



## Open Board Meeting Agenda

**Date:** February 20, 2020 1:00 PM

**Place:** School Board Office – Dawson Creek

“We acknowledge that we share this territory with the people of Treaty 8”

### APPROVAL OF AGENDA

**1. ITEMS FOR ADOPTION**

- R1.1 – Regular Board Meeting Minutes – January 23, 2020
- R1.2 – Excerpts Closed Meeting – January 23, 2020

**2. BUSINESS ARISING**

**3. ESSENTIAL ITEMS**

**4. OTHER PRESENTATIONS**

**5. REPORTS FROM THE SUPERINTENDENT OF SCHOOLS**

- R5.1 – School/Student News
- R5.2 - Student Discipline Report – January 2020
- R5.3 – Field Trip Request
- R5.4 – DRAFT 2020-21 School Calendar
- R5.5 – Tripartite Transportation Funding Update

**6. REPORTS FROM THE SECRETARY-TREASURER**

- R6.1 – Finance Reports
- R6.2 – 2019-20 Amended Operating Budget/Bylaw
- R6.3 – 2020-21 Enrolment Projections
- R6.4 – CSS Renovation

**7. TRUSTEE ITEMS**

- R7.1 – BCSTA – T. Ziemer
- R7.2 – BCPSEA – R. Gulick
- R7.3 – Board Evaluation/Trustee Self-Assessment – J. Lalonde

**8. COMMITTEE REPORTS**

- R8.1 – Policy Committee
  - R8.1.1 Policies for Adoption:
    - Policy 4310 Accidents and Insurance

**9. DIARY**

**10. QUESTION PERIOD**

**11. FUTURE BUSINESS / EVENTS**

- 11.1 – BCSTA Leadership Workshop – March 5, 2020 (FSJ)
- 11.2 - Open Board Meeting – March 12, 2020



# School District No.59 (Peace River South)

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## BOARD OF EDUCATION OF SCHOOL DISTRICT NO.59

11600 – 7<sup>TH</sup> Street, Dawson Creek, BC V1G 4R8

### Open Session Minutes

DATE & TIME: January 23, 2020 – 1:00 PM

PLACE: School Board Office – Dawson Creek

PRESENT: Trustees:  
T. Ziemer  
C. Hillton (Vice-Chair)  
R. Gulick  
T. Jones  
C. Anderson (Chair)  
B. Borton  
J. Lalonde

C. Clouthier, Superintendent  
C. Fennell, Assistant Superintendent  
M. Panoulas, Secretary-Treasurer  
R. Schwartz, Recording Secretary

Called to Order – 1:00 PM

The Board Chair acknowledged that we share this territory with the people of Treaty 8.

#### APPROVAL OF AGENDA

Additions: R6.6 CSS Renovation

Deletions:

(2020-01-007)

MOVED/SECONDED – Gulick/Hillton

THAT, the Regular Meeting agenda be approved as amended.

CARRIED UNANIMOUSLY

#### 1.0 ITEMS FOR ADOPTION

##### R1.1 Regular Board Meeting Minutes – December 19, 2019

The Chair asked for any corrections to the minutes.

(2020-01-008)

The Chair declared the minutes of the open meeting December 19, 2019 approved as presented.

R1.2 Excerpts of Closed Board Meeting – December 19, 2019

(2020-01-009)

The Chair declared the excerpts of the closed board meeting December 19, 2019 approved as presented.

2.0 BUSINESS ARISING

3.0 ESSENTIAL ITEMS

4.0 PRESENTATIONS

R4.1 School Voice Presentation

Students from the Student Voice Student Group presented to the board on their goals for the 2019-20 school year. Students representatives are from grades 8 to 12 within the district.

The group is moving forward with the following action items:

- refine goals
- grow as a team
- determine solutions
- take action.

5.0 REPORTS FROM THE SUPERINTENDENT OF SCHOOLS

R5.1 School/Student News

The Superintendent reported school/student news:

- DCSS-SP Campus is excited to announce they will be hosting the AAA senior girl's volleyball provincials in the fall of 2020.
- Devereaux students are enjoying outdoor activities: skating, snowshoeing, x-country skiing and they have a trip planned to ski at bear mountain.
- Crescent Park Elementary students and staff are engaged in a murder-mystery project.
- Grade 10 students at TRSS are working with representatives from Conuma Coal to learn about job related activities (resumes, cover letters, job search, interviews, protocol, etc.)
- DCSS-Central Campus kicked off their Hero's program.
- TRSS girl's curling team has qualified for Highschool Provincials.

R5.2 Student Discipline Report

The student discipline summary report for the month of December 2019 was presented. A total of 28 suspensions were reported. Following is a breakdown of the main offences:

- |                        |    |
|------------------------|----|
| ○ Safety of Others     | 13 |
| ○ Fighting             | 4  |
| ○ Non-Compliance       | 4  |
| ○ Controlled Substance | 4  |

R5.3 Mental Health Plan

On October 31, 2019, the district received a grant of \$30,500 to continue to support the development of mental health and well being in our schools and students. The aim of this grant is to support schools and districts in building safe, caring and inclusive learning environments through social emotional learning, trauma-informed practices and mental health literacy.

R5.4 SWOC Update

The Superintendent provided an update on the SWOC process. SWOC meetings have been scheduled with all schools and groups. The SWOC's are scheduled to be completed by March 10<sup>th</sup>, 2020, the Board will then review the data to assist in developing the strategic plan.

R5.5 Access to Courses

Conversations have been started to determine if students in Chetwynd and Tumbler Ridge are interested in accessing classes via online technology to courses being offered at DCSS-SP Campus in the second semester.

R5.6 Field Trip Request

A teacher from TRSS has submitted an international field trip request for students to travel to Germany, Italy, and Switzerland in March of 2021. The purpose of the trip is related to the Career Life Education, Social Studies and English curriculum.

(2020-01-010)

MOVED/SECONDED – Lalonde/Hillton

THAT, the Board give approval of intent for the TRSS group to proceed with planning an international field trip to Germany, Italy, and Switzerland in the spring of 2021.

CARRIED UNANIMOUSLY

6.0 REPORTS FROM THE SECRETARY TREASURER

R6.1 Finance Reports

The monthly finance reports were reviewed.

R6.2 Additional Capital Expenditure

The Secretary Treasurer brought forward an addition to the capital budget. The capital expenditure is to purchase a server upgrade not to exceed \$20,000.

(2020-01-011)

MOVED/SECONDED – Gulick/Ziemer

THAT, the board approve the addition of the capital equipment purchase for server upgrades;

WHEREAS, the total capital expenditure is not to exceed \$20,000.

CARRIED UNANIMOUSLY

R6.3 Amended Operating Grant

The Secretary Treasurer reviewed the amended operating grant funding. The funding announcement came in late December. The student base allocation increased by \$712,000, this is due to the additional 96 FTE enrolled in September as compared to the estimate made last year. Special Education funding increased by \$610,000 to support the additional 42

students claimed in Levels 1/2/3. Salary differential funding decreased by \$48,552, this was due to a decrease in the provincial average teachers' salary.

#### R6.4 Trustee Stipend

The Secretary Treasurer provided additional information on trustee stipends as requested at the previous board meeting.

#### R6.5 Revised 2020-21 Capital Plan

The Secretary Treasurer presented an amended capital plan for the 2020-21 school year. The capital plan submission that was approved in June 2019 included a roofing upgrade to DCSS-South Peace Campus. The project was estimated to cost \$230,000.

The Secretary Treasurer recommended to remove the roofing upgrade for DCSS and add Devereaux Elementary for a roofing upgrade instead. Given where the HVAC upgrades are at on DCSS, a roofing upgrade is not recommended at this time and the updated roofing summary report shows Devereaux is in greater need at this time.

(2020-01-012)

MOVED/SECONDED – Gulick/Jones

THAT, the Board approve the amendment to the 2020-21 Capital Plan to remove the DCSS roofing upgrade (\$230,000) and add Devereaux Elementary roofing upgrade (\$230,000).

CARRIED UNANIMOUSLY

#### R6.6 CSS Renovation

The Secretary Treasurer reviewed the current status of the CSS renovation. Costs incurred to date are \$657,000 and current estimated costs to complete the plan total \$1.3 million. This is an increase from the original budget which was approved not to exceed \$1.75 million.

The Secretary Treasurer provided an alternate option which would upgrade the other two hallway corridors and the library entrance area and tiling the office to match the rest of the school. This plan includes the library entrance area but does not include moving/upgrading the school office or developing a new student lounge. This alternate plan is estimated to cost \$943,000.

MOVED/SECONDED – Gulick/Lalonde

THAT, the Board approve the alternate CSS renovation plan as presented and the Director of Operations may move forward with the tender process;

WHEREAS, the Board will review the renovation plan if the tender submissions are beyond the expected budget.

POSTPONED

(2020-01-013)

MOVED/SECONDED - Jones/Borton

THAT, the Board postpone the motion to allow discussion and feedback from staff and students of CSS;

THAT, the Board approve the alternate CSS renovation plan as presented and the Director of Operations may move forward with the tender process;

WHEREAS, the Board will review the renovation plan if the tender submissions are beyond the expected budget.

CARRIED (3 Opposed - Lalonde, Ziemer, Gulick)

*Trustee Lalonde left the meeting.*

## 7.0 TRUSTEE ITEMS

### R7.1 BCSTA Update – T. Ziemer

Trustee Ziemer reported on the latest news and events from BCSTA.

### R7.2 Board Evaluation/Trustee Self-Assessment – J. Lalonde

Topic was deferred to the next meeting due to the absence of Trustee Lalonde.

### R7.3 Vaping Regulation Feedback – C. Hillton

Trustee Hillton inquired if any trustees had any feedback on the proposed vaping regulations as presented by the Ministry of Health. The Ministry is accepting feedback in writing by January 24, 2020.

The Trustees supported the legislation.

