair

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K. Morris, Secretary Treasurer



# School District No. 59 (Peace River South)

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## BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 59

11600 – 7<sup>TH</sup> Street, Dawson Creek, BC V1G 4R8

### MINUTES OF THE SPECIAL OPEN BOARD MEETING OF THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO.59 (PRS)

DATE & TIME: April 2, 2025 – 1:00 PM

PLACE: School Board Office – Dawson Creek

PRESENT: Trustees:

C. Anderson (Chair)  
R. Gulick (Vice-Chair)  
S. Mounsey  
A. Schurmann  
T. Jones *via zoom*  
C. Hillton  
C. Wards

C. Fennell, Superintendent  
K. Morris, Secretary Treasurer  
R. Schwartz, Recording Secretary

REGRETS:

Called to order – 1:05 PM

“We acknowledge that we share this territory with the people of Treaty 8”.

#### APPROVAL OF AGENDA

(2025-04-001)

MOVED/SECONDED – Wards/Hillton

THAT the Board of Education of School District No. 59 (Peace River South) adopt the April 2, 2025 Special Open Meeting agenda as presented.

CARRIED

1.0 2025-2026 Annual Budget

The Secretary Treasurer and Superintendent presented information that guides the work of the district to meet student need, and the financial and human resource required to align to the priorities and goals of the strategic plan.

1.1 Budget Survey Report

The budget survey was completed by 191 respondents. The responses were reviewed, themed and form part of the budget approval considerations for the Board.

1.2 Budget Presentation

The Secretary Treasurer presented the second draft of the 2025-2026 Annual Budget.

*Trustee Jones departed the meeting at 1:54 pm.*

1.3 2<sup>nd</sup> Reading of Annual Budget Bylaw

The second reading of the bylaw was presented.

(2025-04-002) – Hillton/Wards

THAT the School District No. 59 (Peace River South) Annual Budget Bylaw for the fiscal year 2025-2026 showing the estimated revenues and expenditures and the total budget bylaw amount of \$69,917,920 for the 2025-2026 fiscal year be read a second time.

The question was not called on the bylaw so that it can stand on the floor until the April 30<sup>th</sup> board meeting, allowing for feedback before voting on the second reading.

Questions and Comments

No questions or comments were received from the gallery.

ADJOURNMENT

(2025-04-003)

MOVED – Gulick

THAT the Special Open Meeting of April 2, 2025 be adjourned (2:02 PM)

CARRIED

CERTIFIED CORRECT:

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C. Anderson, Board Chair

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K. Morris, Secretary-Treasurer

March 26, 2025

Chad Anderson, Board Chair  
Christy Fennell, Superintendent Of Schools  
Peace River South School District (No. 59)

11600 7th Street  
Dawson Creek, BC V1G 4R8

**Re: School Act Amendments Resource**



#113 - 100 Park Royal South  
West Vancouver, BC V7T 1A2  
Tel (604) 925-6087  
Toll-Free 1-877-422-3672  
Fax (604) 925-6097  
www.fnesc.ca

Dear Chad Anderson and Christy Fennell:

On behalf of the First Nations Education Steering Committee (FNESC), I am pleased to share with you our *School Act Amendments* resource for distribution within your school district. The *School Amendment Act*, co-developed by FNESC and the Ministry of Education and Child Care, received Royal Assent on November 8, 2023, introducing three new sections to the BC *School Act*: First Nation Schools of Choice, the Model Local Education Agreement, and Indigenous Education Councils. The amendments are intended to improve the outcomes and attendance of Indigenous students in fulfilment of important commitments included in the BC Tripartite Education Agreement: Supporting First Nation Student Success and the Declaration on the Rights of Indigenous Peoples Act Action Plan.

To support the implementation of this transformative change to public education, FNESC compiled key ministerial orders, policies, and regulations related to the legislation. Six copies of our resource have been provided to your district. We kindly suggest the following key staff receive a copy:

- Chair, Board of Education
- Chair, Indigenous Education Council
- Superintendent
- Secretary Treasurer
- Indigenous Education Lead

FNESC will continue to assist with the implementation of these critical initiatives in partnership with the Ministry. We appreciate your ongoing commitment to supporting First Nations education in British Columbia and look forward to hearing about the progress you have made.

Sincerely,

Deborah Jeffrey  
Executive Director

Encl. (6): *School Act Amendments Resource*

March 31, 2025

Mr. Chad Anderson  
Board of Education of School District No. 59 (Peace River South)  
Email: [kmorris@sd59.bc.ca](mailto:kmorris@sd59.bc.ca)

Dear Mr. Anderson:

**Re: Strategic Plan and Budget Consultation**

On behalf of Mayor and Council thank you for your letter dated March 10, 2025, which was received at the Regular Meeting of Council held on March 24, 2025, inviting three City representatives to attend Peace River South School District's renewed Strategic Plan and Budget Consultation.

It is with great pleasure that we write to inform you that Councillor Earl, Councillor Kaempf, and Councillor Parslow will be in attendance on April 2, 2025. Once again thank you for the invitation and best of luck with your event.

Sincerely,



Janice Anderson  
Deputy Corporate Officer

/nm



## CORPORATION OF THE VILLAGE OF POUCE COUPE

PO Box 190, Pouce Coupe, B.C. V0C 2C0  
Telephone: (250) 786-5794 Fax: (250) 786-5257  
[www.poucecoupe.ca](http://www.poucecoupe.ca)

SD 59 Board Representatives for Rural Area 1V (Pouce Coupe)

[canderson@sd59.bc.ca](mailto:canderson@sd59.bc.ca)

[trjones@sd59.bc.ca](mailto:trjones@sd59.bc.ca)

Dear Chad and Travis,

On behalf of the Village of Pouce Coupe, I am pleased to announce that Councillor Kurt Rabel has been appointed as the representative for the SD59 School Board contact for Pouce Coupe. This appointment reflects our commitment to ensuring strong community representation and support for enhancing educational opportunities and addressing the needs of our local school.

As the representative, Councillor Rabel will:


- Represent the interests and priorities of the Village of Pouce Coupe in discussions and decisions related to local schools.
- Collaborate with committee members to identify and advocate for initiatives that support students, educators, and school facilities.
- Keep the Village Council informed about committee activities, developments, and opportunities for partnership.
- Strengthen relationships between the Village, local schools, and other educational stakeholders to promote student success and community engagement.

Councillor Rabel brings to this role a dedication to community service and a strong commitment to fostering educational excellence. His involvement will help ensure that Pouce Coupe's interests are consistently represented in the committee's important work.

We recognize the vital role that the Local School Board plays in supporting education and fostering opportunities for our youth, and we are confident that Councillor Rabel's appointment will contribute positively to this effort.

Thank you for welcoming Councillor Rabel in this capacity. Should you have any questions or wish to discuss matters further, please feel free to contact me directly at 250-786-5794.

We look forward to fostering strong relationships and advancing collaborative efforts that benefit our schools and students.

Sincerely,  
  
Matthew Cybulski  
Chief Administrative Officer  
Village of Pouce Coupe  
250-786-5794





## CORPORATION OF THE VILLAGE OF POUCE COUPE

PO Box 190, Pouce Coupe, B.C. V0C 2C0  
Telephone: (250) 786-5794 Fax: (250) 786-5257  
[www.poucecoupe.ca](http://www.poucecoupe.ca)

SD 59 Board Representatives for Rural Area 1V (Pouce Coupe)

[canderson@sd59.bc.ca](mailto:canderson@sd59.bc.ca)

[trjones@sd59.bc.ca](mailto:trjones@sd59.bc.ca)

Dear Chad and Travis,

On behalf of the Village of Pouce Coupe, I am pleased to announce that Councillor Raymond Johnston has been appointed as the alternate Liaison for the SD 59 Board for Rural Area IV. This appointment reflects our commitment to actively supporting educational initiatives and ensuring strong representation for our community in matters related to schools and education.

As the alternate representative, Councillor Johnston will:

- Provide support and coverage when the primary representative is unavailable.
- Represent the interests and priorities of the Village of Pouce Coupe in discussions and initiatives related to education.
- Collaborate with committee members to identify and advocate for programs and policies that benefit local students and schools.
- Keep the Village Council informed about committee activities and educational developments.
- Strengthen relationships between the Village, local schools, and education stakeholders.

Councillor Johnston brings to this role a dedication to community engagement and a strong commitment to ensuring that educational opportunities align with the needs of our residents. His involvement as an alternate will help ensure that Pouce Coupe's interests are consistently represented in the committee's important work.

We recognize the vital role that the School Board plays in shaping the future of education for our region, and we are confident that Councillor Johnston's appointment as an alternate will support positive outcomes for our community.

Thank you for welcoming Councillor Johnston in this capacity. Should you have any questions or wish to discuss matters further, please feel free to contact me directly at 250-786-5794.

We look forward to fostering strong relationships and advancing collaborative efforts that benefit our students and schools.

Sincerely,

Matthew Cybulski  
Chief Administrative Officer  
Village of Pouce Coupe  
250-786-5794





April 9, 2025

Ref: 308121

Their Worship Darryl Krakowka, Mayor  
District of Tumbler Ridge  
**Email: dkrakowka@dtr.ca**

Dear Mayor Krakowka:

Thank you for your letter of March 17, 2025, with a request to set up a meeting to discuss teacher recruitment and retention challenges in the District of Tumbler Ridge. The priority of the Ministry of Education and Child Care is to ensure every student is supported to thrive and reach their potential, and K-12 staff recruitment and retention is a key factor in achieving this goal.

To help address staffing issues in a coordinated and collaborative way, the Ministry is working with partners, including school districts, employer groups, unions, Indigenous organizations and post-secondary institutions, to implement a comprehensive K-12 workforce plan. This plan supports teachers, support staff and administrators, and considers all stages of recruitment and retention, from attraction into the workforce and training, to supporting career growth and recognition of employees. Ultimately, this plan aims to support and sustain a stable, qualified, and engaged K-12 workforce now and into the future.

This year alone, the Ministry is investing \$4 million in provincial initiatives pertaining to recruitment and retention. As part of the workforce plan, the Ministry has established hiring incentives to support the most rural school districts with their recruitment needs for teachers. Under this initiative, School District No. 59 (Peace River South) has been allocated a total of 16 teacher hiring incentives of \$10,000 each over three years. In addition, we have created practicum awards to give exposure to northern districts and enhance opportunities to host student teachers. Last year, the School District hosted two student teachers as part of this initiative, and I understand that the School District will welcome another student teacher next year. The Ministry is also working with post-secondary institutions and the BC Teachers' Council to support the creation and expansion of teacher education programs delivered online to increase program accessibility, especially for individuals living in remote areas across the province.

.../2

While I know there is more work to do, I am encouraged to see the positive impact of this work so far. I have upcoming meetings with both the Superintendent and the Board of Education of School District No. 59 (Peace River South), where we intend to discuss recruitment and retention as key issues. I am looking forward to these conversations to explore further opportunities of collaboration to support a qualified and sustainable K-12 workforce in Peace River South.

