



School District No. 59 (Peace River South)

Open Board Meeting Agenda

Date: April 22, 2026 @ 1:00 PM

Place: School District Board Office – Dawson Creek, BC

“We acknowledge that we share this territory with the people of Treaty 8.”

APPROVAL OF AGENDA

1. ITEMS FOR ADOPTION

- R1.1 – Regular Board Meeting Minutes – March 11, 2026
- R1.2 – Excerpts Closed Meeting – March 11, 2026

2. BUSINESS ARISING

3. ESSENTIAL ITEMS

4. PRESENTATIONS

5. CORRESPONDENCE

- R5.1 – March 9, 2026 – Received from District of Tumbler Ridge – Re: Invitation to District of Tumbler Ridge Let's Talk
- R5.2 – March 24, 2026 - Received from Ministry of Education and Child Care - Re: Child Care Capital Funding Program (Dawson Creek)
- R5.3 – March 24, 2026 - Received from Ministry of Education and Child Care - Re: Child Care Capital Funding Program (Tumbler Ridge)
- R5.4 – March 31, 2026 – Received from Ministry of Infrastructure – Re: Funding for Modular Classroom Complexes at Tumbler Ridge Secondary

6. REPORTS FROM THE SUPERINTENDENT OF SCHOOLS

- R6.1 – School/Student News
- R6.2 – Field Trip Requests
 - DCSS Central Campus – Quebec/Ontario May 2026
 - DCSS South Peace Campus - Greece March 2027
- R6.3 – Windrem Elementary Mural Request
- R6.4 – Tumbler Ridge Phase 2 Update



7. REPORTS FROM THE SECRETARY-TREASURER

- R7.1 – Monthly Financial Report
- R7.2 – BCSTA Survey Results & Trustee Remuneration
- R7.3 – 2026-2027 Capital Plan Response Letter/Bylaw
- R7.4 – Capital Projects Update

8. TRUSTEE ITEM

- R8.1 – BCSTA Update – C. Anderson

9. COMMITTEE REPORTS

- R9.1 - Indigenous Education Advisory Partners' Council (Dawson Creek) – T. Jones
- R9.2 - Indigenous Education Council – C. Hillton
- R9.3 – Policy Committee (Policy 4000, New*-Student Withdrawal



School District No. 59 (Peace River South)

10. DIARY

11. QUESTION PERIOD

Questions or comments must relate to items in this meeting's agenda.

12. FUTURE BUSINESS / EVENTS

R12.1 – Open Board Meeting – May 20, 2026

ADJOURNMENT



School District No. 59 (Peace River South)

BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 59 (PEACE RIVER SOUTH)

11600 – 7TH Street, Dawson Creek, BC V1G 4R8

Open Board Meeting Minutes

DATE & TIME: March 11, 2026 – 1:00 PM

PLACE: School Board Office – Dawson Creek, BC

PRESENT: Trustees:
C. Anderson (Chair)
R. Gulick (Vice-Chair)
C. Hillton *via Zoom*
S. Mounsey
A. Schurmann
C. Wards
T. Jones

C. Fennell, Superintendent
P. Neale, Secretary Treasurer
R. Schwartz, Recording Secretary

REGRETS: Nil

Called to Order – 1:06 PM

The Board Chair acknowledged that we share this territory with the people of Treaty 8.

The Chair opened the meeting with a moment of silence for the families in Tumbler Ridge, BC.

APPROVAL OF AGENDA

Additions: R8.3 BCPSEA Update

Deletions: Nil

(2026-03-004)

MOVED/SECONDED – Gulick/Wards

THAT the Board of Education of School District No. 59 (Peace River South) approve the March 11, 2026 Regular Board Meeting agenda as amended.

CARRIED

1.0 ITEMS FOR ADOPTION

R1.1 Regular Board Meeting Minutes – January 21, 2026

The Chair asked for any corrections to the minutes.

(2026-03-005)

The Chair declared the minutes of the open meeting January 21, 2026 approved as presented.

R1.2 Excerpts of Closed Board Meeting – January 21, 2026

(2026-03-006)

The Chair declared the excerpts of the closed board meeting January 21, 2026 approved as presented.

2.0 BUSINESS ARISING

3.0 ESSENTIAL ITEMS

R3.1 Announcement of New Secretary Treasurer

Chair Anderson welcomed Peter Neale to the district as the new Secretary Treasurer. Mr. Neale is a Chartered Professional Accountant and has over twenty years experience in various roles of Secretary Treasurer working for school districts in BC and Alberta. Mr. Neale's wealth of experience and leadership will be an asset to the district.

4.0 PRESENTATIONS

5.0 CORRESPONDENCE

6.0 REPORTS FROM THE SUPERINTENDENT OF SCHOOLS

R6.1 School/Student News

The Superintendent reported school/student news:

- All schools held Pink Shirt Day activities to support kindness and inclusion.
- Devereaux Elementary students are enjoying the warmer outdoor weather activities including building snow sculptures. The basketball team won their last home game by 1 basket!
- Don Titus Montessori Elementary students were excited to go on a field trip to the Bear Mountain Ski Hill in Dawson Creek. Social, emotional, learning has been a focus of the school bulletin boards. The school celebrated Dr. Suess' birthday and students designed their own sock which was proudly displayed on the library bulletin board.
- Moberly Lake Elementary and CSS students held their annual ice fishing activity; students enjoy this day connecting with their peers, learning and supporting each other all while having fun!
- Chetwynd secondary School hosted a basketball tournament which included students organizing all the activities including a banquet.
- Tremblay Elementary students are working on numeracy and literacy. Students always enjoy connecting with buddy classrooms. Students enjoy friendly competition in the house team activities and during the cold days, the rock-climbing wall is a favourite activity.

- Some of the local firefighters showed up at Central Campus for a friendly game of basketball. Students are creating dimensions and geographic pictures, including building geometric towns. Students have also been creating cards for seniors and enjoying all the school activities during spirit week. The school held a 'Be on Time' challenge to get students to attend classes on time. The class with the best attendance record won milkshakes served by the school administration.
- DCSS South Peace Campus girls' basketball team travelled to Vancouver for provincials.
- Windrem Elementary students were excited to take a field trip to the Bear Mountain Ski Hill where the students all had a ski lesson and then enjoyed the rest of the day skiing. Students are also working on their communication and confidence by sharing a read aloud at the monthly assembly.
- Canalta Elementary students are creating food truck businesses. The students are creating a business model that includes developing menus, advertising and making one of the menu items that they will bring into the class for sharing. The students will also learn about financial literacy.

R6.2 2026-2027 School Calendar

The 2026-2027 proposed school calendar was circulated for feedback and brought back to the board for adoption. During the feedback period, two individuals provided written feedback. One commented on the scheduling of the parent-teacher interviews and the second was a suggestion to look at a 12-month calendar. After reviewing the feedback, no revisions were made to the proposed calendar.

(2026-03-007)

MOVED/SECONDED – Gulick/Mounsey

That the Board of Education of School District No. 59 (Peace River South) adopt the 2026-2027 School Calendar as presented.

CARRIED

R6.3 Tumbler Ridge Phase 1 and Phase 2 Updates

The Superintendent reported the District has worked very closely with the Ministry of Education and Child Care, Ministry of Infrastructure, Ministry of Finance and Safer Schools Together throughout the tragedy in Tumbler Ridge. The District continues to work with the all the groups as we move forward in establishing a school community.

The team worked together to quickly establish a temporary school site. The Superintendent provided an update on the Phase 1 and Phase 2 plan for Tumbler Ridge students. Students were provided the opportunity to slowly return to their school spaces. The logistics of sharing space on the Tumbler Ridge Elementary School site were carefully planned with fencing and barriers in place to prevent students from accessing unsafe area.

7.0 REPORTS FROM THE SECRETARY TREASURER

R7.1 2025-2026 Amended Budget

Mr. Neale presented the 2025-2026 amended budget as prepared by the previous secretary treasurer. Overall, the amended budget increased by \$1.6m representing an overall increase of 2.3%.

(2026-03-008)

MOVED/SECONDED – Gulick/Mounsey

THAT the School District No. 59 (Peace River South) Amended Annual Budget Bylaw for the fiscal year 2025-2026 showing the estimated revenues and expenditures and the total budget bylaw amount of \$71,534,929 for the 2025-2026 fiscal year be read a first time.

CARRIED

(2026-03-009)

MOVED/SECONDED – Jones/Schurmann

THAT the School District No. 59 (Peace River South) Amended Annual Budget Bylaw for the fiscal year 2025-2026 showing the estimated revenues and expenditures and the total budget bylaw amount of \$71,534,929 for the 2025-2026 fiscal year be read a second time.

CARRIED

(2026-03-010)

MOVED/SECONDED – Schurmann/Gulick

THAT, the Board allows the third reading of 2025-2026 Amended Budget Bylaw to occur in this meeting.

CARRIED

(2026-03-011)

MOVED/SECONDED – Schurmann/Gulick

THAT the School District No. 59 (Peace River South) Amended Annual Budget Bylaw for the fiscal year 2025-2026 showing the estimated revenues and expenditures and the total budget bylaw amount of \$71,534,929 for the 2025-2026 fiscal year be read a third time, passed, and adopted.

CARRIED

R7.2 2026-2027 Preliminary Budget Update

a) Enrolment Projections

The Secretary Treasurer presented preliminary enrolment projections for the 2026-2027 school year. As part of developing the annual budget, the Ministry requests all school districts to submit enrolment projections for the upcoming school year. The enrolment information is used by the Ministry to set base funding allocations. The District enrolment submission is projecting a decrease of 106 FTE.

b) Budget Timeline

The Secretary-Treasurer reviewed the budget timeline for the 2026-2027 Annual Budget:

- April - draft baseline budget
- May – projecting to have 1st reading of the annual budget
- June – final readings of the annual budget

A survey will be developed for community engagement.

R7.3 Monthly Financial Report – February 2026

The Secretary Treasurer presented the monthly finance report for February 2026. Budgets should have 33% or more of their budget remaining.

