



Open Board Meeting Agenda

Date: December 19, 2019 1:00 PM

Place: School Board Office – Dawson Creek

“We acknowledge that we share this territory with the people of Treaty 8”

MOTION FOR ACTING SECRETARY-TREASURER

APPROVAL OF AGENDA

1. ITEMS FOR ADOPTION

- R1.1 – Regular Board Meeting Minutes – November 20, 2019
- R1.2 – Excerpts Closed Meeting – November 20, 2019

2. BUSINESS ARISING

3. ESSENTIAL ITEMS

4. OTHER PRESENTATIONS

5. REPORTS FROM THE SUPERINTENDENT OF SCHOOLS

- R5.1 – School/Student News
- R5.2 - Student Discipline Report – November 2019
- R5.3 – Field Trip Requests
- R5.4 – Chetwynd Communication Society
- R5.5 – Student Learning Report

6. REPORTS FROM THE SECRETARY-TREASURER

- R6.1 – Finance Reports
- R6.2 - BCSTA Survey Results
- R6.3 – Pouce Coupe Portable Update
- R6.4 – Property Bylaw

7. TRUSTEE ITEMS

- R7.1 – BCSTA – T. Ziemer
- R7.3 – BCPSEA Motion – C. Anderson

8. COMMITTEE REPORTS

- R8.1 – Policy Committee
 - R8.1.1 Policies for Circulation:
 - Policy 4310 Accidents and Insurance
 - R8.1.2 Policies for Adoption:
 - Policy 2100 Mission, Vision, and Guiding Principles
 - Policy 4505 Menstrual Products
 - Policy 4550 Immunization
 - Bylaw 1-99 Organization and Operation of the Board
 - R8.1.3 Policies for Further Review:
 - Policy 2205 Trustee Remuneration, Benefits and Recognition

9. DIARY

- R9.1 - January 2020 – Student Voice Presentation

10. QUESTION PERIOD

11. FUTURE BUSINESS / EVENTS

- 11.1 – Open Board Meeting – January 23, 2020



School District No.59 (Peace River South)

BOARD OF EDUCATION OF SCHOOL DISTRICT NO.59

11600 – 7TH Street, Dawson Creek, BC V1G 4R8

Open Session Minutes

DATE & TIME: November 20, 2019 – 1:00 PM

PLACE: School Board Office – Dawson Creek

PRESENT: Trustees:
C. Anderson (Chair)
C. Hillton (Vice-Chair)
B. Borton
R. Gulick
T. Jones
J. Lalonde
T. Ziemer

C. Clouthier, Superintendent
C. Fennell, Assistant Superintendent
F. Christenson, Acting Secretary-Treasurer
R. Schwartz, Recording Secretary

Called to Order – 1:00 PM

The Board Chair acknowledged that we share this territory with the people of Treaty 8.

The board made a motion to designate a Secretary-Treasurer for the purpose of the board meeting.

(2019-11-013)

MOVED/SECONDED – Gulick/Ziemer

THAT, the board designate Flora Christenson, the authority of Acting Secretary-Treasurer for the purpose of this Open Meeting (November 20, 2019);

WHEREAS, the authority gives permission to perform the duties of Secretary-Treasurer including signature of any documents relating to this meeting.

CARRIED UNANIMOUSLY

APPROVAL OF AGENDA

Additions: R7.6 Retirement

Deletions:

(2019-11-014)

The Board Chair moved that the Regular Meeting agenda be approved as amended.

1.0 ITEMS FOR ADOPTION

R1.1 Regular Board Meeting Minutes – October 24, 2019

The Chair asked for any corrections to the minutes. Noted to change board chair title and location of board meeting.

(2019-11-015)

The Chair declared the minutes of the open meeting October 24, 2019 approved as amended.

R1.2 Excerpts of Closed Board Meeting – October 24, 2019

The Chair noted to amend the location of the meeting on the excerpts.

(2019-11-016)

The Chair declared the excerpts of the closed board meeting October 24, 2019 approved as amended.

R1.2 Excerpts of Special Closed Board Meeting – November 6, 2019

(2019-11-017)

The Chair declared the excerpts of the special closed board meeting November 6, 2019 approved as presented.

2.0 BUSINESS ARISING

3.0 ESSENTIAL ITEMS

4.0 PRESENTATIONS

R4.1 Early Learning Programs – G. Cleve

Gloria Cleve, Early Learning Manager, presented information to the board about the early learning programs offered in the district.

- StrongStart Programs
- Special Projects
 - ESL
 - Early Learning in High School Classes
 - Children's Festivals
 - Baby Welcome Parties
- Kindergarten Registration Information
- Support Welcome to Kindergarten Events
- Early Learning Website
- Administrative Support for the South Peace Building Learning Together Society
- Grant Writing
 - Indoor Playground
 - Family Fun Saturdays

- Movie Night
- Harmony Park
- Positive Discipline Programs/Workshops

5.0 REPORTS FROM THE SUPERINTENDENT OF SCHOOLS

R5.1 School/Student News

The Superintendent reported school/student news:

- Schools in the district have raised \$164,578.42 to date for the Terry Fox Foundation
- Many Halloween activities were held in schools across the district
- Schools participated in Remembrance Day events and activities
- Louis Riel Day was honoured with many schools participating in metis cultural activities
- DCSS-SP Campus students visited the art exhibit “Honouring Indigenous Women Exhibition”
- Don Titus Elementary classes studying continents and countries – sampling snacks from each country and graphing which snacks students like the best.

R5.2 Student Discipline Report

The student discipline summary report for the month of October 2019 was presented. A total of 68 suspensions were reported. Following is a breakdown of the main offences:

- | | |
|------------------------|----|
| ○ Non-Compliance | 18 |
| ○ Safety of Others | 15 |
| ○ Controlled Substance | 10 |
| ○ Fighting | 8 |

6.0 REPORTS FROM THE SECRETARY TREASURER

R6.1 1530 Report

The 1530 report was reviewed with the Board. The report describes the number of employees across the district in specific categories of Instruction, District Administration, Operations and Maintenance and Transportation. This information is reported to the Ministry of Education.

R6.2 Hudson Farm Lease Bylaw

The Acting Secretary-Treasurer presented the bylaw to lease the farmland property known as Hudson Farm for a five-year term to the BC Grain Producers Association.

(2019-11-018)

MOVED/SECONDED – Hillton/Lalonde

THAT, the Board of Education of School District No.59 (Peace River South) Lease of Real Property Bylaw No. 2019-02 be read a first time.

CARRIED UNANIMOUSLY

(2019-11-019)

MOVED/SECONDED – Jones/Ziemer

THAT, the Board of Education of School District No.59 (Peace River South) Lease of Real Property Bylaw No. 2019-02 be read a second time.

CARRIED UNANIMOUSLY

(2019-11-020)

MOVED/SECONDED – Ziemer/Gulick

THAT, the Board allows the third reading of the Board of Education of School District No.59 (Peace River South) Lease of Real Property Bylaw No. 2019-02 to occur in this meeting.

CARRIED UNANIMOUSLY

(2019-11-021)

MOVED/SECONDED – Borton/Lalonde

THAT, the Board of Education of School District No.59 (Peace River South) Lease of Real Property Bylaw No. 2019-02 be read a third time, passed and adopted.

CARRIED UNANIMOUSLY

7.0 TRUSTEE ITEMS

R7.1 BCSTA Update – T. Ziemer

Trustee Ziemer reported on the latest news and events from BCSTA.

The BCSTA Trustee Academy will be held in Vancouver from November 28-30, 2019.

R7.2 BCPSEA Motion – R. Gulick

Trustee Gulick presented a motion for consideration to go forward to the BCPSEA AGM from the Board of Education.

(2019-11-022)

MOVED/SECONDED – Gulick/Jones

THAT BCPSEA work with the Minister of Advanced Education, the Deans of Education for BC Universities and the BC Education Teacher Development Programs to develop an online teacher training program in BC.

CARRIED UNANIMOUSLY

R7.3 Pro-D Report – C. Anderson

Trustee Anderson reported back to the board regarding the professional development webinar he took online. The course focused on productive workplace interactions.

R7.4 Pro-D Review – C. Anderson

The Board Chair brought forward the approved request from the October board meeting to review the Professional Development Committee decisions regarding the pro-d requests that were denied.

Trustee Ziemer stated her reasoning for requesting the review. The board reviewed the information and the report from the Professional Development Committee.

Trustee Ziemer removed herself from the table prior to the debate and vote.

(2019-11-023)

MOVED/SECONDED – Gulick/Borton

THAT, the board uphold the decision of the Professional Development Committee and deny the pro-d request from Trustee Ziemer.

CARRIED (Against – J. Lalonde)

R7.5 Strategic Plan – C. Anderson

The district is currently in the last year of the current strategic plan. The board discussed the process they would like to use to develop a new three-year plan and directed the Superintendent to gather information through SWOC's with the identified stakeholders and bring information back to the board to identify themes and set goals.

R7.6 Retirement – C. Anderson

The Board Chair announced he has received retirement notice from Mrs. Clouthier, effective August 1, 2020. The board will start the process of hiring a new Superintendent.

8.0 COMMITTEE REPORTS

R8.1 Policy Committee

The policy committee met on November 6, 2019 to review policies.

R8.1.1 Policies for Circulation

The Policy Committee presented revised policies for circulation. Policy 2150 combines policy 2150 and 2155 and has a revised name. Policy 4210 also has a revised name.

(2019-11-024)

MOVED/SECONDED – Lalonde/Jones

THAT, the board approve to circulate the following revised policies for feedback for a minimum period of 45 days:

- Policy 2150 Roles and Responsibilities of the Board
- Policy 4210 Outdoor Education Program

CARRIED UNANIMOUSLY

9.0 DIARY

- January 2020 - Student Voice Presentation

10.0 NOTICE OF MOTION

11.0 QUESTION PERIOD

12.0 FUTURE BUSINESS

R12.1 - Regular Board Meeting – November 20, 2019 (Dawson Creek)

ADJOURNMENT

(2019-11-025)

MOVED – Borton

THAT, the Regular Meeting be terminated. (2:46 PM)

CARRIED UNANIMOUSLY

CERTIFIED CORRECT:

(C. Anderson) Board Chair

(M. Panoulis) Secretary Treasurer



School District No.59 (Peace River South)

MEETING: Closed Board Meeting
DATE: November 20, 2019 10:30 AM
PLACE: School Board Office – Dawson Creek

The meeting was called to order and the following was reported.

Items for Adoption

- Approval of Agenda
- Closed Meeting Minutes – October 24, 2019
- Special Closed Meeting Minutes – November 6, 2019

Business Arising

Trustee Items

Items discussed and reported included:

- BCPSEA Update
- Superintendent Position

Superintendent's Reports

Items discussed and reported included:

- Personnel Matters
- Property Update

Secretary Treasurer's Reports

- Teamsters MoA

Adjournment Motion

CERTIFIED CORRECT:

C. Anderson, Board Chair

Melissa Panoulas, Secretary Treasurer



School District No.59 (Peace River South)

December 6th, 2019

**SD59 Peace River South
November 2019
Student Discipline Report**

November Suspensions:	
Controlled Substance	1
Fighting	9
Instigating	3
Non-Compliance	7
Profanity	1
Safety of Others	16
Smoking	7
Total	44

Submitted by:

Mike Readman
Director of Instruction

School and Month

suspensions this year

> 5 : 12 <----- suspension days this year

Canalta Elementary		Bullying		Drugs/ Alcohol		Fighting		Indecent Behav.		Indefinite		Instigat- ing		Non-com- pliance		Profanity		Safety of Others		Tobacco		Theft		Truancy		Vandal- ism		Weapons		Total	
November	2019	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	2	0	0	0	0	0	0	0	0	0	1	2	
Totals To Date		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	2	0	0	0	0	0	0	0	0	1	1	2	3

Crescent Park Elementary		Bullying		Drugs/ Alcohol		Fighting		Indecent Behav.		Indefinite		Instigat- ing		Non-com- pliance		Profanity		Safety of Others		Tobacco		Theft		Truancy		Vandal- ism		Weapons		Total	
November	2019	0	0	0	0	1	1	0	0	0	0	0	0	0	0	1	1	2	3	0	0	0	0	0	0	0	0	0	0	4	5
	Totals To Date	0	0	0	0	3	3	0	0	0	0	0	0	1	1	1	1	4	7	0	0	0	0	0	0	0	0	0	9	12	

[illegible][illegible][illegible][illegible][illegible][illegible]

School and Month

suspensions this year ----->

5 | 12 <----- suspension days this year

12/6/2019

[illegible][illegible][illegible][illegible][illegible]

Tremblay Elementary		Bullying		Drugs/ Alcohol		Fighting		Indecent Behav		Indefinite		Instigat- ing		Non-com- pliance		Profanity		Safety of Others		Tobacco		Theft		Truancy		Vandal- ism		Weapons		Total	
November	2019	0	0	0	0	0	0	0	0	0	0	0	0	2	2	0	0	6	11	0	0	0	0	0	0	0	0	0	8	13	
Totals To Date		0	0	0	0	0	0	0	0	0	0	0	0	3	3	0	0	15	20	0	0	0	0	0	0	0	0	0	18	23	

[illegible][illegible]

School District 59 Discipline Report for November, 2019.

Legend

	Bullying	<----- suspension category
suspensions this month ----->	2 6	<----- suspension days this month
suspensions this year ----->	5 12	<----- suspension days this year

12/6/2019

School and Month

Group Sub Total	Bullying	Drugs/ Alcohol	Fighting	Indecent Behav	Indefinite	Instigat- ing	Non-com- pliance	Profanity	Safety of Others	Tobacco	Theft	Truancy	Vandal- ism	Weapons	Total
November 2019	0 0	0 0	5 9	0 0	0 0	3 4	4 6	1 1	13 24	4 6	0 0	0 0	0 0	0 0	30 50
FTEs Totals To Date	0 0	0 0	12 28	0 0	0 0	4 5	7 9	1 1	31 49	4 6	0 0	0 0	0 0	1 1	60 98

Chetwynd Secondary	Bullying	Drugs/ Alcohol	Fighting	Indecent Behav	Indefinite	Instigat- ing	Non-com- pliance	Profanity	Safety of Others	Tobacco	Theft	Truancy	Vandal- ism	Weapons	Total
November 2019	0 0	0 0	0 0	0 0	0 0	0 0	0 0	0 0	1 3	0 0	0 0	0 0	0 0	0 0	1 3
Totals To Date	0 0	2 6	2 10	0 0	0 0	0 0	0 0	0 0	1 3	0 0	0 0	0 0	0 0	0 0	5 19

DCSS-Central Campus	Bullying	Drugs/ Alcohol	Fighting	Indecent Behav	Indefinite	Instigat- ing	Non-com- pliance	Profanity	Safety of Others	Tobacco	Theft	Truancy	Vandal- ism	Weapons	Total
November 2019	0 0	0 0	3 11	0 0	0 0	0 0	3 4	0 0	2 10	3 3	0 0	0 0	0 0	0 0	11 28
Totals To Date	0 0	4 7	8 32	0 0	0 0	4 4	18 46	0 0	8 34	5 9	1 2	0 0	0 0	1 3	49 137

DCSS-South Peace Campus	Bullying	Drugs/ Alcohol	Fighting	Indecent Behav	Indefinite	Instigat- ing	Non-com- pliance	Profanity	Safety of Others	Tobacco	Theft	Truancy	Vandal- ism	Weapons	Total
November 2019	0 0	1 5	1 5	0 0	0 0	0 0	0 0	0 0	0 0	0 0	0 0	0 0	0 0	0 0	2 10
Totals To Date	0 0	6 30	7 33	0 0	0 0	0 0	3 5	0 0	2 8	8 24	0 0	0 0	0 0	0 0	26 100

Tumbler Ridge Secondary	Bullying	Drugs/ Alcohol	Fighting	Indecent Behav	Indefinite	Instigat- ing	Non-com- pliance	Profanity	Safety of Others	Tobacco	Theft	Truancy	Vandal- ism	Weapons	Total
November 2019															
Totals To Date	4 8	2 3	4 12	0 0	0 0	0 0	2 7	0 0	2 6	0 0	0 0	0 0	0 0	0 0	14 36

Group Sub Total	Bullying	Drugs/ Alcohol	Fighting	Indecent Behav	Indefinite	Instigat- ing	Non-com- pliance	Profanity	Safety of Others	Tobacco	Theft	Truancy	Vandal- ism	Weapons	Total
November 2019	0 0	1 5	4 16	0 0	0 0	0 0	3 4	0 0	3 13	3 3	0 0	0 0	0 0	0 0	14 41
FTEs Totals To Date	4 8	14 46	21 87	0 0	0 0	4 4	23 58	0 0	13 51	13 33	1 2	0 0	0 0	1 3	94 292

ALL SCHOOLS SUMMARY	Bullying	Drugs/ Alcohol	Fighting	Indecent Behav	Indefinite	Instigat- ing	Non-com- pliance	Profanity	Safety of Others	Tobacco	Theft	Truancy	Vandal- ism	Weapons	Total
November 2019	0 0	1 5	9 25	0 0	0 0	3 4	7 10	1 1	16 37	7 9	0 0	0 0	0 0	0 0	44 91
FTEs Totals To Date	4 8	14 46	33 115	0 0	0 0	8 9	30 67	1 1	44 100	17 39	2 1	0 0	0 0	2 4	154 389



School District No.59 (Peace River South)

December 13, 2019

To: The Board of Education

Re: Final approval for a field trip to Quebec from February 11th to February 19th, 2020

This letter is to inform you that the French Immersion Quebec trip planned by Ron Berg (principal at Dawson Creek Secondary – Central Campus), Cynthia Percy (principal at Crescent Park Elementary) and the French Immersion Parent Committee for grade 8 and 9 French Immersion students at Dawson Creek Secondary and Chetwynd Secondary is ready for your final approval.