Sincerely,

A handwritten signature in cursive script, appearing to read "Lisa Beare".

Lisa Beare  
Minister

cc: Karen Curry, Executive Assistant to the Chief Administrative Officer, District of  
Tumbler Ridge  
Christy Fennell, Superintendent, School District No. 59 (Peace River South)  
Chad Anderson, Board Chair, School District No. 59 (Peace River South)



## School District No. 59 (Peace River South)

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### **Don Titus Montessori Program Review 2025**

#### **Review Timeline:**

1. **April 22** ➡ Planning meeting
2. **April 25** ➡ Staff invitation to voluntary meeting
3. **April 22 – May 2** ➡ Internal data collection (Ministry and street data)
4. **May 2** ➡ Don Titus newsletter message sent to Ms. Bougerolle (Invitation to Information Gathering Session and Processes)
  - a. Newsletter messaging: May 6<sup>th</sup> and 12<sup>th</sup>.
5. **May 14** ➡ In-Person, school-based data gathering
  - a. Survey Grade 6/7 students (10:30)
  - b. Survey Grade 4/5/6 students (12:50)
  - c. Survey Grade 3/4 students (1:55)
  - d. Staff Survey and Information Gathering Session (2:45 – 3:45)
  - e. Guardian's Information Gathering Session (6:00 – 7:00)
6. **May 16** ➡ Due date for electronic survey submissions
7. **May 20 – 23** ➡ May 14 data collection collation
8. **May 26 – 30** ➡ Data/Information summary
9. **June 9 – 13** ➡ Building Resource Binder
10. **June 18** ➡ Presentation to the Board of Education



# School District No. 59 (Peace River South)

April 30, 2025

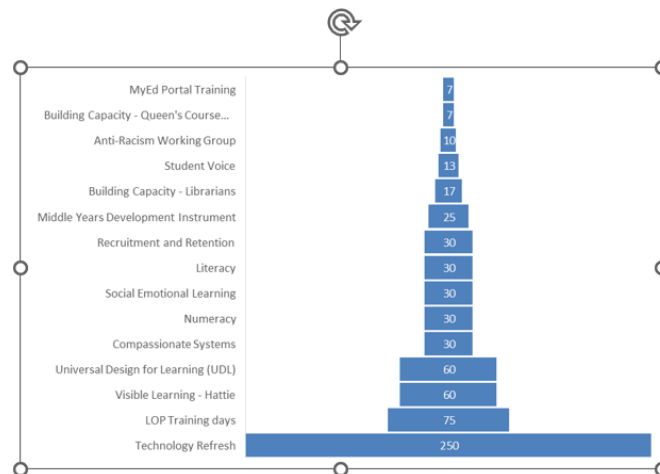
School District #59 Trustees

## RE: Strategic Plan – 2024/2025 Operational Plan and Budget

In consultation with the Secretary-Treasurer, costing was created for the following areas for the 2024/2025 school year to carry out objectives in the strategic plan. In the 2025/2026 budget we have requested similar budgets which were reflected in the budget presentation as below:

### STRATEGIC PLAN

	2025-2026 (1000's)	2024-2025 (1000's)
MyEd Portal Training	7	7
Building Capacity - Queen's Course Tuition	7	6
Anti-Racism Working Group	10	10
Student Voice	13	12
Building Capacity - Librarians	17	17
Middle Years Development Instrument	25	-
Recruitment and Retention	30	107
Literacy	30	50
Social Emotional Learning	30	34
Numeracy	30	30
Compassionate Systems	30	30
Universal Design for Learning (UDL)	60	76
Visible Learning - Hattie	60	60
LOP Training days	75	71
Technology Refresh	250	250
<b>Total</b>	<b>673</b>	<b>760</b>



### 1. MyEd Training - \$7 000

Provide release time for a team to attend MyEd training sessions for implementing the parent and student portals.

### 2. Building Capacity – Queen's Course Tuition - \$6 000

To help teachers complete a diploma program at Queen's University for Learning Assistance teachers, the district will pay up to 50% of the course.



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### **3. Anti-Racism Working Group - \$10 000**

This group, in partnership with the PRSTA, works to educate SD 59 employees in what it means to be anti-racist. Workshops and resources are being created for employees to use.

### **4. District Level Student Voice Council - \$12 000**

Explore potential of developing a district level student voice council that works closely with the district and trustees. Students would be sponsored for leadership events.

### **5. Building Capacity – Librarians - \$17 000**

Building capacity, by offering in-service for librarians in digital citizens resource planning for students, and AI resources that benefit education.

### **6. MDI (Middle Years Development Instrument) - \$25 000**

While the above amount was originally budgeted for the 2024/2025 school year, the registration deadline was missed. We will re-engage with this tool for the 2025/2026 school year. The MDI is a powerful tool to understand and support a child's well-being and positive development in the middle years. Discover MDI guides the district through the MDI process—from understanding the MDI and the importance of middle childhood, to collecting, exploring, and sharing MDI data and using MDI data to improve the well-being of children in the middle years. The funding was re-allocated to a different area (recruitment and retention).

### **7. Recruitment and Retention - \$107 000**

For the 2024/2025 school year, there was an increased cost as the methods used the previous year (contracts with Indeed) were no longer providing the number of applications we needed. As a result, we increased our partnership with Make a Future. This included branching out in a marketing campaign in airports and transit systems in Ontario to lure applicants to the affordability of the Peace region.

### **8. Literacy - \$50 000**

To provide release time for new Kindergarten to Grade 3 teachers, to understand how to explicitly teach the foundational skills of literacy to impact learners in the primary grades. As well, to facilitate the primary and intermediate professional learning communities.



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### **9. Social Emotional Learning - \$34 000**

To support the implementation of Preventure and the Open Parachute program in the middle to high school grades.

### **10. Numeracy - \$30 000**

To provide release time to collect and analyze the data from the SNAP assessment from grade 1 to grade 9.

### **11. Compassionate Systems - \$30 000**

Compassionate Systems Leadership is a four-day training course for systems thinking in the education system to create generative fields and use systems tools for students and staff to create safe spaces for learning.

### **12. Universal Design for Learning - \$76 000**

Release time to attend training with Dr. Jennifer Katz, to create differentiated learning models that create an inclusive environment that meets all students' needs.

### **13. Visible Learning Training - \$60 000**

Release time for a two-day workshop focused on John Hattie's research on what educational drivers work best to impact student achievement.

### **14. LOP Training Days - \$71 000**

A four-day training session in August for uncertified teachers who will be working in the 2024/2025 school year.

### **15. Technology Equity - \$250 000**

The district would like to increase the funding spent on refreshing technology in our schools. The bulk of the 2024/2025 funding will be allocated to the district-wide network refresh project. This will ensure that there is an equitable distribution of technology between schools.

Christy Fennell  
Superintendent of Schools

## MONTHLY FINANCIAL REPORT - OPERATING - MARCH MONTH END

	2024-2025 Budget (Preliminary)	2024-2025 Budget (Amended)	YTD	Available	%		2023-2024 Budget (Amended)	YTD	Available	%
6210 MOE Grant - Operating	51,803,154	52,061,533	36,484,020	15,577,513	30%		49,492,914	34,645,103	14,847,811	30%
6290 MOE Grants - Other	1,839,912	1,964,127	914,218	1,049,909	53%		2,219,394	1,180,198	1,039,196	47%
6410 Other Ministries	204,594	204,594	141,221	63,373	31%		125,000	148,354	-23,354	-19%
6460 Services		-		0	0%		20,000	0	20,000	100%
6470 Non-Resident Tuition	16,250	54,692	38,270	16,422	30%		16,250	21,591	-5,341	-33%
6480 Local Education Agreements	1,278,023	1,204,517	776,148	428,369	36%		1,278,023	425,965	852,058	67%
6490 Private School Bussing	50,000	51,500	49,717	1,783	3%		0	0	0	
6488 Just B4	9,500	9,500	5,762	3,738	39%		0	0	0	
6489 Careers	75,000	56,800	59,001	-2,201	-4%		75,000	69,605	5,395	7%
6490 Miscellaneous	54,000	24,000	64,375	-40,375	-168%		150,000	52,419	97,581	65%
6491 Seconded Teacher Recovery		-	-	0	0%		237,000	119,873	117,127	49%
6492 Substitute Staff Recovery		-	220	-220	0%		85,000	64,762	20,238	24%
6495 Central Stores Recovery		-	3,395	-3,395			4,500	3,182	1,318	29%
6496 Resource Centre Recoveries		-	-	0			0	12,889	-12,889	
6500 Community Use of Facilities	180,000	180,000	153,900	26,100	15%		213,000	148,633	64,367	30%
6601 Interest	608,169	767,699	618,979	148,720	19%		675,000	503,093	171,907	25%
6760 Surplus Internally Restricted	750,000	774,482	-	774,482	100%		1,934,077	0	1,934,077	100%
6770 Surplus Schools	250,000	709,326	-	709,326	100%		371,294	0	371,294	100%
<b>GRAND TOTAL</b>	<b>57,118,602</b>	<b>58,062,770</b>	<b>39,309,226</b>	<b>18,753,544</b>	<b>32%</b>		<b>56,896,452</b>	<b>37,395,667</b>	<b>19,500,785</b>	<b>34%</b>