## 8.0 COMMITTEE REPORTS

### R8.1 Policy Committee

The policy committee met on January 8, 2020. The Policy Committee brought forward the following recommendations:

#### R8.1.1 Policies for Adoption

The Policy Committee presented two policies for adoption:

(2020-01-014)

MOVED/SECONDED – Hillton/Ziemer

THAT, the board adopt the following policies as presented:

- Policy 2150 Roles and Responsibilities of the Board
- Policy 4210 Outdoor Education

CARRIED UNANIMOUSLY

#### R8.1.2 Policies for Circulation

The Policy Committee presented two policies for circulation.

(2020-01-015)

MOVED/SECONDED – Hillton/Jones

THAT, the board approve to circulate the following policies for feedback for a minimum period of 45 days:

- Policy 2205 Trustee Remuneration, Benefits and Recognition
- Policy 2260 Communication with the Public

CARRIED UNANIMOUSLY

#### R8.1.3 Policies for Repeal

The Policy Committee recommended repealing Policy 2330 Communication with the Board as the information is not required in policy.

(2020-01-016)  
MOVED/SECONDED – Hillton/Ziemer  
THAT, the board repeal Policy 2330 Communication with the Board.  
CARRIED UNANIMOUSLY

R8.2 Professional Development Committee

The Professional Development Committee approved a professional development request from Trustee Ziemer to attend a course offered by the Justice Institute of BC on Dealing With Anger.

9.0 DIARY

10.0 NOTICE OF MOTION

11.0 QUESTION PERIOD

12.0 FUTURE BUSINESS

R12.1 - Regular Board Meeting – February 20, 2020

ADJOURNMENT

(2020-01-017)  
MOVED – Jones  
THAT, the Regular Meeting be terminated. (3:10 PM)  
CARRIED UNANIMOUSLY

CERTIFIED CORRECT:

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(C. Anderson) Board Chair

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(M. Panoulas) Secretary Treasurer



## School District No.59 (Peace River South)

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**MEETING:** Closed Board Meeting  
**DATE:** January 23, 2020 10:30 AM  
**PLACE:** School Board Office – Dawson Creek

The meeting was called to order and the following was reported.

### Items for Adoption

- Approval of Agenda
- Closed Meeting Minutes – November 20, 2019

### Business Arising

#### Trustee Items

Items discussed and reported included:

- BCPSEA Update

#### Superintendent's Reports

Items discussed and reported included:

- Personnel Matters

#### Secretary Treasurer's Reports

- Property Update
- O'Brien Lease
- Exempt Compensation
- Superintendent Compensation
- CSS Renovation

### Adjournment Motion

CERTIFIED CORRECT:

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C. Anderson, Board Chair

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M. Panoulas, Secretary Treasurer





## School District No.59 (Peace River South)

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February 10<sup>th</sup>, 2020

**SD59 Peace River South  
January 2020  
Student Discipline Report**

January Suspensions:	
Bullying	11
Fighting	7
Non-Compliance	6
Profanity	2
Safety of Others	7
Smoking	3
<b>Total</b>	<b>36</b>

Submitted by:

Mike Readman  
Director of Instruction

### School and Month

**suspensions this year ----->**

> 5 12 <----- suspension days this year

2/13/2020

Canalta Elementary		Bullyvng		Drugs/ Alcohol		Fighting		Indecent Behav		Indefinite		Instigat- ing		Non-com- pliance		Profanity		Safety of Others		Tobacco		Theft		Truancv		Vandal- ism		Weapons		Total	
January	2020																														
Totals To Date		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	2	0	0	0	0	0	0	0	0	1	1	2	3

Crescent Park Elementary		Bullyvng		Drugs/ Alcohol		Fighting		Indecent Behav		Indefinite		Instigat- ing		Non-com- pliance		Profanity		Safety of Others		Tobacco		Theft		Truancv		Vandal- ism		Weapons		Total	
January	2020	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	2	0	0	0	0	0	0	0	0	0	0	2	2
Totals To Date		0	0	0	0	3	3	0	0	0	0	0	0	2	2	1	1	7	10	0	0	0	0	0	0	0	0	0	0	13	16

Devereaux Elementary		Bullyvng		Drugs/ Alcohol		Fighting		Indecent Behav		Indefinite		Instigat- ing		Non-com- pliance		Profanity		Safety of Others		Tobacco		Theft		Truancv		Vandal- ism		Weapons		Total	
January	2020	0	0	0	0	0	0	0	0	0	0	0	0	0	1	3	0	0	0	0	0	0	0	0	0	0	0	0	1	3	
Totals To Date		0	0	0	0	0	0	0	0	0	0	0	0	0	1	3	3	3	0	0	0	0	0	0	0	0	0	0	4	6	

Don Titus Elementary		Bullyvng		Drugs/ Alcohol		Fighting		Indecent Behav		Indefinite		Instigat- ing		Non-com- pliance		Profanity		Safety of Others		Tobacco		Theft		Truancv		Vandal- ism		Weapons		Total	
January	2020																														
Totals To Date		0	0	0	0	0	0	0	0	0	0	2	3	0	0	0	0	2	3	0	0	0	0	0	0	0	0	0	4	5	

Ecole Frank Ross		Bullyvng		Drugs/ Alcohol		Fighting		Indecent Behav		Indefinite		Instigat- ing		Non-com- pliance		Profanity		Safety of Others		Tobacco		Theft		Truancv		Vandal- ism		Weapons		Total	
January	2020																														
Totals To Date		0	0	0	0	5	17	0	0	0	0	1	1	3	5	0	0	11	22	4	6	0	0	0	0	0	0	0	0	24	51

Little Prairie Elementary		Bullyvng		Drugs/ Alcohol		Fighting		Indecent Behav		Indefinite		Instigat- ing		Non-com- pliance		Profanity		Safety of Others		Tobacco		Theft		Truancv		Vandal- ism		Weapons		Total	
January	2020																														
Totals To Date																															

McLeod Elementary		Bullyvng		Drugs/ Alcohol		Fighting		Indecent Behav		Indefinite		Instigat- ing		Non-com- pliance		Profanity		Safety of Others		Tobacco		Theft		Truancv		Vandal- ism		Weapons		Total	
January	2020																														
Totals To Date																															

Moberly Lake Elementary		Bullyvng		Drugs/ Alcohol		Fighting		Indecent Behav		Indefinite		Instigat- ing		Non-com- pliance		Profanity		Safety of Others		Tobacco		Theft		Truancv		Vandal- ism		Weapons		Total	
January	2020																														
Totals To Date																															



# School District 59 Discipline Report for January, 2020.

## Legend

	Bullying	<----- suspension category
suspensions this month ----->	2 6	<----- suspension days this month
suspensions this year ----->	5 12	<----- suspension days this year

2/13/2020

## School and Month

Group Sub Total		Bullying		Drugs/ Alcohol		Fighting		Indecent Behav		Indefinite		Instigat- ing		Non-com- pliance		Profanity		Safety of Others		Tobacco		Theft		Truancy		Vandal- ism		Weapons		Total	
January	2020	0	0	0	0	4	4	0	0	0	0	0	0	1	1	1	3	3	3	2	2	0	0	0	0	0	0	0	0	11	13
FTEs	Totals To Date	0	0	0	0	19	35	0	0	0	0	5	8	11	13	3	5	47	70	6	8	0	0	0	0	0	0	1	1	92	139

Chetwynd Secondary		Bullying		Drugs/ Alcohol		Fighting		Indecent Behav		Indefinite		Instigat- ing		Non-com- pliance		Profanity		Safety of Others		Tobacco		Theft		Truancy		Vandal- ism		Weapons		Total	
January	2020																														
	Totals To Date	0	0	5	15	2	10	0	0	0	0	0	0	0	0	0	0	1	3	0	0	0	0	0	0	0	0	1	5	9	33

DCSS-Central Campus		Bullying		Drugs/ Alcohol		Fighting		Indecent Behav		Indefinite		Instigat- ing		Non-com- pliance		Profanity		Safety of Others		Tobacco		Theft		Truancy		Vandal- ism		Weapons		Total	
January	2020	11	22	0	0	0	0	0	0	0	0	0	0	4	11	1	3	4	14	1	1	0	0	0	0	0	0	0	0	21	51
	Totals To Date	11	22	4	7	9	37	0	0	0	0	4	4	22	57	1	3	14	55	6	10	0	0	0	0	0	0	2	8	73	203

DCSS-South Peace Campus		Bullying		Drugs/ Alcohol		Fighting		Indecent Behav		Indefinite		Instigat- ing		Non-com- pliance		Profanity		Safety of Others		Tobacco		Theft		Truancy		Vandal- ism		Weapons		Total	
January	2020																														
	Totals To Date	0	0	10	50	7	33	0	0	0	0	0	0	3	5	0	0	2	8	8	24	0	0	0	0	0	0	0	0	30	120

Tumbler Ridge Secondary		Bullying		Drugs/ Alcohol		Fighting		Indecent Behav		Indefinite		Instigat- ing		Non-com- pliance		Profanity		Safety of Others		Tobacco		Theft		Truancy		Vandal- ism		Weapons		Total	
January	2020	0	0	0	0	3	7	0	0	0	0	0	0	1	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4	9
	Totals To Date	4	8	4	7	8	22	0	0	0	0	0	0	4	13	0	0	2	6	0	0	0	0	0	0	0	0	0	0	22	56

Group Sub Total		Bullying		Drugs/ Alcohol		Fighting		Indecent Behav		Indefinite		Instigat- ing		Non-com- pliance		Profanity		Safety of Others		Tobacco		Theft		Truancy		Vandal- ism		Weapons		Total	
January	2020	11	22	0	0	3	7	0	0	0	0	0	0	5	13	1	3	4	14	1	1	0	0	0	0	0	0	0	0	25	60
FTEs	Totals To Date	15	30	23	79	26	102	0	0	0	0	4	4	29	75	1	3	19	72	14	34	0	0	0	0	0	0	3	13	134	412

ALL SCHOOLS SUMMARY		Bullying		Drugs/ Alcohol		Fighting		Indecent Behav		Indefinite		Instigat- ing		Non-com- pliance		Profanity		Safety of Others		Tobacco		Theft		Truancy		Vandal- ism		Weapons		Total	
January	2020	11	22	0	0	7	11	0	0	0	0	0	0	6	14	2	6	7	17	3	3	0	0	0	0	0	0	0	0	36	73
FTEs	Totals To Date	15	30	23	79	45	137	0	0	0	0	9	12	40	88	4	8	66	142	20	42	0	0	0	0	0	0	4	14	226	551



## School District No.59 (Peace River South)

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January 27, 2020

To the Board of Education  
School District 59, Peace River South

Regarding approval to proceed for student trip to San Diego, California in October 2020

This letter is to inform you that Judy Eagles, Vice-Principal at Dawson Creek Secondary School and teacher-sponsor of the senior girls' volleyball team has asked for approval to begin the formal planning process for a student trip to San Diego, California in the fall of 2020.