The itinerary will have students visit Quebec City, Montreal and Ottawa. The trip will be a rich, engaging learning experience for students as they interact and connect with the people and places in French Canada. This trip is supported through an agreement with EF (Education First) Educational Tours, a reputable organization with years of successfully organizing and hosting student travel programs in Canada and abroad.

There will be ten male and eight female students involved, including two students from Chetwynd Secondary School. Along with Cynthia Percy, there will be two additional parent chaperones. This keeps the ratio of students/supervisors within the District guidelines.

Recommendation: That the Board of Education provide final approval to proceed with this trip as planned.

Thank you for considering this final request.

Sincerely,

Mike Readman
Director of Instruction



School District No.59 (Peace River South)

November 15, 2019

To the Board of Education

Re: Approval to proceed with planning for an international field trip in spring of 2021

This letter is to inform you that a teacher, Meghan Corcoran at DCSS-South Peace Campus, has begun the formal planning process for a student trip to Thailand and Cambodia in March of 2021.

Mrs. Corcoran has asked for **approval to proceed with planning** for international travel with a small group of students. The trip is being planned for grade 10 to 12 Me to We students to travel to Thailand and Cambodia in March of 2021. Travel will coincide with Spring Break to minimize days missed at school. Of the 13-day trip, tentatively, all of those days should fall within Spring Break.

The trip is being organized with the tour company Explorica. Mrs. Corcoran has successfully organized previous trips with Explorica to Costa Rica and Peru. Like her previous international trips, students will be involved in charitable, voluntary work supporting local community outreach projects. Similar to the student trip to Peru, our SD59 students will be joining up with a similar group from SD57 (Prince George).

The initial application for **approval to proceed** was submitted on November 12th, 2019, well within the suggested timeline for applications of this type. The earlier than necessary application submission is to ensure that if the trip is not approved, students will be able to receive refunds for any payment already made to Explorica.

Based upon the paperwork received to date, this trip could be a valuable experience for our students providing them with authentic experiences and memories that will last a lifetime.

Recommendation:

That the Board of Education provide **approval to proceed with planning** the trip as described in this letter.

Sincerely,

Mike Readman
District Principal
SD 59, Peace River South

School District No. 59 Peace River South

Student Learning Report 2019



The Peace River South School District (School District No. 59 or SD59) is a progressive, forward thinking district located in the Northeast region of British Columbia near the Alberta border. The district offices are centered in Dawson Creek and also include the communities of Chetwynd and Tumbler Ridge. We acknowledge that we share this territory with the people of Treaty 8. SD59 offers K-12 programs at 20 schools with an enrolment of approximately 3,600 students.



School District 59

Peace River South

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Information to support student learning.

This report provides British Columbia citizens with easy access to a comprehensive set of information about each school district in the province.

Our mandate for education: A quality education system assists in the development of human potential and improves the well-being of every British Columbian. The B.C. school system develops educated citizens by supporting each student's intellectual, human and social, and career development, and by considering a wide range of information in all of these areas.



Intellectual Development

Includes the ability to analyze critically, to reason, to think independently, and to acquire important skills and bodies of knowledge.

Reading, Writing, and Numeracy	3
Grade-to-Grade Transitions	5
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Completion Rates	6



Human and Social Development

Includes developing a sense of self-worth and well being, personal initiative, social responsibility, and a tolerance and respect for the ideas and beliefs of others.

Early Development	7
Student Satisfaction	8



Career Development

Includes preparing students to attain their career objectives and to develop effective work habits and the flexibility to deal with change in the workplace.

Post-Secondary and Career Preparation	9
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When reviewing district results, it is important to consider various factors that can influence student learning.

Community demographic and student enrolment information is provided to help inform local planning and continuous improvement efforts.

For information about this district and their plans for enhancing student learning, please refer to: <http://www.sd59.bc.ca>



Current Headcount

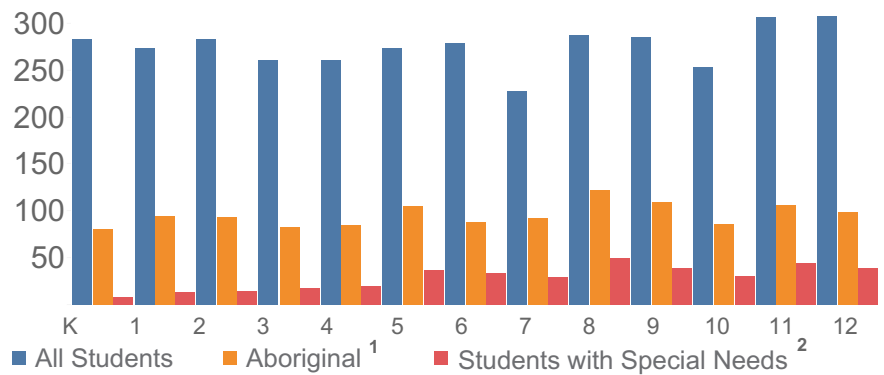
3,585

Projected change
over next 10 years

258



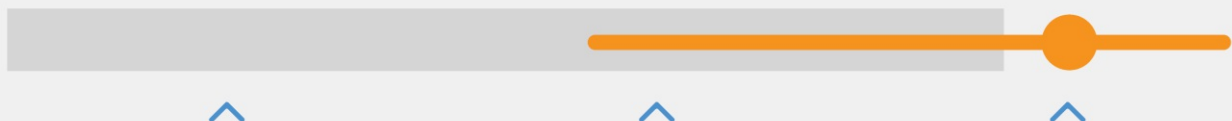
Total Students Across All Grades (2018/19)



Community Demographics³

	Percent of 15-24 year-olds receiving Employment Insurance	Percent of 25-54 year-olds without Post-Secondary Credentials	Percent of Lone-Parent Families	Percent of Participation in Labour Force	Average Family Income
Province	1.5%	35.2%	15.3%	64.6%	\$91,967
District: Peace River South	1.9%	45.7%	16.4%	73.1%	\$95,339

How to Read the Charts in This Report



The grey band represents **typical performance** for school districts across British Columbia (the range of results for the middle 50% of school districts).

The orange line shows this district's **results over time** (for the last 5 years, unless otherwise noted).

The orange dot shows the **most recent results** for this school district.

Intellectual Development

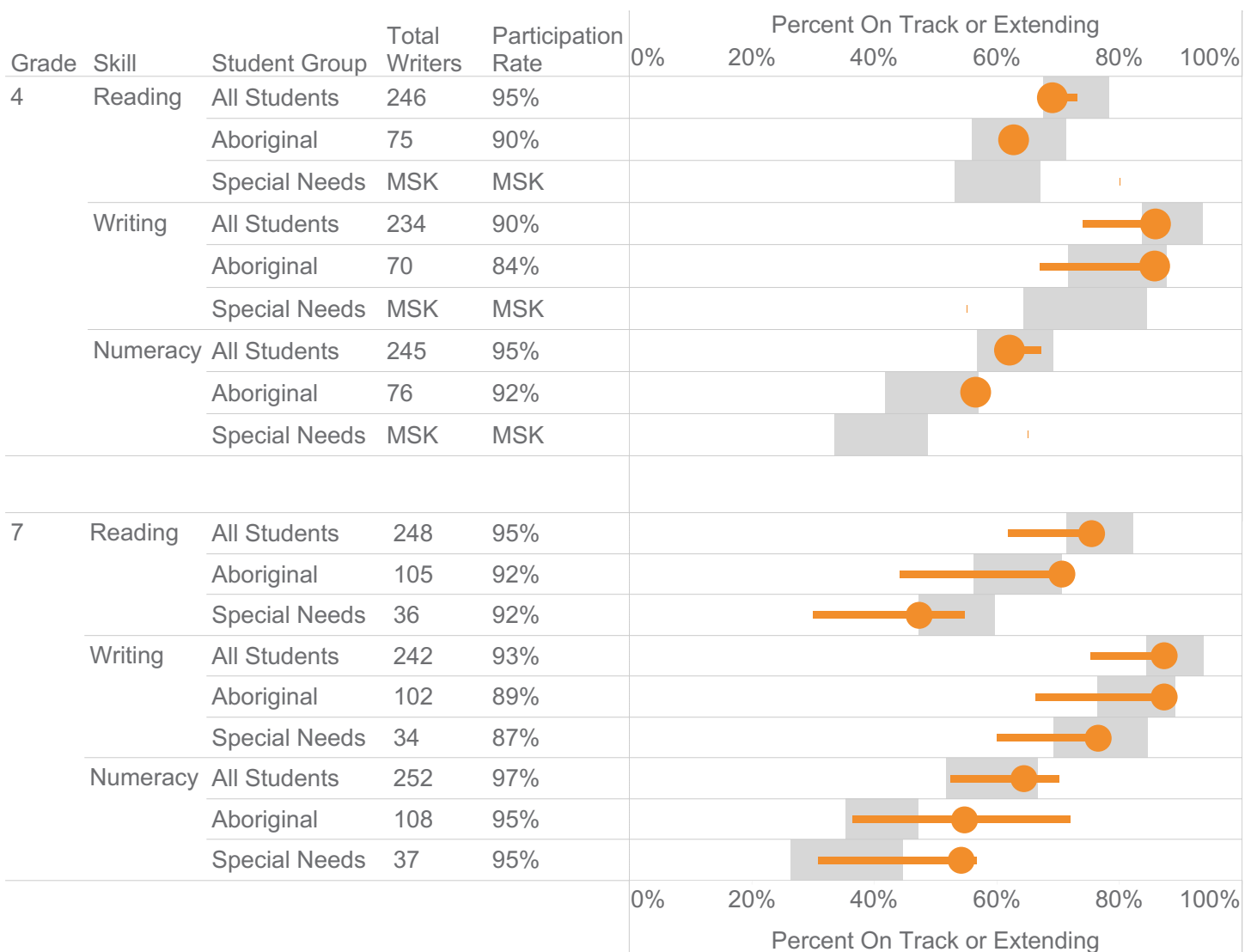
A goal of B.C.'s education system, supported by the family and community, is intellectual development – enabling our students to think critically, independently, and to acquire important skills and knowledge that will enable them to thrive in a rapidly changing world.



Reading, Writing, and Numeracy (2018/19)

The Foundation Skills Assessment (FSA) is a set of reading, writing, and numeracy assessments administered each year to students in Grades 4 and 7, and was completely re-designed for the 2017/18 school year. The FSA is a valuable indicator of where students might have challenges in reading, writing, and numeracy and can be used to help plan their education. It also provides a snapshot of how our education system is meeting the needs of students in these key areas.

**in the chart below the orange bar represents only results in the redesigned FSA: 2017/18 - 2018/19 year range*





Student Growth Over Time

These charts follow the performance of a single group of students on their Grade 4 and 7 FSA reading and numeracy assessments. In 2017/18 the assessments were completely re-designed with new score scales developed; as well as moving the assessments earlier in the year. This means scores are not fully comparable across assessments. These charts have still been included for continuity and reference.

See <http://www.bced.gov.bc.ca/reporting/systemperformance> for comparable results for the writing assessments.

Reading

Students' 2018/19 Results in Grade 7, Compared to their Grade 4 results

Student Performance Levels in Grade 4 (2015/16)	Number of Students	Extending	On Track	Emerging	Did Not Participate
Exceeds Expectations	6		67%	33%	
Meets Expectations	141	1%	73%	22%	4%
Not Yet Within Expectations	40		48%	53%	
Did Not Participate	6			33%	67%

Numeracy

Students' 2018/19 Results in Grade 7, Compared to their Grade 4 results

Student Performance Levels in Grade 4 (2015/16)	Number of Students	Extending	On Track	Emerging	Did Not Participate
Exceeds Expectations	10	40%	60%		
Meets Expectations	133	2%	62%	33%	4%
Not Yet Within Expectations	44		30%	68%	2%
Did Not Participate	6	17%	17%	17%	50%

Percent of students with the same level of performance in Grade 4 and 7

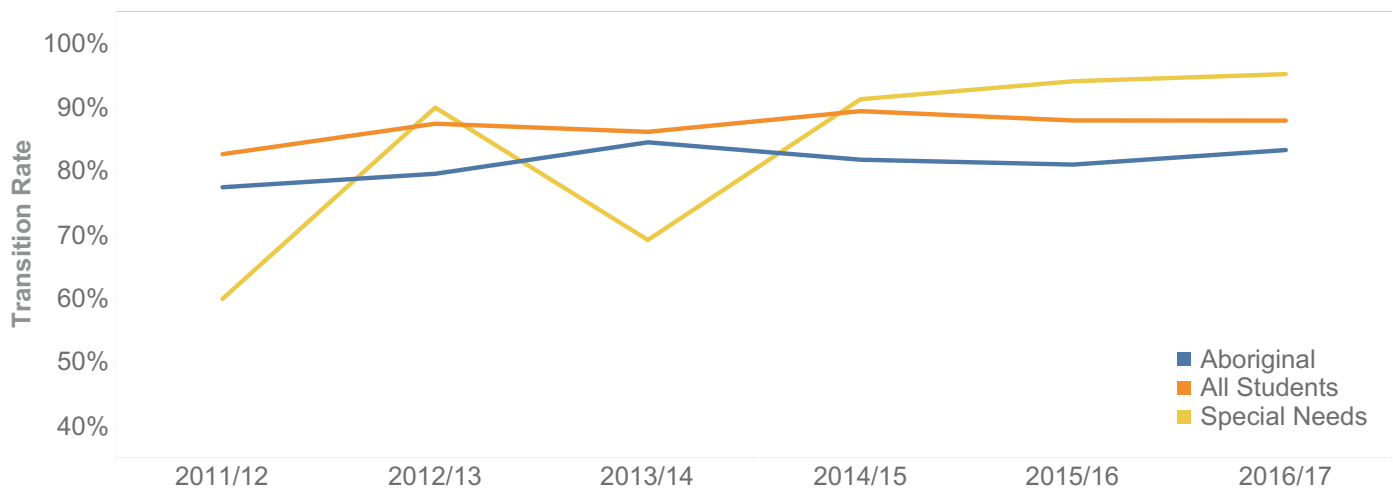
Percent of students with a higher level of performance in Grade 7 than 4

Percent of students with a lower level of performance in Grade 7 than 4

Grade-to-Grade Transitions (2016/17)

Grade-to-Grade transition is the percent of students who make a successful transition to a higher grade the following year.

Shown here are the percent of students in the district making a successful transition from Grade 11 to Grade 12.

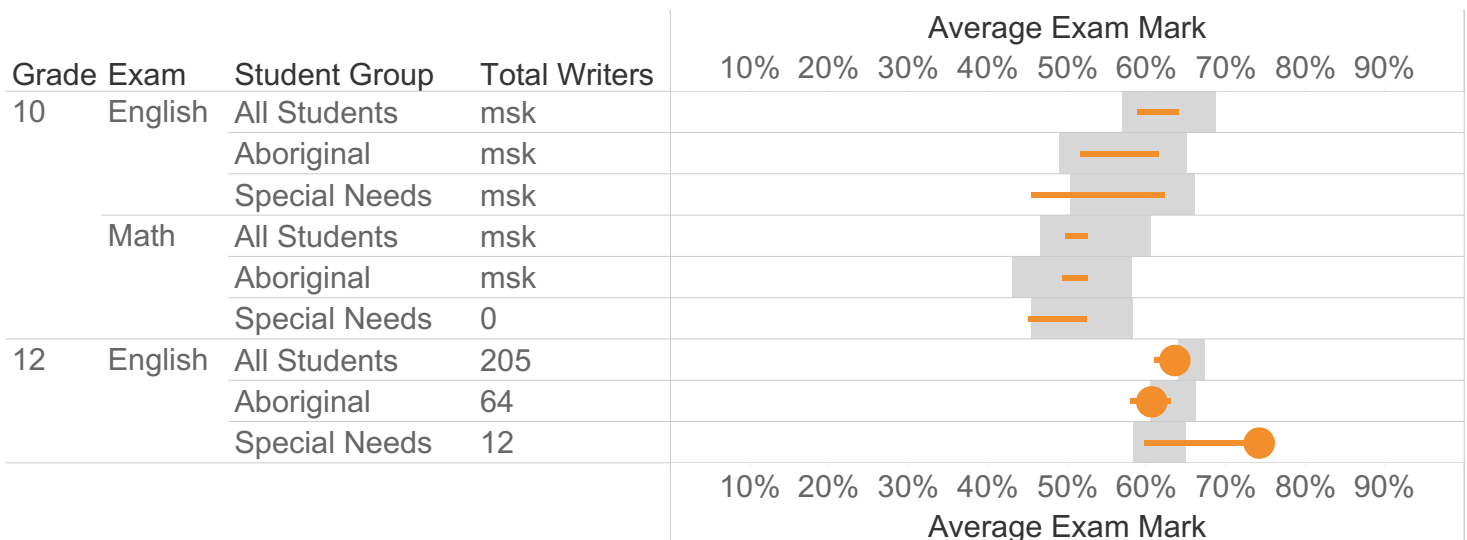


Provincial Examinations (2016/17)

Historically to graduate in B.C. students had to complete provincial examinations in:

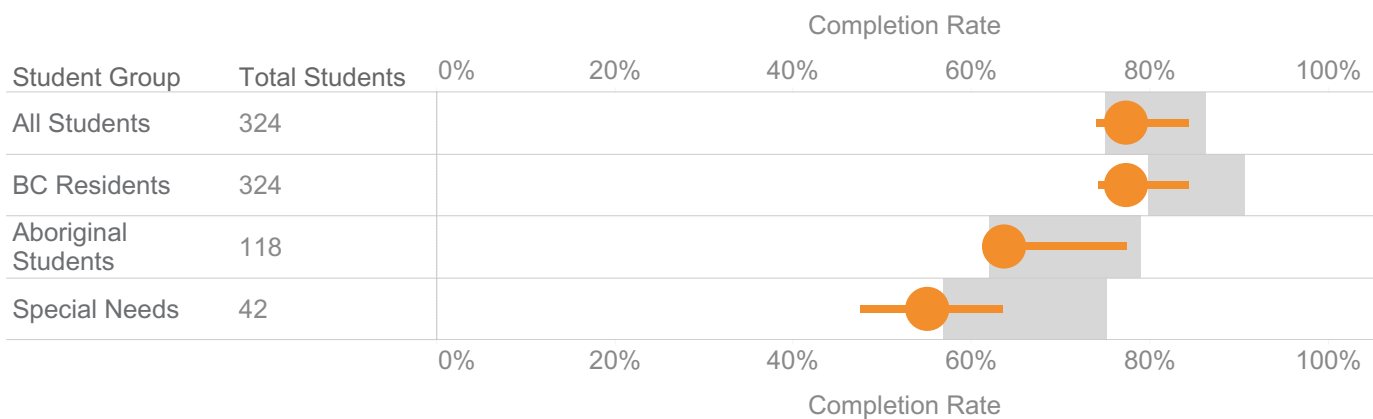
- » Language Arts 10 and 12 (English)
- » Mathematics 10 (Math)

These examinations have been discontinued and replaced with graduation years assessments. The below data on examinations are included for historic context.