R7.4 Capital Projects Report – March 2026

Crescent Park Elementary School Expansion

Ongoing work continues on the Crescent Park School Expansion. The work includes civil planning, millwork, technology (network), ceiling installation and electrical tie-in.

ChildcareBC New Spaces – Tremblay & Tumbler Ridge Elementary

The project team awaits a decision from the Ministry regarding the resubmission of their application for additional funding for both Dawson Creek and Tumbler Ridge childcare projects due to the escalation of costs since the initial application was submitted to the Ministry of Education and ChildCare in 2023.

The two applications for additional funding have progressed through the initial review and have moved to the next level of approval. No decision date was provided.

Full updates on the capital projects are available at <https://www.sd59.bc.ca/district/capital-projects>.

Tumbler Ridge Campus

Phase 1 Complex:

- The Ministry secured wildfire trailers to use as temporary spaces.
- The trailers began arriving on February 16, 2026 and trailer placement began on the Tumbler Ridge Elementary School site.
- The trailers were set up and running (with utilities) by February 25, 2026.
- First day of classes was February 27, 2026.

Phase 2 Complex:

- The site plan was confirmed on February 19, 2026 and planning for utility services and permits was initiated.
- Site prep work continued and trailers began arriving on February 23, 2026.
- Roof and floor joints were connected to secure the trailers together.
- Plans for the center complex were started which will be installed in July. The center complex will include office space, reception, bathrooms and a lunch area. Two trades trailers have arrived.
- Consultants continue to work on civil and utility planning.

R7.5 Appointment of 2026 Trustee Election Officials

The Board appointed the school district election officials for the 2026 General School Trustee Election. General voting day for the election is October 17, 2026. The District works with the local municipalities and regional district to conduct the school trustee elections.

(2026-03-012)

MOVED/SECONDED – Gulick/Schurmann

THAT, the Board of Education of School District No. 59 (Peace River South) appoint Peter Neale as Chief Election Officer and Richell Schwartz as Deputy Chief Election Officer for the 2026 General School Trustee Election.

CARRIED

8.0 TRUSTEE ITEMS

R8.1 BCSTA Update – C. Anderson

Chair Anderson presented the latest news and events from the BCSTA. Trustees attended the Northern Interior Branch meeting in February in Prince George which included an MLA forum and discussion on motions to take forward to the BCSTA AGM if adopted. BCSTA sent out the list of regular motions that will be presented at the AGM.

BCSTA AGM – April 9-11, 2026 (Vancouver)

Canadian School Board Association (CSBA) Conference – July 5-8, 2026

R8.2 Proposed Motion – A. Schurmann

Trustee Schurmann brought forward a motion for submission as a late motion to the BCSTA AGM (April 9-11, 2026).

(2026-03-013)

MOVED/SECONDED – Schurmann/Wards

THAT, the Board of Education of School District No. 59 (Peace River South) agree to submit the proposed motion, Study on Mental Health Outcomes of Psychiatric Interventions for Children and Youth, to the 2026 British Columbia School Trustees Association as a late motion.

DEFEATED (Opposed: Anderson, Jones, Gulick, Mounsey, Hillton, Wards)

The Board Chair recessed the meeting until 2:40 pm.

R8.3 BCPSEA Update – C. Hillton

Trustee Hillton announced the Memorandum of Agreement between BCTF and BCSPEA was ratified and the new four year (2025-2029) collective agreement for teachers is now in effect.

9.0 COMMITTEE REPORTS

R9.1 Indigenous Education Partners' Advisory Council (Dawson Creek) – T. Jones

Trustee Jones reported the Dawson Creek council postponed the February meeting and traditionally does not hold a meeting in March; therefore, the next meeting will be in April which will be focusing on the How Are We Doing? report.

R9.2 Indigenous Education Council – C. Hillton

Trustee Hillton reported the Indigenous Education Council meeting was postponed. The next meeting will be on April 14, 2026.

R9.3 Policy Committee

The Policy Committee brought forward the policies that were out for feedback. The feedback was considered and no further changes were made.

(2026-03-014)

MOVED/SECONDED – Jones/Wards

THAT the Board of Education of School District No. 59 (Peace River South) adopt the following policies as presented:

- 3150 Teacher Absences

- 3210 Political Activities
CARRIED

The 2022 General Election for School Trustees will occur in the fall with General Voting Day on October 17, 2026. The Policy Committee presented the trustee election bylaw for approval. This bylaw will repeal Trustee Election Bylaw 2022-01.

(2026-03-015)
MOVED/SECONDED – Gulick/Wards
THAT, Trustee Elections Bylaw No. 2026-01 be read a first time.
CARRIED

(2026-03-016)
MOVED/SECONDED – Gulick/Jones
THAT, Trustee Elections Bylaw No. 2026-01 be read a second time.
CARRIED

(2026-03-017)
MOVED/SECONDED – Schurmann/Wards
THAT, the Board allows the third reading of the Trustee Elections Bylaw No. 2026-01 to occur in this meeting.
CARRIED

(2026-03-018)
MOVED/SECONDED – Hillton/Mounsey
THAT, Trustee Elections Bylaw No. 2026-01 be read a third time, passed and adopted.
CARRIED

The following policies were presented for consideration of repeal as they no longer follow district practice or are covered in collective agreement language:

(2026-03-019)
MOVED/SECONDED – Wards/Mounsey
THAT the Board of Education of School District No. 59 (Peace River South) repeal the following policies, effective immediately:

- 3020 Employment of Summer Students
- 3080 Retirement

CARRIED

10.0 DIARY

11.0 NOTICE OF MOTION

12.0 QUESTION PERIOD

A question and answer period was provided.

No questions were received.

13.0 FUTURE BUSINESS

R13.1 - Regular Board Meeting – April 22, 2026

ADJOURNMENT

(2026-03-020)

MOVED – Gulick

THAT, the Board of Education of School District No. 59 (Peace River South) Regular Board Meeting of March 11, 2026 be terminated. (2:50 PM)

CARRIED

CERTIFIED CORRECT:

C. Anderson, Board Chair

P. Neale, Secretary Treasurer



School District No. 59 (Peace River South)

MEETING: Closed Board Meeting
DATE: March 11, 2026 10:00 AM
PLACE: School Board Office – Dawson Creek, BC

The meeting was called to order at 10:09 a.m. and the following was reported:

Items for Adoption

- Approval of Agenda
- Closed Meeting Minutes – January 21, 2026

Business Arising

Presentation

Trustee Items

Items discussed and reported included:

- BCPSEA Update

Superintendent's Reports

Items discussed and reported included:

- Personnel Matters
- Tumbler Ridge Update

Secretary Treasurer's Reports

Items discussed and reported included:

- Financial Planning
- Capital Logistics

Adjournment Motion @ 12:02 p.m.

CERTIFIED CORRECT:

C. Anderson, Board Chair

P. Neale, Secretary Treasurer



School District No.59 (Peace River South)

April 22, 2026

To: The Board of Education of School District No. 59 (Peace River South)

Final approval for the student trip to Ottawa, Quebec, Montreal and Toronto, May 27 – June 5, 2026

This letter is to inform you that Dawson Creek Secondary School: Central Campus teacher, Kaelee Vincent and school principal, JoAnne Malkinson are proceeding with the final planning for a student trip to Ottawa, Quebec, Montreal and Toronto from May 27, 2026 to June 5, 2026 and the trip is ready for final approval.

This trip is for 10 female and 10 male students in grades 8 and 9 at Dawson Creek Secondary School. The final itinerary has students traveling to Quebec City for guided walking and sightseeing tours. The students will venture to Montreal for similar schedule of sightseeing and guided tours for the two-day visit. There is one activity (Circus School Workshop) the students will engage in while in Montreal where additional work was required to ensure student safety was addressed and communication to parents was completed so they are aware of what the activity will entail. The activity has been part of the itinerary supported by EF Educational Tours. The students will continue onto Ottawa for two days and visit museums and Parliament Hill. The culmination will be in Toronto for two days where they will ascend the CN Tower, visit Kensington Market, China Town and culminate with a visit to Niagara Falls.

The trip is booked through EF Educational Tours, a well-established Canadian company with over 55 years of experience offering educational trips for students. The EF Tours website describes their mission and foundation: Our company's roots are in language learning and cultural exchange, and over time, EF's mission to provide immersive, life-changing education has remained the same (<https://www.eftours.ca/our-story>).

Based upon the paperwork received, this trip will be a valuable experience for our students providing them with authentic experiences and memories that will last a lifetime.

Recommendation: THAT the Board of Education of School District No. 59 (Peace River South) grant final approval to Dawson Creek Secondary School – Central Campus to proceed with the French Immersion Trip to Quebec & Ontario from May 27, 2026 to June 5, 2026.

Thank you for considering this final request.

Sincerely,

Caron Jones
District Vice Principal
SD No. 59, Peace River South



School District No. 59 (Peace River South)

April 22, 2026

To the Board of Education of School District No. 59 (Peace River South)

Regarding approval in principle to proceed in planning a student trip to Greece during Spring Break 2027.

This letter is to inform you that Mr. Sean Cowie, Vice Principal at Dawson Creek Secondary School: South Peace Campus has asked for approval to begin the formal planning process for a student trip to Greece in the spring of 2027.

The trip would be open to grade 11 and 12 students from Dawson Creek Secondary School: South Peace Campus. The tentative itinerary has students traveling to cities in Greece to tour areas known to be predominantly classical mythology and ancient history. The tentative trip dates are March 13th – March 26th, 2027, during Spring Break. The trip is being booked through EF Educational Tours, a well-established Canadian company with over 55 years of experience offering educational trips for students. The EF Tours website describes their mission and foundation: Our company's roots are in language learning and cultural exchange, and over time, EF's mission to provide immersive, life-changing education has remained the same (<https://www.eftours.ca/our-story>). School District No. 59 students will be responsible for the cost of international travel, visitor visa and administration fees. The total cost for each student to travel will be approximately \$7,500. Mr. Cowie has significant plans to work with the students to offset costs through fundraising activities.