The trip would involve the senior girls' volleyball team, made up of girls in grades 11 and 12 at DCSS- South Peace Campus. The tentative itinerary has students traveling to San Diego in early October to take part in a large invitational volleyball tournament, which is a showcase for players in the western US and Canada. Head Coach and parent, Aaron Powell, along with Judy Eagles and Angie Powell have done the preliminary planning for this trip, including submitting a letter and application early in the fall. More planning has been done since that time with more details being confirmed.

Based upon the paperwork received to date, this trip could be a valuable experience for our students providing them with authentic experiences, opportunities for exposure to recruiters, and memories that will last a lifetime.

Recommendation:

That the Board of Education provide **approval to proceed with planning** the trip as described in this letter.

Sincerely,

Mike Readman  
Director of Instruction  
SD 59, Peace River South



## School District No.59 (Peace River South)

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February 13, 2020

To: Board of Education of SD59

From: Christy Fennell, Assistant Superintendent

Agenda Item: 2020-21 School Calendar

The proposed calendar was developed in accordance within the requirements of the School Act and consultation with PRSTA. The calendar reflects the current collective agreement language around the start, end and break times with special approval for the two-week spring break.

The school calendar regulation requires that a board must make publicly available a school calendar that is proposes to submit to the minster. The consultation period allows for the public to provide input on the school calendar before it is adopted by the Board of Education and submitted to the Ministry of Education by March 31<sup>st</sup>.

Written feedback must be sent to Christy Fennell at [cfennell@sd59.bc.ca](mailto:cfennell@sd59.bc.ca) before March 5<sup>th</sup> to be considered.

Christy Fennell  
Assistant Superintendent

# SD59 CALENDAR FOR 2020/2021 DRAFT

July-20						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 CANADA DAY STAT	2 Break	3 Break	4
5	6 Break	7 Break	8 Break	9 Break	10 Break	11
12	13 Break	14 Break	15 Break	16 Break	17 Break	18
19	20 Break	21 Break	22 Break	23 Break	24 Break	25
26	27 Break	28 Break	29 Break	30 Break	31 Break	

August-20						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 BC DAY STAT	4 Break	5 Break	6 Break	7 Break	8
9	10 Break	11 Break	12 Break	13 Break	14 Break	15
16	17 Break	18 Break	19 Break	20 Break	21 Break	22
23	24 Break	25 Break	26 Break	27 Break	28 Break	29
30 Break	31 Break					

September-20						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 Break	2 Break	3 Break	4 Break	5
6	7 LABOUR DAY STAT	8 Curriculum Implement. NID district	9 FIRST Day Students start 2h late End 1h early	10 First Full Day	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28 NID Pro-D District	29	30			

October-20						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7	8	9	10
11	12 Thanksgiving STAT	13	14	15	16	17
18	19	20	21	22	23 NID Pro-D Provincial	24
25	26	27	28	29	30	31

November-20						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11 Remembrance Day STAT	12	13	14
15	16	17	18 Early Dismissal	19 Early Dismissal	20	21
22	23	24	25	26 NID Pro-D School	27	28
29	30					

December-20						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4 End of Term 1	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21 Break	22 Break	23 Break	24 Break	25 CHRISTMAS DAY STAT	26 BOXING DAY
27	28 STAT	29 Break	30 Break	31 Break		

LEGEND	
12 Stat	Statutory or General Holidays
63 Break	Break Days (Winter, Spring or Summer)
7 NID	Non-Instructional Days (Prof Dev or Admin)

0 NIS	Not-In-Session Day (No School Activities)
179	Instructional Days
Note:	

# SD59 CALENDAR FOR 2020-2021-DRAFT

January-21						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 NEW YEAR'S DAY STAT	2
3	4 First Day of Classes	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29 Semester 1 Ends	30
31						

February-21						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 NID Pro-D School	2 Semester 2 Begins	3	4	5	6
7	8	9	10	11	12	13
14	15 FAMILY DAY STAT	16	17 Early Dismissal	18 Early Dismissal	19	20
21	22	23	24	25	26	27
28						

March-21						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9	10	11	12 Term 2 Ends	13
14	15 Break	16 Spring Vacation	17 Break	18 Break	19 Break	20
21	22 Break	23 Spring Vacation	24 Break	25 Break	26 Break	27
28	29	30	31			

April-21						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2 GOOD FRIDAY STAT	3
4	5 EASTER MONDAY STAT	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May-21						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24 VICTORIA DAY STAT	25	26	27	28	29
30	31					

June-21						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7 NID Pro-D School	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29 Last Day of Classes End of Sem. End of Term	30 NID ADMIN			

## LEGEND

12 Stat	Statutory or General Holidays
63 Break	Break Days (Winter, Spring or Summer)
7 NID	Non-Instructional Days (Prof Dev or Admin)

0 NIS	Not-In-Session Day (No School Activities)
179	Instructional Days
Note:	





## School District No.59 (Peace River South)

February 12, 2020

School District #59 Trustees

### **RE: January 2020 Financial Reports**

Following are explanations of major variances for the January 31, 2020 financial reports. These reports have now been updated to reflect the amended 2019/2020 budget.

### **REVENUES:**

1. The **Base Operating Grant** is right on budget, which you would expect at this time of the year when we know what our transfers from the Ministry will be. This could vary late in the year once the February and May counts for Distributed Learning and Special Needs are known.
2. **Other MoEd Grants** – is right on budget as the new Early Learning Framework Implementation grant (\$2,398) and Menstrual Product Credit (\$3,659) have been incorporated into the amended budget.
3. **Grants-Other Provincial Ministries** - at this time, we are \$23,000 ahead of plan for the ITA grants, although this will even out by the end of the year.
4. The **Miscellaneous Revenue** – at this point we are \$33,000 under budget on Northern Opportunity funding – this is just a timing issue.

### **DISTRICT EXPENSES:**

1. **District Programs Other** – much of this positive variance is related from Aboriginal Education which is under budget by \$71,000.
2. **Board of Trustees** – the unfavourable variance in composition is related to subs being charged related to the SWOCs in development of the next strategic plan. I expect this variance to decrease as we continue in the year.
3. **Operations & Maintenance** – custodial is overbudget in supplies by \$68,000, I did not add additional funding in the amended budget with the expectation that the overall operations and maintenance budget will absorb this variance by the end of year.

4. **Transportation** – Some of the Wage & Benefits variance is due to being under in benefits.
5. **Utilities** can be difficult to trend because so much is dependent on weather.
6. **Special Purpose** –
  - a. *Annual Facilities Grant* is under budget by \$69,000. We budget to spend all the annual facilities grant but have carried forward funds in the past; therefore, there is less of a concern to ensure all of this targeted fund gets spent this fiscal year.
  - b. *CEF (Classroom Enhancement Fund)* is under budget by \$112,000. Some of the ratio positions were filled later in the year and therefore I expect this variance to decrease as we continue into the year.

## SCHOOLS:

The **DCSS – South Peace Campus** projected surplus has decreased substantially this last month due to a payroll correction. Additionally, the school has been charged for the new sound system for Unchaga hall which has increased the variance; however, the school is receiving a grant to offset the majority of the sound system cost and the expectations is once the grant is received, the school surplus will increase.

Melissa Panoulis

## Board Variance Report - Schools

January 31, 2020

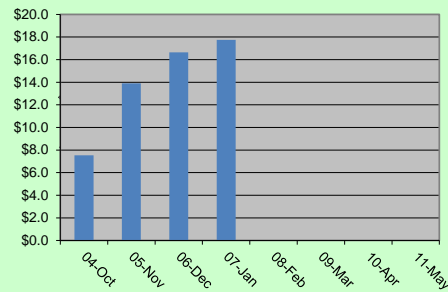
YTD Surplus (\$000's):

### CANALTA (101)

#### Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$680	\$680	\$1
Supp.Staff	239	233	6
Disc.Subs	12	10	2
Supp & Serv.	31	21	9
Total	961	944	18

Underbudget 1.8%

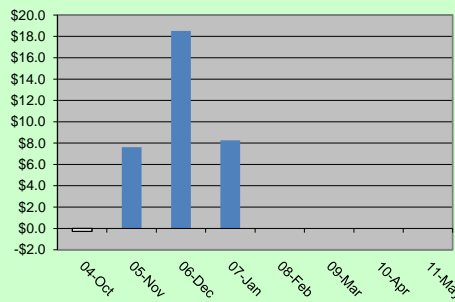


### CHETWYND SECONDARY (111)

#### Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$837	\$793	\$44
Supp.Staff	185	179	6
Disc.Subs	3	18	-15
Supp & Serv.	46	73	-27
Total	1,071	1,063	8

Underbudget 0.8%

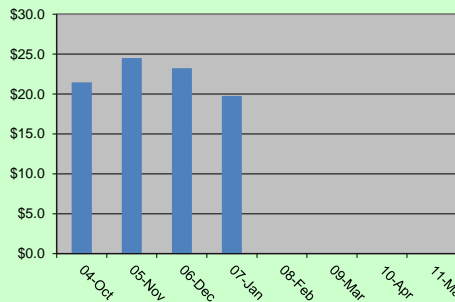


### CRESCENT PARK (103)

#### Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$641	\$632	\$9
Supp.Staff	176	165	11
Disc.Subs	8	10	-2
Supp & Serv.	22	20	1
Total	847	827	20