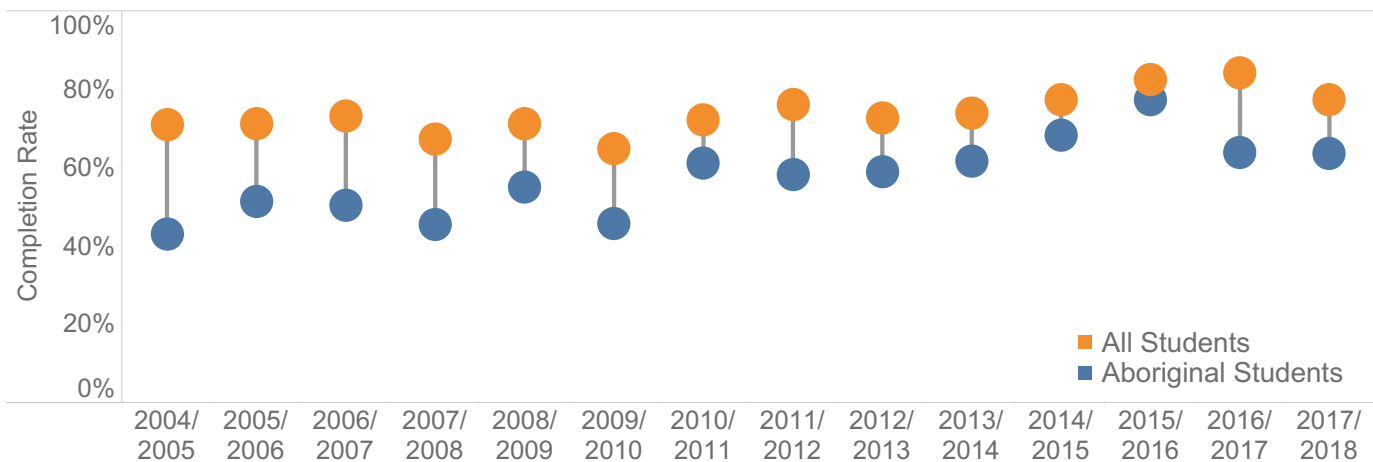


Completion Rates (2017/18)

The Six-Year Completion Rate is the proportion of students who graduate with a B.C. Certificate of Graduation or B.C. Adult Graduation Diploma, within six years from the first time they enrol in Grade 8. Results are adjusted for student migration in and out of British Columbia.



Completion Rates Over Time for Aboriginal and All Students

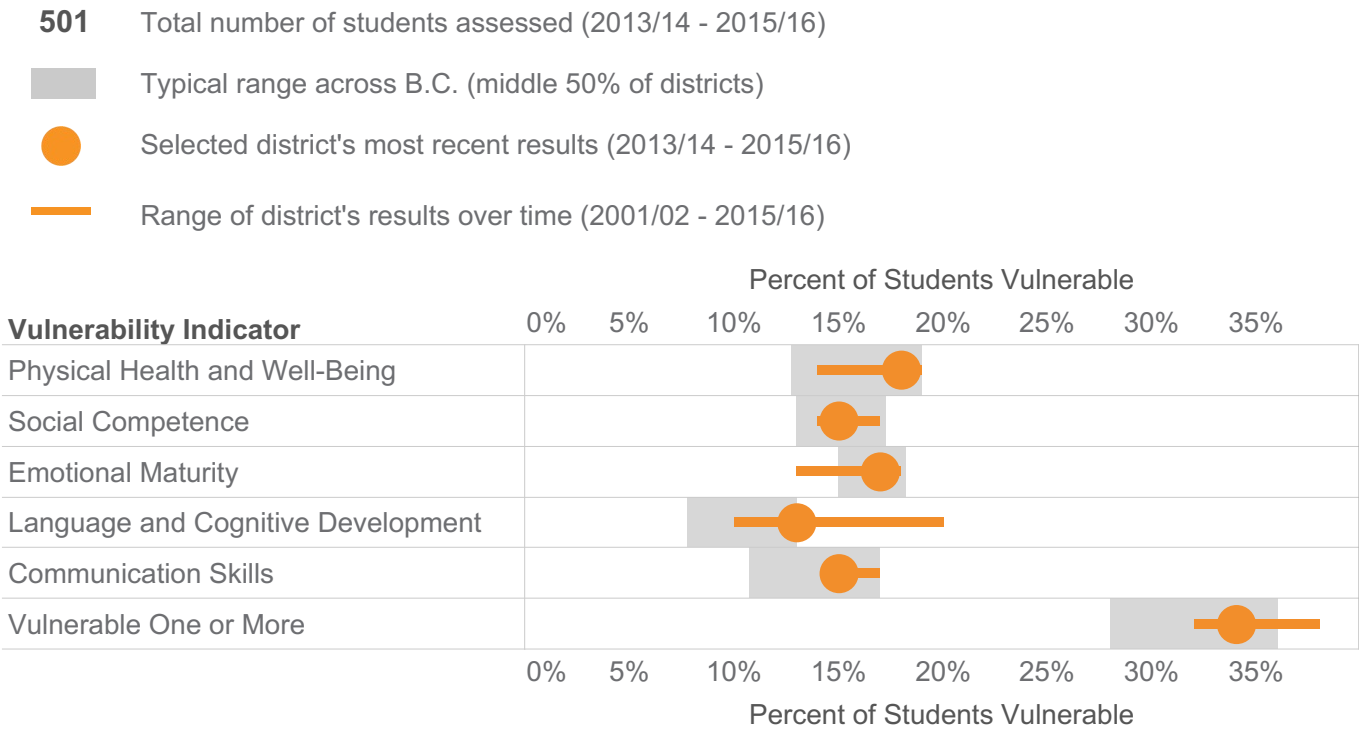


Schools are expected to play a major role, along with families and communities, in helping each student develop a sense of self-worth and well being, personal initiative, social responsibility, and a tolerance and respect for the ideas and beliefs of others.



Early Development

The Early Development Instrument (EDI) is a questionnaire completed by kindergarten teachers from across British Columbia. The questionnaire measures five core areas of early child development. These areas are good predictions of adult health, education, and social outcomes. Listed below are the percentages of students considered vulnerable in each of these core areas. Learn more about the EDI at <http://earlylearning.ubc.ca/edi>

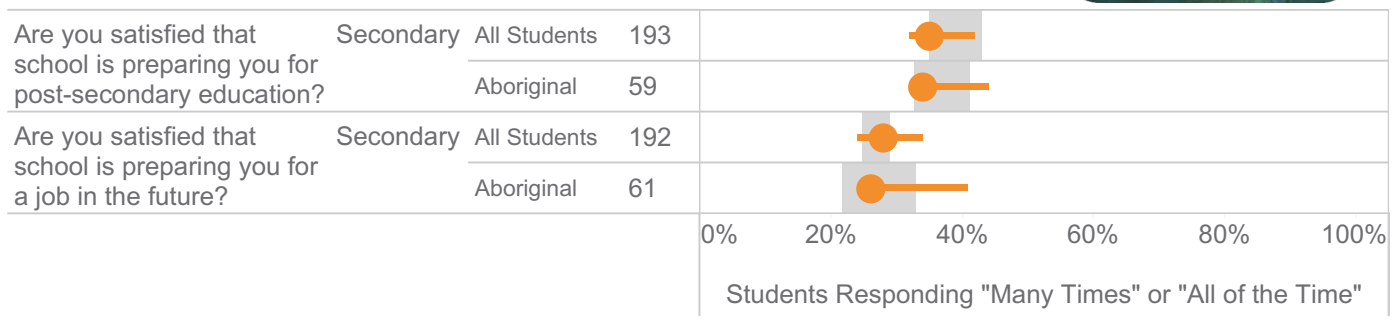




Schools are expected to play a major role, along with families and communities, in helping students attain their career objectives and develop effective work habits and the flexibility to deal with change in the workplace.



Post-Secondary and Career Preparation (2017/18)



Transition to B.C. Public Post-Secondary Education (2016/17)

The following information shows the transitions of a cohort of students in this district, and:

- » how many of these students graduated from the B.C. school system by fall 2017; and
- » how many of these students enrolled in a B.C. public post-secondary institution by fall 2017⁴

*Note, these results do not include those students who enrolled in post-secondary institutions outside of B.C.

Grade 8 Students in 2006/07 (adjusted for migration in and out of B.C.)

404

100% of Student Group

K-12 Non-Graduates

134

33% of Original Student Group

K-12 Graduates

270

66% of Original Student Group

No Progress to B.C.
Public Post-Secondary
After K-12 by Fall 2017

112

83% of non-graduates
27% of original student group

Progress to B.C.
Public Post-Secondary
After K-12 by Fall 2017

22

16% of non-graduates
5% of original student group

No Progress to B.C.
Public Post-Secondary
After K-12 by Fall 2017

136

50% of graduates
33% of original student

Progress to B.C.
Public Post-Secondary
After K-12 by Fall 2017

134

49% of graduates
33% of original student group

About This Report

This report provides an overview of information collected by the B.C. Ministry of Education for all school districts across the province. It complements new planning and reporting efforts that are underway to enhance student learning in every school and school district in British Columbia.

A complete and interactive version of this report is available at

<https://www.bced.gov.bc.ca/reporting/systemperformance>



Questions to Consider When Reviewing Results

Some questions you might consider when reviewing information in this report include:

- » To what extent do the results align with what you expected to see?
- » How do the results compare with other information that exists?
- » What are areas of strength?
- » What areas may need further attention?
- » Where do you see growth over time?
- » What patterns do you see across particular groups of students?
- » What efforts are underway to support student success, and what role can you play?

We Value Your Feedback

The B.C. Ministry of Education welcomes your feedback on this new way of displaying student information.

Please send any questions, comments, or suggestions for improvement to educ.systemperformance@gov.bc.ca

Visit <https://www.bced.gov.bc.ca/reporting/systemperformance> to view the interactive version of this report.



(1) **Aboriginal Students:** students who have self-identified as being of Aboriginal ancestry (First Nations, Métis, or Inuit)

(2) **Students with Special Needs:** when the Ministry of Education reports on the total number of students with special needs, all categories are included. When reporting out on the performance of students with special needs, only the following groupings are included: Sensory Disabilities (Categories E and F), Learning Disabilities (Category Q), and Behaviour Disabilities (Categories H and R)

(3) **Community Demographics:** these data come from Statistics Canada, and reflect data collected in 2010/11 (<http://www12.statcan.gc.ca/nhs-enm/2011/dp-pd/prof/>)

(4) **Transitions to B.C. Public Post-Secondary:** for more information, please refer to <http://www2.gov.bc.ca/gov/content/education-training/post-secondary-education/data-research/student-transitions-project>

msk - throughout this report some numbers are 'masked' to protect the privacy of potentially individually identifiable populations of students



School District 59

Peace River South

District Data 2018-2019

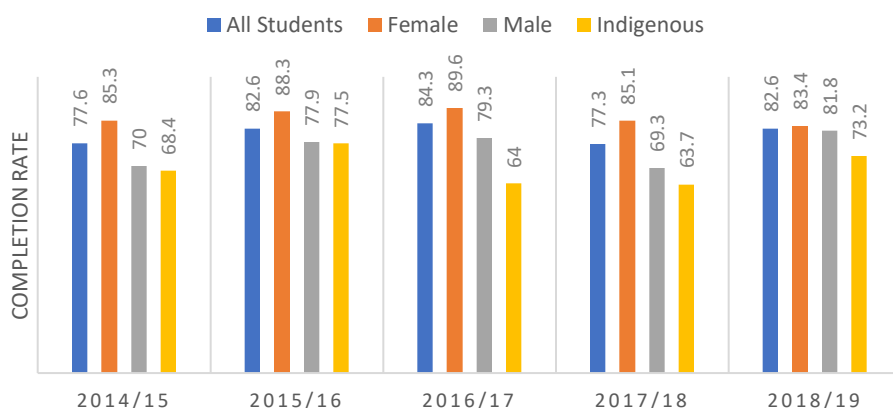
Data is collected across School District No. 59 in variety of areas related to intellectual development for students in Kindergarten through Grade 12. Data collection is used to inform instruction, to set a base for specific school goals and to provide evidence for decision making.

Six-Year Completion Rate

The six-year completion rate is the percent of students who graduated with a Certificate of Graduation or Adult Graduation Diploma, within six years from the first time they enroll in Grade 8. School District level results are adjusted for student migration in and out of British Columbia.

<https://catalogue.data.gov.bc.ca/dataset/bc-schools-six-year-completion-rate>

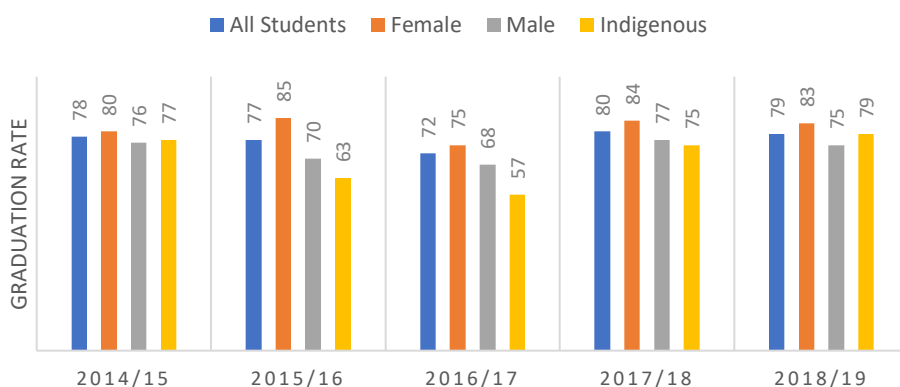
SCHOOL DISTRICT NO. 59 SIX-YEAR COMPLETION RATE (ALL STUDENTS)



First Time Grade 12 Graduation Rate

The first-time grade 12 graduation rate is a measure of students recorded as being in Grade 12 for the first time in September who then graduate in that same school year. (BC Ministry of Education)

SCHOOL DISTRICT NO. 59 FIRST TIME GRADE 12 GRADUATION RATE

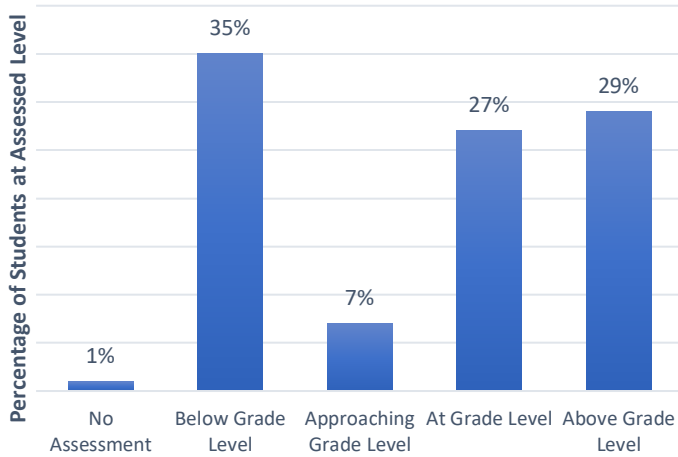


Developmental Processing Screen (K-Screen)

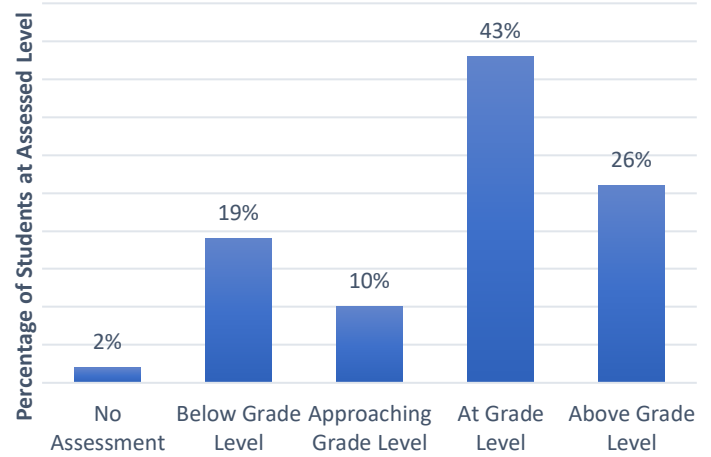
In School District No. 59, all kindergarten children participate in a developmental processing screen (K-Screen) in the fall and again in the spring. The screen provides information on a student's development in key areas required for successful learning: Motor, Hearing, Vision, Working Memory, Speech and Language. The purpose of the fall screen is to provide teachers with a profile of their students' developmental needs. This allows teachers to incorporate developmental strategies to support learning in their classes. The purpose of the spring screen is to identify students who need further investigation and support in their grade one year.