The trip includes typical tourist activities, cultural events, and organized tours of historically significant sites.

Based upon the paperwork received to date, this trip could be a valuable experience for students, providing them with authentic experiences and memories that will last a lifetime.

Recommendation:

THAT, the Board of Education of School District No. 59 (Peace River South) grant approval, in principle, to Dawson Creek Secondary School - Central Campus to proceed with planning the international field trip to Greece in the spring of 2027.

Mr. Paul Chisholm will continue to work with the trip organizers to ensure that students' safety is at the forefront in their planning.

Sincerely,

Caron Jones
District Vice Principal



EDUCATIONAL
TOURS

Watch videos, read
reviews, and enroll on your
teacher's Tour Website

eftours.com/

This is also your tour number

GRECIAN ODYSSEY

9 or 13 days | Athens | Corinth | Argolida region | Epidaurus | Mycenae | Olympia region | Delphi | extension to Crete

What is it like to live in a country where classical mythology and ancient history still have a presence in everyday life? In the capital of Athens, namesake of the goddess Athena, walk in the footsteps of ancient Greeks at the Acropolis—and in the footsteps of current residents in the Plaka district. In Delphi, Epidaurus, and Cape Sounion, learn how an old belief in mythological figures still influences medicine, politics, and philosophy.

YOUR EXPERIENCE INCLUDES:



Full-time Tour Director



Sightseeing: 6 sightseeing tours led by expert, licensed local guides (8 with extension); 1 walking tour (4 with extension)



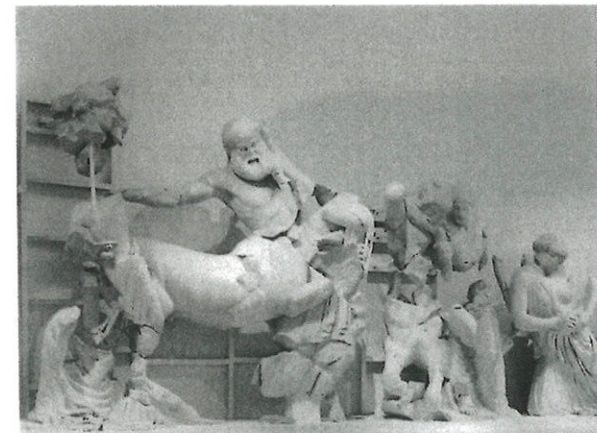
Entrances: Acropolis; Acropolis Museum; Delphi site; Delphi Museum; pottery studio; Olympia site; Olympia Museum; olive oil tasting; Epidaurus; Mycenae; Temple of Poseidon; with extension: Knossos Palace, Spinalonga boat activity, cooking class



Personalized learning guide: Our personalized learning experience engages students before, during, and after tour, with the option to create a final, reflective project for academic credit.



All of the details are covered: Round-trip flights on major carriers; comfortable motorcoach; internal flight with extension; 7 overnight stays in hotels with private bathrooms (10 with extension); 1 night cabin accommodations with extension; European breakfast and dinner daily (lunch on day 9 with extension)



What you will experience on your tour

Day 1: Fly overnight to Greece

Day 2: Athens

- Meet your Tour Director at the airport in Athens and discover the ancient city named for Athena, goddess of war and wisdom.

Day 3: Athens | Corinth | Argolida region

- Take a guided tour of Cape Sounion.
- Visit the Temple of Poseidon.
- On your way to Argolida, make a photo stop at the Corinth Canal.

Day 4: Argolida region | Epidaurus | Mycenae | Olympia region

- Travel to Epidaurus and Mycenae.
- Take a guided sightseeing tour of Epidaurus.
- Enjoy a guided sightseeing tour of Mycenae.
- Learn about traditional clay techniques at a Mycenaean pottery studio.
- Continue on to the Olympia region.

Day 5: Olympia region | Delphi

- Take an expert-led tour of Olympia.
- Visit the Olympia Museum.
- Enjoy an olive oil tasting at a local farm.
- Continue on to Delphi.

Day 6: Delphi | Athens

- Take an expert-led tour of Delphi and see the Temple of Apollo.
- Visit the Delphi Museum, where you'll see a variety of artifacts dating back to 550 B.C. and have the chance to learn more about Greece's mythical past.
- Travel to Athens.
- Explore on your own or
 - ☉ attend a Greek evening.

Day 7: Athens

- Take an expertly guided tour of Athens and see the Olympic Stadium.
- Visit the Acropolis to view the Parthenon, perhaps the world's greatest architectural feat. See the Temple of Athena Nike, which once housed a gold statue of the goddess with her wings clipped to prevent her from deserting the city.
- Explore the Acropolis Museum.
- Enjoy a free evening.

Day 8: Athens

- Take the full day to see more of Athens or
 - ☉ enjoy a Saronic islands cruise, including Poros, Hydra, and Aegina.

Day 9: Depart for home

☉ 4-DAY TOUR EXTENSION

Day 9: Athens | Heraklion

- Fly from Athens to Heraklion. Named after the hero Heracles (or, Hercules), it's the largest city in Crete.
- Visit Knossos Palace with an expert local guide.
- Take a walking tour of Heraklion.
- Enjoy lunch with a cheese tasting.

Day 10: Heraklion

- Take a boat tour from Elounda to the 85 acres island of Spinalonga.
- Explore Spinalonga island with an expert local guide.
- Enjoy time to explore Elounda, or relax at the beach.

Day 11: Heraklion | Chania | Overnight Ferry

- Continue on to Chania.
- Take a walking tour of Chania.
- Travel to Chania's famous Venetian port.
- Board your overnight ferry to Athens.

Day 12: Athens

- Participate in a cooking class.
- Take a walking tour of Stavros Niarchos Park.

Day 13: Depart for home

TOP THREE THINGS I WILL SEE, DO, TRY, OR EXPLORE

1. _____

2. _____

3. _____



Your Price Quote

Grecian Odyssey

Prepared For
Sean Cowie

Prepared On
March 18, 2026

Your Tour Number
2937663UB

Your Tour Website
www.ef-tours.ca/2937663UB



Your travel details

Total Length
13 days

Departing From
Fort St. John (BC)

Requested Travel Dates
Wednesday, March 17, 2027 - Monday, March 29, 2027

Your Departure Date Range

<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Earliest	Requested	Latest
Mon. Mar. 15	Wed. Mar. 17	Fri. Mar. 19

Everything you get

Tour Inclusion

Round trip economy class flights, hotels with private baths roomed in triples or quads, breakfasts and dinners (see your itinerary for meal details), on-tour transportation and sightseeing activities are covered. Discover all of your itinerary details at www.ef-tours.ca/2937663UB.

Full-time Tour Director

Your dedicated Tour Director is with your group 24/7, providing deep local insight while handling all on-tour logistics.

Expert Local Guides

Your expert local guides add cultural insight and global perspective on your sightseeing tours.

Personalized Learning Support

Our personalized learning experience engages students before, during and after tour, with the option to create a final, reflective project.

Continuous Support

Your dedicated EF team helps you every step of the way—from recruiting and enrolling travellers to planning and managing your tour.

24-hour Emergency Service

Travellers and their families can count on EF's dedicated emergency service team.

Worldwide Presence

EF has over 500 schools and offices in more than 50 countries worldwide so wherever you go, we're there too.

Peace of Mind Program

Feel secure knowing your group can change their destination or travel dates due to unforeseen circumstances.

Your Tour Consultant

Holly LaFlamme
1-800-387-1460
holly.laflamme@ef.com

Total Price

Price valid for travellers enrolled March 18, 2026 - March 31, 2026

Student
\$7,508

or \$665 / 11 mos

Adult
\$8,938

or \$795 / 11 mos

Student Price Breakdown

Program Price (includes extension)	\$7,509
Peace of Mind	FREE
Global Travel Protection Plan	\$199
Early Enrollment Discount	-\$200

For every 6 paying travellers, 1 chaperone travels FREE

Adult supplement required for age 20 and older at the time of travel, roomed in twin accommodation. Students, travelers under age 20, will be roomed in triples or quads.

Program Price valid for today. Program price includes HST/GST where applicable, (domestic tours only), departure taxes, and airport fees. Please call 1-800-387-1460 for more information.

To view EF's Booking Conditions, visit ef-tours.ca/bc which outline full price inclusions, payment schedule, cancellation, and refund policies.

We understand that plans sometimes change due to unforeseen circumstances. EF's Peace of Mind Program allows your entire group to change your tour or departure date. Your group can feel secure planning your trip, knowing that your plans are flexible.

Travellers may also purchase the Global Travel Protection Plan and, if applicable, the Cancel For Any Reason (CFAR) Insurance Add-On. Please visit ef-tours.ca/coverage for complete terms, conditions and exclusions by referring to the Zurich Certificate of Insurance.

Itinerary shown is for 2027 travel. Itineraries are subject to change biannually, please call for more details.

EF Educational Tours is registered with TICO (registration #2395858) Consumer Protection BC (registration #73991) and a holder of a Quebec permit with the Office de la protection du consommateur (OPC permit #702732). For residents of Quebec: Effective November 1, 2021, contribution to Travel Agent Compensation Fund (FICAV) of \$3.50 per \$1000 is included in the Program Price. Find out more at ficav.gouv.qc.ca/en.



Destination Safety ? Canadian Travellers

Purpose:

This process illustrates how EF Educational Tours (EF) assesses destination safety for Canadian student travellers, adult travellers, and staff. It provides EF Leadership with the necessary tools, knowledge, and resources, to make informed decisions.

Context:

As the leading student travel organization in Canada, we have been serving educators across the country for 40 years and have a legacy of putting student safety first. EF consults a variety of sources in addition to the Government of Canada when making decisions related to the safety of a destination.