Underbudget 2.3%

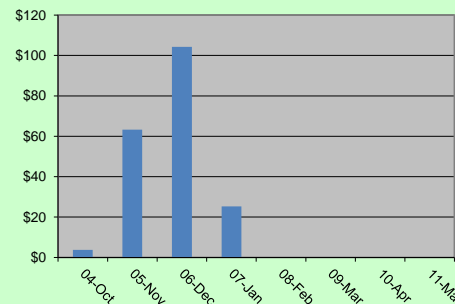


### DAWSON CREEK SECONDARY (108)

#### Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$1,596	\$1,531	\$66
Supp.Staff	389	370	20
Disc.Subs	22	30	-8
Supp & Serv.	226	278	-52
Total	2,234	2,208	25

Underbudget 1.1%



## Board Variance Report - Schools

January 31, 2020

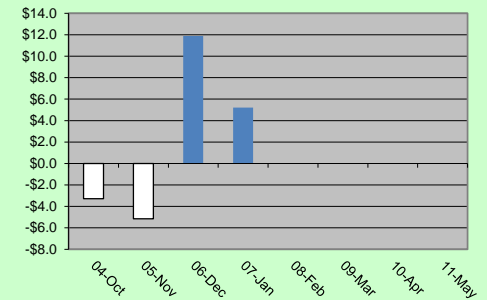
YTD Surplus (\$000's):

### DEVEREAUX (114)

#### Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$276	\$267	\$9
Supp.Staff	69	68	1
Disc.Subs	2	8	-5
Supp & Serv.	17	17	1
Total	365	359	5

Underbudget 1.4%

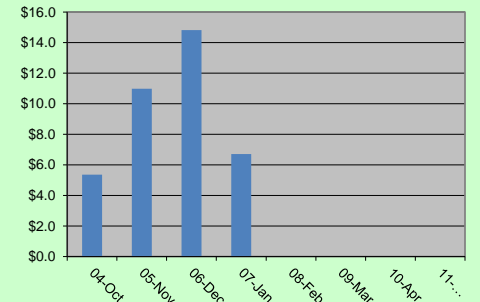


### DON TITUS (113)

#### Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$331	\$332	\$0
Supp.Staff	109	116	-8
Disc.Subs	7	2	5
Supp & Serv.	30	20	10
Total	477	470	7

Underbudget 1.4%

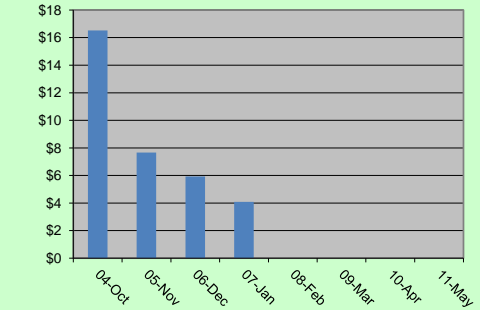


### FRANK ROSS (105)

#### Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$1,436	\$1,428	\$8
Supp.Staff	235	224	11
Disc.Subs	16	22	-6
Supp & Serv.	29	38	-9
Total	1,717	1,713	4

Underbudget 0.2%

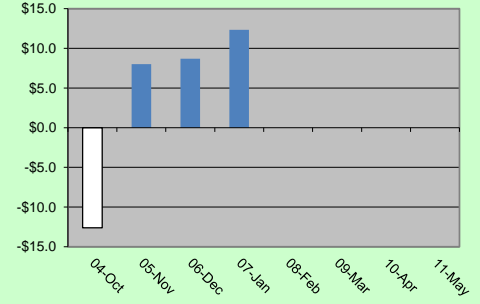


### LITTLE PRAIRIE (131)

#### Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$680	\$683	-\$4
Supp.Staff	102	97	5
Disc.Subs	4	8	-4
Supp & Serv.	35	19	16
Total	821	808	12

Underbudget 1.5%



## Board Variance Report - Schools

January 31, 2020

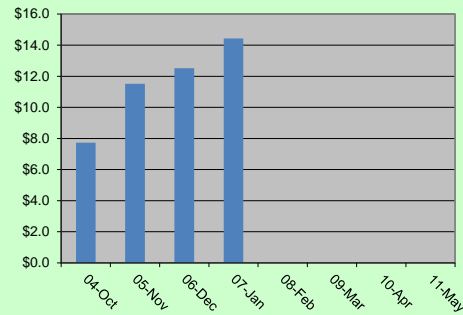
YTD Surplus (\$000's):

### MCLEOD (119)

#### Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$215	\$213	\$2
Supp.Staff	26	23	3
Disc.Subs	2	0	2
Supp & Serv.	13	5	8
Total	255	241	14

Underbudget 5.7%

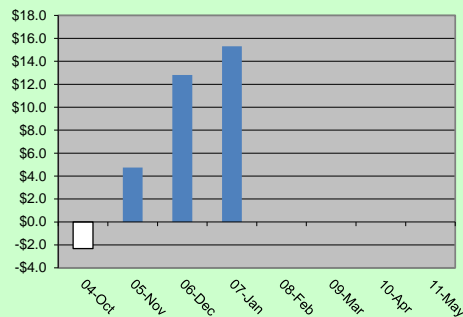


### MOBERLY LAKE (118)

#### Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$152	\$153	\$0
Supp.Staff	42	41	1
Disc.Subs	3	1	2
Supp & Serv.	18	5	13
Total	215	200	15

Underbudget 7.1%

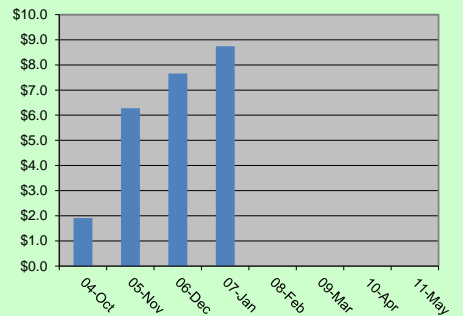


### PARKLAND (124)

#### Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$190	\$183	\$7
Supp.Staff	26	23	3
Disc.Subs	3	6	-3
Supp & Serv.	9	7	2
Total	227	219	9

Underbudget 3.8%

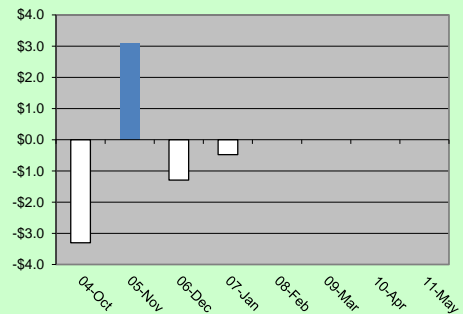


### PEACEVIEW (132)

#### Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$83	\$83	\$0
Supp.Staff	0	0	0
Disc.Subs	1	0	1
Supp & Serv.	9	10	-1
Total	93	93	0

Overbudget 0.5%



## Board Variance Report - Schools

January 31, 2020

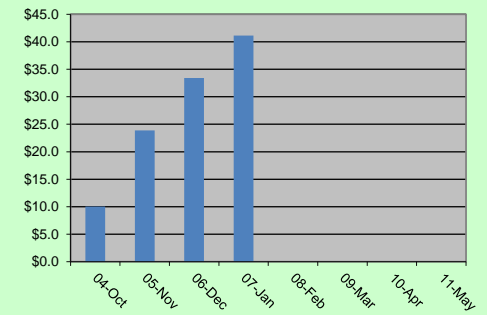
YTD Surplus (\$000's):

### POUCE COUPE (110)

#### Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$408	\$402	\$6
Supp.Staff	81	47	34
Disc.Subs	4	12	-8
Supp & Serv.	19	10	9
Total	513	471	41

Underbudget 8.0%

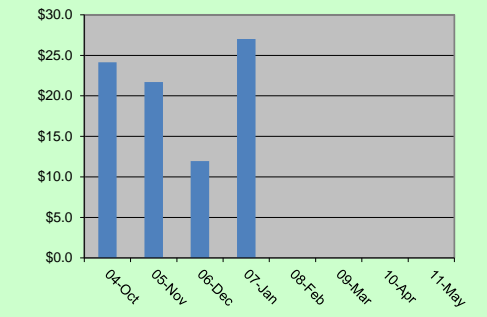


### CENTRAL MIDDLE (102)

#### Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$1,028	\$1,022	\$5
Supp.Staff	\$323	\$305	17
Disc.Subs	\$14	\$23	-10
Supp & Serv.	\$71	\$57	14
Total	1,434	1,407	27

Underbudget 1.9%

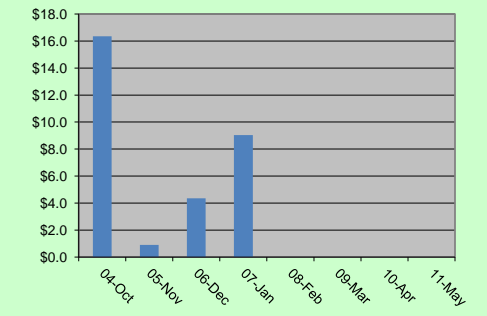


### SP DIST LEARNING (138)

#### Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$220	\$220	\$0
Supp.Staff	23	22	2
Disc.Subs	3	0	2
Supp & Serv.	13	8	5
Total	258	249	9

Underbudget 3.5%

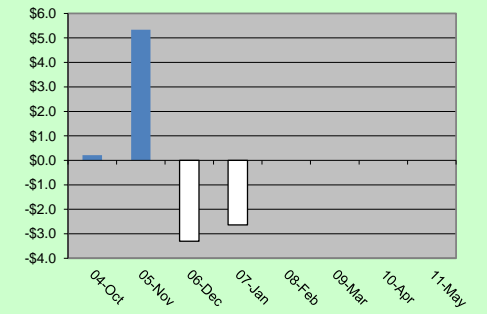


### SOUTH PEACE ELEMENTARY (125)

#### Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$82	\$82	\$0
Supp.Staff	18	18	0
Disc.Subs	1	1	0
Supp & Serv.	4	6	-3
Total	105	107	-3