School District No. 59: Literacy

SD No. 59 Primary (K-3) June 2019
980 Students



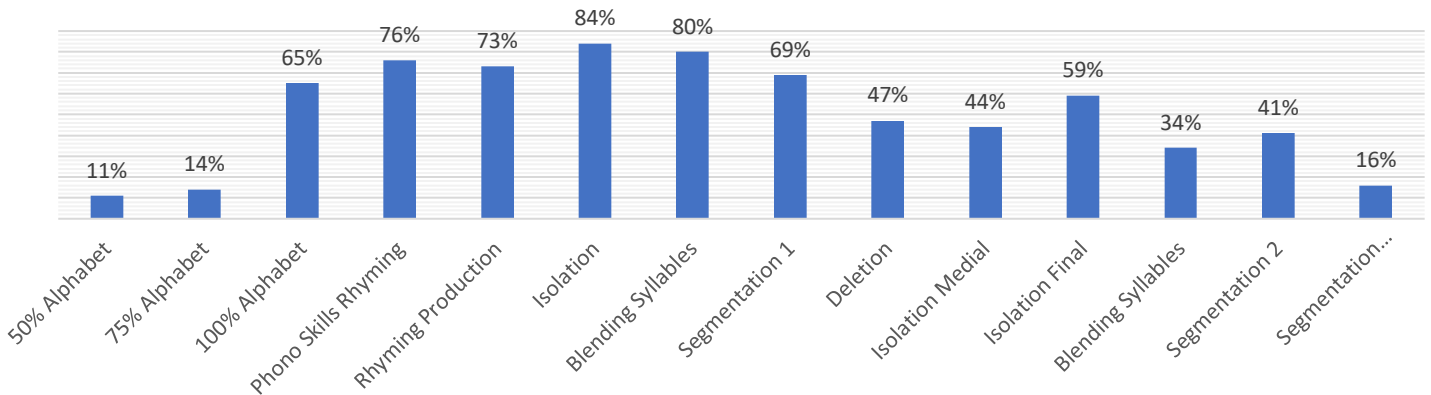
SD No. 59 Intermediate (Grades 4-7) June 2019
1004 Students



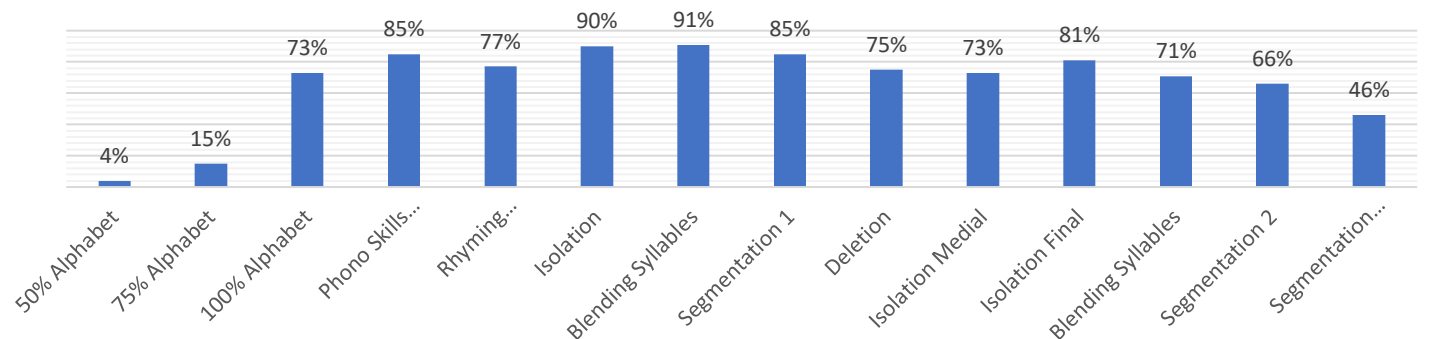
School District No. 59: Primary Literacy Program Data

Primary Literacy involves an intense focus on literacy, numeracy, inquiry based learning and social emotional learning, which is based on current educational research. Other subject areas such as science and social studies will be integrated within the context of literacy and numeracy.

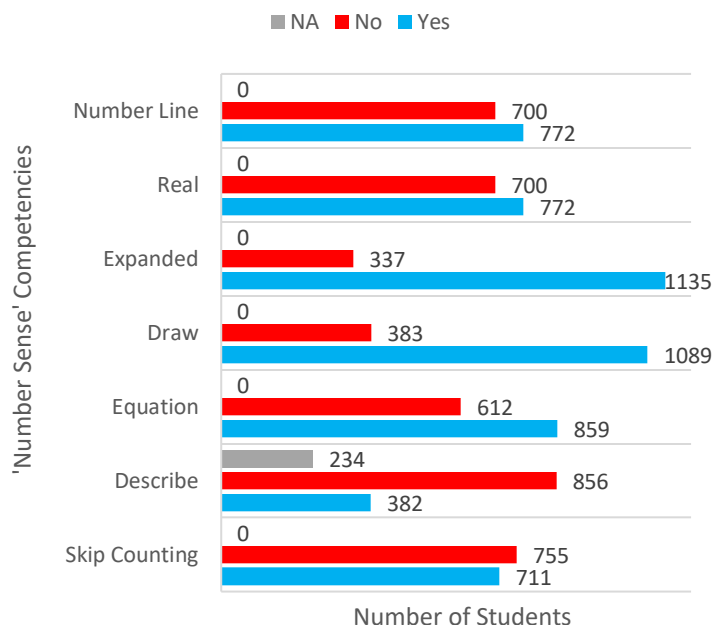
SD No. 59: Kindergarten 2019
263 Students



SD No. 59: Grade One 2019
231 Students



SCHOOL DISTRICT NO. 59: SNAP DATA ALL STUDENTS: NUMBER SENSE



NUMBER SENSE:

NUMBER LINE: To demonstrate full proficiency, students will add appropriate benchmarks to their number line to help situate the number.

REAL-LIFE EXAMPLE: The examples must be realistic and specific. Literature and sharing out of real-life examples helps students to make connections to the numbers and add to their bank of knowledge.

Expanded: Writing a number to show the value of each digit. It is shown as a sum of each digit multiplied by its matching place value.

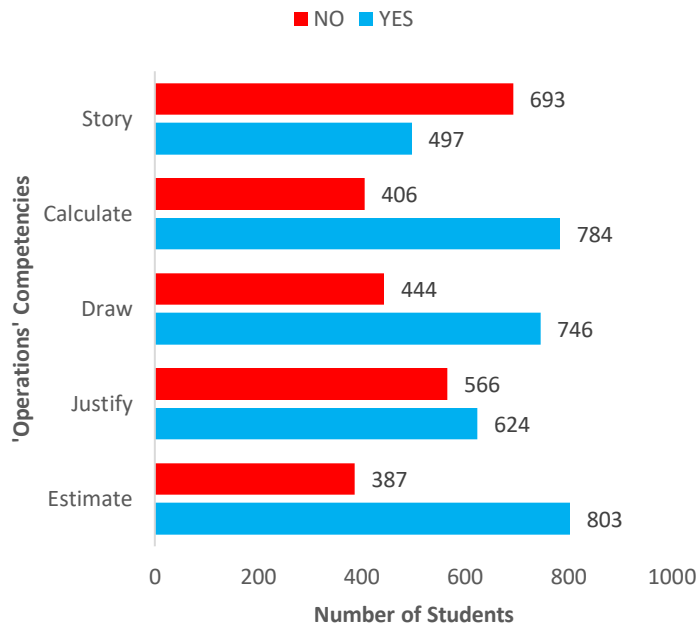
DRAW: The student will draw a picture representing a number. The picture must show the value of the number utilizing a key for larger numbers.

EQUATION: Students who are demonstrating full proficiency will be using grade appropriate operations in their equations.

DESCRIBE: Students indicate pattern changes based on place value using mathematical reasoning to describe the change (0-5, 0-5, 0-5 for example).

SKIP-COUNTING: Begin at the number, selected by grade, and count forwards and backwards by numbers selected for each grade (Skip count by 17 beginning at 128).

SCHOOL DISTRICT NO. 59 SNAP DATA ALL STUDENTS: OPERATIONS



OPERATIONS:

REAL-LIFE EXAMPLE OR WORD PROBLEM (Story): Students will use words (language) to describe math processing. Students exemplify math as a language versus math as only a calculation.

Calculate: Students determine a value through a mathematical process.

Justify: Students provide mathematical reasoning to explain or 'justify' their work.

DRAW: Students will visually represent the operation. The visual may or may not contain the solution to the operation.

ESTIMATE: Students produce an approximate calculation or judgment of the value, number, quantity, or extent of something.





School District No.59 (Peace River South)

December 13, 2019

School District #59 Trustees

RE: November 2019 Financial Reports

Following are explanations of major variances for the November 30, 2019 Financial Reports. These reports are based on amended budget figures which are still unconfirmed at this point. The amended budget announcement will come later this month.

REVENUES:

1. The **Base Operating Grant** is on budget, which you would expect at this time of the year when we know what our transfers from the Ministry will be. This could vary late in the year once the February and May counts for Distributed Learning and Special Needs are known.
2. **Other MoEd Grants** – The small variance is due to the Early Learning Framework Implementation grant which was recently received.
3. **Grants-Other Provincial Ministries** - At this time, we are about \$15,000 ahead of plan for the ITA grants, it is expected this account will even out by the end of the year.
4. **Seconded/Substitute Teacher** – At this point we are ahead in substitute teacher recoveries. The budget was set to be receiving \$12,000 a month and so far the average has been \$18,000 a month.
5. The **Miscellaneous Revenue** variance is mainly due to two items. We are \$8,000 under budget on Northern Opportunity funding – this is just a timing issue. We are also down \$1,500 in private school bussing.

DISTRICT EXPENSES:

1. **District Special Ed/Helping Teachers** are performing according to budget.
2. **District Programs Other:**
 - a. *Aboriginal Education* is under budget by \$60,000 – the Aboriginal Education department has plans to increase spending.
 - b. *Speech & Language* is under budget \$16,000 due to a vacancy - we are currently trying to hire additional staff.

3. **Administration & Other** – This favourable variance is made up several small amounts and a \$17,000 favourable variance in Education Administration and \$19,000 in Business Administration. I am expecting these variances to decrease as we progress through the year.
4. **Operations & Maintenance** – The salary variance is mainly due to staff vacancies and the large number of hours charged to Ministry funded work. Carpentry is overbudget in supplies by \$20,000 - the majority of this will be billed back to schools. Custodial is overbudget in supplies by \$60,000 – this variance is being explored.
5. **Transportation** – Some of the Wage & Benefits variance is due to being under in benefits. We are also under budget \$17,000 on Bus Contracts and \$5,000 on fuel - this variance is being explored.
6. **Utilities** can be difficult to trend because so much is dependent on weather.
7. The **District School** variance dropped significantly this month. This budget is made up of the net difference between average and actual wage costs, as well as budgeted and actual absence rates. The goal is to have this trend continue as the account has been budgeted to have a net savings of \$397,000 at the end of the fiscal year.

SCHOOLS:

At this point of the year, when schools make their larger purchases it can greatly impact their financial reports. Do to it being very early in the year, none of the current school variances are of concern and the accounts will continue to be monitored monthly.

Melissa Panoulas
Secretary-Treasurer

Board Variance Report - Schools

November 30, 2019

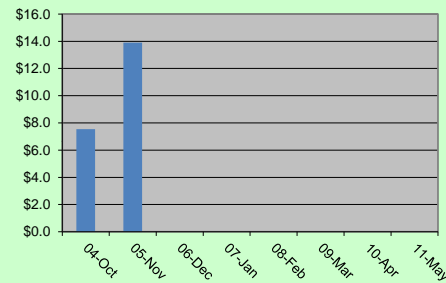
YTD Surplus (\$000's):

CANALTA (101)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$418	\$417	\$1
Supp.Staff	159	150	9
Disc.Subs	7	9	-2
Supp & Serv.	18	12	7
Total	602	588	14

Underbudget 2.3%

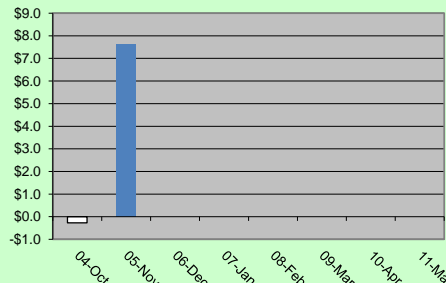


CHETWYND SECONDARY (111)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$524	\$485	\$39
Supp.Staff	121	119	2
Disc.Subs	2	13	-11
Supp & Serv.	28	49	-22
Total	675	667	8

Underbudget 1.1%

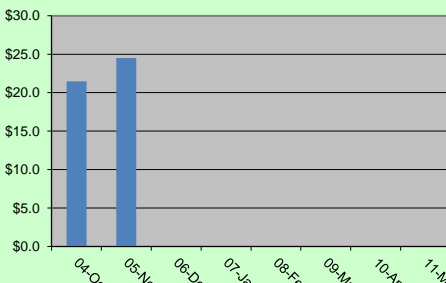


CRESCENT PARK (103)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$403	\$395	\$9
Supp.Staff	118	103	14
Disc.Subs	5	7	-3
Supp & Serv.	13	9	4
Total	539	514	24

Underbudget 4.5%

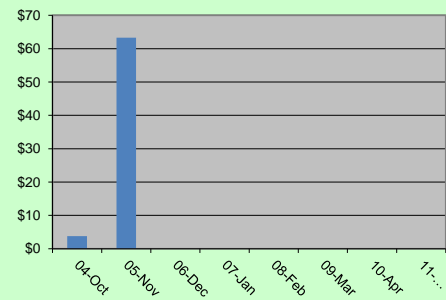


DAWSON CREEK SECONDARY (108)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$973	\$916	\$57
Supp.Staff	258	246	12
Disc.Subs	13	26	-12
Supp & Serv.	136	129	6
Total	1,380	1,317	63

Underbudget 4.6%



Board Variance Report - Schools

November 30, 2019

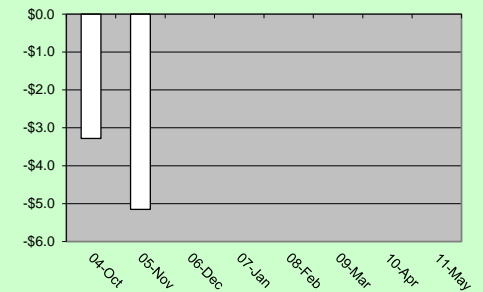
YTD Surplus (\$000's):

DEVEREAUX (114)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$172	\$171	\$2
Supp.Staff	46	45	1
Disc.Subs	1	3	-2
Supp & Serv.	10	17	-6
Total	230	235	-5

Overbudget 2.2%

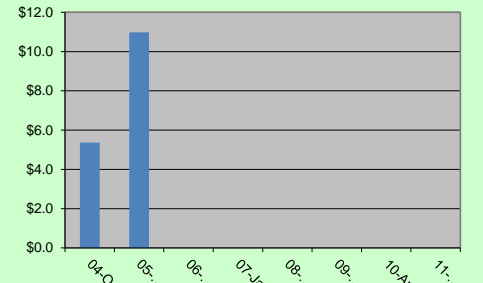


DON TITUS (113)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$208	\$208	\$0
Supp.Staff	72	77	-4
Disc.Subs	4	2	2
Supp & Serv.	18	5	13
Total	302	292	11

Underbudget 3.6%

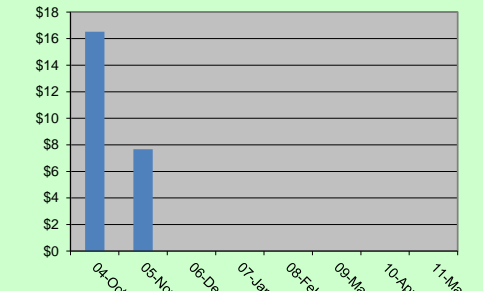


FRANK ROSS (105)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$876	\$868	\$8
Supp.Staff	157	141	16
Disc.Subs	10	17	-7
Supp & Serv.	18	27	-9
Total	1,060	1,053	8

Underbudget 0.7%

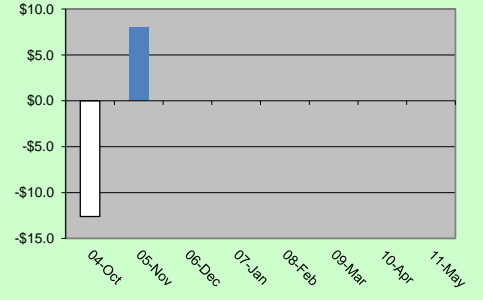


LITTLE PRAIRIE (131)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$420	\$424	-\$3
Supp.Staff	68	63	5
Disc.Subs	2	8	-6
Supp & Serv.	21	9	12
Total	512	504	8