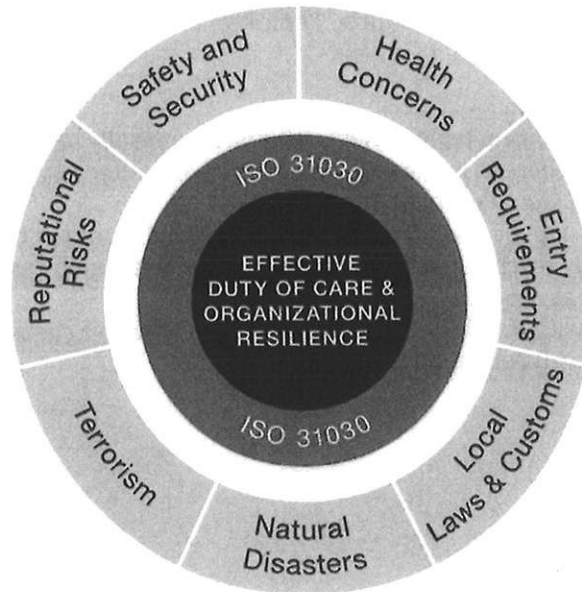
Roles and Responsibilities:

- **EF Leadership:** EF's CEO is responsible for final decisions related to travel destinations.
- **Safety and Incident Response Team:** Monitors real time data to stay informed on world events 24/7. This team is located in offices worldwide, including: Zurich, Sydney, Panama and Boston. Additionally, the team manages on-tour cases in real time.
- **Local Offices and Schools:** EF has offices in over 50 countries with long established relationships, keeping teams informed of any disruptions happening in their region.
- **On Tour Support Team:** Is located in Canada and is available 24/7 to support our customers. This team will reach out proactively as necessary to ensure updates are shared with our travellers, families, and school partners in a timely fashion.
- **Tour Directors:** Contracted employees that travel with every EF group, supporting them around the clock/at all times/24/7. TDs provide real-time safety briefings for travellers at destination and are trained in a variety of scenario response protocols to address escalated situations in real time. If necessary, EF has a network of 50,000 global staff and contractors working across hundreds of offices and schools in nearly every destination we travel. This allows EF to mobilize additional support to be with groups quickly in the unlikely event that an on-tour challenge arises.

Process Steps:

1. **Step 1: Review a multi-faceted collection of information related to on-the-ground safety, including:**
 - The Government of Canada risk levels for destination:
<https://travel.gc.ca/travelling/advisories>
 - The US State Department risk levels:
<https://travel.state.gov/content/travel/en/traveladvisories/traveladvisories.html/>

- **ISO 31030:** Provides a systematic approach to developing, implementing, and evaluating an effective travel risk management policy and identifying, assessing, and dealing with travel risks.



- **Crisis 24:** EF works directly with Crisis 24 for real-time updates related to risk in countries around the world. Crisis 24 is an external risk management consultant focused on traveller safety <https://crisis24.garda.com/>
- **Amadeus (Mobile Messenger):** Our relationship with Amadeus (airline booking engine) allows us to monitor all staff and passenger flights in real-time.
- **Internal Case Management System:** Allows EF staff to document and track all on-tour incidents in real-time and react accordingly.
- **Safety Briefings:** Every one of our tours is accompanied by a Tour Director that is contracted and trained by EF. Our Tour Directors are trained to provide safety briefings prior to certain visits or activities. This includes briefings specific to: crowd safety, food and health safety, personal safety, swim safety, etc...
- **Worldwide EF Network:** Our global network of over 50,000 staff and contractors across 600 offices and schools in over 50 countries allows us to mobilize additional support to be with groups incredibly quickly in the unlikely event that a challenge arises while students are on tour. Our teams are trained each year in scenario response protocols and help us adjust itineraries and travel plans on a moment's notice in the off chance we need to make a change.

Policies, Processes & Offerings

Selection Process for Sub-contracted Tour Guides/Trip Partners

E.g. restaurants, motels, security firms

As a global company, EF works with suppliers around the world. The EF Safety First program takes operational preventative measures to help ensure the safety and welfare of our travellers on all our tours. This includes comprehensive background checks and vetting processes. EF's Safety First program is aligned with ISO 31000: Risk Management Guidelines, which allow for proactive and continuous management of risk. Aspects which relate to sub-contractors/ suppliers include:

- creating and using supplier screening criteria (e.g. for hotels and buses), relevant for our North American customers (and often more detailed than local safety standards).
- maintaining supplier contracts that contain specific safety clauses to reflect our standards.
- completing supplier safety checks/spot checks/risk assessments to confirm criteria are met.
- routinely vetting destinations, itineraries, and activities for a number of safety factors.
- consulting with World Aware, Overseas Security Advisory Council, and other risk specialists, lawyers and insurers to make ongoing safety-related decisions.

EF also requires Group Leaders to submit evaluations for all restaurants, hotels and activities, ensuring our standards are being kept up to date with all groups travelling. If a supplier receives a negative review (on EF tour), our Procurement Team follows up to investigate.

Selection Criteria for Guides/Guide Companies

E.g. qualifications, insurance, bonding, licensing, criminal background checks

EF contracts our Tour Directors, recruiting and training them through our Tour Director Department. Tour Directors typically hail from the country in which the group is travelling and are with the group from the moment they land to the moment they depart back to Canada. Tour Directors are the first point of contact in the event of emergency and work closely with EF teams throughout the world. Tour Directors undergo background checks



School District No. 59 (Peace River South)

April 22, 2026

To: The Board of Education of School District No. 59 (Peace River South)

Agenda Item: R6.3 Windrem Elementary Mural Request

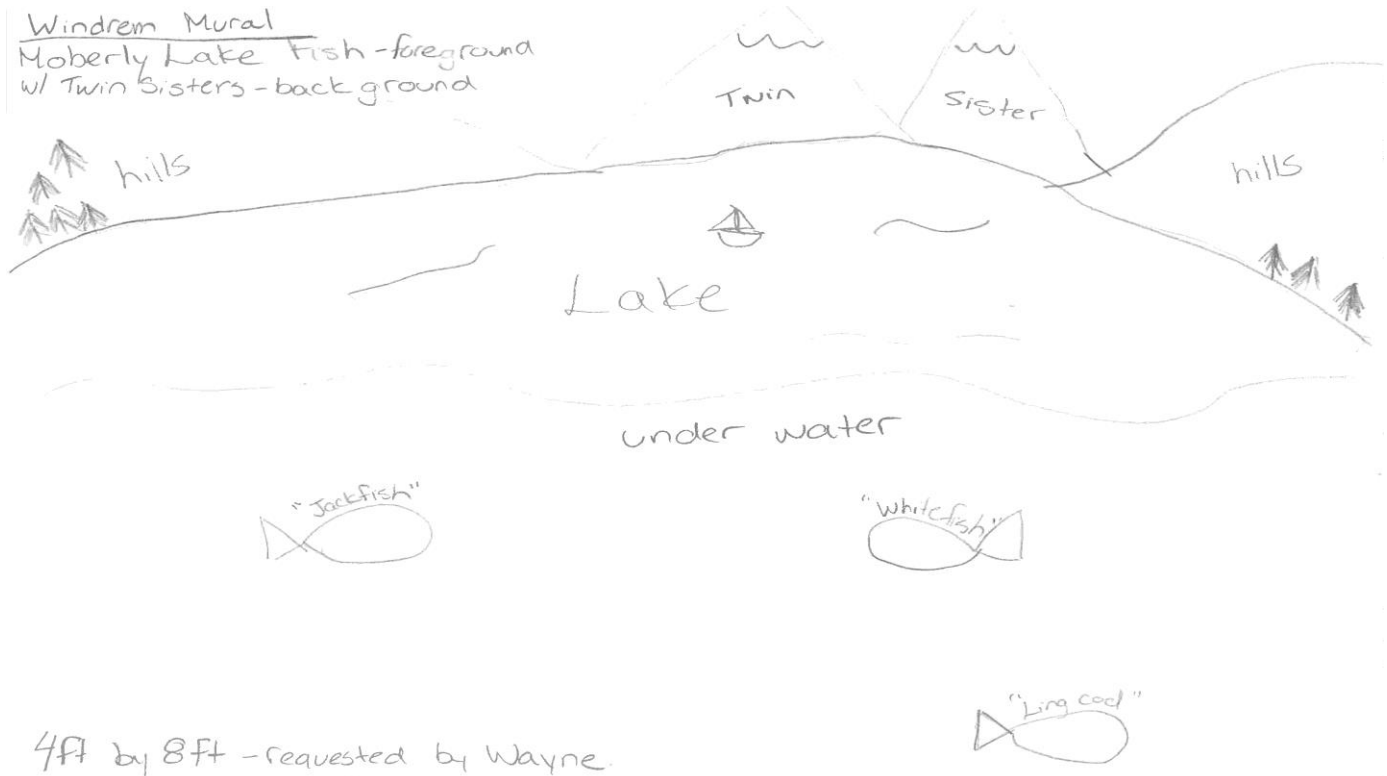
The Principal at Windrem Elementary is requesting approval for a mural that students will have the opportunity to paint with Artist in Residence, Wayne LaRiviere on May 21 & 22, 2026.

Prior to the painting project, the students are working on a biodiversity unit in their science class and will have special guest speakers from the Conversation Officer Service and from the Treaty Rights and Environmental Protection department at Sauleau First Nations. The students will learn about specific fish that live in Moberly Lake.

The mural is being proposed to be mounted on an exterior wall of the library (on the playground side of the school).



Sample sketch of the proposed mural:



Recommendation:

THAT, the Board approve Windrem Elementary School to proceed with planning the wall mural as presented;

WHEREAS, the planning must follow the process as established in Policy 6060.