Overbudget 2.5%



## Board Variance Report - Schools

January 31, 2020

YTD Surplus (\$000's):

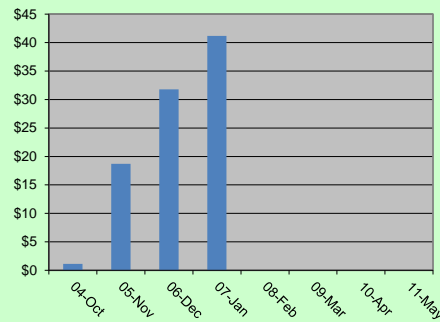
Actual Budget

### TREMBLAY (109)

#### Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$515	\$506	\$9
Supp.Staff	161	134	27
Disc.Subs	9	14	-4
Supp & Serv.	46	37	9
Total	732	691	41

Underbudget 5.6%

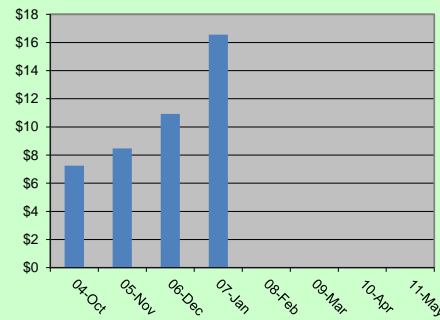


### TUMBLER RIDGE ELEMENTARY (129)

#### Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$668	\$665	\$3
Supp.Staff	98	89	9
Disc.Subs	3	5	-3
O&M	21	13	7
Total	789	772	17

Underbudget 2.1%



## Board Variance Report - Schools

January 31, 2020

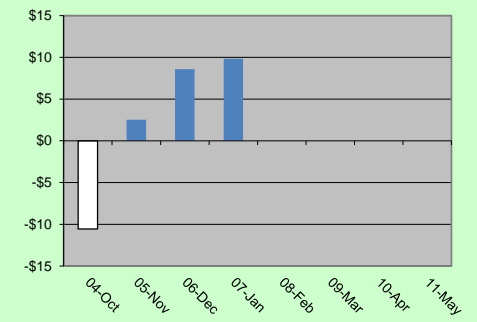
YTD Surplus (\$000's):

### TUMBLER RIDGE SECONDARY (127)

#### Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$513	\$501	\$12
Supp.Staff	140	119	20
Disc.Subs	6	11	-6
Supp & Serv.	37	54	-17
Total	696	686	10

Underbudget 1.4%

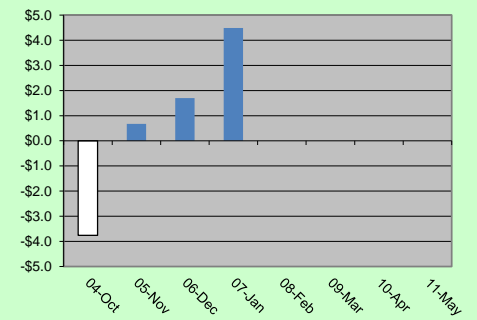


### WINDREM (112)

#### Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$269	\$268	\$1
Supp.Staff	49	51	-2
Disc.Subs	2	1	2
Supp & Serv.	8	4	3
Total	328	324	4

Underbudget 1.4%

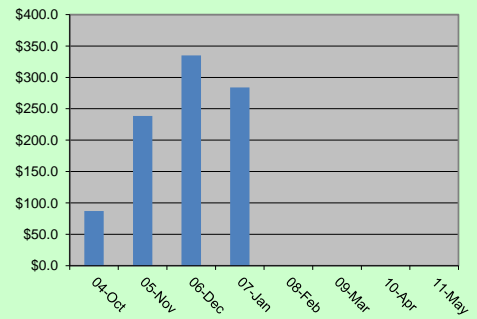


### TOTAL ALL SCHOOLS

#### Year-To Date Results:

	Budget	Actual	Variance
Prof.Staff	\$10,821	\$10,643	\$178
Supp.Staff	2,490	2,324	166
Disc.Subs	125	183	-58
Supp & Serv.	702	703	-1
Total	14,137	13,853	284

Underbudget 2.0%



# Board Variance Report - Revenues

January 31, 2020

Year-to-Date Revenues (\$000's):

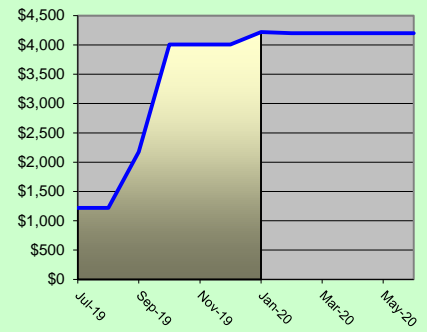
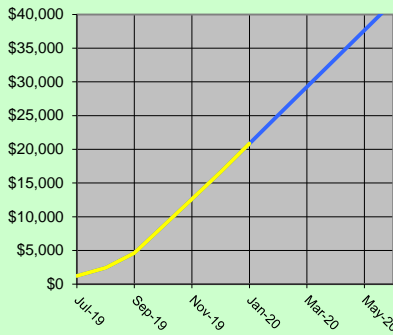
Monthly Revenues (\$000's):

## BASE OPERATING GRANT

Year-To Date Results:

Budget	Actual	Variance
\$20,857	\$20,857	\$0

**On Budget**

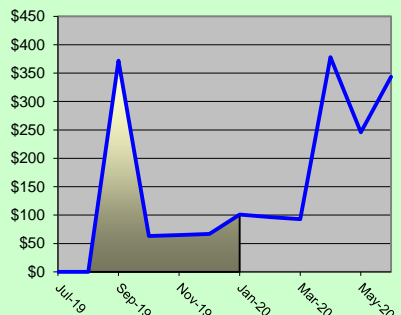
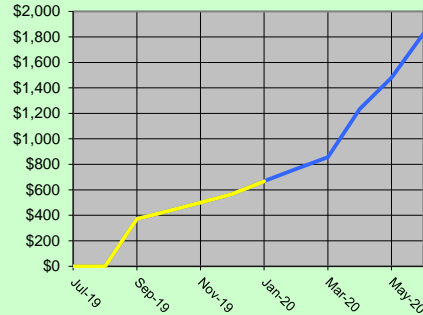


## OTHER MoEd GRANTS

Year-To Date Results:

Budget	Actual	Variance
\$667	\$667	\$0

**Overbudget 0.0%**

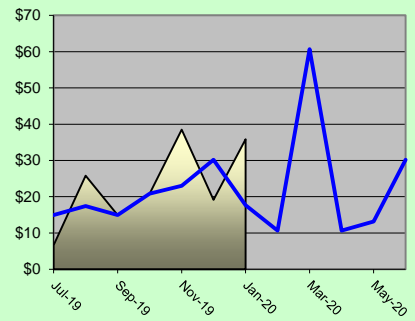
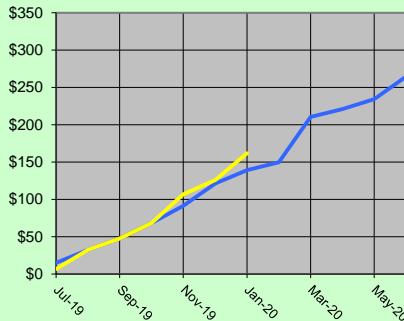


## GRANTS-OTHER PROV.MINISTRIES

Year-To Date Results:

Budget	Actual	Variance
\$139	\$162	\$23

**Overbudget 16.3%**

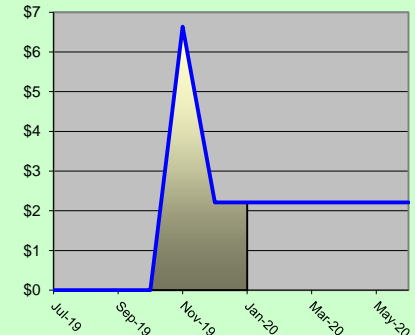
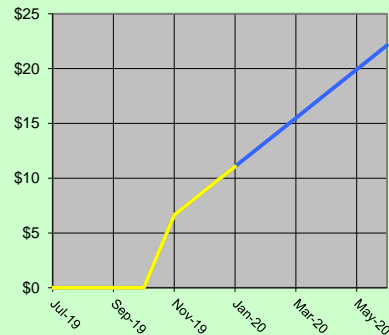


## NON-RESIDENT TUITION

Year-To Date Results:

Budget	Actual	Variance
\$11	\$11	\$0

**On Budget**

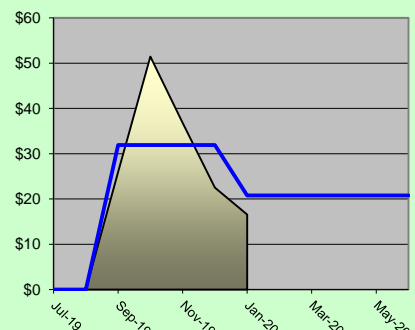
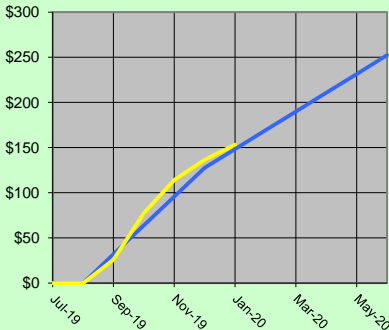


## SECONDED/SUBSTITUTE TEACHER

Year-To Date Results:

Budget	Actual	Variance
\$148	\$153	\$5

**Overbudget 3.2%**



# Board Variance Report - Revenues

January 31, 2020

Year-to-Date Revenues (\$000's):