Underbudget 1.6%



Board Variance Report - Schools

November 30, 2019

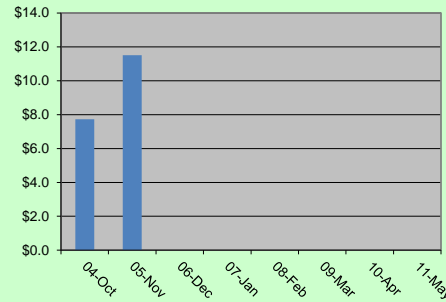
YTD Surplus (\$000's):

MCLEOD (119)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$138	\$136	\$2
Supp.Staff	17	14	3
Disc.Subs	1	0	1
Supp & Serv.	8	2	6
Total	163	152	12

Underbudget 7.0%

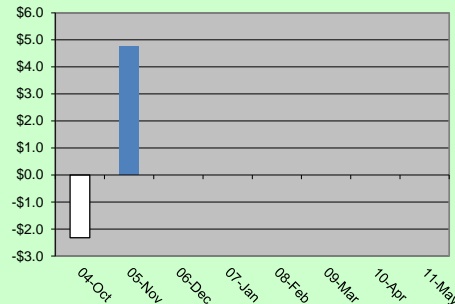


MOBERLY LAKE (118)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$98	\$103	-\$5
Supp.Staff	28	27	1
Disc.Subs	2	1	1
Supp & Serv.	11	3	8
Total	138	134	5

Underbudget 3.4%

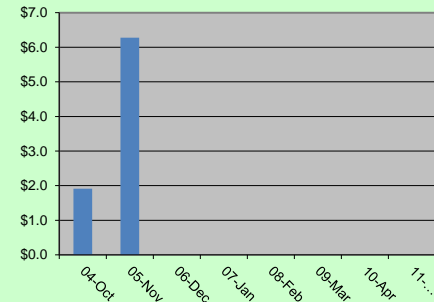


PARKLAND (124)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$122	\$117	\$5
Supp.Staff	17	15	2
Disc.Subs	2	4	-2
Supp & Serv.	5	5	0
Total	146	140	6

Underbudget 4.3%

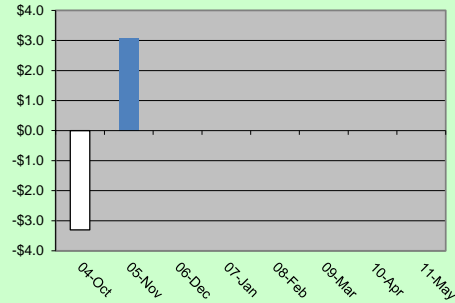


PEACEVIEW (132)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$54	\$54	\$0
Supp.Staff	0	0	0
Disc.Subs	0	0	0
Supp & Serv.	6	3	3
Total	60	57	3

Underbudget 5.1%



Board Variance Report - Schools

November 30, 2019

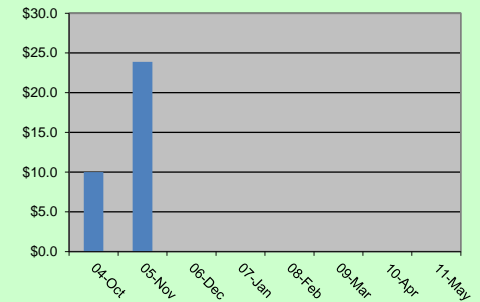
YTD Surplus (\$000's):

POUCE COUPE (110)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$254	\$249	\$5
Supp.Staff	55	32	22
Disc.Subs	3	11	-8
Supp & Serv.	12	6	5
Total	323	299	24

Underbudget 7.4%

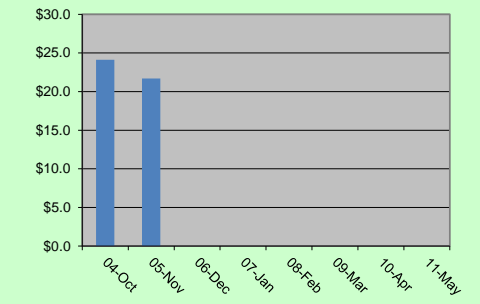


CENTRAL MIDDLE (102)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$635	\$635	-\$1
Supp.Staff	\$215	\$198	17
Disc.Subs	\$8	\$18	-10
Supp & Serv.	\$42	\$28	14
Total	900	879	22

Underbudget 2.4%

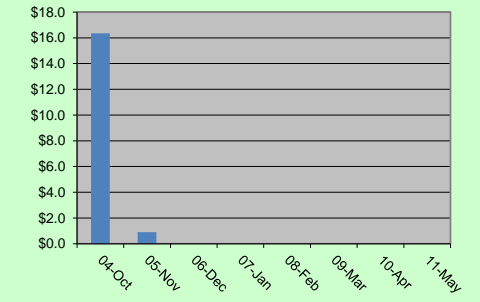


SP DIST LEARNING (138)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$144	\$144	\$0
Supp.Staff	15	15	-1
Disc.Subs	2	0	1
Supp & Serv.	8	8	0
Total	168	168	1

Underbudget 0.5%

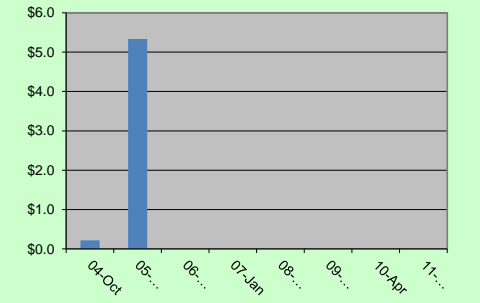


SOUTH PEACE ELEMENTARY (125)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$54	\$45	\$9
Supp.Staff	12	12	0
Disc.Subs	1	1	0
Supp & Serv.	2	5	-3
Total	69	63	5

Underbudget 7.8%



Board Variance Report - Schools

November 30, 2019

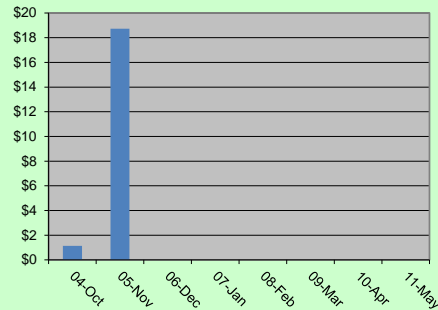
YTD Surplus (\$000's):

TREMBLAY (109)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$322	\$328	-\$6
Supp.Staff	108	90	18
Disc.Subs	6	6	0
Supp & Serv.	28	20	7
Total	463	444	19

Underbudget 4.0%

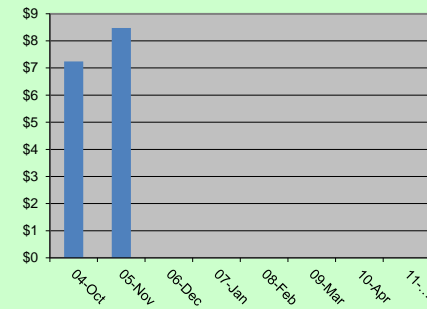


TUMBLER RIDGE ELEMENTARY (129)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$410	\$408	\$2
Supp.Staff	66	59	7
Disc.Subs	2	4	-2
O&M	12	11	1
Total	490	481	8

Underbudget 1.7%



Board Variance Report - Schools

November 30, 2019

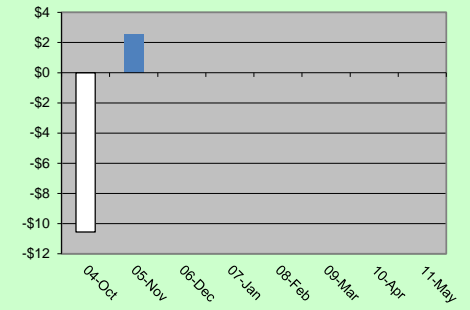
YTD Surplus (\$000's):

TUMBLER RIDGE SECONDARY (127)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$323	\$310	\$12
Supp.Staff	92	80	12
Disc.Subs	4	8	-4
Supp & Serv.	22	40	-18
Total	440	438	3

Underbudget 0.6%

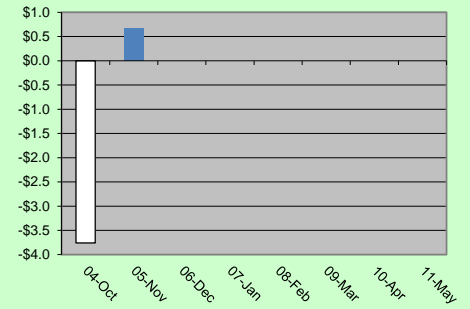


WINDREM (112)

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$168	\$168	\$0
Supp.Staff	33	34	-1
Disc.Subs	1	1	1
Supp & Serv.	5	3	1
Total	207	206	1

Underbudget 0.3%

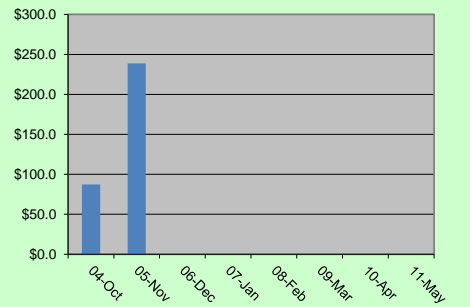


TOTAL ALL SCHOOLS

Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$6,716	\$6,580	\$136
Supp.Staff	1,657	1,523	134
Disc.Subs	75	137	-62
Supp & Serv.	421	391	30
Total	8,869	8,631	239

Underbudget 2.7%



Board Variance Report - Revenues

November 30, 2019

Year-to-Date Revenues (\$000's):

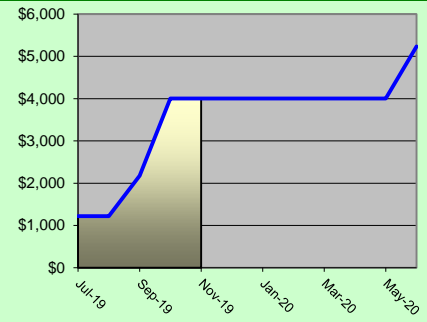
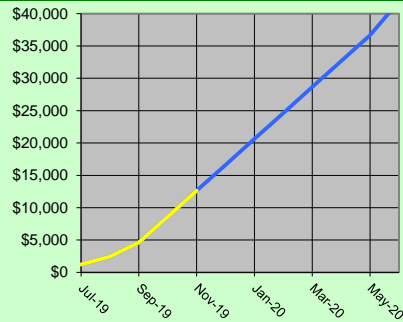
Monthly Revenues (\$000's):

BASE OPERATING GRANT

Year-To Date Results:

Budget	Actual	Variance
\$12,631	\$12,631	\$0

On Budget

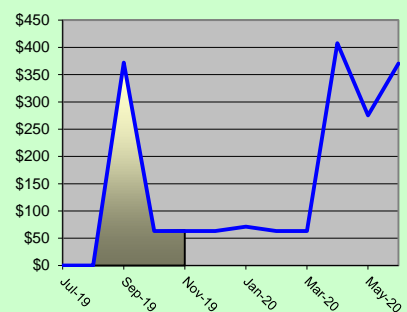
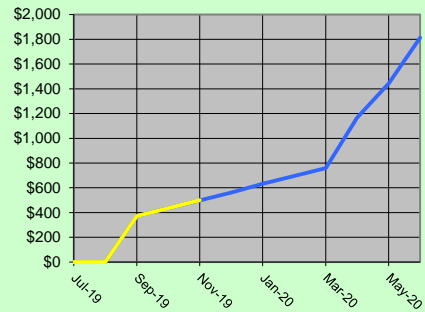


OTHER MoEd GRANTS

Year-To Date Results:

Budget	Actual	Variance
\$498	\$500	\$2

Overbudget 0.3%

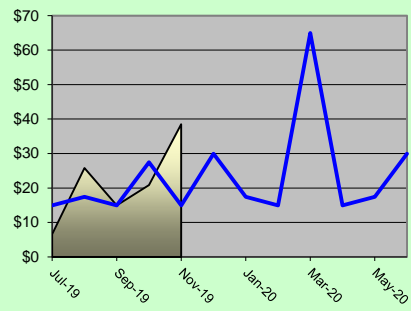
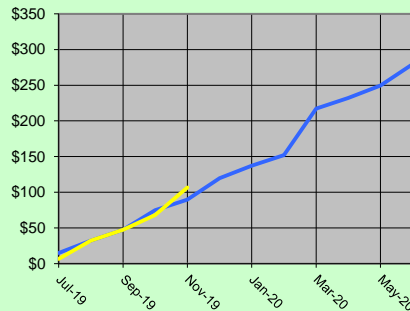


GRANTS-OTHER PROV.MINISTRIES

Year-To Date Results:

Budget	Actual	Variance
\$90	\$107	\$17

Overbudget 18.8%

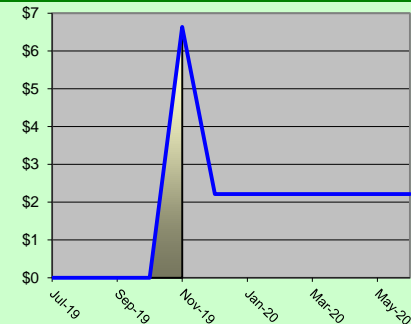
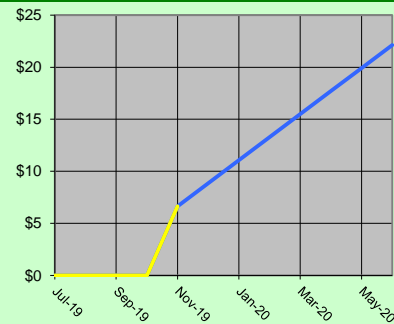


NON-RESIDENT TUITION

Year-To Date Results:

Budget	Actual	Variance
\$7	\$7	\$0

On Budget

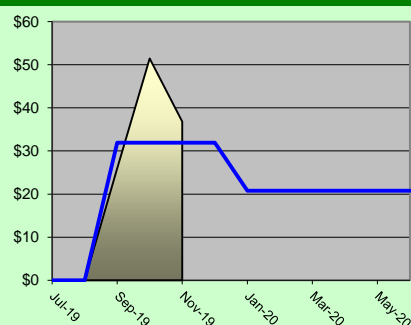
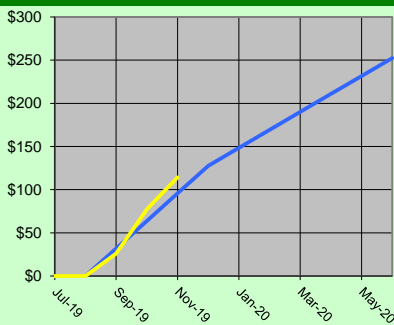


SECONDED/SUBSTITUTE TEACHER

Year-To Date Results:

Budget	Actual	Variance
\$96	\$114	\$18

Overbudget 19.3%



Board Variance Report - Revenues

November 30, 2019

Year-to-Date Revenues (\$000's):

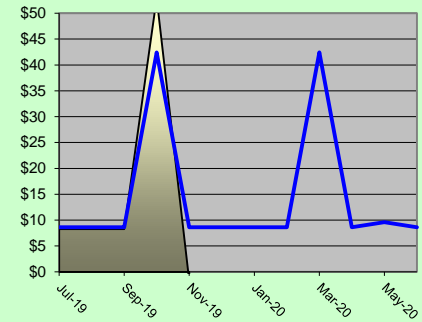
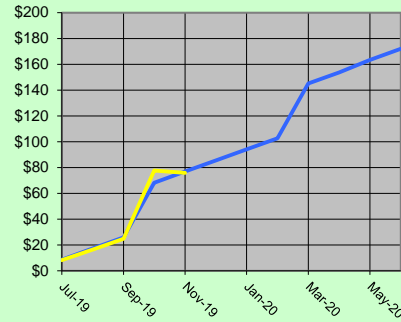
Monthly Revenues (\$000's):

RENTALS/LEASES

Year-To Date Results:

<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
\$77	\$76	-\$1

Underbudget 1.3%

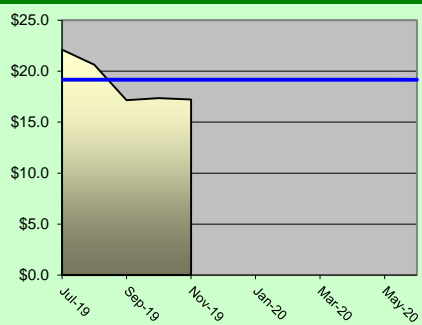
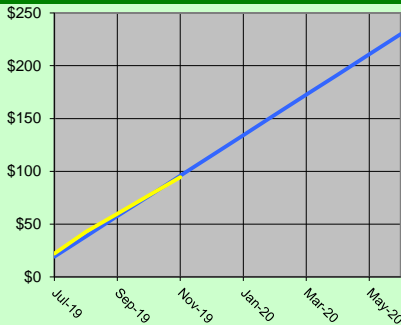


INTEREST INCOME

Year-To Date Results:

<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
\$96	\$94	-\$1

Underbudget 1.4%

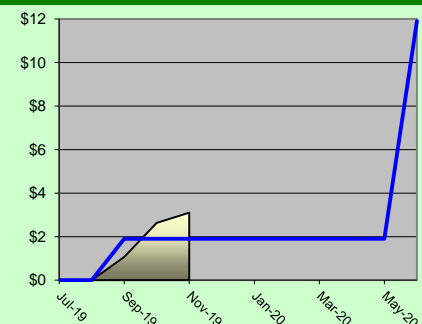
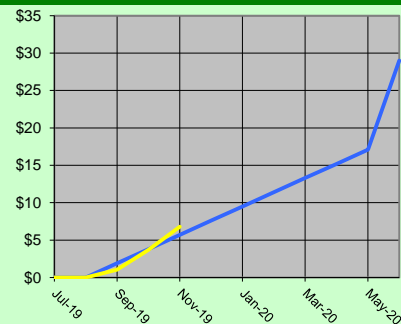


OTHER REVENUE

Year-To Date Results:

<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
\$6	\$7	\$1

Overbudget 19.2%

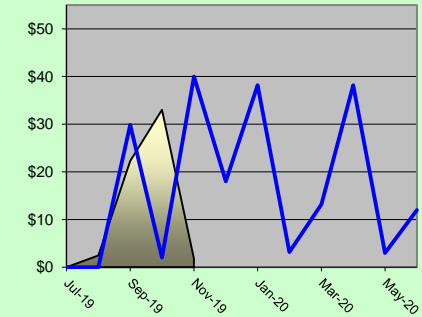
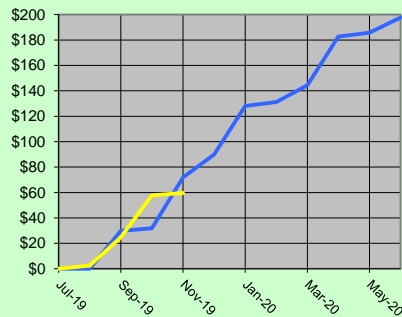


MISCELLANEOUS REVENUE

Year-To Date Results:

<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
\$72	\$60	-\$12

Underbudget 17.1%

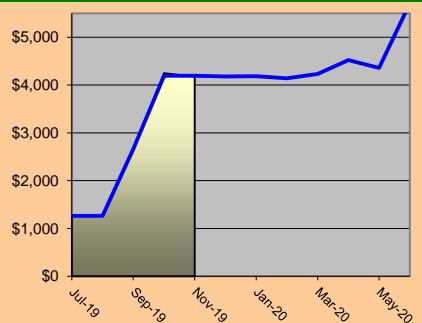
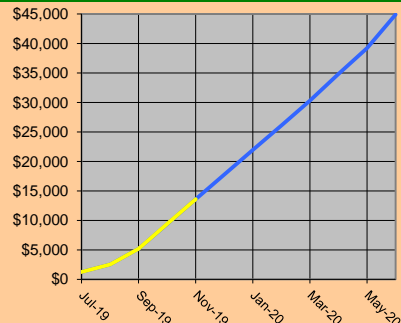


TOTAL REVENUE

Year-To Date Results:

<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
\$13,572	\$13,595	\$24

Overbudget 0.2%



Board Variance Rpt. - Expenditures

November 30, 2019

YTD Budget YTD Actual

Year-to-Date Costs (\$000's):

Compensation O&M Budget

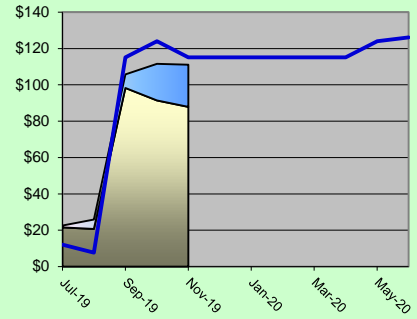
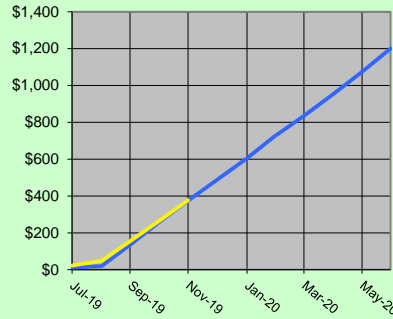
Monthly Costs (\$000's):

DISTRICT SPEC. ED./HELP.TCHRS

Year-To Date Results:

	Budget	Actual	Variance
Comp	334	320	14
O&M	40	57	-17
Total	374	377	-3

Overbudget 1%

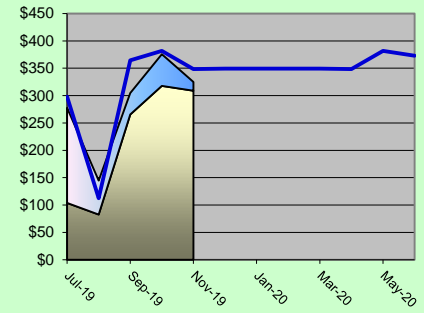
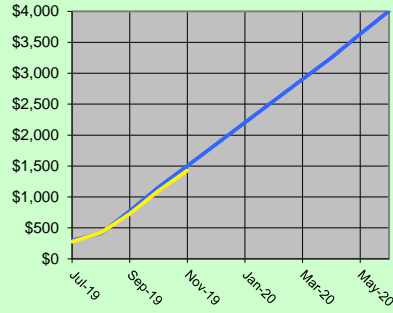


DISTRICT PROGRAMS-OTHER

Year-To Date Results:

	Budget	Actual	Variance
Comp	1,159	1,079	80
O&M	346	349	-2
Total	1,505	1,428	78

Underbudget 5%

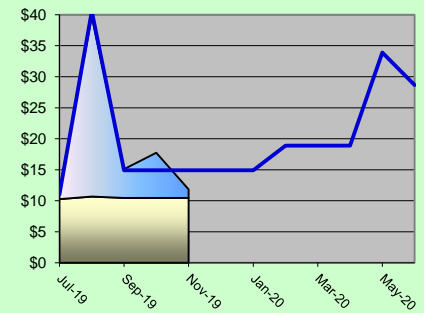
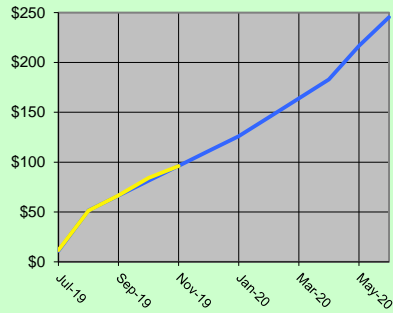


BOARD OF TRUSTEES

Year-To Date Results:

	Budget	Actual	Variance
Comp	53	52	0
O&M	44	44	0
Total	96	96	0

Underbudget 0%

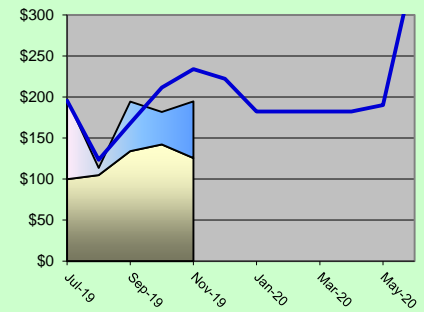
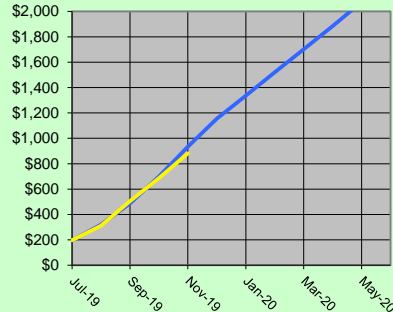


ADMINISTRATION & OTHER

Year-To Date Results:

	Budget	Actual	Variance
Comp	629	607	22
O&M	304	275	29
Total	933	881	51

Underbudget 6%

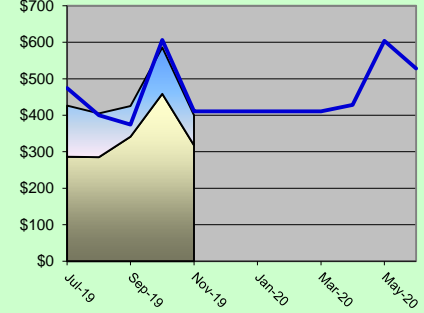
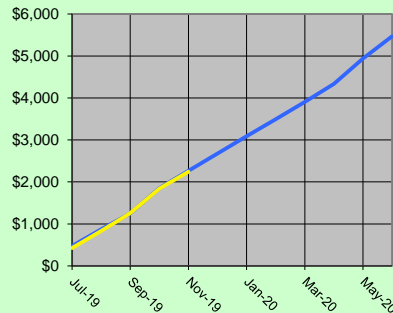


OPERATIONS & MAINTENANCE

Year-To Date Results:

	Budget	Actual	Variance
Comp	1,765	1,689	75
O&M	501	553	-52
Total	2,266	2,242	24

Underbudget 1%



Board Variance Rpt. - Expenditures

November 30, 2019

Year-to-Date Costs (\$000's):

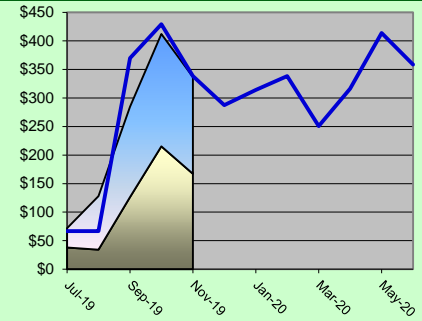
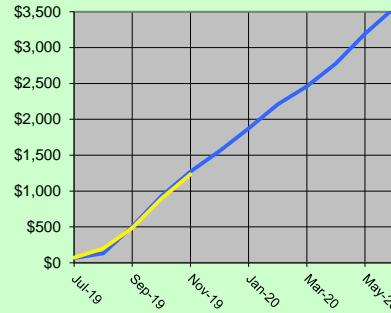
Monthly Costs (\$000's):

TRANSPORTATION

Year-To Date Results:

	Budget	Actual	Variance
Comp	606	581	25
O&M	666	653	13
Total	1,271	1,234	38

Underbudget 3%

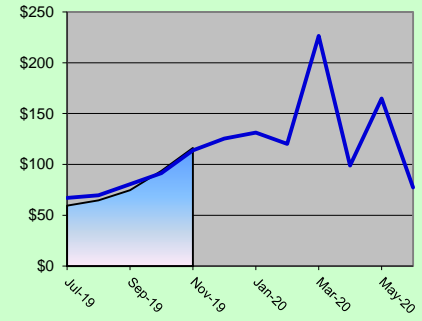
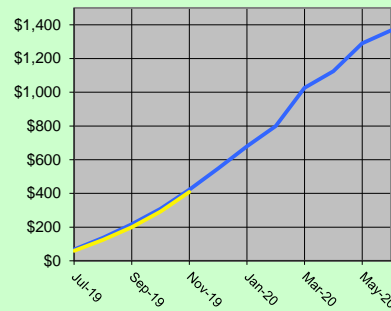


UTILITIES

Year-To Date Results:

	Budget	Actual	Variance
Comp	0	0	0
O&M	422	408	14
Total	422	408	14

Underbudget 3%

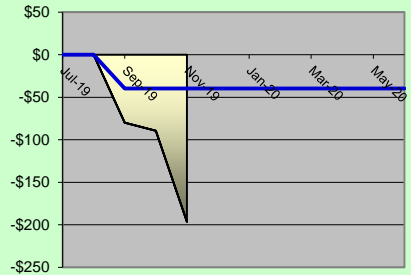
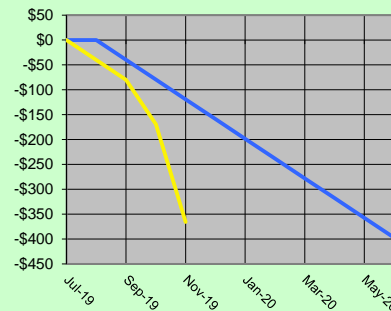


DISTRICT SCHOOL

Year-To Date Results:

	Budget	Actual	Variance
Comp	-119	-366	247
O&M	0	0	0
Total	-119	-366	247

Underbudget 207%

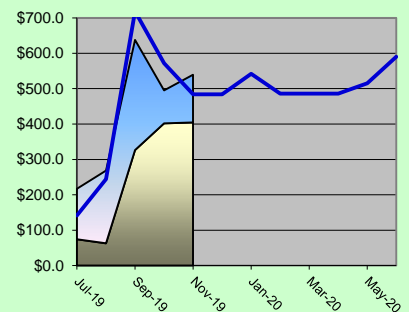
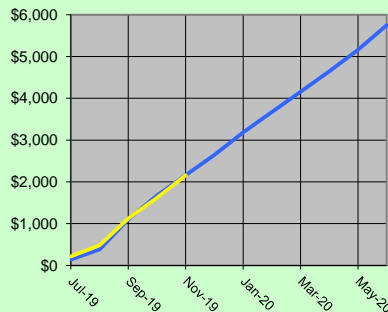


SPECIAL PURPOSE FUNDS

Year-To Date Results:

	Budget	Actual	Variance
Comp	1,486	1,270	216
O&M	675	888	-214
Total	2,160	2,158	2

Underbudget 0%

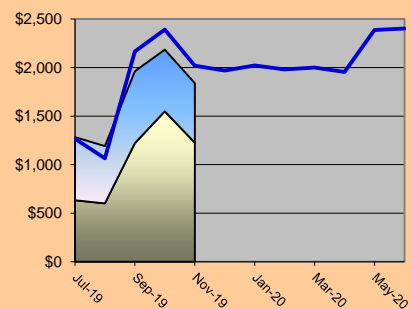
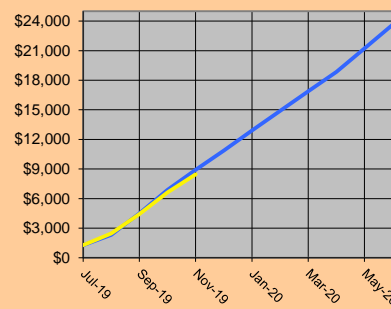


DISTRICT TOTALS - EXPENDITURES

Year-To Date Results:

	Budget	Actual	Variance
Comp	5,911	5,232	679
O&M	2,998	3,227	-229
Total	8,909	8,459	451

Underbudget 5%





School District No.59 (Peace River South)

December 11, 2019

School District #59 Trustees

RE: 2019 BCSTA School District Survey Results

The BCSTA conducts an annual survey of BC school district for trustee stipend and per diems.

The attached graphs show the district comparison to the 2019 survey results.

As well, the following table provides a summary of the results:

	Provincial				SD59 Rate	% of Average	% of Median
	High Rate	Low Rate	Average	Median			
Mileage	\$ 0.58	\$ 0.53	\$ 0.57	\$ 0.58	\$ 0.58	102%	100%
Meals	\$ 85.15	\$ 45.00	\$ 54.38	\$ 50.00	\$ 60.00	110%	120%

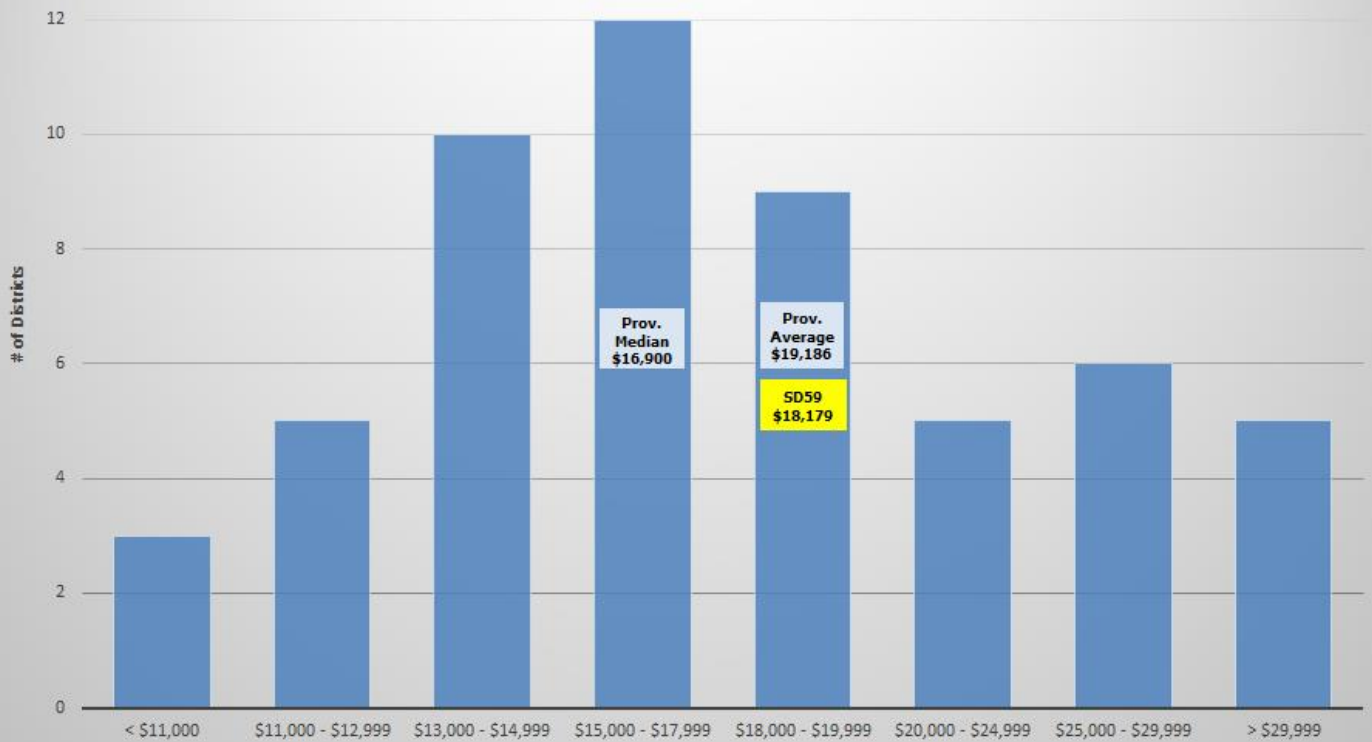
	Provincial				SD59 Rate	% of Average	% of Median
	High Rate	Low Rate	Average	Median			
Trustee	\$ 51,294	\$ 4,733	\$ 16,235	\$ 13,900	\$ 16,179	100%	116%
Vice-Chair	\$ 53,859	\$ 4,733	\$ 17,583	\$ 15,234	\$ 17,179	98%	113%
Chair	\$ 56,424	\$ 5,624	\$ 19,186	\$ 16,900	\$ 18,179	95%	108%