Christy Fennell
SD59 Superintendent

FINANCIAL REPORT
OPERATING FUND
as at 2026-03-31

REVENUES	AMENDED Budget	YTD	VARIANCE	%
6210 PROVINCIAL OPERATING GRANT	53,915,128	36,582,691	15,791,148	68%
6290 MINISTRY OF EDUCATION GRANTS		650,282	891,007	
6410 OTHER PROVINCIAL MINISTRIES	204,594	141,221	63,373	69%
6470 NON-RESIDENT TUITION	74,553	52,187	22,366	70%
6480 LOCAL EDUCATION AGREEMENT	1,030,494	602,759	427,735	58%
6488 JB4 MISC REVENUE	9,500	5,254	4,246	55%
6489 REVENUE CAREERS	64,000	75,420	(11,420)	118%
6490 MISCELLANEOUS REV	85,500	89,580	(14,080)	105%
6493 CHARITABLE DONATIONS	-	100	(100)	
6495 CENTRAL STORE HANDLE FEE	-	3,280	(3,280)	
6500 RENTALS & LEASES	180,000	150,652	29,348	84%
6601 INTEREST SHORT TERM DEPOSIT	425,000	244,134	180,866	57%
Grand Total	55,988,769	38,597,560	17,381,209	69%

EXPENDITURES	AMENDED Budget	YTD	VARIANCE	%
01 INSTRUCTION - DISTRICT	44,225,014	30,291,082	13,933,932	68%
04 DISTRICT ADMINISTRATION	2,616,848	2,162,639	454,209	83%
05 OPERATIONS AND MAINTENANCE	7,749,480	5,488,491	2,260,989	71%
07 TRANSPORTATION & HOUSING	4,020,018	2,787,401	1,232,617	69%
Grand Total	58,611,360	40,729,613	17,881,747	69%

NET SURPLUS (DEFICIT)	(2,622,591)	(2,132,053)	(500,538)	
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FINANCIAL REPORT
OPERATING FUND - EXPENDITURE BY OBJECT
as at 2026-03-31

Expenditure by Category (Object)	AMENDED BUDGET	YTD	VARIANCE	%
BENEFITS	9,094,983	6,354,682	2,740,301	70%
SALARIES	39,880,471	28,108,019	11,772,452	70%
EDUCATIONAL ASSISTANTS	6,130,925	3,993,487	2,137,438	65%
OTHER PROFESSIONALS	2,721,160	2,006,429	714,731	74%
PRINCIPALS AND VICE PRINCIPALS	4,434,476	3,292,613	1,141,863	74%
SUBSTITUTES	2,077,627	1,350,163	727,464	65%
SUPPORT STAFF	6,295,559	4,523,667	1,771,892	72%
TEACHERS	18,220,724	12,941,658	5,279,066	71%
SUPPLIES AND SERVICES	9,635,906	6,266,912	3,368,994	65%
ADVERTISING	30,831	56,607	(25,776)	184%
AUDIT	23,640	137	23,503	1%
BANK CHARGES	2,955	2,343	613	79%
BOOKS ONLY	182,172	47,778	134,394	26%
BUSING CONTRACT	967,181	647,106	320,075	67%
CARBON OFFSETS	68,950	(24,624)	93,574	-36%
COMPUTER REPLACEMENTS	516,290	420,333	95,957	81%
CONTRACT SERVICES	1,446,802	1,004,996	441,806	69%
DUES/FEES/LICENSES	559,782	586,290	(26,508)	105%
EQUIPMENT	343,538	114,870	228,668	33%
EQUIPMENT RENTAL	13,298	9,729	3,569	73%
INSURANCE	255,512	254,004	1,508	99%
LABOUR RELATIONS	4,925	5,000	(75)	102%
LEGAL	79,785	117,085	(37,300)	147%
MEALS AND MEAL SUPPLIES	132,951	85,205	47,746	64%
NEXT GENERATION NETWORK	144,401	2,016	142,385	1%
NON VIOLENT CRISIS INTERVENTION	4,925	1,685	3,240	34%
OTHER SUPPLIES	9,850	5,940	3,910	60%
PHOTOCOPY	99,468	56,932	42,536	57%
POSTAGE	19,227	8,230	10,997	43%
PROF GROWTH & DEV	14,775	10,415	4,360	70%
RADIO LICENCES	4,827	5,097	(270)	106%
RECRUITMENT INCENTIVES	68,950	110,820	(41,870)	161%
RECRUITMENT TRAVEL	7,880	-	7,880	0%
REGISTRATION FEES	117,938	43,349	74,589	37%
RENTALS & LEASES	24,625	12,636	11,989	51%
SCHOLARSHIPS	6,970	1,000	5,970	14%
STUDENT TRANSPORTATION	228,916	142,213	86,703	62%
SUPPLIES - GENERAL	2,025,542	1,095,993	929,549	54%
SUPPORT CRIMINAL RECORD CHECKS	4,925	2,485	2,440	50%
TEACHER CRIMINAL RECORD CHECKS	985	613	372	62%
TELEPHONE	104,300	73,783	30,517	71%
TRANSPORTATION ALLOWANCE	12,313	7,554	4,759	61%
TRAVEL	170,468	90,847	79,621	53%
TRAVEL KILOMETERS	163,009	100,072	62,937	61%
UTILITIES - ELECTRICITY	458,025	357,766	100,259	78%
UTILITIES - GARBAGE	59,100	45,482	13,618	77%
UTILITIES - NATURAL GAS	403,850	245,634	158,216	61%
UTILITIES - PROPANE	34,475	26,397	8,078	77%
UTILITIES - WATER & SEWER	157,600	88,089	69,511	56%
VEHICLE FUEL	659,950	405,007	254,943	61%
Grand Total	58,611,360	40,729,613	17,881,747	69%

FINANCIAL REPORT
OPERATING FUND - EXPENDITURE BY FUNCTION
as at 2026-03-31

EXPENDITURE by Function (Program)	AMENDED BUDGET	YTD	VARIANCE	%
01 INSTRUCTION - DISTRICT	44,225,014	30,291,082	13,933,932	68%
02 REGULAR INSTRUCTION	25,134,485	17,514,460	7,620,025	70%
03 CAREER PREPARATION	534,479	357,860	176,619	67%
07 LIBRARY	470,913	315,904	155,009	67%
08 COUNSELLING	1,275,494	754,182	521,312	59%
10 INCLUSION	9,643,506	6,341,940	3,301,566	66%
30 ENGLISH AS A SECOND LANGUAGE	167,314	108,123	59,191	65%
31 INDIGENOUS EDUCATION	2,446,906	1,539,522	907,384	63%
41 ADMINISTRATION	4,354,917	3,190,277	1,164,640	73%
62 OFF-SHORE STUDENTS	197,000	168,814	28,186	86%
04 DISTRICT ADMINISTRATION	2,616,848	2,162,639	454,209	83%
03 CAREER PREPARATION	102,492	80,944	21,548	79%
11 EDUCATION ADMIN	687,118	542,658	144,460	79%
40 SCHOOL BOARD GOVERNANCE	236,628	171,260	65,368	72%
41 ADMINISTRATION	1,590,610	1,367,776	222,834	86%
05 OPERATIONS AND MAINTENANCE	7,749,480	5,488,491	2,260,989	71%
41 ADMINISTRATION	811,005	655,789	155,216	81%
50 MAINTENANCE OPERATIONS	4,818,405	3,492,949	1,325,456	72%
52 MAINTENANCE OF GROUNDS	790,320	598,287	192,033	76%
56 UTILITIES	1,329,750	741,466	588,284	56%
07 TRANSPORTATION & HOUSING	4,020,018	2,787,401	1,232,617	69%
41 ADMINISTRATION	324,740	230,461	94,279	71%
70 STUDENT TRANSPORTATION	3,695,278	2,556,940	1,138,338	69%
Grand Total	58,611,360	40,729,613	17,881,747	69%

FINANCIAL REPORT
OPERATING FUND - EXPENDITURE BY SCHOOL
as at 2026-03-31

EXPENDITURE by School	AMENDED BUDGET	YTD	VARIANCE	%	CLASSROOM ENHANCEMENT	AMENDED BUDGET	YTD	VARIANCE	%
101 CANALTA	2,306,156	1,595,854	710,302	69%	01 CANALTA	166,606	129,836	36,770	78%
102 CENTRAL MIDDLE SCHOOL	3,406,460	2,370,807	1,035,653	70%	02 CENTRAL MIDDLE	312,863	184,005	128,858	59%
103 CRESCENT PARK	2,361,458	1,648,302	713,156	70%	03 CRESCENT PARK	309,912	231,764	78,148	75%
105 ECOLE FRANK ROSS	3,866,519	2,729,986	1,136,533	71%	05 FRANK ROSS	300,805	226,589	74,216	75%
108 SOUTH PEACE SECONDARY	4,854,625	3,400,979	1,453,646	70%	08 SOUTH PEACE SENIOR SECONDARY	424,204	297,793	126,411	70%
109 TREMBLAY	2,206,728	1,534,573	672,155	70%	09 TREMBLAY	238,325	190,152	48,173	80%
110 POUCE COUPE	1,398,141	935,751	462,390	67%	10 POUCE COUPE	177,636	129,758	47,878	73%
111 CHETWYND SECONDARY SCHOOL	2,693,945	1,852,491	841,454	69%	11 CHETWYND SECONDARY SCHOOL	215,869	188,262	27,607	87%
112 WINDREM	561,645	389,351	172,294	69%	12 WINDREM ELEMENTARY	45,828	31,443	14,385	69%
113 DON TITUS	1,555,421	1,047,086	508,335	67%	13 DON TITUS	110,681	76,721	33,960	69%
114 DEVEREAUX	1,007,760	711,514	296,246	71%	14 DEVEREAUX ELEMENTARY	74,713	47,788	26,925	64%
118 MOBERLY LAKE	557,236	362,712	194,524	65%	18 MOBERLY LAKE	13,213	9,801	3,412	74%
119 MCLEOD	603,273	412,565	190,708	68%	19 MCLEOD ELEMENTARY	27,719	19,149	8,570	69%
124 PARKLAND ELEMENTARY	646,615	443,550	203,065	69%	24 PARKLAND	49,904	41,915	7,989	84%
125 SOUTH PEACE ELEMENTARY	373,065	222,743	150,322	60%	25 SOUTH PEACE ELEMENTARY	52,442	19,927	32,515	38%
127 TUMBLER RIDGE SECONDARY SCHOOL	1,872,783	1,246,373	626,410	67%	27 TUMBLER RIDGE SECONDARY	102,834	43,868	58,966	43%
129 TUMBLER RIDGE ELEMENTARY SCHOOL	2,108,888	1,404,362	704,526	67%	29 TUMBLER RIDGE ELEMENTARY	127,471	118,359	9,112	93%
131 LITTLE PRAIRIE ELEMENTARY	1,669,369	1,146,678	522,691	69%	31 LITTLE PRAIRIE	244,371	178,654	65,717	73%
132 PEACE VIEW COLONY	307,249	203,558	103,691	66%	32 PEACE VIEW COLONY SCHOOL	68,699	47,368	21,331	69%
138 DISTRIBUTED LEARNING	665,038	442,003	223,035	66%					
Grand Total	35,022,374	24,101,241	10,921,133	69%	Grand Total	3,064,095	2,213,150	850,945	72%



School District No. 59 (Peace River South)

DATE: 2026-04-22
TO: Board of Education
FROM: Peter Neale
Secretary-Treasurer
RE: BCSTA Compensation Survey

Purpose

To provide for information the BCSTA compensation survey and results, highlighting five (5) key comparators.