## MONTHLY FINANCIAL REPORT - OPERATING - MARCH MONTH END

	2024-2025 Budget (Preliminary)	2024-2025 Budget (Amended)	YTD	Available	%		2023-2024 Budget (Amended)	YTD	Available	%
<b>SALARIES</b>										
1050 Principal Vice-Principal Salaries	4,491,916	4,544,864	3,340,874	1,203,990	26%		4,167,363	3,086,664	1,080,699	26%
1100 Teacher Salaries	18,828,964	18,778,547	13,019,801	5,758,746	31%		18,257,839	12,901,213	5,356,626	29%
1200 Support Staff Wages	5,513,685	5,497,695	3,869,707	1,627,988	30%		5,279,665	3,683,689	1,595,976	30%
1204 Clerical Wages	1,216,131	1,149,132	917,032	232,100	20%		1,185,004	877,136	307,868	26%
1208 Summer Worker Student Wages	93,197	97,712	37,013	60,699	62%		75,833	35,319	40,514	53%
1230 Education Assistant Wages	4,972,852	5,407,099	3,673,122	1,733,977	32%		5,323,132	3,315,250	2,007,882	38%
1300 Other Professionals Wages	1,929,366	2,025,054	1,524,605	500,449	25%		2,119,435	1,447,405	672,030	32%
1303 Para Educator Wages	437,355	124,651	106,440	18,211	15%		126,893	102,464	24,429	19%
1400 Replacement Wages - Teachers	1,305,381	1,345,356	916,189	429,167	32%		1,624,745	1,109,009	515,736	32%
1400 Replacement Wages - Maintenance & Custodial	272,717	275,496	195,678	79,818	29%		0	0	0	
1400 Replacement Wages - Transportation	97,264	97,264	73,938	23,326	24%		0	0	0	
1404 Replacement Wages - Clerical	0		6,783	-6,783			22,469	9,421	13,048	58%
1411 Recoverable Wages - Casual	0		-3,495	3,495			0	68,008	-68,008	
1430 Replacement Wages - Ed Assistants	125,965	175,000	128,160	46,840	27%		67,753	136,585	-68,832	-102%
<b>TOTAL SALARIES</b>	<b>39,284,793</b>	<b>39,517,870</b>	<b>27,805,847</b>	<b>11,712,023</b>	<b>30%</b>		<b>38,250,131</b>	<b>26,772,163</b>	<b>11,477,968</b>	<b>30%</b>
<b>BENEFITS</b>										
2000 Benefits - Regular Employees	8,571,185	8,373,553	6,020,674	2,352,879	28%		8,989,461	5,879,826	3,109,635	35%
2004 Benefits - Casual Employees	233,034	242,336	179,843	62,493	26%		262,081	170,669	91,412	35%
<b>TOTAL BENEFITS</b>	<b>8,804,219</b>	<b>8,615,889</b>	<b>6,200,517</b>	<b>2,415,372</b>	<b>28%</b>		<b>9,251,542</b>	<b>6,050,495</b>	<b>3,201,047</b>	<b>35%</b>
<b>SERVICES &amp; SUPPLIES</b>										
3100 Professional and Technical Services	0		0	0			7,000	0	7,000	100%
3101 Legal	83,000	81,000	64,075	16,925	21%		133,000	93,088	39,912	30%
3102 Audit	20,000	23,000	-361	23,361	102%		20,000	10,775	9,225	46%
3103 Labour Relations	5,000	5,000	0	5,000	100%		5,000	0	5,000	100%
3104 Contract Services	1,529,750	1,973,208	1,164,711	808,497	41%		1,327,990	862,960	465,030	35%
3105 Telephone	93,885	97,025	73,192	23,833	25%		104,450	74,660	29,790	29%
3106 Photocopy	88,700	93,021	66,799	26,222	28%		90,000	59,045	30,955	34%
3107 Postage	23,722	19,706	10,732	8,974	46%		21,420	12,544	8,876	41%
3108 Advertising	6,600	5,600	13,955	-8,355	-149%		20,800	3,673	17,127	82%
3300 Student Transportation	233,700	249,900	154,092	95,808	38%		233,100	147,981	85,119	37%
3301 Bussing Contract	841,435	962,656	686,395	276,261	29%		841,435	589,810	251,625	30%
3303 Transportation Allowance	12,500	12,500	6,529	5,971	48%		12,500	5,802	6,698	54%
3400 Travel	175,500	151,200	99,485	51,715	34%		195,100	160,249	34,851	18%
3405 Recruitment Travel							0	510	-510	0%
3406 Travel - Kilometres	148,050	155,200	93,576	61,624	40%		134,350	91,272	43,078	32%



## MONTHLY FINANCIAL REPORT - OPERATING - MARCH MONTH END

	2024-2025 Budget (Preliminary)	2024-2025 Budget (Amended)	YTD	Available	%		2023-2024 Budget (Amended)	YTD	Available	%
3409 Registration Fees	84,400	90,730	65,722	25,008	28%		81,335	156,408	-75,073	-92%
3410 Recruitment Incentives	59,660	52,160	70,569	-18,409	-35%		59,660	52,873	6,787	11%
3415 Professional Development	15,000	15,000	5,025	9,975	67%		15,000	9,695	5,305	35%
3499 Meals and Meal Supplies	115,054	123,230	85,848	37,382	30%		112,889	83,969	28,920	26%
3600 Rentals & Leases	16,000	25,000	13,436	11,564	46%		16,000	57,845	-41,845	-262%
3601 Equipment Rental	12,600	11,400	11,682	-282	-2%		9,500	12,081	-2,581	-27%
3700 Dues/Fees/Licenses	426,734	549,464	454,103	95,361	17%		512,938	407,120	105,818	21%
3706 Radio Licenses	4,700	4,900	0	4,900	100%		4,700	0	4,700	100%
3707 Criminal Record Checks	6,000	6,000	4,416	1,584	26%		3,600	4,256	-656	-18%
3710 Scholarships	5,000	7,000	2,000	5,000	71%		5,000	1,000	4,000	80%
3900 Insurance	199,900	241,900	206,529	35,371	15%		200,000	172,280	27,720	14%
4124 Bank Service Charges	3,000	3,000	2,653	347	12%		3,000	2,299	701	23%
5100 Supplies General	1,843,659	1,974,718	1,164,443	810,275	41%		1,917,512	1,120,520	796,992	42%
5101 Books	150,039	162,659	85,926	76,733	47%		191,464	125,391	66,073	35%
5102 Other Supplies	10,000	10,000	6,660	3,340	33%		10,000	2,052	7,948	79%
5103 Non-Violent Crisis Intervention	5,000	5,000	5,129	-129	-3%		5,000	225	4,775	96%
5400 Utilities - Electricity	465,000	465,000	387,349	77,651	17%		465,000	303,272	161,728	35%
5401 Utilities - Natural Gas	410,000	410,000	329,531	80,469	20%		410,000	237,008	172,992	42%
5402 Utilities - Propane	35,000	35,000	35,698	-698	-2%		35,000	24,740	10,260	29%
5403 Vehicle Fuel	650,000	670,000	458,609	211,391	32%		650,000	460,681	189,319	29%
5404 Utilities - Water & Sewer	160,000	160,000	92,093	67,907	42%		160,000	86,189	73,811	46%
5405 Utilities - Garbage	60,000	60,000	50,439	9,561	16%		50,000	66,956	-16,956	-34%
5406 Carbon Offsets	70,000	70,000	-22,593	92,593	132%		70,000	-26,080	96,080	137%
5407 Next Generation Network (NGN)	145,000	145,000	2,272	142,728	98%		145,600	146,672	-1,072	-1%
5800 Equipment	216,000	348,498	82,965	265,533	76%		278,878	306,281	-27,403	-10%
5900 Computer Replacements	450,000	454,336	172,474	281,862	62%		361,100	434,757	-73,657	-20%
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>8,879,588</b>	<b>9,929,011</b>	<b>6,206,158</b>	<b>3,722,853</b>	<b>37%</b>		<b>8,919,321</b>	<b>6,360,859</b>	<b>2,558,462</b>	<b>29%</b>
<b>GRAND TOTAL</b>	<b>56,968,600</b>	<b>58,062,770</b>	<b>40,212,522</b>	<b>17,850,248</b>	<b>31%</b>		<b>56,420,994</b>	<b>39,183,517</b>	<b>17,237,477</b>	<b>31%</b>

## MONTHLY FINANCIAL REPORT - OPERATING -MARCH MONTH END

	2024-2025 Budget (Preliminary)	2024-2025 Budget (Amended)	YTD	Available	%		2023-2024 Budget (Amended)	YTD	Available	%
<b>FUNCTION 1: INSTRUCTION</b>										
102 Regular (Classroom)	24,964,886	25,259,028	17,133,753	8,125,275	32%		24,761,753	17,550,962	7,210,791	29%
103 Career Prep	414,956	536,447	412,015	124,432	23%		479,413	384,266	95,147	20%
107 Library	499,806	479,681	325,267	154,414	32%		510,975	395,236	115,739	23%
108 Counselling	830,190	914,652	663,402	251,250	27%		893,141	613,343	279,798	31%
110 Inclusion	8,711,079	8,856,697	6,026,742	2,829,955	32%		9,025,479	5,652,088	3,373,391	37%
130 ELL	135,814	189,905	97,107	92,798	49%		145,475	71,707	73,768	51%
131 Indigenous Education	2,205,407	2,258,822	1,421,437	837,385	37%		2,157,010	1,428,220	728,790	34%
141 School Administration	4,161,290	4,191,183	3,343,964	847,219	20%		4,113,481	2,966,846	1,146,635	28%
162 Offshore Students	200,000	200,000	130,086	69,914	35%		247,144	138,816	108,328	44%
<b>TOTAL INSTRUCTION</b>	<b>42,123,428</b>	<b>42,886,415</b>	<b>29,553,773</b>	<b>13,332,642</b>	<b>31%</b>		<b>42,333,871</b>	<b>29,201,484</b>	<b>13,132,387</b>	<b>31%</b>
<b>FUNCTION 4: ADMINISTRATION</b>										
411 District Education Administration	607,349	758,558	565,886	192,672	25%		803,640	524,818	278,822	35%
420 Early Learning & Child Care	0	0	0	0	0%		0	0	0	0%
440 Governance	242,991	238,725	182,770	55,955	23%		224,314	163,883	60,431	27%
441 Business Administration	1,566,248	1,681,824	1,252,982	428,842	25%		1,412,192	1,041,744	370,448	26%
<b>TOTAL ADMINISTRATION</b>	<b>2,416,588</b>	<b>2,679,107</b>	<b>2,001,638</b>	<b>677,469</b>	<b>25%</b>		<b>2,440,146</b>	<b>1,730,445</b>	<b>709,701</b>	<b>29%</b>
<b>FUNCTION 5: OPERATIONS &amp; MAINTENANCE</b>										
541 Maintenance Administration	618,288	774,283	613,206	161,077	21%		731,518	555,805	175,713	24%
550 Maintenance & Custodial	5,523,329	5,203,045	3,602,770	1,600,275	31%		4,793,090	3,491,880	1,301,210	27%
552 Grounds	639,106	766,455	588,462	177,993	23%		744,774	582,725	162,049	22%
556 Utilities	1,350,000	1,350,000	874,979	475,021	35%		1,335,600	840,421	495,179	37%
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>8,130,723</b>	<b>8,093,783</b>	<b>5,679,417</b>	<b>2,414,366</b>	<b>30%</b>		<b>7,604,982</b>	<b>5,470,831</b>	<b>2,134,151</b>	<b>28%</b>
<b>FUNCTION 7: TRANSPORTATION</b>										
741 Transportation Administration	313,130	317,185	242,406	74,779	24%		309,325	242,925	66,400	21%
770 Student Transportation	3,984,731	4,086,280	2,735,288	1,350,992	33%		3,732,670	2,489,179	1,243,491	33%
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>4,297,861</b>	<b>4,403,465</b>	<b>2,977,694</b>	<b>1,425,771</b>	<b>32%</b>		<b>4,041,995</b>	<b>2,732,104</b>	<b>1,309,891</b>	<b>32%</b>
<b>GRAND TOTAL</b>	<b>56,968,600</b>	<b>58,062,770</b>	<b>40,212,522</b>	<b>17,850,248</b>	<b>31%</b>		<b>56,420,994</b>	<b>39,134,864</b>	<b>17,286,130</b>	<b>31%</b>

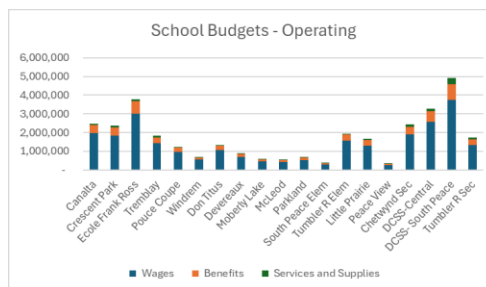
**SCHOOLS BUDGET - OPERATING & CLASSROOM ENHANCEMENT FUND (CEF) -MARCH MONTH END**