For the 10 Similar Sized Districts:

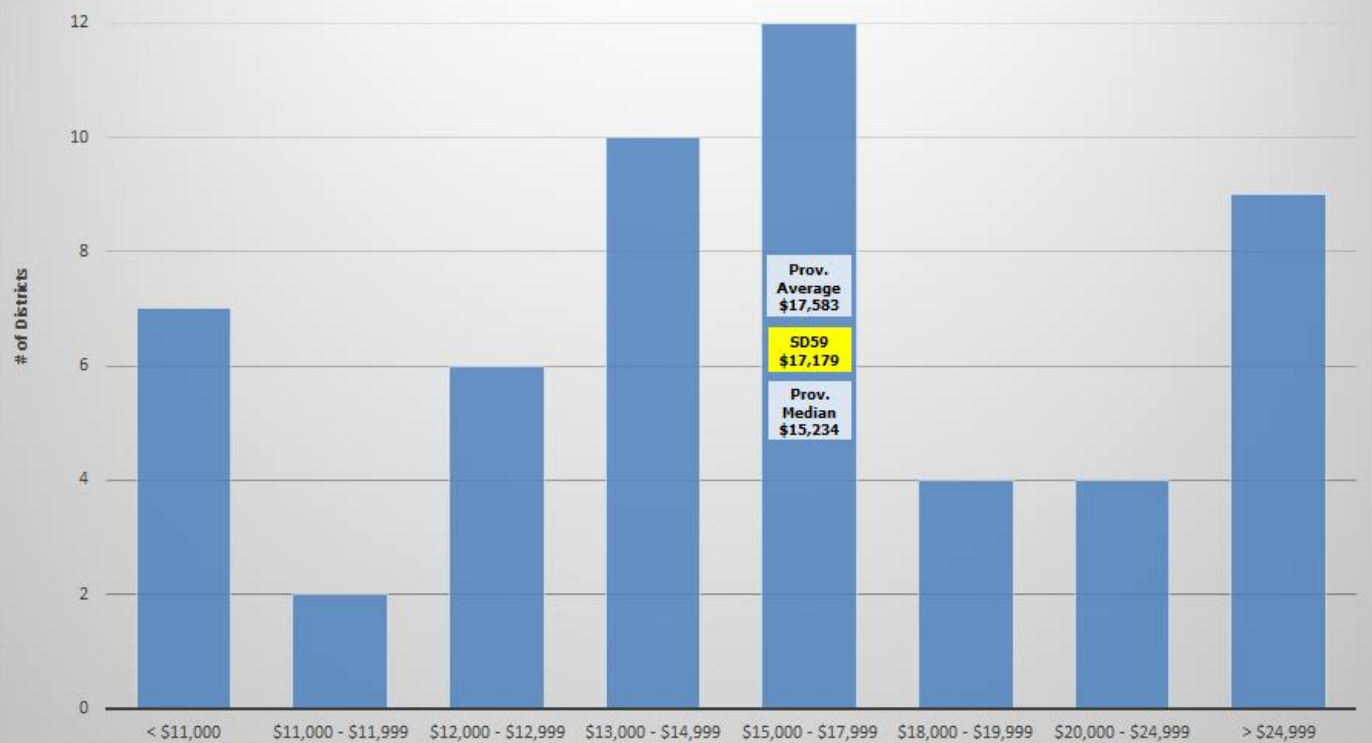
	Similar Sized Districts				SD59 Rate	% of Average	% of Median
	High Rate	Low Rate	Average	Median			
Trustee	\$ 16,179	\$ 9,987	\$ 13,346	\$ 12,840	\$ 16,179	121%	126%
Vice-Chair	\$ 17,274	\$ 10,567	\$ 14,597	\$ 14,123	\$ 17,179	118%	122%
Chair	\$ 19,717	\$ 12,307	\$ 16,351	\$ 16,266	\$ 18,179	111%	112%

Melissa Panoulas
Secretary Treasurer

School District Stipend Rates - CHAIRS (Data Compiled by BCSTA as of May 31, 2019)

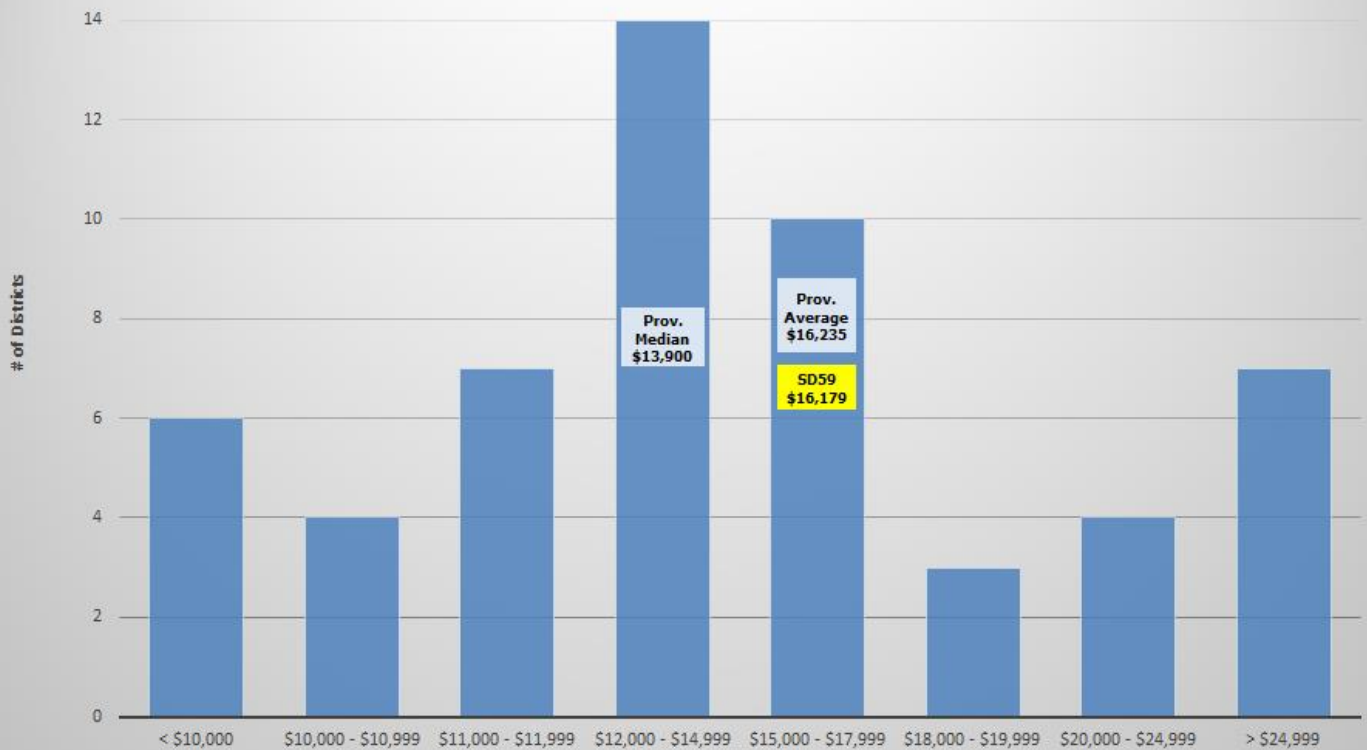


School District Stipend Rates - VICE-CHAIRS (Data Compiled by BCSTA as of May 31, 2019)



School District Stipend Rates - TRUSTEES

(Data Compiled by BCSTA as of May 31, 2019)



THE BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 59 (PEACE RIVER SOUTH)

PURCHASE OF REAL PROPERTY BYLAW NO. 2019-03

WHEREAS section 65 (5) of the *School Act* provides that a board of education may exercise a power with respect to the acquisition or disposal of property owned or administered by the board only by bylaw;

AND WHEREAS pursuant to Section 96 of the *School Act*; (1) In this section, "land" includes any interest in land, including any right, title or estate in it of any tenure; (2) A board may, for educational purposes, including the provision of housing accommodation for students or employees, board offices and outdoor activities or for the purposes of section 98 (2),

(a) acquire and hold land or improvements, or both, within its school district.

NOW THEREFORE be it resolved that the Board of Education of School District No. 59 (Peace River South) hereby authorizes to acquire the property legally described as, ***Lot 1 District Lot 3164 Peace River District Plan EPP92928 (PID: 030-924-006)***, from the District of Tumbler Ridge as previously discussed by the members of the Board, and allowing the Secretary-Treasurer to execute the purchase on behalf of the Board;

This bylaw may be cited as Board of Education of School District No. 59 (Peace River South) Purchase of Real Property Bylaw No. 2019-03.

Read a first time this 19th day of December, 2019

Read a second time this 19th day of December, 2019

Read a third and final time, passed and adopted this 19th day of December, 2019

Chad Anderson, Board Chair

Melissa Panoulis, Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original Lease of Real Property Bylaw No. 2019-02 adopted by the Board of Education of School District No.59 this 19th day of December, 2019.

Melissa Panoulis, Secretary-Treasurer



School District No.59 (Peace River South)

DATE: December 19, 2019

CHAIR: Becky Borton

Policies/Regulations for Discussion:

Policies/Regulations for Circulation:

- Policy 4310 Accidents and Insurance

Policies/Regulations for Approval

- Policy 2100 Mission, Vision, and Guiding Principles
- Policy 4505 Menstrual Products
- Policy 4550 Immunization

- Bylaw 1-99 Organization and Operation of the Board (3rd reading)

Policies/Regulations for Further Review:

- Policy 2205 Trustee Remuneration, Benefits and Recognition

Policies/Regulations for Repeal:

Part C: Safety of Students

4310 Accidents and Insurance

Policy 4310 STATUS: **FOR APPROVAL**

ACCIDENTS AND INSURANCE

Board Approved and Codified: February 24, 1986

Last Revised: June 19, 2013, December 19, 2019

Description:

1. The Board of Education recognizes the importance of the safety, protection and general well-being of students while they are attending school. Therefore the Board will make provision for:
 - 1.1. The adequate recording and reporting of physical injuries of students;
 - 1.1.1. All injuries or accidents to students must be reported using the on-line student incident reporting form provided by the School Protection Program (SPP);
 - 1.2 Informing parents of the availability of optional student accident insurance.

Part C: Philosophy

2100 Mission Vision & Guiding Principles

Policy 2100

STATUS: **FOR APPROVAL**

MISSION STATEMENT & GUIDING PRINCIPLES FOR EDUCATION IN SCHOOL DISTRICT #59

Board Approved & Codified: June 19, 2013

Last Revised: June 19, 2013, December 19, 2019

Description:

MISSION

To embrace, inspire, and value learning, meaningful communication, and integrity for each individual and for the communities we serve.

VISION

The School District's students feel a strong sense of belonging and believe they are safe and included at school. There is a high level of pride among the student population of each school. Diversity is valued in all the district's schools and each student has at least one caring adult they feel connected to. Students have opportunities to exercise choice and to express themselves concerning learning and school culture.

The School District strives to provide opportunities for students to select courses and programmes on an equitable basis. Parents are well informed and are valued as supporters of student learning. Community partnerships are established to support equitable educational opportunities.

The School District is led by a Board of Education that is well connected to its communities, by being engaged, innovative and dynamic. The Board of Education has excellent communication with its stakeholders.

The School District is committed to an ongoing strategic plan that supports growth in student learning for all grades.

The School District is focused on its long-term capital and fiscal planning and provides a stable, and productive working and learning culture.

The School District is valued by its communities and by its staff. The staff believe they are current in their practices and express a strong sense they are empowered in their various workplaces. Staff recognize their work is appreciated and there is an investment by the

school district in providing training opportunities. The district's positive reputation attracts people to seek employment with the School District.

GUIDING PRINCIPLES

We will foster learning by:

- creating an inclusive environment where we meet each child's needs while helping them recognize and engage with their strengths and passions
- encouraging individual growth
- modeling a love of learning and being curious
- developing proactive and engaging relationships with parents and other community partners
- recognizing the need for voice and choice in learning opportunities
- allocating the resources to support seeking out innovations and supporting creativity
- recognizing and responding to diversity by differentiating practice to meet the needs of each learner
- implementing research based best practice

We will model teamwork by:

- establishing the learner as everyone's responsibility
- working toward common goals
- supporting and using respectful and effective listening and communication skills to understand each other
- maintaining a respectful working and learning environment so that everybody is valued
- supporting the decisions of the majority
- creating time and using processes that enable collaboration
- building positive, authentic relationships
- seeking win-win solutions through dialogue and creative thinking
- recognizing competing opinions
- seeking the perspective of those affected by decisions

We will show respect and integrity by:

- being honest and respectful
- valuing cultural and generational differences
- recognizing everyone's voice and allowing for shared ownership
- maintaining moral courage
- keeping commitments and maintaining confidentiality
- setting realistic expectations
- providing constructive feedback and celebrating achievements
- accepting responsibility for our actions
- maintaining privacy

- We will use effective communication strategies by:
- creating a safe space to hear and to consider the points of view of others
- engaging in a proactive way with our educational community using multiple forms of communication
- informing the community about school district data, events, successes and challenges
- presenting objective information in a clear, concise and transparent way while honouring everyone's voice

4505 Provision of Menstrual Products to Students

Policy 4505 STATUS: **FOR APPROVAL**

PROVISION OF MENSTRUAL PRODUCTS TO STUDENTS

Board Approved and Issued: **December 19, 2019**

Last Revised:

Description:

The Board of Education of School District No. 59 is committed to providing menstrual products to students who may require them.

School District staff will develop procedures to:

- Ensure menstrual products are made available to students of all gender identities or expressions in a manner that protects student privacy;
- Provide for barrier free, easily accessible menstrual products at no cost to students;
- Provide menstrual products in school washrooms; and,
- Seek student feedback on the provision of menstrual products in schools.

PROVISION OF MENSTRUAL PRODUCTS TO STUDENTS

Board Approved and Issued:

Last Revised:

Description:

Dispensers for menstrual products shall be made available in all schools in SD #59:

1. Elementary Schools:

- 1.1. At least one gender specific female bathroom will have a dispenser in elementary schools;
- 1.2. Menstrual products will be available in the office.

2. Secondary Schools:

- 2.1. All secondary gender specific female bathrooms and gender-neutral bathroom stalls will have a menstrual product dispenser;
- 2.2. Menstrual products will be made available in other areas of the school.

3. Principals will obtain feedback on the provision of menstrual products.

4550 Immunization

Policy 4550

STATUS: **FOR APPROVAL**

IMMUNIZATION

Board Approved and Codified: April 13, 1987

Last Revised: June 19, 2013, December 19, 2019

Description:

The Board of Education of School District No. 59 believes schools play a key role when outbreaks or epidemics occur in schools. It is the will of the Board of Education that:

1. The schools cooperate with Public Health in the collection of student information and in the prevention of outbreaks and epidemics.
2. Immunization status of students will be requested when each child is admitted to school.
3. In the event of an outbreak or epidemic, the district will consult with Public Health on the distribution of information to parents and community and the attendance of students at school.
4. Public Health will be notified if a school has significant concern with student absence due to influenza or other outbreaks.
5. The schools will support Public Health in the distribution and collection of consent forms when requested.

1-99 Bylaw Organization and Operation of the Board

Bylaw 1-99

STATUS: **FOR APPROVAL**

A BYLAW TO PROVIDE FOR THE ORGANIZATION AND OPERATION OF THE BOARD

Board Approved: April 23, 1997

Last Revised: April, 2013; December 19, 2019

The Board of Education of School District No. 59 (Peace River South) is comprised of 7 trustees from the following electoral areas:

Electoral Area I: Chetwynd & Rural Areas	2 trustees
Electoral Area II: Tumbler Ridge & Area	1 trustee
Electoral Area III: City of Dawson Creek	2 trustees
Electoral Area IV: Rural Areas Surrounding Dawson Creek and Pouce Coupe	2 trustees

1.0 OFFICERS:

1.1. The Chairperson will:

- 1.1.1. Preside at all meetings in accordance with Board policy and, in absence of policy, with *Robert's Rules of Order*;
- 1.1.2. Provide, on behalf of the Board of Education, appropriate public comments on Board actions and be the official spokesperson for the Board of Education;
- 1.1.3. May enter into debate as a trustee;
- 1.1.4. Vote as stated in 13.2;
- 1.1.5. Be an ex-officio, non-voting member of all standing and ad hoc committees.

1.2. The Vice-Chairperson will:

- 1.2.1. Carry out the functions of the Chairperson in their absence, or when asked to do so by the Chairperson.

1.3. Acting Chairperson:

- 1.3.1. If both the Chairperson and Vice-Chairperson are absent from a meeting, the trustees shall elect an Acting Chairperson for the meeting with all of the powers of the Chairperson for that meeting.