Appendix

BCSTA Results (2026-03-30)

Background

On March 30, 2026 the BCSTA released the compensation results from their annual survey. For the information here, five (5) key comparators were selected for information based on location, type of school district, and student enrolment count.

- Cariboo-Chilcotin
- Kootenay Lake
- Nechako Lakes
- Peace River North
- Quesnel

Considerations

Peace River South still sits in the middle of the comparator group overall:

- mid-range on trustee remuneration
- near the top on mileage
- more conservative on meal allowances
- lower on reported professional development budget

1. Remuneration

- Peace River South is not the highest-paying district, but it is also not low.
- Trustee base pay is higher than three of the five comparators, even though its chair and vice-chair stipends are not near the top.
- Compared to Peace River North, SD59 pays:
 - less for chair
 - slightly more for vice-chair
 - more for trustee base pay

2. Mileage

- Peace River South is very much in line with the comparator group in recognizing significant travel costs.

3. Meals

- Peace River South’s breakfast and lunch rates are very similar to most of the comparators.
- Peace River South is fairly standard for breakfast and lunch, but more conservative for dinner and full-day meal allowances.
- Compared with Quesnel, Nechako Lakes, and Peace River North, SD59 is consistently lower on the higher-cost meal categories.

4. Benefits

All six districts in this comparison, including Peace River South, reported no trustee benefits.

Recommendation

“THAT the Board of Education hereby refer the information provided on April 22, 2026 regarding the BCSTA trustee compensation survey results to the Policy Committee for review for any recommendations to Policy and Regulation 2205 “Trustee Remuneration, Benefits, and Recognition””

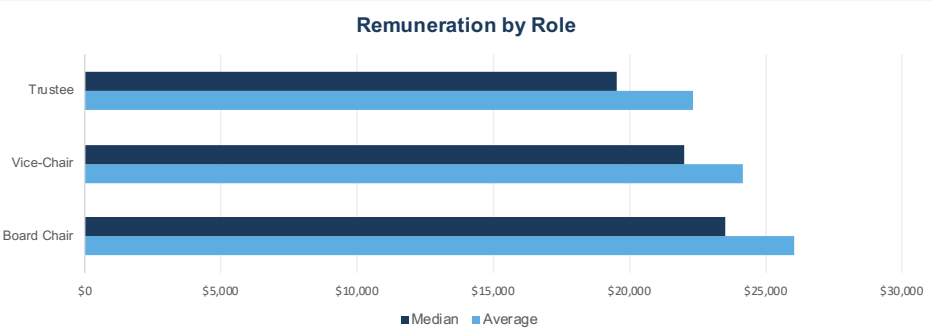
2026 BCSTA Trustee Compensation & Demographics Survey

Dashboard Summary — 55 of 60 School Districts Reporting | Compiled March 2026

💰 REMUNERATION

	Minimum	Maximum	Average	Median
Board Chair	\$8,004	\$76,714	\$26,059	\$23,503
Vice-Chair	\$7,572	\$73,227	\$24,184	\$21,992
Trustee	\$7,128	\$69,740	\$22,323	\$19,522

Based on 55 districts reporting.

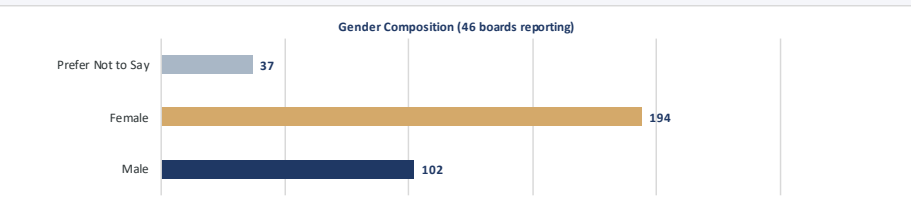


✅ BENEFITS

Districts Offering Benefits **8 of 55** % with Benefits **14.50%**

8 districts offer some form of trustee benefits (health, dental, life insurance, or similar).

👤 DEMOGRAPHICS



Source: 2026 BCSTA Trustee Compensation & Demographics Survey — Compiled by BCSTA, March 2026. Confidential — for internal member use only.

🚗 MILEAGE & 🍽️ MEALS

Mileage (\$/km)	Min	Max	Average	Median
Rate	\$0.63	\$0.73	\$0.71	\$0.72

Meal Allowance	Min	Max	Average	Median
Breakfast	\$10.00	\$26.00	\$15.93	\$15.00
Lunch	\$15.00	\$29.00	\$20.39	\$20.00
Dinner	\$23.00	\$54.00	\$31.57	\$32.00
Full Day	\$50.00	\$97.00	\$68.02	\$67.00

Mileage: 54 responses | Meals: 47–52 responses. Excludes \$0 and blanks.

📄 REMUNERATION POLICY

Have a Remuneration Policy **46 of 55 (84%)** Use a Framework **19 of 55 (35%)**

Most common increase method: Consumer Price Index (CPI).

👶 CHILD / DEPENDENT CARE

Districts Reporting a Rate **4 of 55** Most Common Rate **\$50/meeting**

🎓 PROFESSIONAL DEVELOPMENT

	Min	Max	Average	Median
Annual Board Budget	\$350	\$45,500	\$21,367	\$20,000

41 of 55 districts reported a budget > \$0.

3 additional districts noted BCSTA event costs are covered despite no formal PD budget.

🕒 TIME COMMITMENT

Avg Monthly Hours	Min	Max	Median
Board Chair	10 hrs	100 hrs	25 hrs
Vice-Chair	8 hrs	80 hrs	20 hrs
Trustee	4 hrs	78 hrs	15 hrs

46 districts reported hours.

👤 Employment Status 48 boards reporting			
Full Time	Part Time	Retired	Not Working
49%	19%	26%	5%

BRITISH COLUMBIA BOARDS OF EDUCATION

TRUSTEE COMPENSATION AND DEMOGRAPHICS SURVEY - MEALS

2026 SURVEY (compiled by BCSTA as of March 2026)

Please note that survey results are confidential and are for internal member use only. Other reproduction or circulation of the survey results is not authorized.

Board of Education	Meal allowance values (if \$10.00, enter 10)				Meal allowance information		
	Breakfast	Lunch	Dinner	Full Day	Meal allowance tied to (example, BCSTA or ministry)	Are meals provided by your district? (eg) before or during board meetings	Comments on meal allowance
Cariboo-Chilcotin	\$ 10.00	\$ 15.00	\$ 25.00	\$ 56.00	No	Yes	During board and committee meetings, a light snack is provided.
Kootenay Lake	\$ 19.00	\$ 19.00	\$ 47.00	\$ 85.00			
Nechako Lakes	\$ 15.00	\$ 20.00	\$ 32.00	\$ 67.00	BCSTA	Yes. Between in-camera and regular meeting	
Peace River North	\$ 15.00	\$ 20.00	\$ 32.00	\$ 67.00	BCSTA	Yes	
Peace River South	\$ 15.00	\$ 20.00	\$ 25.00	\$ 60.00	SD Policy	yes	up to 18% tip allowed
Quesnel	\$ 15.00	\$ 20.00	\$ 32.00	\$ 67.00	BCSTA	No	

BRITISH COLUMBIA BOARDS OF EDUCATION

TRUSTEE COMPENSATION AND DEMOGRAPHICS SURVEY - MILEAGE

2026 SURVEY (compiled by BCSTA as of March 2026)

Please note that survey results are confidential and are for internal member use only. Other reproduction or circulation of the survey results is not authorized.

Board of Education	Mileage (if \$0.72/km enter 0.72)	Mileage information		
	Trustee mileage allowance	Mileage allowance tied to (example, BCSTA, ministry, etc)	Other (please specify)	Comments/restrictions on mileage allowance
Cariboo-Chilcotin	\$0.66	No	AP in draft. Expect to be tied to CRA.	Only person driving may claim expense.
Kootenay Lake	\$0.73	CRA		
Nechako Lakes	\$0.73	BCSTA		Must not exceed the cost of ¾ full fare air travel, or applicable discounted air travel.
Peace River North	\$0.72	CRA/BCSTA		
Peace River South	\$0.72	BCSTA		lessor of mileage or airfare will be considered.
Quesnel	\$0.73	BCSTA		

BRITISH COLUMBIA BOARDS OF EDUCATION

TRUSTEE COMPENSATION AND DEMOGRAPHICS SURVEY - REMUNERATION

2026 SURVEY (compiled by BCSTA as of March 2026)

Please note that survey results are confidential and are for internal member use only. Other reproduction or circulation of the survey results is not authorized.