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				Services and Supplies
		Wages	Benefits	
Canalta	Canalta	1,941,437	433,963	73,071
Crescent Park	Crescent Park	1,874,134	410,353	99,355
Frank Ross	Frank Ross	3,025,051	670,132	95,870
Tremblay	Tremblay	1,439,131	318,856	98,514
Pouce Coupe	Pouce Coupe	989,834	221,485	38,584
Windrem	Windrem	544,174	121,153	27,254
Don Titus	Don Titus	1,086,997	242,844	28,107
Devereaux	Devereaux	700,016	155,180	35,026
Moberly Lake	Moberly Lake	456,153	100,472	29,700
McLeod	McLeod	441,637	97,853	32,603
Parkland	Parkland	538,830	119,544	25,621
South Peace	South Peace	287,055	62,530	28,741
Tumbler R Elem	Tumbler R Elem	1,560,961	347,238	26,900
Little Prairie	Little Prairie	1,328,060	294,012	51,589
Peace View	Peace View	269,638	57,836	12,225
Chetwynd Sec	Chetwynd Sec	1,903,197	419,972	123,150
DCSS-Central	DCSS-Central	2,583,342	572,183	136,688
DCSS- SP	DCSS- SP	3,740,624	818,943	366,323
Tumbler R Sec	Tumbler R Sec	1,368,306	300,430	87,800
Distributed Lrn	Distributed Lrn	489,842	106,666	44,060
Total	Total	26,388,589	5,855,652	1,460,198

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## School District No.59 (Peace River South)

April 30, 2025

Board of Education

### RE: 2025 BCSTA School District Survey Results

The BCSTA conducts an annual survey of BC school districts for trustee stipends, mileage rates and meal per diems.

The analysis below demonstrates the SD59 comparison to the 2025 survey results.

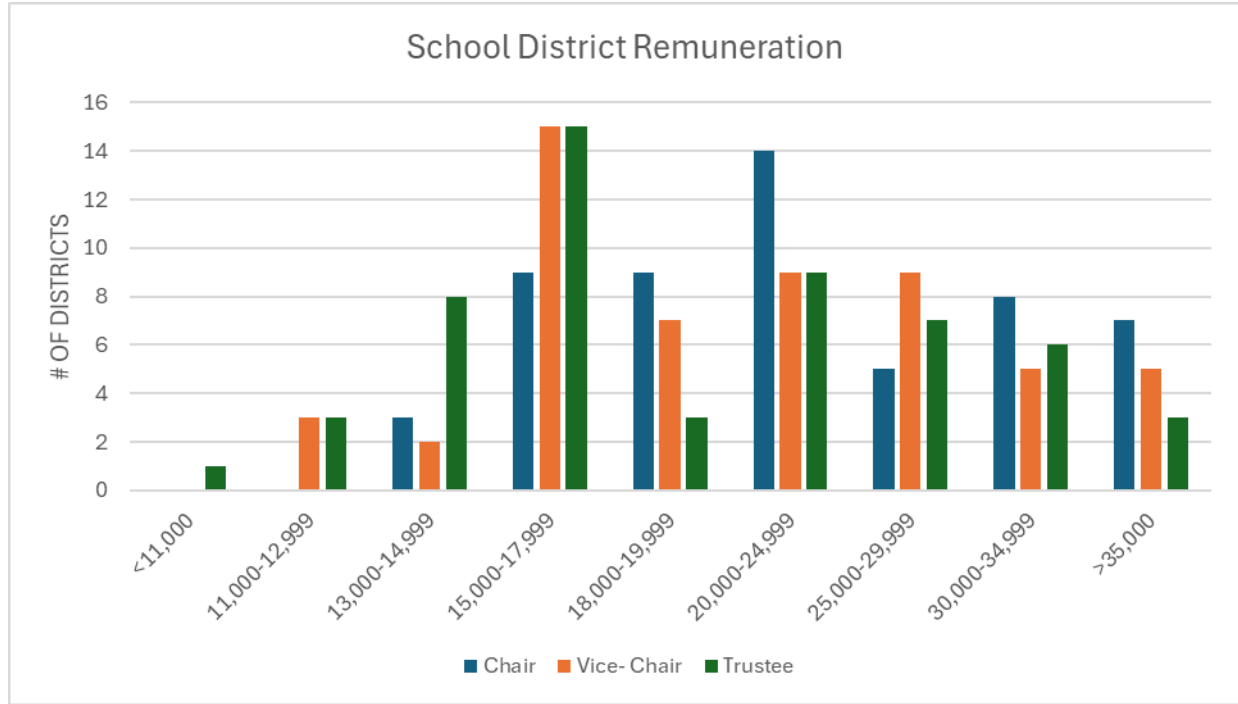
	Remuneration - Provincial							
	High	Low	Average	Median		SD59	% of Avg	% of Median
Trustee	65,304	11,000	21,599	14,989		17,510	81%	117%
Vice-Chair	68,569	12,000	22,925	18,275		18,510	81%	101%
Chair	71,835	13,000	24,876	21,362		19,510	78%	91%

	Remuneration - Similar Sized							
	High	Low	Average	Median		SD59	% of Avg	% of Median
Trustee	21,848	14,130	16,704	15,541		17,510	105%	113%
Vice-Chair	25,126	15,476	18,461	17,094		18,510	100%	108%
Chair	28,403	18,168	20,587	20,979		19,510	95%	93%

	Remuneration - Provincial							
	High	Low	Average	Median		SD59	% of Avg	% of Median
Mileage	0.72	0.61	0.70	0.72		0.72	103%	100%
Meals	97	50	66	67		60	91%	90%



## School District No.59 (Peace River South)



Kim Morris  
Secretary-Treasurer/CFO



## School District No. 59 (Peace River South)

April 30, 2025

Board of Education

### RE: **Strategic Plan and Budget Community Meeting**

On April 2, 2025, the Board held community meeting to outline the renewed strategic plan and budget as part of its consultation process.

Invitees along with Senior Staff and Trustees gathered for dinner, a presentation by the Superintendent and the Secretary-Treasurer, and facilitated table talk on four pre-determined topics. The topics and themes are provided below. Table notes were themed by ChatGPT.

### Topic 1

After hearing tonight about how our students are doing and the priorities of the strategic plan, what should the board focus on over the next four years? Are we on the right track? What does success look like for each student and how can we achieve that success? How can we improve efficiency by changing how we operate?

#### Top Five Themes

#### **1. Sense of Belonging & Relationships**

- Recurring emphasis on how belonging impacts attendance, academic success, and wellness.
- Key transition periods (Grade 7–8) are critical for maintaining connection.
- Building strong, trusting relationships with students, families, and staff is foundational.
- Students need to feel seen, safe, and connected to thrive.

#### **2. Family & Community Engagement**

- Parents need to feel welcomed, informed, and involved.
- Barriers to engagement (socio-economic, cultural, logistical) must be addressed.
- Strong school-community partnerships can support students holistically.
- Celebrating student growth and strengths with families matters.

#### **3. Mental Health, Wellness, and Basic Needs**

- Student mental health challenges are common; support is essential.
- Sleep, nutrition, and overall wellness are repeatedly raised as barriers to learning.
- Food programs and sleep/nutrition education are needed.
- Mental health support should include awareness for both students and teachers.

- Success should be defined individually, not only by academic metrics.
- Programs must support diverse learners: trades, academics, gifted, DL, etc.
- Students must be met where they are, with differentiated supports and flexible pathways.
- Focus on growth, resilience, and confidence—**not** one-size-fits-all outcomes.

## 5. Staffing, Systems, and Structural Efficiency

- Challenges with staffing (LOPs, retention, lack of awareness of resources).
- Systemic inefficiencies (time, travel, tech delays) impact success and morale.
- Building internal capacity and retaining qualified staff is a priority.
- Need for structures that support collaboration, professional development, and long-term planning.

## Topic 2

How would students know that we are committed to truth and reconciliation? In the district, on a personal level, and as a community?

### 1. Truth, Reconciliation & Cultural Integration

- Strong, ongoing focus on embedding **Truth and Reconciliation** in daily school life through **events, visuals, curriculum, and student involvement**.
- Observances like **Orange Shirt Day, May 5th NID, and land acknowledgements** are seen as important, symbolic steps.
- **Cultural practices** (e.g., smudging, art, beading, sage use, Cree anthem) are becoming routine parts of school culture.
- There is a clear **district-wide commitment** to addressing the **Calls to Action** visibly and meaningfully.

### 2. Student Voice & Youth-Led Advocacy

- Students are seen **talking at home**, participating in **leadership**, and driving learning through curiosity and advocacy.
- Youth are informing their families and challenging past beliefs.
- Students are visibly engaging in **land acknowledgements, ceremonies, and Indigenous-focused courses**.
- Their emotional responses show deep engagement and a growing sense of **empowerment and connection**.

### 3. Community Partnerships & Elder Involvement

- Schools are working with **First Nations, Elders, and Knowledge Keepers** to co-create and deliver authentic learning experiences.
- **Land-based learning, career fairs, and community events** are opportunities for relationship-building and shared understanding.
- Strong emphasis on **gathering spaces** and **welcoming environments** in schools for Indigenous students and families.

#### 4. Teacher Support & Professional Development

- Increasing **teacher confidence** and willingness to engage with Indigenous content, especially with **coach mentors** guiding them.
- Continued need for **ongoing learning** (Pro-D days, resources, cultural safety training).
- Staff are shifting from fear of “getting it wrong” to embracing **curiosity, support, and growth**.

#### 5. Curriculum & Visual Representation

- Integration of Indigenous knowledge into **core subjects** (English, Socials, ADST, etc.) is becoming more normalized.
- Representation through **novels, art, bulletin boards, flags, and murals** are creating **visible cultural inclusion**.
- New curriculum offerings like **First Peoples courses** and **Indigenous-focused studies in French Immersion** reflect structural change.

### Topic 3

What partnerships or gaps in our collective responsibility to create and maintain a thriving community could we focus on together?

#### 1. Strengthening Family and Community Partnerships

- Emphasis on **welcoming parents and families** (including younger siblings) into schools to build trust and inclusion.
- Community partnerships (e.g., **YMCA, Northern Health, trades, local organizations**) are vital to supporting students and families.
- Collaboration with **industry, emergency services, and municipalities** creates meaningful connections and real-world experiences for students.

#### 2. Access to Services & Equity of Opportunity

- Families face challenges with **affordability, access, and availability** of resources (e.g., childcare, transportation, extracurriculars).
- Need to **expand before/after school care**, mental health supports, and inclusive youth programs.
- **Transportation**—especially in Dawson Creek and Chetwynd—is a major barrier to participation and access.