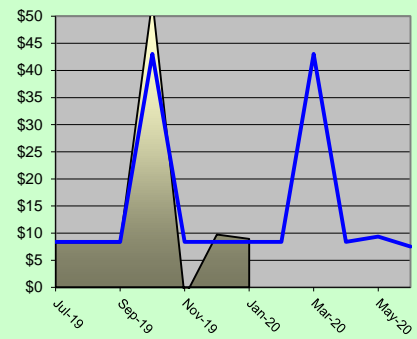
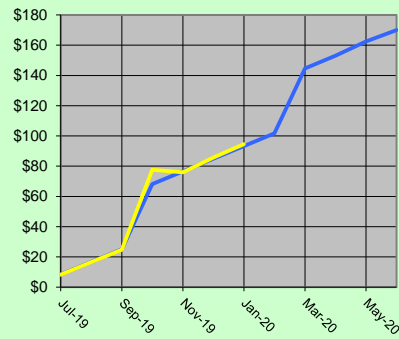
Monthly Revenues (\$000's):

## RENTALS/LEASES

Year-To Date Results:

Budget	Actual	Variance
\$93	\$95	\$1

**Overbudget 1.4%**

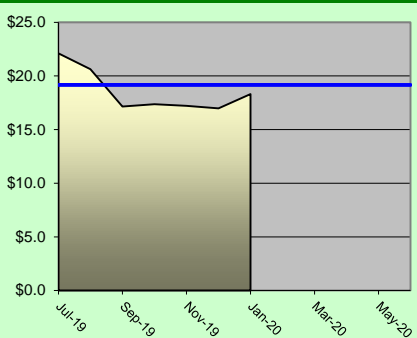
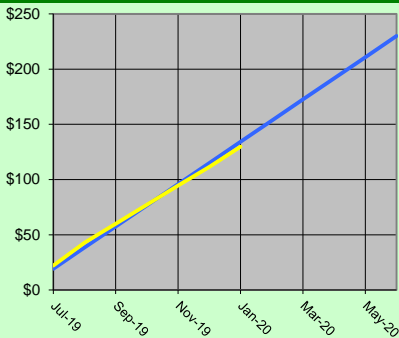


## INTEREST INCOME

Year-To Date Results:

Budget	Actual	Variance
\$134	\$130	-\$4

**Underbudget 3.3%**

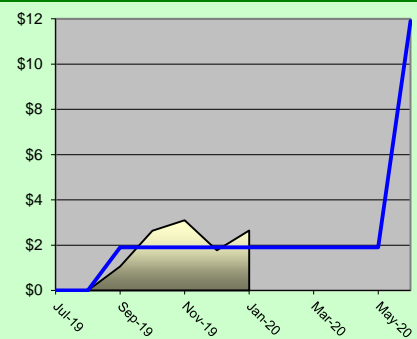
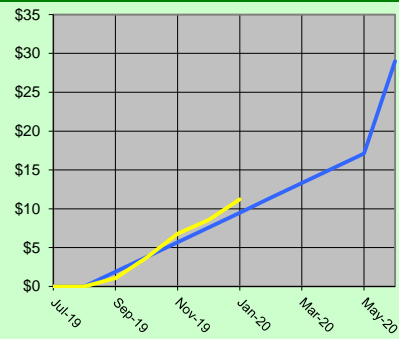


## OTHER REVENUE

Year-To Date Results:

Budget	Actual	Variance
\$10	\$11	\$2

**Overbudget 18.0%**

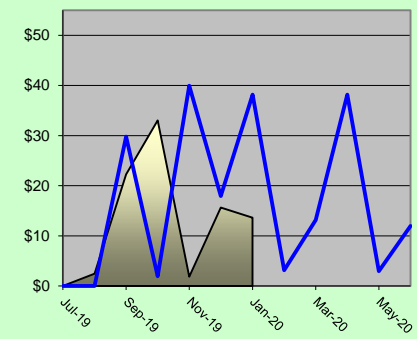
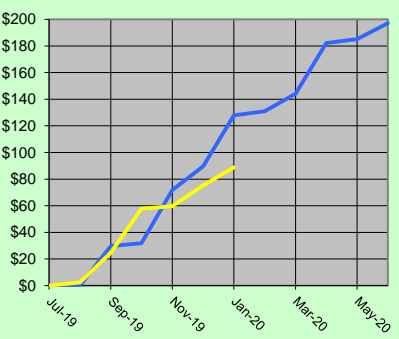


## MISCELLANEOUS REVENUE

Year-To Date Results:

Budget	Actual	Variance
\$128	\$89	-\$39

**Underbudget 30.5%**

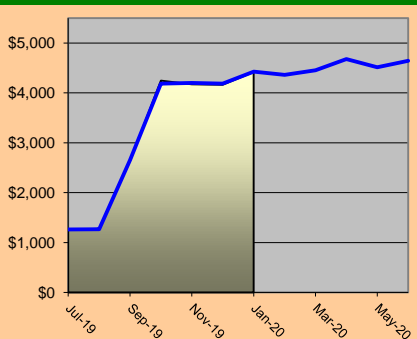
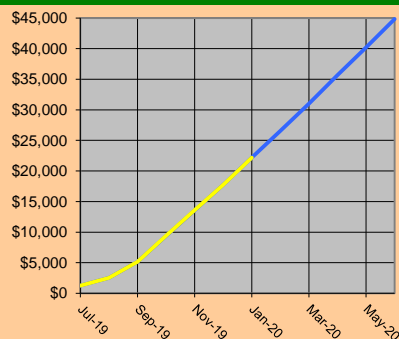


## TOTAL REVENUE

Year-To Date Results:

Budget	Actual	Variance
\$22,188	\$22,175	-\$13

**Underbudget 0.1%**



# Board Variance Rpt. - Expenditures

January 31, 2020

YTD Budget YTD Actual

Compensation O&M Budget

Year-to-Date Costs (\$000's):

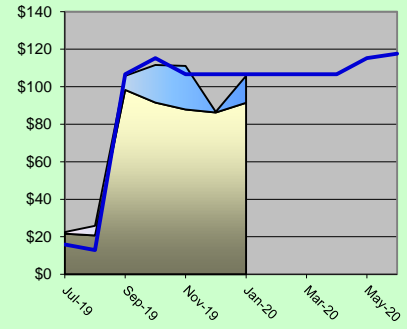
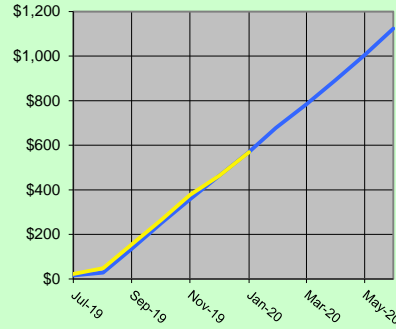
Monthly Costs (\$000's):

## DISTRICT SPEC. ED./HELP.TCHRS

### Year-To Date Results:

	Budget	Actual	Variance
Comp	504	498	6
O&M	67	72	-4
Total	571	569	1

Underbudget 0%

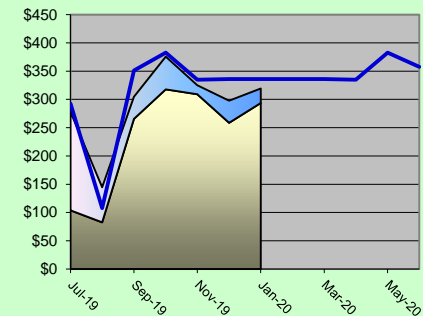
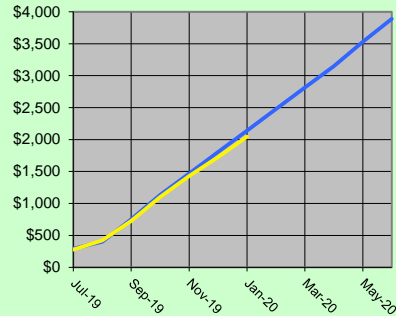


## DISTRICT PROGRAMS-OTHER

### Year-To Date Results:

	Budget	Actual	Variance
Comp	1,705	1,631	74
O&M	436	413	23
Total	2,141	2,045	97

Underbudget 5%

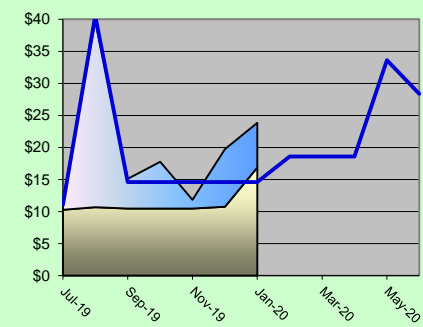
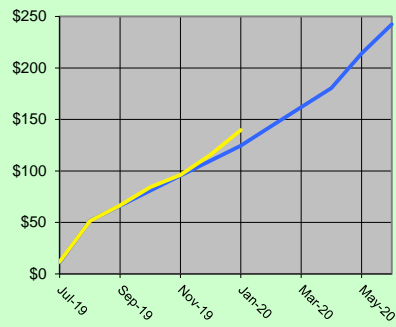


## BOARD OF TRUSTEES

### Year-To Date Results:

	Budget	Actual	Variance
Comp	74	80	-6
O&M	51	60	-9
Total	125	140	-15

Overbudget 12%

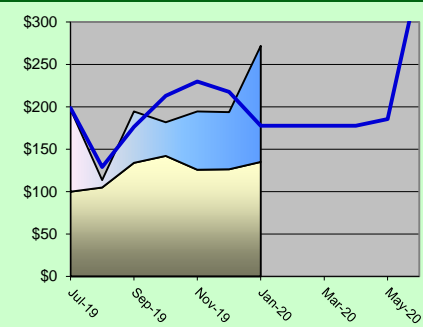
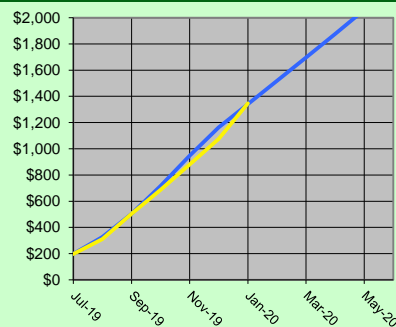