2.0 DEFINITIONS:

The following definitions are for the purpose of this by-law only:

Inaugural Meeting:	The first meeting of the Board of Education following an election where the positions of Board Chair and Vice-Chair are elected, and any known pecuniary conflict of interest is declared. Board Representatives for standing committees and school liaisons may be appointed at this meeting or at the next regularly scheduled meeting of the Board.
Organizational Meeting:	An annual meeting of the Board of Education is held in a non-election year where elections for Board Chair and Vice-Chair will be held and Board Representatives for standing committees and school liaisons are appointed.
Regular Meetings:	Meetings of the Board of Education (Open or Closed) scheduled to occur on specific dates and times as determined by the Board.
Agenda Meeting:	A meeting of the Board Chairperson, Vice-Chairperson, Superintendent and Secretary-Treasurer will occur to determine appropriate items for the agenda.
Special Meeting:	An open or closed meeting of the Board which is held outside of the regular meeting schedule.
Standing Committee:	A committee which exists from year to year and is typically charged with a continuing function and meets regularly to conduct business.
Special Committee:	A committee which is formed to perform a specific task and only holds meetings specific to carrying out the task as assigned.

3.0 QUORUM:

- 3.1. The quorum for a regular meeting shall be a majority of trustees holding office at that time. If a quorum has not been achieved within thirty minutes after the appointed time, the meeting shall stand adjourned until the next Regular or Special Meeting is called.

4.0 PARTICIPATION:

- 4.1. If members of a meeting are unable to attend a meeting in person, members are allowed to participate electronically or via teleconference and will be counted as in attendance and will hold the same voting responsibilities as if attending in person.

5.0 MEETINGS:

5.1. REGULAR MEETING (Open or Closed):

- 5.1.1. The Board of Education shall hold regular meetings as often as is necessary to transact the business of the Board not less than once every three months;
- 5.1.2. All open meetings of the Board of Education shall be open to the public and no person shall be excluded except for improper conduct in accordance with the provisions of Section 70 of the School Act;
- 5.1.3. The Board may order a meeting or part thereof to be closed and may exclude persons other than trustees for the purpose of discussing confidential matters;
- 5.1.4. Closed Board Meetings are held to discuss confidential matters and are closed to the public;
- 5.1.5. By way of motion with majority consent, guests may be asked to attend a closed meeting only for the business directly related to the attendance of the guest;
- 5.1.6. No trustee shall disclose to the public the proceedings of a Closed Meeting unless a resolution has been passed to allow disclosure.

5.2. SPECIAL MEETING (Open or Closed):

- 5.2.1. A Special Meeting of the Board may be called by the Chairperson or, upon request of a majority of the trustees, by the Secretary-Treasurer.
- 5.2.2. No business other than that for which the meeting was called shall be conducted at the meeting;
- 5.2.3. Notice, either written or verbal of a Special Meeting shall be given to each trustee at least 24 hours in advance of the meeting;
- 5.2.4. Minutes shall be kept in accordance Section 6.0.

5.3. INAUGURAL MEETING:

- 5.3.1. Shall be carried out as described in Policy 2050: Inaugural Meeting.

5.4. ORGANIZATIONAL MEETING:

- 5.4.1. Shall be carried out as described in Policy 2051: Organizational Meeting.

5.5. STANDING COMMITTEE MEETING:

- 5.5.1. Standing Committees shall meet as often as needed to conduct the business of the committee. Members of the committee shall be appointed annually; and
- 5.5.2. Each Standing Committee will develop a terms of reference that will be referred to the Board of Education for approval.
- 5.5.3. Each Standing Committee will operate in accordance with that committee's terms of reference.

5.6. SPECIAL COMMITTEE MEETING:

- 5.6.1. A special committee will be struck when special business of the board requires such committee;
- 5.6.2. The members will be appointed and will only conduct business as to the purpose of the committee;
- 5.6.3. The purpose of the committee will be defined when the committee is formed;
- 5.6.4. The committee will dissolve once the business of the committee is complete.

6.0 MINUTES:

- 6.1. Minutes shall be kept by the Secretary-Treasurer of the Board of all proceedings passed at meetings of the Board, such minutes are to be concise and to record the decisions of the Board;
- 6.2. The names of trustees voting against resolutions or abstaining from voting shall be recorded in the minutes;
- 6.3. Until the Board of Education approves the minutes of a meeting, the minutes shall be marked "draft";
- 6.4. Approved Open Meeting minutes, including Special Open Meeting minutes, will be available for viewing and placed on the district website;
- 6.5. Closed Meeting minutes, including Special Closed Meeting minutes, shall be approved in a regular closed session and are to be filed separate from open meeting minutes;
- 6.6. Excerpts of Closed Meetings shall be available for public viewing upon request.

7.0 AGENDA:

- 7.1. The agenda and notice of meetings of the Board shall be prepared by the Secretary-Treasurer under the direction of the Chairperson. Written notice of each meeting of the Board, together with the proposed agenda, must be distributed to each trustee at least 48 hours in advance of the meeting;
- 7.2. The order of business at all Regular Meetings, unless varied by motion, shall be as follows:
 - Approval of Agenda;
 - Items for Adoption;
 - Business Arising;
 - Delegations and Presentations;
 - Reports from the Superintendent of Schools;
 - Reports from the Secretary-Treasurer;
 - Trustee Reports;
 - Committee Reports;
 - Question Period;
 - Diary.
- 7.3. A change to the prescribed order of business may be proposed by any trustee and shall require unanimous consent of those present at the meeting, without debate.
- 7.4. Unless otherwise determined by the Board, the following matters shall be considered in closed session:
 - 7.4.1. Personnel Matters;
 - 7.4.2. Legal Matters;
 - 7.4.3. Student Matters which disclose personal or private information of the student;
 - 7.4.4. Property Matters;
 - Negotiations regarding purchase, lease or sale of property;
 - Future site planning;
 - Initial discussions regarding possible school closures;
 - 7.4.5. Student Appeals
 - 7.4.6. Any other such matters as the Board may deem to be confidential in nature.

- 7.4.7. A closed session item of business may be moved to the agenda of an open meeting by way of motion with majority votes in favour.

8.0 PRESENTATIONS AND DELEGATIONS:

- 8.1. If community groups or individuals wish to address the Board on issues appropriate to the functioning of the Board, a Delegation Request Form must be submitted at least two weeks in advance of the meeting for consideration at the Agenda Meeting. The members of the Agenda Meeting will determine if the request is appropriate and approve the meeting date at which the presentation may be heard;
- 8.2. Trustees, by a majority vote, may place on the agenda any presentation dealing with an urgent issue;
- 8.3. Each delegation will be limited to 10 minutes, unless an extension of time has been granted at the Agenda Meeting, followed by questions and comments from trustees;
- 8.4. If the delegation is requesting a decision of the board, no motion can be passed in response to the presentation at the same meeting at which the presentation was made without unanimous consent of the Board.

9.0 QUESTION PERIOD:

- 9.1. Time at the end of open meetings shall be set aside for the Board to receive comments and to respond to questions from the public;
- 9.2. Only questions or comments relating to the meeting agenda will be allowed;
- 9.3. The Board Chair will speak on behalf of the board or designate another trustee or staff member to respond.

10.0 RULES OF ORDER

- 10.1. Unless otherwise provided in Board policy or bylaw, or the School Act, procedures as stated in Robert's Rules of Order shall be followed;
- 10.2. The Board may adopt a procedural rule for one or more meetings by resolution of a majority of two-thirds of the trustees present at the meeting. A rule other than the requirement for notice of meetings may be suspended by unanimous consent of the trustees present;
- 10.3. The procedural rules of the Board may be amended by bylaw only at a meeting of which notice of intention to propose the amendment has been given.

11.0 MOTIONS

- 11.1. Motions shall be phrased in a clear and concise manner so as to express an opinion or achieve a result. A preamble does not form part of a resolution when passed;
- 11.2. The presiding officer may divide a motion containing more than one subject if they think this would produce a fairer or clearer result;
- 11.3. All motions are debatable except the following:
 - a) Motion for adjournment of debate or for adjournment of a meeting unless such a motion contains a time for recommencement of debate or for a new meeting
 - b) Motion to fix time for adjournment of a meeting
 - c) Motion to proceed to the next business
 - d) Motion to go into Closed Session;

- 11.4. All motions shall be subject to amendment except the following:
- a) Motion that the question be now put
 - b) Motion for adjournment of debate or adjournment of a meeting
 - c) Motion to table unless such a motion contains a date for further consideration of the matter tabled
 - d) Motion to refer to Committee
 - e) Motion to proceed to next business;
- 11.5. An amendment to a motion does not require notice. Only one amendment shall be allowed and must be voted on before the question is called. Amendments must be strictly relevant to the main motion and not alter in a material way or be contrary to the principle embodied in the main motion.

12.0 DEBATE:

- 12.1. Debate shall be strictly relevant to the question before the board and the presiding officer shall warn speakers who violate this rule;
- 12.2. The Chairperson may enter into the debate as a trustee;
- 12.3. No person shall speak more than once to a question except the mover of a motion, who shall have the right to make a reply when all other trustees who wish to speak have spoken;
- 12.4. No trustee shall speak for a period in excess of five minutes at one time. The Chairperson may caution a trustee who persists in tedious and repetitious debate and may direct them to discontinue if they persist;
- 12.5. A matter of privilege (a matter dealing with the rights or interest of the Board as a whole or a trustee personally) may be raised at any time and shall be dealt with forthwith before resumption of business;
- 12.6. No trustee shall interrupt another trustee who has the floor except to raise a point of order or a point of privilege.

13.0 VOTING:

- 13.1. Voting will be conducted with all trustees whom are present and voting;
- 13.2. The Chairperson shall vote at the same time as other trustees;
- 13.3. A trustee must abstain from voting in the event that they have a conflict of interest by reason of having a pecuniary interest in a vote. The trustee must disclose the pecuniary interest, not take part in any discussion of the matter, and not attempt in any way to influence the voting on the matter before, during or after the meeting;
- 13.4. A trustee must abstain from voting if they state at the meeting they have a "personal interest" in the issue distinct from that of the community that could lead a reasonably well-informed outsider to think that the trustee's judgement could be influenced by that interest;
- 13.5. A trustee declaring a conflict of interest in a closed meeting will be asked to leave the meeting for the period of discussion, debate, and motion and will not receive any correspondence in relation to the matter;
- 13.6. A trustee declaring a conflict of interest in an open meeting may be asked to leave the board table but may stay within the meeting room, and will not participate in discussion, debate, and motion in relation to the matter but may receive correspondence;
- 13.7. Voting shall be by a show of hands or by voice if attending the meeting via teleconference;

- 13.8. The Chairperson shall declare the results of the vote. Any trustee abstaining from a vote shall be recorded.
- 13.9. In matters of conscience, a Trustee may resign from a Board of Education in order to express opposition. Democracy requires that the opinion of the majority be respected. It is necessary that trustees recognize this as needed for the effective operation of the school district. In cases of extreme breach of the trustee code of conduct, including a breach of confidentiality (Policy 2150: Roles and Responsibilities of the Board), the Board of Education may express its condemnation of the actions of a trustee through a vote of censure by resolution of the Board of Education passed by an affirmative vote of at least 4 of 7 Trustees. Individual Trustees who violate confidentiality may be liable for any legal costs and damages that may result from the breach of confidentiality.

2205 Trustee Remuneration, Benefits and Recognition

Policy 2205 STATUS: **FOR APPROVAL** (COMBINED 2200,2230,2231,2235)

TRUSTEE REMUNERATION, BENEFITS AND RECOGNITION

Board Approved and Issued: November 9, 1981

Last Revised: June 19, 2013,

Description:

The Board of Education recognizes in order to carry out their duties of office that trustees need to be reimbursed for expenses, have the equipment and education required for the role of trustee and that it is important to recognize their service to SD 59.

The following will be provided to trustees as they carry out the duties of their office:

1. Trustees of School District No. 59 (Peace River South) shall be paid an annual stipend.
2. Trustees shall be reimbursed for expenses incurred in the discharge of their duties at rates established by the Board.
3. Trustees will have access to the appropriate technological devices necessary to carry out their duties.
4. Trustees will have access to professional development that benefits them in their role.
5. Trustees will be recognized for their public service on leaving the Board.

TRUSTEE REMUNERATION, BENEFITS AND RECOGNITION

Board Approved and Issued: SEPTEMBER 9, 1985

Last Revised: June 19, 2013; August 2014; September 2016; February 2017; December 2019

Description:

1 A stipend shall be paid to members of the Board of Education as follows:

- 1.1 All Trustees will receive a base amount that will be adjusted annually based on the Canadian Consumer Price Index (CPI) established in July of each year. (The base amounts and any further remuneration for each member of the Board of Education will be reflected in the SOFI Report and can be found on the School District #59 website);
- 1.2 The Vice Chair will receive \$1,000 annually in addition to the base amount;
- 1.3 The Chair shall receive \$2,000 annually in addition to the base amount;
- 1.4 The annual stipend shall be paid to each Board member in twelve equal installments. Remuneration shall commence the month immediately following an official school trustee election.

2 Reimbursement of Trustee Expenses:

- 2.1 To claim reimbursement for in-district or out-of-district costs, the Trustees will be required to file a completed "Travel Expenses" form supported by appropriate receipts or invoices for travel, accommodation, registration(s) and other out-of-pocket expenses necessarily incurred. Whenever, possible and practical, car pooling will be used.
- 2.2 Travel expenses will be calculated as follows:
 - 2.2.1 The lesser expense of kilometers or airfare (The calculation for airfare reimbursement shall be based on the best rate available at that time, including transportation to and from the airport and parking);
 - 2.2.2 A kilometer rate that shall be equal to the current rate paid by the BCSTA;
 - 2.2.3 The actual costs of taxis, rental cars, ferry charges, tips (up to 15%) etc. may be reimbursed. Receipts are required.
- 2.3 The per diem rate for out-of-district business is \$60/day for meals (\$15 for breakfast, \$20 for lunch and \$25 for dinner).

- 2.4 Other incidental expenses such as approved by the Secretary-Treasurer will be reimbursed upon the submission of receipts.
- 2.5 The actual cost of the hotel/motel may be claimed. Receipts are required. Where accommodation costs are paid directly by the administration office, any charges for room service or personal telephone costs incurred by the Trustee will be payable by the Trustee.
- 2.6 Trustees may claim actual expenses for in-district travel which will be reimbursed upon presentation of receipts. A per diem will not be issued.
- 2.7 Trustees who use their private vehicle while on board business shall be reimbursed the cost differential in upgrading their private vehicle insurance from pleasure to business/work as required.
- 2.8 The Trustee expenses shall cover those expenditures incurred in the normal day-to-day business of the Board and which are part of the Board's normal expectations of all Trustees. The day-to-day business of the Board includes travel to and attendance at:
- 2.8.1 Board meetings;
 - 2.8.2 Board committee meetings;
 - 2.8.3 PAC meetings and school events;
 - 2.8.4 Negotiation/arbitration sessions and meetings;
 - 2.8.5 Trustee Sessions (BCSTA sponsored events);
 - 2.8.6 Board delegations to the Ministry of Education;
 - 2.8.7 Any other Board supported activity.
- 2.9 Administration of reimbursements will ensure the following:
- 2.9.1 To ensure that Trustee expenses are accounted for in the fiscal year in which they are incurred, claims must be submitted within 30 days after the close of the fiscal year. Claims submitted after the accounts are closed for audit purposes shall not be honoured;
 - 2.9.2 All Trustee expense claims shall be reviewed by the Secretary-Treasurer, or in their absence, the Superintendent of Schools. Any expense claim that does not comply with the regulations will require Board approval for payment.

3 Benefits will be considered as follows:

3.1 Technology:

- 3.1.1 At the beginning of each term in office, Trustees will be provided with a new computer or i-pad, and cell phone with the option of using their personal cell phone (with a reimbursement determined annually by the Secretary-Treasurer);
- 3.1.2 If an increased cost is incurred between the basic cost of internet at home and internet required to conduct trustee business at home, the district will reimburse the difference.
- 3.1.3 Use of the technology will fit within the District Network Use Agreement;

3.1.4 The technology, provided at the beginning of each term, remains the property of the school district unless the Trustee exercises his or her option to purchase the computer/i-pad when they leave the office of trustee with SD 59. The original software with purchase will be included. Any software that is part of a district license will not be included.

3.1.4.1 Cost of the computer/i-pad will be:

- 1 year – 80% of original cost
- 2 years – 50% of original cost
- 3 years – 25% of original cost
- 4 years – 15% of original cost

4 Individual Professional Development

4.1 Board of Education Trustees are able to access individual professional development opportunities as per the following guidelines:

4.1.1 That the individual professional activity is related to the duties of a Trustee:

4.1.1.1 Approval will be decided by the Professional Development Committee as guided by the categories in the BCSTA Learning Guide;

4.1.1.2 An individual trustee may appeal in writing, a decision of the Professional Development Committee to the Board of Education;

4.1.2 That the Trustee is expected to report back to the Board of Education on the professional development activity;

4.1.3 The maximum cost of the activity including all allowable expenses will be \$1500.00 per year;

4.1.4 Trustees may carry over professional development funds from one year to the next to a maximum of \$3000.00.

5 Trustee Recognition

5.1 Trustees leaving the Board will be honoured by the Board at a dinner with the presentation of an appropriate gift, the value of which will be commensurate with the years of service.(1 term (4years) - gift value \$150.00 plus \$50.00 for each additional term).