#### 3. Holistic Support for Students & Families

- Schools cannot do it all—there is a call for **wraparound services** that support students **emotionally, socially, and physically**.
- Importance of **guidance and mentorship** for students to see a future beyond school, especially in trades and healthcare.
- Desire for **better transitions** between school stages (K-7 to high school) and into post-secondary or careers.



#### 4. Staff Retention & Community Integration

- Schools and communities need to **support and retain staff** by offering honest expectations, community integration, housing support, and a welcoming environment.
- Suggestions include a “**buddy system,**” **community orientation,** and stronger ties to local supports (e.g., realtors, healthcare, recreation).

#### 5. Youth Engagement, Enrichment & Future Readiness

- Students need more **enrichment programs**, like **clubs, leadership opportunities, after-school activities,** and **career prep** (dual credit, Youth in Trades).
- Kids need support to **build foundational skills,** develop **future goals,** and **see their path** beyond high school.
- A focus on making **schools places where kids want to be,** with programs, relationships, and mentorship.

### Topic 4

Are there partners missing in the quest to recruit and retain?

What motivates and inspires you to work where you do?

What other initiatives do you believe the District could undertake to further its efforts?

What has worked for you in your past or current work/industry that has attracted and retained employees?

#### 1. Recruitment & Retention through Community Connection

- **Strong local relationships** (born/raised here) are a key factor in retention.
- Creating a **sense of belonging**—through buddy systems, community involvement, and staff social events—helps newcomers feel welcome.
- Connection outside of school (sports, housing, recreation, social life) improves **long-term retention.**
- Suggestion to **ask those who stay why they stayed** to guide future retention strategies.

#### 2. Holistic Onboarding & Support for New Staff

- Staff need **realistic previews** of what to expect (e.g., limited amenities, transportation).
- **Buddy/sponsor systems, district-organized social events,** and help with **housing, recreation passes, and community integration** are all ways to support newcomers.
- New staff may be isolated without children or family ties—creating intentional pathways for **connection** is crucial.
- Better onboarding and **communication about community resources** (housing, childcare, services) needed.

#### 3. Investment in Professional Growth & Local Talent

- Strong support for “**earn while you learn**” programs for LOPs, EAs, and others to gain qualifications while working.
- **Internal pathways** for advancement (e.g., EA → teacher) are working well and should be scaled.  
Need for **training time, funding, and policy changes** (e.g., release time, leave for education)

to support EAs and other staff.

- Calls for **mentorship, shadowing, and upskilling** across roles (LATs, counselors, new teachers, EAs).

#### 4. Affordable Housing & Financial Incentives

- **Housing is a major barrier**—calls for partnerships with municipalities, dedicated staff housing, or rental support.
- Interest in **signing bonuses, retention incentives**, and **debt forgiveness** for rural/remote service.
- cost of living and transportation remain significant concerns, especially for younger staff without driver's licenses.

#### 5. Inclusive and Strategic Workforce Development

- Expand recruitment to **Indigenous staff, trades, and international hires**.
- Ensure roles (especially Indigenous-focused ones) are **filled with culturally competent or representative staff**.
- Broaden career conversations with students to include **non-traditional and local opportunities**.
- Align with **community, healthcare, and trades sectors** to create **local pipelines** into education careers.

In all 68 people attend the April 2 event as follows:

Attendees:

BCGEU	6	West Moberly Lake First Nations	1
CUPE	4	Saulteau First Nations	1
DPAC	4	Indigenous Education Advisory - Dawson Creek	1
Teamsters	3	City of Dawson Creek	2
PRSPVPA	8	District of Tumbler Ridge	2
Senior Staff	13	Regional District	1
Trustees	6	Village of Pouce Coupe	1
Norther Lights College	3	Early Learning Partners	3
PRSTA	7	MCFD	2
		<b>Total</b>	<b>68</b>

Senior Staff served as table facilitators and trustees moved around the room to a different table after each topic. One person from each table was assigned as the recorder to take notes from the conversation.

Table notes and comment cards were gathered at the end of the event which were then transcribed by staff at the Board Office, including comments sent via the QR code provided. The notes were then themed by topic by AI. The presentation was posted to the District website under District Info/Financial Information/2025-2026 and can be found here: [Financial Information | School District 59](#) .

Many thanks to all participants for the informative, open and respectful discussion. Special thanks to Richell Schwartz for assistance in organizing and typing the table notes.

Kim Morris  
Secretary-Treasurer/CFO

Annual Budget

## **School District No. 59 (Peace River South)**

June 30, 2026

# School District No. 59 (Peace River South)

June 30, 2026

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\*NOTE - Statement 1, Statement 3, Statement 5, Schedule 1 and Schedules 4A - 4D are used for Financial Statement reporting only.

## ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 59 (PEACE RIVER SOUTH) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2025/2026 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the *Act*, Ministerial Orders, and Ministry of Education and Child Care Policies respecting the Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 59 (Peace River South) Annual Budget Bylaw for fiscal year 2025/2026.
3. The attached Statement 2 showing the estimated revenue and expense for the 2025/2026 fiscal year and the total budget bylaw amount of \$69,917,920 for the 2025/2026 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2025/2026.

READ A FIRST TIME THE 12th DAY OF MARCH, 2025;

READ A SECOND TIME THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025;

READ A THIRD TIME, PASSED AND ADOPTED THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025;

\_\_\_\_\_  
Chairperson of the Board

( Corporate Seal )

\_\_\_\_\_  
Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 59 (Peace River South) Annual Budget Bylaw 2025/2026, adopted by the Board the \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.

\_\_\_\_\_  
Secretary Treasurer

# School District No. 59 (Peace River South)

Statement 2

Annual Budget - Revenue and Expense

Year Ended June 30, 2026

	2026 Annual Budget	2025 Amended Annual Budget
<b>Ministry Operating Grant Funded FTE's</b>		
School-Age	3,664,711	3,643,313
<b>Total Ministry Operating Grant Funded FTE's</b>	<b>3,664,711</b>	<b>3,643,313</b>
<b>Revenues</b>	\$	\$
Provincial Grants		
Ministry of Education and Child Care	60,284,027	61,555,283
Other	204,594	204,594
Tuition	54,692	54,692
Other Revenue	2,268,317	2,265,205
Rentals and Leases	181,000	181,000
Investment Income	577,000	769,699
Amortization of Deferred Capital Revenue	2,003,799	1,757,502
<b>Total Revenue</b>	<b>65,573,429</b>	<b>66,787,975</b>
<b>Expenses</b>		
Instruction	43,242,932	42,886,415
District Administration	9,624,725	10,803,376
Operations and Maintenance	10,575,637	9,988,160
Transportation and Housing	4,604,126	4,850,639
<b>Total Expense</b>	<b>68,047,420</b>	<b>68,528,590</b>
<b>Net Revenue (Expense)</b>	<b>(2,473,991)</b>	<b>(1,740,615)</b>
<b>Budgeted Allocation (Retirement) of Surplus (Deficit)</b>	<b>3,703,401</b>	<b>1,483,808</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>1,229,410</b>	<b>(256,807)</b>
<b>Budgeted Surplus (Deficit), for the year comprised of:</b>		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	1,229,410	(256,807)
<b>Budgeted Surplus (Deficit), for the year</b>	<b>1,229,410</b>	<b>(256,807)</b>

School District No. 59 (Peace River South)

Annual Budget - Revenue and Expense  
Year Ended June 30, 2026

	2026 Annual Budget	2025 Amended Annual Budget
<b>Budget Bylaw Amount</b>		
Operating - Total Expense	58,033,939	57,773,770
Operating - Tangible Capital Assets Purchased	1,870,500	289,000
Special Purpose Funds - Total Expense	7,365,592	8,448,511
Capital Fund - Total Expense	2,647,889	2,306,309
<b>Total Budget Bylaw Amount</b>	<b>69,917,920</b>	<b>68,817,590</b>

Approved by the Board

Signature of the Chairperson of the Board of Education	Date Signed
Signature of the Superintendent	Date Signed
Signature of the Secretary/Treasurer	Date Signed

DRAFT



# School District No. 59 (Peace River South)

Statement 4

Annual Budget - Changes in Net Financial Assets (Debt)

Year Ended June 30, 2026

	2026 Annual Budget	2025 Amended Annual Budget
	\$	\$
<b>Surplus (Deficit) for the year</b>	<b>(2,473,991)</b>	<b>(1,740,615)</b>
<b>Effect of change in Tangible Capital Assets</b>		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	<b>(1,870,500)</b>	<b>(289,000)</b>
<b>Total Acquisition of Tangible Capital Assets</b>	<b>(1,870,500)</b>	<b>(289,000)</b>
Amortization of Tangible Capital Assets	<b>2,647,889</b>	<b>2,306,309</b>
<b>Total Effect of change in Tangible Capital Assets</b>	<b>777,389</b>	<b>2,017,309</b>
	-	-
<b>(Increase) Decrease in Net Financial Assets (Debt)</b>	<b>(1,696,602)</b>	<b>276,694</b>

# School District No. 59 (Peace River South)

Schedule 2

Annual Budget - Operating Revenue and Expense

Year Ended June 30, 2026

	2026 Annual Budget	2025 Amended Annual Budget
	\$	\$
<b>Revenues</b>		
Provincial Grants		
Ministry of Education and Child Care	53,840,435	54,025,660
Other	204,594	204,594
Tuition	54,692	54,692
Other Revenue	1,346,317	1,346,317
Rentals and Leases	180,000	180,000
Investment Income	575,000	767,699
<b>Total Revenue</b>	<b>56,201,038</b>	<b>56,578,962</b>
<b>Expenses</b>		
Instruction	43,242,932	42,886,415
District Administration	2,544,922	2,679,107
Operations and Maintenance	8,140,401	7,868,783
Transportation and Housing	4,105,684	4,339,465
<b>Total Expense</b>	<b>58,033,939</b>	<b>57,773,770</b>
<b>Net Revenue (Expense)</b>	<b>(1,832,901)</b>	<b>(1,194,808)</b>
<b>Budgeted Prior Year Surplus Appropriation</b>	<b>3,703,401</b>	<b>1,483,808</b>
<b>Net Transfers (to) from other funds</b>		
Tangible Capital Assets Purchased	(1,870,500)	(289,000)
<b>Total Net Transfers</b>	<b>(1,870,500)</b>	<b>(289,000)</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>-</b>	<b>-</b>