## ADMINISTRATION & OTHER

### Year-To Date Results:

	Budget	Actual	Variance
Comp	900	868	33
O&M	441	479	-38
Total	1,342	1,347	-5

Overbudget 0%

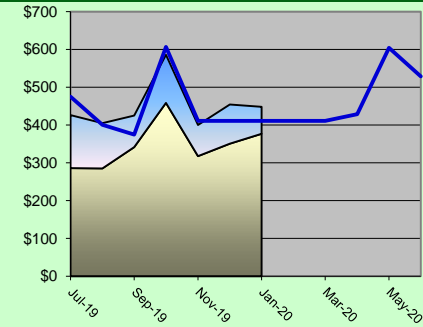
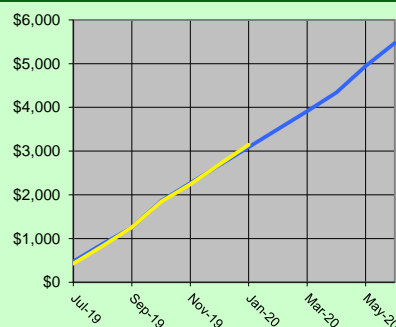


## OPERATIONS & MAINTENANCE

### Year-To Date Results:

	Budget	Actual	Variance
Comp	2,421	2,417	5
O&M	668	729	-60
Total	3,090	3,145	-56

Overbudget 2%





# Board Variance Rpt. - Expenditures

January 31, 2020

Year-to-Date Costs (\$000's):

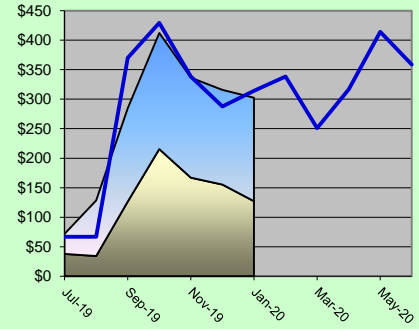
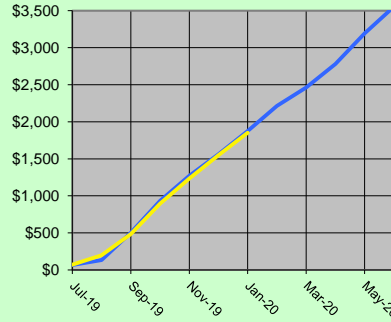
Monthly Costs (\$000's):

## TRANSPORTATION

### Year-To Date Results:

	Budget	Actual	Variance
Comp	886	863	23
O&M	988	989	-1
Total	1,874	1,852	22

**Underbudget 1%**

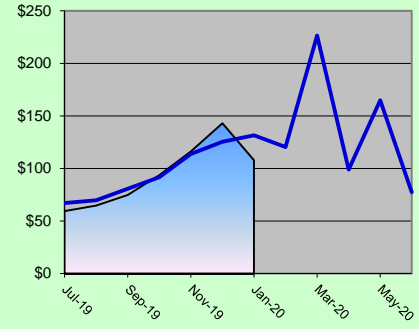
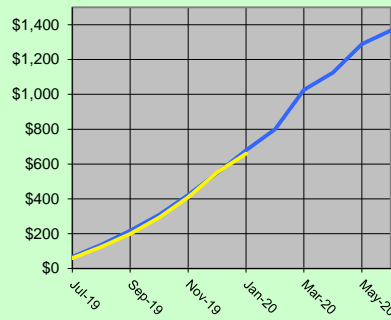


## UTILITIES

### Year-To Date Results:

	Budget	Actual	Variance
Comp	0	0	0
O&M	679	659	20
Total	679	659	20

**Underbudget 3%**

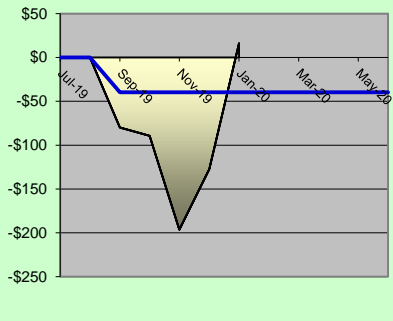
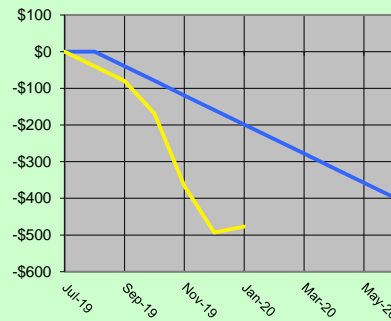


## DISTRICT SCHOOL

### Year-To Date Results:

	Budget	Actual	Variance
Comp	-199	-477	278
O&M	0	0	0
Total	-199	-477	278

**Underbudget 140%**

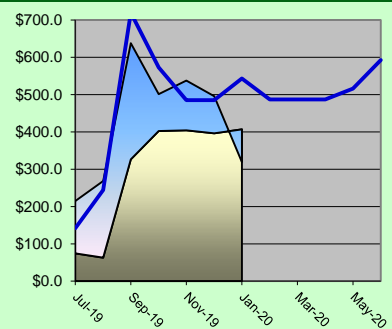
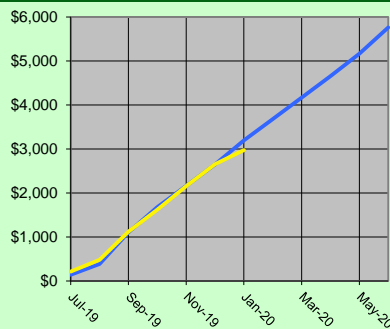


## SPECIAL PURPOSE FUNDS

### Year-To Date Results:

	Budget	Actual	Variance
Comp	2,323	2,073	250
O&M	870	902	-32
Total	3,193	2,975	218

**Underbudget 7%**

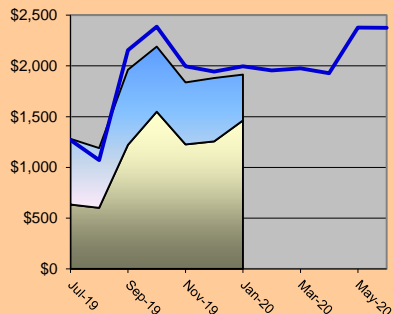
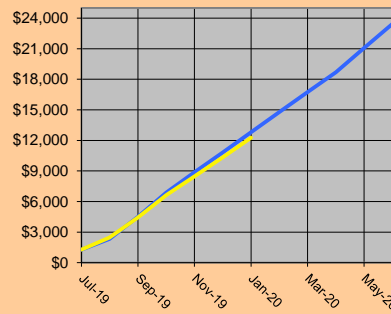


## DISTRICT TOTALS - EXPENDITURES

### Year-To Date Results:

	Budget	Actual	Variance
Comp	8,615	7,952	662
O&M	4,201	4,302	-101
Total	12,816	12,255	561

**Underbudget 4%**



Amended Annual Budget

## **School District No. 59 (Peace River South)**

June 30, 2020

# School District No. 59 (Peace River South)

June 30, 2020

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\*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

## AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 59 (PEACE RIVER SOUTH) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2019/2020 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 59 (Peace River South) Amended Annual Budget Bylaw for fiscal year 2019/2020.
3. The attached Statement 2 showing the estimated revenue and expense for the 2019/2020 fiscal year and the total budget bylaw amount of \$55,577,656 for the 2019/2020 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2019/2020.

READ A FIRST TIME THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2020;

READ A SECOND TIME THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2020;

READ A THIRD TIME, PASSED AND ADOPTED THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2020;

\_\_\_\_\_  
Chairperson of the Board

( Corporate Seal )

\_\_\_\_\_  
Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 59 (Peace River South)  
Amended Annual Budget Bylaw 2019/2020, adopted by the Board the \_\_\_\_\_ DAY OF \_\_\_\_\_, 2020.

\_\_\_\_\_  
Secretary Treasurer

# School District No. 59 (Peace River South)

Statement 2

Amended Annual Budget - Revenue and Expense

Year Ended June 30, 2020

	2020 Amended Annual Budget	2020 Annual Budget
<b>Ministry Operating Grant Funded FTE's</b>		
School-Age	3,685,813	3,590,000
<b>Total Ministry Operating Grant Funded FTE's</b>	<b>3,685,813</b>	<b>3,590,000</b>
<b>Revenues</b>	\$	\$
Provincial Grants		
Ministry of Education	49,438,250	47,423,839
Other	264,348	279,460
Tuition	22,128	32,673
Other Revenue	1,654,204	1,180,000
Rentals and Leases	170,000	155,000
Investment Income	232,549	227,549
Amortization of Deferred Capital Revenue	1,512,460	1,531,097
<b>Total Revenue</b>	<b>53,293,939</b>	<b>50,829,618</b>
<b>Expenses</b>		
Instruction	38,465,295	36,711,165
District Administration	2,049,824	1,973,768
Operations and Maintenance	9,890,044	9,965,377
Transportation and Housing	3,890,493	3,887,548
<b>Total Expense</b>	<b>54,295,656</b>	<b>52,537,858</b>
<b>Net Revenue (Expense)</b>	<b>(1,001,717)</b>	<b>(1,708,240)</b>
<b>Budgeted Allocation (Retirement) of Surplus (Deficit)</b>	<b>1,853,088</b>	<b>2,473,635</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>851,371</b>	<b>765,395</b>
<b>Budgeted Surplus (Deficit), for the year comprised of:</b>		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	851,371	765,395
<b>Budgeted Surplus (Deficit), for the year</b>	<b>851,371</b>	<b>765,395</b>

# School District No. 59 (Peace River South)

Statement 2

Amended Annual Budget - Revenue and Expense

Year Ended June 30, 2020

	2020 Amended Annual Budget	2020 Annual Budget
<b>Budget Bylaw Amount</b>		
Operating - Total Expense	45,415,425	44,960,303
Operating - Tangible Capital Assets Purchased	1,282,000	1,194,139
Special Purpose Funds - Total Expense	5,815,760	4,496,332
Capital Fund - Total Expense	3,064,471	3,081,223
<b>Total Budget Bylaw Amount</b>	<b>55,577,656</b>	<b>53,731,997</b>