Board of Education	Remuneration - (if \$15,000 enter 15000)				Remuneration information		Does your district have a policy on trustee remuneration?		If yes, what is the policy number?	Does your board use a framework (matrix) to determine trustee remuneration		
	Chair	Vice-Chair	Trustee	Other payments	How are remuneration increases normally determined? (ie based on Provincial Consumer Price Index)	Comments on remuneration (especially if "other payments" have been indicated)	Yes	No		Yes	No	If so, please provide a description or sample of that framework (matrix).
Cariboo-Chilcotin	\$24,317	\$24,804	\$19,317		Canadian Consumer Price Index.		Yes		Policy 160	Yes		Trustee remuneration is determined based on zones. Zone 1 = 22,304.58 Zone 2 = 22,304.58 Zone 3 = 22,304.58 Zone 4 = 22,304.58 Zone 5 = 19,317.21 Zone 6 = 19,317.21 Zone 7 = 22,906.84
Kootenay Lake	\$25,079	\$22,713	\$21,728		BC CPI	technology allowance (\$50)	Yes		131	Yes		BC CPI year over year
Nechako Lakes	\$17,772	\$16,572	\$15,372		Based on the 12-month Average % Change using the Canadian Consumer Price Index.		Yes		101.4	Yes		The Canadian Consumer Price Index for the previous November and will be applied to the Chairperson of the Board's stipend, \$1,200 less for the Vice Chairperson and \$2,400 less for School Trustees.
Peace River North	\$20,580	\$18,699	\$16,465	\$85	BC CPI change for December change over the previous December less 1%	\$85 monthly stipend for personal cell phone usage	Yes		1008		No	
Peace River South	\$19,808	\$18,808	\$17,808	\$50	CPI	Per SD Policy, Board Chair receives \$2000 annually above trustee base and Vice-Chair receives \$1000 annually above trustee base. Person cell phone reimbursement \$50/month	Yes		2205		No	
Quesnel	\$17,679	\$16,304	\$14,929	\$1,200	tied to CA increases	currently have revised Policy out for feedback; will tie it to BC CPI instead	Yes		131		No	

BRITISH COLUMBIA BOARDS OF EDUCATION

TRUSTEE COMPENSATION AND DEMOGRAPHICS SURVEY - PROFESSIONAL DEVELOPMENT

2026 SURVEY (compiled by BCSTA as of March 2026)

Please note that survey results are confidential and are for internal member use only. Other reproduction or circulation of the survey results is not authorized.

	Professional development budget for the entire board (if \$1,000, enter 1000)	Professional development information
Board of Education	Annual professional development allowance	Comments on annual trustee development allowance
Cariboo-Chilcotin		Not a specific allowance for Pro-D. Attend BCSTA events.
Kootenay Lake	\$40,500	\$4,500 per trustee plus \$6,000 for Board as a whole
Nechako Lakes		
Peace River North	\$26,603	Trips to AGM bi-annually, and trips NIB bi-annually and Trustee Annual Advance fees
Peace River South	\$14,000	Each trustee is allowed \$2000 per year to a maximum of \$3000. The individual professional activity must be related to the duties of a trustee and fall within at least one of the following guidelines: • Conference or Seminar; • Post Secondary Course and/or Program; • Professional Organization Course; • Resources; approved by the Board Chair
Quesnel	\$30,000	Budget for all trustee, for BCSTA events

BRITISH COLUMBIA BOARDS OF EDUCATION

TRUSTEE COMPENSATION AND DEMOGRAPHICS SURVEY - OTHER INFORMATION

2026 SURVEY (compiled by BCSTA as of March 2026)

Please note that survey results are confidential and are for internal member use only. Other reproduction or circulation of the survey results is not authorized.

Board of Education	Estimate the average monthly hours your board chair typically spends on board work.	Estimate the average monthly hours your board vice-chair typically spends on board work.	Estimate the average monthly hours a board member (not including chair and vice chair) typically spends on board work.	How many of your board members identify with the following gender?				How many members of your board are employed full time, part time, retired or not working?				How many of your board members have children in the school system?	District student FTE (September).	Total number of trustees on your board.	Size (population) of the municipality/region.
				Male	Female	Non-binary	Prefer not to answer	Full time	Part time	Retired	Not working				
Cariboo-Chilcotin	20	15	15	1	6	0	0	4	1	2		4	4,378	7	41,416
Kootenay Lake	40	25	15	0	0	0	9	2	3	4	0	2	4,700	9	25,000
Nechako Lakes	25	10	6	6	1			5		2		3	3,430	7	40,000
Peace River North	50	10	10	3	4			3	2	2		2	5,953	7	35,500
Peace River South	31	27	23	2	5			2	3	2		4	3,530	7	26,152
Quesnel	10	15	20	2	5			3	2	2		3	2,792	7	25,000



March 27, 2026
Our Ref. 27119

Christy Fennell
Superintendent
Peace River South School District (SD59)

Email Address: cfennell@sd59.bc.ca

Dear Christy Fennell:

Thank you for your organization's Capital Plan Submission, which was provided last year to the Ministry of Infrastructure.

This letter provides:

- 1) Direction for advancing supported capital projects in your submission (Appendix A).
- 2) Important information regarding your upcoming Capital Planning submission (Appendix B).

If you have questions about the information provided, please reach out to me or the contacts provided in the attached materials.

Sincerely,

A handwritten signature in black ink, appearing to read "Bobbi Plecas".

Bobbi Plecas
Deputy Minister

pc: Peter Neale, Secretary-Treasurer, Peace River South School District (SD59)

Education and Child Care Capital Branch

Appendix A: Direction for advancing supported capital projects

Capital Bylaw No.: 2026/27-CPSD59-01

Projects in Business Case Development

New Projects

There are no new projects identified at this time to proceed to business case development.

Minor Capital Projects

The table below reflects minor capital projects that are approved for funding and can proceed to procurement in the following program areas:

- School Enhancement Program (SEP)
- Food Infrastructure Program (FIP)
- Carbon Neutral Capital Program (CNCP)
- Building Envelope Program (BEP)
- Playground Equipment Program (PEP)
- Bus Acquisition Program (BUS)

Funding allocation for minor capital projects

Facility Name	Program Project Description	Amount funded by Ministry
Don Titus Montessori	SEP - Roofing Upgrades	\$650,000
Tremblay Elementary	SEP - Roofing Upgrades	\$650,000
Tremblay Elementary	CNCP - HVAC Upgrades	\$575,000
Crescent Park Elementary	FIP - Kitchen Equipment and Infrastructure Upgrades	\$40,000
A-1591	INTERNAL COMBUSTION ENGINE – Type C with 0 wheelchair space(s)	TBD
A-1593	INTERNAL COMBUSTION ENGINE - Type C with 0 wheelchair space(s)	TBD

These projects are now to proceed to design, tender and construction and to be completed by March 31, 2027.

School bus purchase approvals will have funding amounts confirmed after school districts place their order(s) with bus vendors through the upcoming Bus Standing Offer process.

Note the Ministry will provide funding for Type A2 and Type C buses, however, will not provide funding towards new or replacement Type D buses. School districts that wish to purchase a Type D bus may do so, however will be required to pay the difference in cost between the Type D bus and the Type C funding provided by the Ministry.

Bus funding amounts will be as identified in the Bus Standing Offer for the base cost of the chosen Type A2 or Type C bus, plus up to \$20,000 per bus in options, plus cost of wheelchair spaces (if applicable), plus cost of seat belted seats (if applicable), plus GST and PST.

The Ministry will not provide additional funding or compensation for any costs or fees associated with the Bus Standing Offer.

Please refer to the attached 2026/27 School Bus Purchasing Letter for additional details.

An Annual Programs Funding Agreement (APFA) accompanies this Letter which outlines specific Ministry and Board-related obligations associated with the approved Minor Capital projects for the 2026/27 fiscal year. Please email a signed/dated copy of the Annual Programs Funding Agreement to the Ministry at CMB@gov.bc.ca.

In accordance with Section 143 of the *School Act*, Boards of Education are required to adopt a single Capital Bylaw. A Capital Bylaw identifies the Board's acknowledgement of the approved project and its responsibility to meet capital projects scope, schedule, and budget. The template for the Capital Bylaw can be found on the Ministry's website in the [Publications and Resources](#) section. Please use the Capital Bylaw Number provided at the top of Appendix A for the supported and/or approved 2026/27 Five-Year Capital Plan projects as identified in this letter. The Capital Bylaw must be adopted by your Board and uploaded onto your School District's online MyCAPS portal in order for the Ministry to issue Certificates of Approval. A step-by-step guide of this process is attached for your reference.

Note on Public Announcements

Prior to any public announcements pertaining to any of the projects identified in this document, please have your communications staff contact the Ministry of Infrastructure's communications lead - Preet Grewal, Communications Director, Ministry of Infrastructure Government Communications and Public Engagement, at preet.grewal@gov.bc.ca.

Project Signage

Projects proceeding to construction require a BC Government '[StrongerBC](#)' construction sign. Signs should be affixed once fencing is up. Please connect with your Ministry of Infrastructure contact when you are ready to begin design work on the construction sign for the project.

Terms on Management of Capital Projects

Existing terms and conditions for capital projects remain in effect. For more information and resources, please visit the [Capital Management Site](#).

Capital Procurement

Please ensure that all procurement is undertaken in accordance with the [Capital Asset Management Framework \(CAMF\)](#) for public sector bodies. Specifically, procurement must be fair, open, competitive, transparent, and must effectively manage budget and schedule risk. This includes conducting conflict of interest checks to identify any business or professional relationships between members of the capital project procurement team (and their advisors) and the proponents.

All priority investment projects require a procurement options analysis and may be audited to confirm that all procurement activities have been undertaken in accordance with CAMF.

School Site Acquisition Charge

As part of the Board's 2026/27 approved capital plan, the eligible school site requirement set out in the final resolution of the Board of Education in accordance with s. 574(5) of the *Local Government Act*, is accepted by the Ministry.

The local government may commence the collection of an applicable per dwelling unit charge from residential developers on behalf of a Board after the Board's adoption of a bylaw setting the School Site Acquisition Charges for the School District as s. 575(3) of the *Local Government Act* prescribes. The School Site Acquisition Charge may only come into effect 60 days (including weekends and holidays) after that bylaw is adopted by a Board of Education.