# School District No. 59 (Peace River South)

Schedule 2A

Annual Budget - Schedule of Operating Revenue by Source

Year Ended June 30, 2026

	2026 Annual Budget	2025 Amended Annual Budget
	\$	\$
<b>Provincial Grants - Ministry of Education and Child Care</b>		
Operating Grant, Ministry of Education and Child Care	53,568,912	53,266,050
ISC/LEA Recovery	(1,204,517)	(1,204,517)
Other Ministry of Education and Child Care Grants		
Pay Equity	944,395	944,395
Student Transportation Fund	441,458	441,458
FSA Scorer Grant	8,187	8,187
Labour Settlement Funding		528,087
Just B4 Supplemental	12,000	12,000
Recruitment Incentives	70,000	30,000
<b>Total Provincial Grants - Ministry of Education and Child Care</b>	<b>53,840,435</b>	<b>54,025,660</b>
<b>Provincial Grants - Other</b>	<b>204,594</b>	<b>204,594</b>
<b>Tuition</b>		
International and Out of Province Students	54,692	54,692
<b>Total Tuition</b>	<b>54,692</b>	<b>54,692</b>
<b>Other Revenues</b>		
Funding from First Nations	1,204,517	1,204,517
Miscellaneous		
Private School Bussing	51,500	51,500
Careers	56,800	56,800
Just B4 Revenue	9,500	9,500
Miscellaneous	24,000	24,000
<b>Total Other Revenue</b>	<b>1,346,317</b>	<b>1,346,317</b>
<b>Rentals and Leases</b>	<b>180,000</b>	<b>180,000</b>
<b>Investment Income</b>	<b>575,000</b>	<b>767,699</b>
<b>Total Operating Revenue</b>	<b>56,201,038</b>	<b>56,578,962</b>

# School District No. 59 (Peace River South)

Schedule 2B

Annual Budget - Schedule of Operating Expense by Object

Year Ended June 30, 2026

	2026 Annual Budget	2025 Amended Annual Budget
	\$	\$
<b>Salaries</b>		
Teachers	18,292,909	18,778,547
Principals and Vice Principals	4,835,507	4,544,864
Educational Assistants	6,252,954	5,531,750
Support Staff	6,609,610	6,744,539
Other Professionals	2,047,552	2,025,054
Substitutes	1,823,730	1,893,116
<b>Total Salaries</b>	<b>39,862,262</b>	<b>39,517,870</b>
<b>Employee Benefits</b>	<b>9,030,775</b>	<b>8,615,889</b>
<b>Total Salaries and Benefits</b>	<b>48,893,037</b>	<b>48,133,759</b>
<b>Services and Supplies</b>		
Services	1,811,275	2,300,560
Student Transportation	1,252,509	1,225,056
Professional Development and Travel	603,177	591,520
Rentals and Leases	38,500	36,400
Dues and Fees	587,650	567,364
Insurance	258,450	241,900
Supplies	2,572,741	2,662,211
Utilities	2,016,600	2,015,000
<b>Total Services and Supplies</b>	<b>9,140,902</b>	<b>9,640,011</b>
<b>Total Operating Expense</b>	<b>58,033,939</b>	<b>57,773,770</b>

# School District No. 59 (Peace River South)

Schedule 2C

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2026

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
<b>1 Instruction</b>							
1.02 Regular Instruction	15,401,247	1,167,490	67,821	445,195	196,046	1,217,527	18,495,326
1.03 Career Programs	42,255	83,594	131,370		26,261		283,480
1.07 Library Services	236,786		70,000	124,193		14,904	445,883
1.08 Counselling	562,021		121,305				683,326
1.10 Inclusive Education	1,587,666		5,167,000		102,905	218,307	7,075,878
1.30 English Language Learning	59,098		86,936				146,034
1.31 Indigenous Education	403,836	758,071	529,940		8,483	5,000	1,705,330
1.41 School Administration		2,778,568		874,158			3,652,726
1.62 International and Out of Province Students							-
<b>Total Function 1</b>	<b>18,292,909</b>	<b>4,787,723</b>	<b>6,174,372</b>	<b>1,443,546</b>	<b>333,695</b>	<b>1,455,738</b>	<b>32,487,983</b>
<b>4 District Administration</b>							
4.11 Educational Administration		47,784			427,308		475,092
4.40 School District Governance					125,169		125,169
4.41 Business Administration				239,212	644,407		883,619
<b>Total Function 4</b>	<b>-</b>	<b>47,784</b>	<b>-</b>	<b>239,212</b>	<b>1,196,884</b>	<b>-</b>	<b>1,483,880</b>
<b>5 Operations and Maintenance</b>							
5.20 Early Learning and Child Care							-
5.41 Operations and Maintenance Administration				54,888	328,443	5,000	388,331
5.50 Maintenance Operations				3,137,857		264,813	3,402,670
5.52 Maintenance of Grounds				465,127			465,127
5.56 Utilities							-
<b>Total Function 5</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,657,872</b>	<b>328,443</b>	<b>269,813</b>	<b>4,256,128</b>
<b>7 Transportation and Housing</b>							
7.41 Transportation and Housing Administration				54,887	188,530	3,928	247,345
7.70 Student Transportation			78,582	1,214,093		94,251	1,386,926
<b>Total Function 7</b>	<b>-</b>	<b>-</b>	<b>78,582</b>	<b>1,268,980</b>	<b>188,530</b>	<b>98,179</b>	<b>1,634,271</b>
<b>9 Debt Services</b>							
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Functions 1 - 9</b>	<b>18,292,909</b>	<b>4,835,507</b>	<b>6,252,954</b>	<b>6,609,610</b>	<b>2,047,552</b>	<b>1,823,730</b>	<b>39,862,262</b>

# School District No. 59 (Peace River South)

Schedule 2C

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2026

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2026 Annual Budget	2025 Amended Annual Budget
	\$	\$	\$	\$	\$	\$
<b>1 Instruction</b>						
1.02 Regular Instruction	18,495,326	4,190,106	22,685,432	2,399,025	25,084,457	25,259,028
1.03 Career Programs	283,480	64,222	347,702	46,500	394,202	536,447
1.07 Library Services	445,883	101,014	546,897		546,897	479,681
1.08 Counselling	683,326	154,807	838,133	18,050	856,183	914,652
1.10 Inclusive Education	7,075,878	1,603,037	8,678,915	273,000	8,951,915	8,856,697
1.30 English Language Learning	146,034	33,084	179,118	16,000	195,118	189,905
1.31 Indigenous Education	1,705,330	386,341	2,091,671	246,525	2,338,196	2,258,822
1.41 School Administration	3,652,726	827,523	4,480,249	195,715	4,675,964	4,191,183
1.62 International and Out of Province Students	-	-	-	200,000	200,000	200,000
<b>Total Function 1</b>	<b>32,487,983</b>	<b>7,360,134</b>	<b>39,848,117</b>	<b>3,394,815</b>	<b>43,242,932</b>	<b>42,886,415</b>
<b>4 District Administration</b>						
4.11 Educational Administration	475,092	107,632	582,724	74,850	657,574	758,558
4.40 School District Governance	125,169	28,357	153,526	104,730	258,256	238,725
4.41 Business Administration	883,619	200,183	1,083,802	545,290	1,629,092	1,681,824
<b>Total Function 4</b>	<b>1,483,880</b>	<b>336,172</b>	<b>1,820,052</b>	<b>724,870</b>	<b>2,544,922</b>	<b>2,679,107</b>
<b>5 Operations and Maintenance</b>						
5.20 Early Learning and Child Care	-	-	-	-	-	-
5.41 Operations and Maintenance Administration	388,331	87,976	476,307	307,850	784,157	774,283
5.50 Maintenance Operations	3,402,670	770,873	4,173,543	1,091,800	5,265,343	4,978,045
5.52 Maintenance of Grounds	465,127	105,374	570,501	170,400	740,901	766,455
5.56 Utilities	-	-	-	1,350,000	1,350,000	1,350,000
<b>Total Function 5</b>	<b>4,256,128</b>	<b>964,223</b>	<b>5,220,351</b>	<b>2,920,050</b>	<b>8,140,401</b>	<b>7,868,783</b>
<b>7 Transportation and Housing</b>						
7.41 Transportation and Housing Administration	247,345	56,036	303,381	23,250	326,631	317,185
7.70 Student Transportation	1,386,926	314,210	1,701,136	2,077,917	3,779,053	4,022,280
<b>Total Function 7</b>	<b>1,634,271</b>	<b>370,246</b>	<b>2,004,517</b>	<b>2,101,167</b>	<b>4,105,684</b>	<b>4,339,465</b>
<b>9 Debt Services</b>						
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Functions 1 - 9</b>	<b>39,862,262</b>	<b>9,030,775</b>	<b>48,893,037</b>	<b>9,140,902</b>	<b>58,033,939</b>	<b>57,773,770</b>

# School District No. 59 (Peace River South)

Schedule 3

Annual Budget - Special Purpose Revenue and Expense

Year Ended June 30, 2026

	2026 Annual Budget \$	2025 Amended Annual Budget \$
<b>Revenues</b>		
Provincial Grants		
Ministry of Education and Child Care	6,443,592	7,529,623
Other Revenue	922,000	918,888
<b>Total Revenue</b>	<b>7,365,592</b>	<b>8,448,511</b>
<b>Expenses</b>		
District Administration	7,079,803	8,124,269
Operations and Maintenance	285,789	285,789
Transportation and Housing		38,453
<b>Total Expense</b>	<b>7,365,592</b>	<b>8,448,511</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>-</b>	<b>-</b>

# School District No. 59 (Peace River South)

Schedule 3A

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2026

	Annual Facility Grant	Learning Improvement Fund	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK	Classroom Enhancement Fund - Overhead	Classroom Enhancement Fund - Staffing
<b>Deferred Revenue, beginning of year</b>	\$	\$	\$ 750,000	\$		\$	\$	\$	\$
<b>Add:</b> Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	285,789	185,178		192,000	31,850	100,251	416,681	334,225	3,609,237
Other			850,000						
	285,789	185,178	850,000	192,000	31,850	100,251	416,681	334,225	3,609,237
<b>Less:</b> Allocated to Revenue	285,789	185,178	900,000	192,000	31,850	100,251	416,681	334,225	3,609,237
<b>Deferred Revenue, end of year</b>	-	-	<b>700,000</b>	-	-	-	-	-	-
<b>Revenues</b>									
Provincial Grants - Ministry of Education and Child Care	285,789	185,178		192,000	31,850	100,251	416,681	334,225	3,609,237
Other Revenue			900,000						
	285,789	185,178	900,000	192,000	31,850	100,251	416,681	334,225	3,609,237
<b>Expenses</b>									
Salaries									
Teachers						49,487	11,993		2,925,258
Principals and Vice Principals								40,000	
Educational Assistants		148,487					224,547		
Support Staff	90,000			144,226			33,743	30,000	
Other Professionals					10,752		17,122	29,000	
Substitutes					6,120	5,400		185,000	10,000
	90,000	148,487	-	144,226	16,872	54,887	287,405	284,000	2,935,258
Employee Benefits	20,000	36,691		32,883	2,975	11,918	66,578	46,725	673,979
Services and Supplies	175,789		900,000	14,891	12,003	33,446	62,698	3,500	
	285,789	185,178	900,000	192,000	31,850	100,251	416,681	334,225	3,609,237
<b>Net Revenue (Expense)</b>	-	-	-	-	-	-	-	-	-



# School District No. 59 (Peace River South)

Schedule 3A

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2026

	Classroom Enhancement Fund - Remedies	First Nation Student Transportation	Mental Health in Schools	JUST B4	SEY2KT (Early Years to Kindergarten)	ECL Early Care & Learning	Feeding Futures Fund	Health Career Grants	Professional Learning Grant
<b>Deferred Revenue, beginning of year</b>	\$	\$	\$	\$	\$	\$	\$	\$	\$
							100,000	23,784	163,867
<b>Add:</b> Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	202,000	15,704	55,000	25,000	19,000	175,000	509,026		
Other									
	202,000	15,704	55,000	25,000	19,000	175,000	509,026	-	-
<b>Less:</b> Allocated to Revenue	202,000	15,704	55,000	25,000	19,000	175,000	609,026	23,784	163,867
<b>Deferred Revenue, end of year</b>	-	-	-	-	-	-	-	-	-
<b>Revenues</b>									
Provincial Grants - Ministry of Education and Child Care	202,000	15,704	55,000	25,000	19,000	175,000	609,026	23,784	163,867
Other Revenue									
	202,000	15,704	55,000	25,000	19,000	175,000	609,026	23,784	163,867
<b>Expenses</b>									
Salaries									
Teachers	152,000								
Principals and Vice Principals						80,282	31,856	13,163	
Educational Assistants							93,370		
Support Staff				17,000					
Other Professionals									
Substitutes	15,000		22,000		4,000				79,000
	167,000	-	22,000	17,000	4,000	80,282	125,226	13,163	79,000
Employee Benefits	35,000		3,159	4,000	819	16,434	21,830	2,765	9,867
Services and Supplies		15,704	29,841	4,000	14,181	78,284	461,970	7,856	75,000
	202,000	15,704	55,000	25,000	19,000	175,000	609,026	23,784	163,867
<b>Net Revenue (Expense)</b>	-	-	-	-	-	-	-	-	-

School District No. 59 (Peace River South)

Annual Budget - Changes in Special Purpose Funds  
Year Ended June 30, 2026

	Early Learning Grants	Career Grants	TOTAL
	\$	\$	\$
Deferred Revenue, beginning of year	40,000		1,077,651
Add: Restricted Grants			
Provincial Grants - Ministry of Education and Child Care			6,155,941
Other	4,000	12,000	866,000
	4,000	12,000	7,021,941
Less: Allocated to Revenue	10,000	12,000	7,365,592
Deferred Revenue, end of year	34,000	-	734,000
Revenues			
Provincial Grants - Ministry of Education and Child Care			6,443,592
Other Revenue	10,000	12,000	922,000
	10,000	12,000	7,365,592
Expenses			
Salaries			
Teachers			3,138,738
Principals and Vice Principals			165,301
Educational Assistants			466,404
Support Staff			314,969
Other Professionals			56,874
Substitutes			326,520
	-	-	4,468,806
Employee Benefits			985,623
Services and Supplies	10,000	12,000	1,911,163
	10,000	12,000	7,365,592
Net Revenue (Expense)	-	-	-

# School District No. 59 (Peace River South)

Schedule 4

Annual Budget - Capital Revenue and Expense

Year Ended June 30, 2026

	2026 Annual Budget			2025 Amended Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
<b>Revenues</b>				
Rentals and Leases		1,000	1,000	1,000
Investment Income		2,000	2,000	2,000
Amortization of Deferred Capital Revenue	2,003,799		2,003,799	1,757,502
<b>Total Revenue</b>	<b>2,003,799</b>	<b>3,000</b>	<b>2,006,799</b>	<b>1,760,502</b>
<b>Expenses</b>				
Amortization of Tangible Capital Assets				
Operations and Maintenance	2,149,447		2,149,447	1,833,588
Transportation and Housing	498,442		498,442	472,721
Write-off/down of Buildings and Sites	-		-	
<b>Total Expense</b>	<b>2,647,889</b>	<b>-</b>	<b>2,647,889</b>	<b>2,306,309</b>
<b>Net Revenue (Expense)</b>	<b>(644,090)</b>	<b>3,000</b>	<b>(641,090)</b>	<b>(545,807)</b>
<b>Net Transfers (to) from other funds</b>				
Tangible Capital Assets Purchased	1,870,500		1,870,500	289,000
<b>Total Net Transfers</b>	<b>1,870,500</b>	<b>-</b>	<b>1,870,500</b>	<b>289,000</b>
<b>Other Adjustments to Fund Balances</b>				
<b>Total Other Adjustments to Fund Balances</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Budgeted Surplus (Deficit), for the year</b>	<b>1,226,410</b>	<b>3,000</b>	<b>1,229,410</b>	<b>(256,807)</b>



March 25, 2025

Ref: 23223

To: Secretary-Treasurer and Superintendent  
School District No. 59 (Peace River South)

**Capital Plan Bylaw No. 2025/26-CPSD59-01**

Re: Ministry Response to the Annual Five-Year Capital Plan Submission for 2025/26

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This letter is in response to your School District's 2025/26 Annual Five-Year Capital Plan submissions for Major Capital Programs and Minor Capital Programs. This letter also contains important information regarding your upcoming 2026/27 Annual Five-Year Capital Planning submission. The following tables identify major capital projects that are supported to proceed to the next stage of development and minor capital projects that are approved for funding and can proceed to procurement.

On March 13, 2025, the Province introduced legislation that identifies country of origin requirements for all procurements. What this means is U.S. bidders must be excluded, except in certain circumstances, for all future procurements. The Ministry will have further conversations with school districts as the tariff situation evolves and commit to working closely with you to navigate this challenging situation.

**MAJOR CAPITAL PROJECTS**

Major capital consists of the following program areas:

- Seismic Mitigation Program (SMP)
- Expansion Program (EXP)
- Replacement Program (REP)
- Site Acquisition Program (SAP)
- Rural District Program (RDP)

A variety of emergent issues including a significant number of school fires, unprecedented enrolment growth and a challenging fiscal environment have resulted in a limited ability to advance major capital projects. As a result, there are no new major capital projects in your School District that were supported to move forward at this time.

**MINOR CAPITAL PROJECTS**

The table below reflects approved minor capital projects for your School District in the following program areas:

- School Enhancement Program (SEP)
- Food Infrastructure Program (FIP)
- Carbon Neutral Capital Program (CNCP)
- Building Envelope Program (BEP)

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Ministry of  
Infrastructure

Education and Child Care Capital  
Branch

Mailing Address:  
PO Box 9151 Stn Prov Govt  
Victoria BC V8W 9H1

Location:  
5<sup>th</sup> Floor, 620 Superior St  
Victoria BC V8V 1V2

Page 1 of 3

- Playground Equipment Program (PEP)

#### **New projects for SEP, FIP, CNCP, BEP, PEP**

Facility Name	Program Project Description	Amount Funded by Ministry
Tumbler Ridge Elementary	SEP - HVAC Upgrades	\$950,000
Dawson Creek Secondary (Central Campus)	CNCP - Exterior Wall Systems Upgrades	\$300,000
Tremblay Elementary	PEP - Universally Accessible Playground Equipment	\$200,000

All projects are now to proceed to design, tender and construction, and to be completed by March 31, 2026.

An Annual Programs Funding Agreement (APFA) accompanies this Capital Plan Response Letter which outlines specific Ministry and Board-related obligations associated with the approved Minor Capital projects for the 2025/26 fiscal year. Please email a signed/dated copy of the Annual Programs Funding Agreement to the Ministry at [CMB@gov.bc.ca](mailto:CMB@gov.bc.ca)

In accordance with Section 143 of the *School Act*, Boards of Education are required to adopt a single Capital Bylaw (template can be found on the Ministry [website](#)) using the Capital Bylaw Number provided at the beginning of this document, for the supported and/or approved 2025/26 Five-Year Capital Plan projects as identified in this letter. The Capital Bylaw must be adopted by your Board and uploaded onto your School District's online MyCAPS portal in order for the Ministry to issue Certificates of Approval. A step-by-step guide of this process is attached for your reference.

Please contact Branch Director [Michael Nyikes](#) with any questions regarding Minor Capital projects.

#### **2026/27 ANNUAL FIVE-YEAR CAPITAL PLAN SUBMISSIONS**

Capital Plan Instructions for the 2026/27 Annual Five-Year Capital Plan submission process will be available on the Ministry's capital planning [website](#) in early April.

School districts' capital plan submission deadlines for the 2026/27 fiscal year are:

- **June 30, 2025**
  - Major Capital Programs (SMP, EXP, REP, RDP, SAP)
- **September 30, 2025**
  - Minor Capital Programs (SEP, CNCP, PEP, BEP, BUS)
- **October 1, 2025**
  - Minor Capital Programs (FIP)

Additionally, the Annual Facility Grant (AFG) project requests for the 2025/26 fiscal year are to be submitted using the MyCAPS portal, on or before **May 16, 2025**. The 2025/26 AFG Allocation Table will be available on the Ministry's capital planning [website](#) in early April.

The Ministry recommends school districts discuss draft versions of their intended capital projects and Annual Facility Grant project requests with minor capital staff in advance of submission deadlines.

The staggered deadlines are intended to provide the Ministry with input required to initiate planning for the next budget cycle, while enabling school districts additional time and flexibility to plan over the summer.

Sincerely,

A handwritten signature in black ink that reads "Damien Crowell". The signature is written in a cursive, flowing style.

Damien Crowell, Executive Director  
Education and Child Care Capital Branch  
Ministry of Infrastructure

pc: Geoff Croshaw, Director, Major Capital Projects, Education and Child Care Capital Branch  
Michael Nyikes, Director, Minor Capital Projects, Education and Child Care Capital Branch

**CAPITAL BYLAW NO 2025/26-CPSD59-01**  
**2025/26 Five-Year CAPITAL PLAN**

WHEREAS in accordance with section 142 of the School Act, the Board of Education of School District No. 59 (Peace River South) (hereinafter called the "Board") has submitted a capital plan to the Minister of Education (hereinafter called the "Minister") and the Minister has approved the capital plan or has approved a capital plan with modifications,

NOW THEREFORE in accordance with section 143 of the School Act, the Board has prepared this Capital Bylaw and agrees to do the following:

- (a) Authorize the Secretary-Treasurer to execute a capital project funding agreement(s) related to the capital project(s) contemplated by the capital plan or the capital plan with modifications as set out in the March 25, 2025 Ministry Response Letter addressed to the Secretary-Treasurer and Superintendent;
- (b) Upon ministerial approval to proceed, commence the capital project(s) and proceed diligently and use its best efforts to complete each capital project substantially as directed by the Minister;
- (c) Observe and comply with any order, regulation, or policy of the Minister as may be applicable to the Board or the capital project(s); and,
- (d) Maintain proper books of account, and other information and documents with respect to the affairs of the capital project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

- 1. The Capital Bylaw of the Board for the **2025/26 Five-Year** Capital Plan as approved by the Minister, to include the supported capital project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent, dated March 25, 2025, is hereby adopted.
- 2. This Capital Bylaw may be cited as School District No. 59 (Peace River South) Capital Bylaw No. 2025/26-CPSD59-01.

READ A FIRST TIME THE 30<sup>th</sup> DAY OF April, 2025;  
READ A SECOND TIME THE 30<sup>th</sup> DAY OF April, 2025;  
READ A THIRD TIME, PASSED THE 30<sup>th</sup> DAY OF April, 2025.