Please contact CMB@gov.bc.ca with any questions regarding School Site Acquisition Charges.

Appendix B: Information for Annual Five-Year Capital Planning submissions

Updated Capital Plan Instructions for the Annual Five-Year Capital Plan submission process will be available on the Ministry's [Capital Management Site](#) in early April 2026.

School districts' capital plan submission deadlines are:

- **May 15, 2026**
 - 2026/27 Child Care Capital Program (SASG)
- **May 15, 2026**
 - 2026/27 Minor Capital Programs (AFG)
- **June 30, 2026**
 - 2027/28 Major Capital Programs (SMP, EXP, REP, RDP)
- **September 29, 2026**
 - 2027/28 Minor Capital Programs (SEP, CNCP, PEP, BUS, FIP, BEP)

For school district project planning purposes, the Annual Facility Grant (AFG) Allocation Table will be available on the Ministry's website in the [K-12 Capital Planning Resources](#) section in early April 2026.

The Ministry recommends school districts discuss draft versions of their intended capital projects requests with Child Care, Minor and Major [Capital Branch Staff](#) well in advance of the submission deadlines noted above.

The staggered deadlines are intended to provide the Ministry with input required to initiate planning for the current and next budget cycle, while enabling school districts additional time and flexibility to plan over the summer.

**CAPITAL BYLAW NO. 2026/27-CPSD59-01
CAPITAL PLAN 2026/27**

WHEREAS in accordance with section 142 of the School Act, the Board of Education of School District No. 059 (Peace River South) (hereinafter called the "Board") has submitted a capital plan to the Minister of Infrastructure (hereinafter called the "Minister") and the Minister has approved the capital plan or has approved a capital plan with modifications,

NOW THEREFORE in accordance with section 143 of the School Act, the Board has prepared this Capital Bylaw and agrees to do the following:

- (a) Authorize the Secretary-Treasurer to execute a capital project funding agreement(s) related to the capital project(s) contemplated by the capital plan or the capital plan with modifications;
- (b) Upon ministerial approval to proceed, commence the capital project(s) and proceed diligently and use its best efforts to complete each capital project substantially as directed by the Minister;
- (c) Observe and comply with any order, regulation, or policy of the Minister as may be applicable to the Board or the capital project(s); and,
- (d) Maintain proper books of account, and other information and documents with respect to the affairs of the capital project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

- 1. The Capital Bylaw of the Board for the 2026/27 Capital Plan as approved by the Minister, to include the supported capital project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent, dated March 27, 2026, is hereby adopted.
- 2. This Capital Bylaw may be cited as School District No. 59 (Peace River South) Capital Bylaw No. 2026/27-CPSD59-01.

READ A FIRST TIME THE 22nd DAY OF April, 2026;
READ A SECOND TIME THE 22nd DAY OF April, 2026;;
READ A THIRD TIME, PASSED THE 22nd DAY OF April, 2026.

Board Chair

Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 59 (Peace River South) Capital Bylaw No. 2026/27-CPSD59-01 adopted by the Board the 22nd day of April, 2026.

Secretary-Treasurer



School District No.59 (Peace River South)

DATE: 2026-04-22
TO: Board of Education
FROM: Peter Neale
Secretary-Treasurer/CFO
RE: CAPITAL PROJECTS UPDATE

Please follow <https://www.sd59.bc.ca/district/capital-projects> for updates on these projects.

Purpose

To update the Board of Education on significant capital projects in process for the school district.

Crescent Park Elementary School Expansion Project

Since March 11, 2026 the following have occurred:

March 23, 2026

SD59 put in a request to BC Hydro to have the new electrical service hooked up.

April 7, 2026

BC Hydro confirmed SD59 will have to give BC Hydro a right of way for the new service. BC Hydro has started the paperwork.

April 9, 2026

Civil work pricing was received from Northern Legendary. Force Engineering (consultant) and SD59 reviewed the quote and it was determined that the pricing was fair.

April 13, 2026

SD59 issued Northern Legendary a change order for the water and sewer tie in.

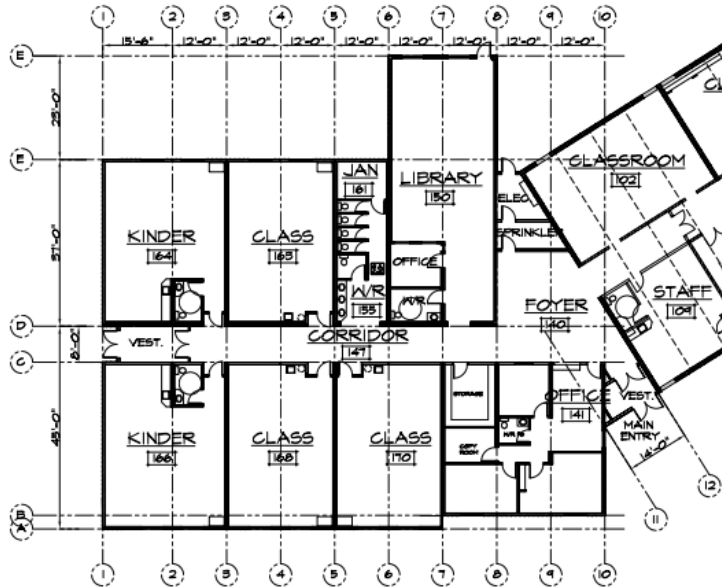
March-April 2026 Work continued in the interior of the addition

- Fence was installed on top of the retaining wall
- Fort Modular and SD59 settled on a plan for handling the remaining deficiencies
- Water and sewer work will begin as soon as the ground is thawed

REVISED AREA SUMMARY

ROOM NO.	NAME	AREA (SQM)
150	LIBRARY	104.55
163	CLASSROOM	75.04
165	KINDERGARTEN	80.09
165	KINDERGARTEN	81.15
165	CLASSROOM	75.82
165	CLASSROOM	75.82

TOTAL ADDITION FOOTPRINT 872.45



Project Budget Update

\$7,359,833	Spent to Date (2026-03-31)
<u>\$1,638,715</u>	Outstanding to Complete (Estimated)
<u>\$8,998,548</u>	Total Spend Expected (Includes Change Orders of \$565,333)
\$5,000,000	Funding from BC Government
\$2,500,000	Funding from BC Government (Risk Reserve)
<u>\$1,700,000</u>	Funding from School District
<u>\$9,200,000</u>	Total Funding Available

Work is progressing and the final stages with civil works is being done. Costs relating to civil services is estimated at \$825,505.65 plus GST and will be performed by Northern Legendary.

The renovation of the former classroom into the new staff area is \$59,378.71 plus GST, which reflects the plumbing, lighting and carry insurance costs.

Costs to date are within budget and the Board's capital bylaw, including contingency.

ChildCareBC New Spaces – Dawson Creek & Tumbler Ridge

March 23, 2026

Ministry approved SD59s additional funding requests for both childcare locations.

April 8, 2026

SD59 and Sahuri (consultants) met to come up with a plan to move forward on the childcare projects.

April 9, 2026

SD59 sent in applications to School Protection Program for construction insurance for both projects.

Project Budget Update

\$432,927 Spent to Date (2026-03-31) [no change]

\$13,659,175 Funding from BC Government

\$157,513 Interest Accrued (in additional to funding, contingency; \$97,401 is from 2024-25)

The school district was approved for an additional \$5,711,175 in late March as requested and now reflected in the budget above. A capital by-law is not required by the BC Government.

Tumbler Ridge Campus (Temporary Site)

Phase 1 Wildfire Complex

March 16

Sound barriers were placed around generators to lower the noise for the neighbors.

March 18

Dividing walls were installed in trailer 1 to create two counsellor offices.

April 7

Work in the parking area with thawing conditions is creating mud. Some rig mats were installed.

Phase 2 Complex

March 13

Two camera trailers were placed on the roof of TRE for better coverage of the school.

March 30

Eight portables were lifted off their blocking and placed to the side.

March 31-April 6

Ground where portables are to be placed was thawed out.

April 7-10
Excavation and framing for foundations.

April 11
Concrete poured for foundations.

April 14
Portables were placed onto the new foundations.

April 14
Electrical distribution sea-can arrived onsite and was placed.

March-April
Multiple meeting with consultants, contractors, Safer Schools, fire chief. RCMP, school district and project managers to coordinate all the work that must be completed.

Project Budget Update

The Government has shared that the modulars being placed on-site will be under the ownership of the school district. As such, \$2,603,052 as at March 31, 2026 is recognized as a capital asset on our financial disclosures.

In early April, a reimbursement request of \$328,310 was submitted and carryover of \$880,000 for unspent dollars in February and March requested. Both were supported by the BC Government.

Total dollars available to support the recovery of the staff and students in the Tumbler Ridge have been committed to the school district at \$3.775 million for April 2026 to March 2027 as a needs-basis.



School District No. 59 (Peace River South)

DATE: April 22, 2026

CHAIR: Trustee Schurmann

Policy for Discussion:

Policy for Circulation:

- 4105 Student Withdrawal

Policy for Adoption:

Policy/Regulation Under Review:

Policy/Regulation for Repeal:

Regulations for Board Information:

4105 Student Withdrawal

Policy 4105 (New)

STATUS: **FOR CIRCULATION**

STUDENT WITHDRAWAL

Board Approved and Codified:

Last Revised:

Description:

The Board of Education recognizes the importance of implementing formalized procedures for course withdrawals and establishes this policy and regulation in accordance with the British Columbia Ministry of Education and Child Care policy and the School Act. These decisions will be made taking into account the best interest of the student and in consultation with their parent/guardian.

STUDENT WITHDRAWAL

Board Approved and Codified:

Last Revised:

Description:

The Board of Education acknowledges that there may be a valid reason for a student to withdraw from a course of studies from a particular subject area. It is expected that a formal procedure will be followed, typically involving the principal/vice-principal, the student and the parent/guardian. In special circumstances, the district staff person for the school may also be involved.

The Board expects schools to develop their own school-specific procedures/forms for withdrawal requests in order to facilitate student tracking and record purposes.