**Corporate Seal**

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Board Chair

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Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 59 (Peace River South) Capital Bylaw No. 2025/26-CPSD59-01 adopted by the Board the 30<sup>th</sup> day of April, 2025.

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Secretary-Treasurer



## School District No.59 (Peace River South)

April 30, 2025

Board of Education

### RE: 2025 Lead In Water Testing Results

School districts must complete lead content testing on all critical drinking water fixtures across all school facilities once every three years. Accordingly, a minimum of 1/3 (or 33%) of the school facilities in a school district's inventory must be tested each year.

The threshold level is .005 mg/l. Note: in 2020 the threshold level was lowered from .01 to .005.

The district conducted water at eight sites in January 2025 (see table below). A total of 160 samples were obtained in accordance with Ministry guidelines. Results were submitted to AGAT Laboratories for analysis. Twenty-five deficiencies were observed. Of the deficiencies, apart from one at South Peace Secondary and one at Little Prairie Elementary, all fixtures passed post purge test and have had signage posted in accordance with Northern Health requirements. This signage will remain in place until permanent remedies are completed. Filter installation and / or fixture replacement have been started and will be completed by September of 2025 at which time the fixtures will be retested and reported to Northern Health to ensure compliance.

School Identifier		Testing information						Result	
Ministry Asset Number	# Of Fixtures Tested	Test Date (dd-mm-yyy)	Time of test (24hr clock)	Outlet ID (optional)	Sample Type	Fixture Type	Fixture Location Description	Lead Result (mg/L)	Exceeds Maximum Acceptable Concentration
Little Prairie Elementary	49								
111286		03-01-2025	11:02:00		Flushed	CF	Rm 120	0.015	Yes
111286		03-01-2025	11:20:00		First Draw	CF	Rm 168	0.0052	Yes
111286		03-01-2025	11:28:00		First Draw	CF	Rm 174	0.0073	Yes
111286		03-01-2025	11:30:00		First Draw	KC	O/S Gym	0.021	Yes
South Peace Campus	31								
405337		03-01-2025	09:53:00		Flushed	KC	Food Rm 1	0.0157	Yes
405337		03-01-2025	09:37:00		First Draw	KC	Food Rm 2	0.025	Yes
405337		03-01-2025	09:38:00		First Draw	KC	Food Rm 3	0.0228	Yes
405337		03-01-2025	09:41:00		First Draw	KC	Food Rm 5	0.012	Yes
405337		03-01-2025	09:42:00		First Draw	KC	Food Rm 6	0.0155	Yes
405337		03-01-2025	09:44:00		First Draw	KC	Food Rm 7	0.0154	Yes
405337		03-01-2025	11:48:00		First Draw	CF	Library	0.0059	Yes
405337		03-01-2025	12:11:00		First Draw	CF	Rm 30	0.0183	Yes
405337		03-01-2025	12:17:00		First Draw	CF	Rm 32	0.019	Yes
405337		03-01-2025	12:22:00		First Draw	CF	Rm 34	0.0155	Yes
405337		03-01-2025	12:39:00		First Draw	CF	Art Rm	0.0098	Yes
DCSS Campus NLC									
Part of 405337	7	03-01-2025	08:55:00		First Draw	CF	Esthetics 1	0.0054	Yes
Part of 405337		03-01-2025	08:58:00		First Draw	CF	Esthetics 2	0.0053	Yes
Part of 405337		03-01-2025	08:59:00		First Draw	CF	Esthetics 3	0.01	Yes
Part of 405337		03-01-2025	09:00:00		First Draw	CF	Esthetics 4	0.0089	Yes
DCSS Skate Shack	1								
Part of 405337		03-01-2025			First Draw	KC	Concession	0.029	Yes
Parkland Elementary	11								
405384		03-01-2025	07:49:00		First Draw	CF	Art Room	0.0776	Yes
405384		03-01-2025	08:04:00		First Draw	CF	Rm 5	0.0054	Yes
405384		03-01-2025	08:08:00		First Draw	CF	Rm 6	0.156	Yes
405384		03-01-2025	08:20:00		First Draw	CF	Rm 2	0.0057	Yes
405384		03-01-2025	08:24:00		First Draw	CF	Rm 1	0.0068	Yes
Board Office / Facilities	5								
5959017									
Chetwynd Maint									
5955516	1								
5955516									
Woods Lake Elem	5								
405368									



Test results were sent to Northern Health and the Ministry of Education and Child Care on February 11, 2025.

Staff and students are aware of the results at all sites that have signage. To date, lead filters have been installed in the foods room at DCSS South Peace Campus.

Kim Morris  
Secretary-Treasurer/CFO



## School District No.59 (Peace River South)

April 30, 2025

Board of Education

### **RE: Secretary-Treasurer's Report for April 2025**

The purpose of this memo is to keep the Board apprised of some of the activities of the Secretary-Treasurer to April 25, 2025.

To date I have attended/initiated the following meetings and events:

- Crescent Park Client Meetings Fort Modular
- Crescent Park Expansion Project Fort Modular site visit
- Benefits Renewal meeting with carrier
- KEV SchoolCa\$h Online Payment demo (trust account software)
- 2025-2026 Budget Board working session
- Strategic Plan and Budget consultation dinner
- Budget meetings with 5 Principals
- SD59 Technology Planning Working Group meeting
- Ministry of Education 2025-2026 funding announcement meeting
- Traversa (bussing software) training introduction
- BCTEA Transportation meeting with Ministry
- BCSTA AGM Scrutineer Training
- New Spaces Child Care SD59 Internal Project Team meeting
- 2025-2026 Budget presentation to DPAC
- 2025-2026 Budget presentation to the Chetwynd Indigenous Education Council
- 2025-2026 Budget presentation to Principals and Vice-Principals
- BCSTA AGM
- Weekly meetings with each of the Finance Manager, the Director of Operations and Technology Systems Manager
- Weekly stand-up meetings with Finance Team
- Weekly Senior Leadership Team meetings

## **Facilities**

The Summer students crew has been hired and will start work on May 6. The Board office renovation to accommodate the Technology Systems department is underway. A new grounds person has been hired and an electrician posting is currently posted.

Work continues on the Carbon Neutral report as well as the AFG plan in the Ministry's software.

## **Transportation**

The migration of the bussing software from Versatrans (end of life) and Synovia to Traversa is nearing completion. Maps and routes have been built using the new software, tablets have been installed in all Dawson Creek buses, and drivers have been trained. All routes are using the new system as a soft launch is rolled out. Bus drivers are in communication with the Transportation department with feedback and route suggestions throughout the launch. Any questions regarding the migration or Traversa can be directed to the Transportation Department as the single point of contact during migration.

## **Finance**

Over spring break the District migrated its financial, HR, dispatch, purchasing and payroll processes and data from an "on premises" district server to the server hosted by Powerschool, the software vendor. As one of the last school districts to migrate to the hosted service, this migration will move support and hardware burden from the District to the vendor, in keeping with on-going efforts to move in house management of software to third parties.

The interim 2024-2025 audit is scheduled for the week May 12. The Finance team is working to prepare for the audit so that the final audit in July is efficient and smooth.

A specific thank you to Lauren Speer, Payroll Coordinator, for her leadership and commitment to ensure the dispatch system was tested thoroughly and working correctly throughout the migration and start up process. This monitoring involved working evenings at home and early mornings, tasks not usually part of the position's duties.

## **Technology**

The network refresh project is underway with cable installed at Chetwynd Secondary School. The Chetwynd schools are first on the refresh schedule. Wireless access points have been received and are being entered into inventory before installation by the Electronics team. Switches have been ordered and are expected to arrive any time. All schools' cable and access points will be installed between now and summer, and the new network will be configured over summer with an August cutover to the new network. This is a \$350,000 project and will improve network services district-wide. While schools may see cable and access points installed over Spring, the new network will not be available until the Fall. The Technology Systems Manager and the Electronics Foreman are in communication with schools as the project schedule rolls out.

The SD59 Technology Planning Working Group has drafted a five to seven-year student and staff device refresh plan for review by the Superintendent and Senior Leadership. With some fine-tuning to be done to the plan, it is intended to provide schools with a scheduled window in which to replace aging computers and iPad throughout the district. This initiative coupled with the network refresh, will improve the student and staff experience with technology district wide.

Kim Morris  
Secretary-Treasurer/CFO

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*11600-7<sup>th</sup> Street,  
Dawson Creek, B.C. V1G 4R8  
Phone: (250) 782-8571 Fax: (250) 782-3204  
[www.sd59.bc.ca](http://www.sd59.bc.ca)*

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## School District No. 59 (Peace River South)

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DATE: April 30, 2025

CHAIR: Roxanne Gulick

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### **Policy for Discussion:**

### **Policy for Circulation:**

### **Policy for Adoption:**

- 4585 – Media in Schools

### **Policy/Regulation Under Review:**

- 4660 - Retention and Destruction of Records (2000)
- 4180 – Grading Practices ( 2013) - review to make sure it aligns with reporting order and includes a section on fair assessment

### **Policy/Regulation for Repeal:**

### **Regulations for Board Information:**

## **4585 Media in Schools**

Policy 4585

STATUS: **FOR ADOPTION**

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### *MEDIA IN SCHOOLS*

Approved: November, 1993

Last Revised: June 19, 2013; April 30, 2025

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#### Description:

The Board recognizes the need for appropriate and full communication and the need for an appropriate process to ensure the interests of students, staff, and education are maintained.

The Board of Education directs that the management of communication in schools and at the district level, with all media (i.e. Newspaper, Magazine, Digital, and TV and Radio reporters) be directed to the Superintendent or designate to be approved. All communication shall be undertaken in accordance with Board policy and regulations.

*MEDIA IN SCHOOLS*

Approved: November, 1993

Last Revised: June 19, 2013; April 30, 2025

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Description:

**MEDIA CONTACT AT THE SCHOOL LEVEL:**

1. School Principals will obtain approval from the superintendent or designate to allow pictures, or information for publication or broadcast. The work of staff and the learning of students must not be unduly interrupted.
2. The Superintendent or designate shall determine the purpose of media requested interviews.
3. a) Media may not interview students or staff on District property about issues that are:
  - i) before a judicial or quasi judicial body;
  - ii) matters of grievance between the Board and union;
  - iii) confidential to families or relate to student records or discipline;b) Parent or guardian permission must be obtained prior to interviewing students and;  
c) Media Consent Forms will be on file, signed by parent or Guardian permitting any photographs or video of students to occur.
4. Interviews relating to personal issues or issues not relating to education shall not take place during hours of operation or on District property, unless specifically approved by the Principal.
5. Media are invited to attend and cover functions for the purpose of reporting to the public. Invitations shall be issued with the Superintendent or designate's approval.
6. Media are invited to contact the Superintendent or designate for information on any issue or for clarification about protocol.
7. In the event of a crisis, media will connect with the Superintendent or designate. The communication process in the SD 59 Peace River South Standardized Emergency Operations Plan (page 24/25), "Responsibilities of the Public Information Officer" will be followed.