Approved by the Board

**DRAFT**

Signature of the Chairperson of the Board of Education

Date Signed

Signature of the Superintendent

Date Signed

Signature of the Secretary Treasurer

Date Signed

**DRAFT** - Not Finalized

February 12, 2020 19:45

# School District No. 59 (Peace River South)

Statement 4

Amended Annual Budget - Changes in Net Financial Assets (Debt)

Year Ended June 30, 2020

	2020 Amended Annual Budget	2020 Annual Budget
	\$	\$
<b>Surplus (Deficit) for the year</b>	<b>(1,001,717)</b>	<b>(1,708,240)</b>
<b>Effect of change in Tangible Capital Assets</b>		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(1,282,000)	(1,194,139)
From Deferred Capital Revenue	(2,199,640)	(2,109,640)
<b>Total Acquisition of Tangible Capital Assets</b>	<b>(3,481,640)</b>	<b>(3,303,779)</b>
Amortization of Tangible Capital Assets	1,945,638	1,962,390
<b>Total Effect of change in Tangible Capital Assets</b>	<b>(1,536,002)</b>	<b>(1,341,389)</b>
	-	-
<b>(Increase) Decrease in Net Financial Assets (Debt)</b>	<b>(2,537,719)</b>	<b>(3,049,629)</b>

# School District No. 59 (Peace River South)

Schedule 1

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund  
Year Ended June 30, 2020

	Operating Fund	Special Purpose Fund	Capital Fund	2020 Amended Annual Budget
	\$	\$	\$	\$
<b>Accumulated Surplus (Deficit), beginning of year</b>	6,396,612		10,815,194	<b>17,211,806</b>
<b>Changes for the year</b>				
Net Revenue (Expense) for the year	(571,088)		(430,629)	<b>(1,001,717)</b>
Interfund Transfers				
Tangible Capital Assets Purchased	(1,282,000)		1,282,000	-
<b>Net Changes for the year</b>	<b>(1,853,088)</b>	-	<b>851,371</b>	<b>(1,001,717)</b>
<b>Budgeted Accumulated Surplus (Deficit), end of year</b>	<b>4,543,524</b>	-	<b>11,666,565</b>	<b>16,210,089</b>



# School District No. 59 (Peace River South)

Schedule 2

Amended Annual Budget - Operating Revenue and Expense

Year Ended June 30, 2020

	2020 Amended Annual Budget	2020 Annual Budget
	\$	\$
<b>Revenues</b>		
Provincial Grants		
Ministry of Education	43,675,657	42,491,174
Other	264,348	279,460
Tuition	22,128	32,673
Other Revenue	482,204	497,500
Rentals and Leases	170,000	155,000
Investment Income	230,000	225,000
<b>Total Revenue</b>	<b>44,844,337</b>	<b>43,680,807</b>
<b>Expenses</b>		
Instruction	32,997,858	32,500,568
District Administration	2,049,824	1,973,768
Operations and Maintenance	6,853,307	6,974,476
Transportation and Housing	3,514,436	3,511,491
<b>Total Expense</b>	<b>45,415,425</b>	<b>44,960,303</b>
<b>Net Revenue (Expense)</b>	<b>(571,088)</b>	<b>(1,279,496)</b>
<b>Budgeted Prior Year Surplus Appropriation</b>	<b>1,853,088</b>	<b>2,473,635</b>
<b>Net Transfers (to) from other funds</b>		
Tangible Capital Assets Purchased	(1,282,000)	(1,194,139)
<b>Total Net Transfers</b>	<b>(1,282,000)</b>	<b>(1,194,139)</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>-</b>	<b>-</b>

**School District No. 59 (Peace River South)**

Schedule 2A

Amended Annual Budget - Schedule of Operating Revenue by Source  
 Year Ended June 30, 2020

	2020 Amended Annual Budget	2020 Annual Budget
	\$	\$
<b>Provincial Grants - Ministry of Education</b>		
Operating Grant, Ministry of Education	41,854,836	40,679,084
Other Ministry of Education Grants		
Pay Equity	944,395	944,395
Transportation Supplement	441,458	441,458
Carbon Tax Grant	98,000	95,000
Employer Health Tax Grant	323,050	323,050
Support Staff Benefits Grant	3,333	
FSA Marker Grant	8,187	8,187
Early Learning Framework Implementation	2,398	
<b>Total Provincial Grants - Ministry of Education</b>	<b>43,675,657</b>	<b>42,491,174</b>
<b>Provincial Grants - Other</b>	<b>264,348</b>	<b>279,460</b>
<b>Tuition</b>		
District Entered	22,128	32,673
<b>Total Tuition</b>	<b>22,128</b>	<b>32,673</b>
<b>Other Revenues</b>		
Miscellaneous		
Seconded Staff Recoveries	132,400	135,000
Swim Grant	10,000	10,000
Substitute Staff Recoveries	120,000	120,000
Miscellaneous	169,804	182,500
Bus Charges	50,000	50,000
<b>Total Other Revenue</b>	<b>482,204</b>	<b>497,500</b>
<b>Rentals and Leases</b>	<b>170,000</b>	<b>155,000</b>
<b>Investment Income</b>	<b>230,000</b>	<b>225,000</b>
<b>Total Operating Revenue</b>	<b>44,844,337</b>	<b>43,680,807</b>

# School District No. 59 (Peace River South)

Schedule 2B

Amended Annual Budget - Schedule of Operating Expense by Object  
Year Ended June 30, 2020

	2020 Amended Annual Budget	2020 Annual Budget
	\$	\$
<b>Salaries</b>		
Teachers	15,251,612	15,291,215
Principals and Vice Principals	3,578,825	3,615,513
Educational Assistants	3,366,328	2,839,487
Support Staff	5,570,176	5,622,798
Other Professionals	1,554,354	1,504,475
Substitutes	1,252,435	1,245,619
<b>Total Salaries</b>	<b>30,573,730</b>	<b>30,119,107</b>
<b>Employee Benefits</b>	<b>7,489,870</b>	<b>7,370,793</b>
<b>Total Salaries and Benefits</b>	<b>38,063,600</b>	<b>37,489,900</b>
<b>Services and Supplies</b>		
Services	1,455,652	1,538,759
Student Transportation	1,042,068	1,095,931
Professional Development and Travel	483,507	417,369
Rentals and Leases	23,500	25,000
Dues and Fees	266,395	314,839
Insurance	154,123	182,950
Supplies	1,939,580	2,470,975
Utilities	1,987,000	1,424,580
<b>Total Services and Supplies</b>	<b>7,351,825</b>	<b>7,470,403</b>
<b>Total Operating Expense</b>	<b>45,415,425</b>	<b>44,960,303</b>

# School District No. 59 (Peace River South)

Schedule 2C

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2020

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
<b>1 Instruction</b>							
1.02 Regular Instruction	12,660,206	1,046,293	82,745	492,924	150,933	565,629	14,998,730
1.03 Career Programs	67,782	140,907			120,731	4,318	333,738
1.07 Library Services	210,456		133,229			18,177	361,862
1.08 Counselling	458,958			65,884	24,330	14,004	563,176
1.10 Special Education	1,319,072		2,783,360	59,815	85,314	233,406	4,480,967
1.30 English Language Learning	34,600		55,522	-		3,675	93,797
1.31 Indigenous Education	480,501	327,549	290,359	114,536	5,546	13,000	1,231,491
1.41 School Administration	20,037	1,724,132		563,441		85,742	2,393,352
1.62 International and Out of Province Students							-
<b>Total Function 1</b>	<b>15,251,612</b>	<b>3,238,881</b>	<b>3,345,215</b>	<b>1,296,600</b>	<b>386,854</b>	<b>937,951</b>	<b>24,457,113</b>
<b>4 District Administration</b>							
4.11 Educational Administration		339,944		17,262	168,179	2,000	527,385
4.40 School District Governance					118,521		118,521
4.41 Business Administration				151,268	510,106		661,374
<b>Total Function 4</b>	<b>-</b>	<b>339,944</b>	<b>-</b>	<b>168,530</b>	<b>796,806</b>	<b>2,000</b>	<b>1,307,280</b>
<b>5 Operations and Maintenance</b>							
5.41 Operations and Maintenance Administration				46,924	281,952	1,000	329,876
5.50 Maintenance Operations				2,457,691		221,268	2,678,959
5.52 Maintenance of Grounds				430,607			430,607
5.56 Utilities							-
<b>Total Function 5</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,935,222</b>	<b>281,952</b>	<b>222,268</b>	<b>3,439,442</b>
<b>7 Transportation and Housing</b>							
7.41 Transportation and Housing Administration				50,201	88,742		138,943
7.70 Student Transportation			21,113	1,119,623		90,216	1,230,952
<b>Total Function 7</b>	<b>-</b>	<b>-</b>	<b>21,113</b>	<b>1,169,824</b>	<b>88,742</b>	<b>90,216</b>	<b>1,369,895</b>
<b>9 Debt Services</b>							
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Functions 1 - 9</b>	<b>15,251,612</b>	<b>3,578,825</b>	<b>3,366,328</b>	<b>5,570,176</b>	<b>1,554,354</b>	<b>1,252,435</b>	<b>30,573,730</b>

**DRAFT** - Not Finalized

February 12, 2020 19:45

# School District No. 59 (Peace River South)

Schedule 2C

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2020

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2020 Amended Annual Budget	2020 Annual Budget
	\$	\$	\$	\$	\$	\$
<b>1 Instruction</b>						
1.02 Regular Instruction	14,998,730	3,623,132	18,621,862	1,585,180	20,207,042	20,220,499
1.03 Career Programs	333,738	74,643	408,381	155,500	563,881	539,325
1.07 Library Services	361,862	92,763	454,625	61,097	515,722	492,189
1.08 Counselling	563,176	128,624	691,800	20,800	712,600	789,937
1.10 Special Education	4,480,967	1,242,566	5,723,533	276,602	6,000,135	5,380,908
1.30 English Language Learning	93,797	25,805	119,602	12,384	131,986	129,464
1.31 Indigenous Education	1,231,491	305,953	1,537,444	135,404	1,672,848	1,697,208
1.41 School Administration	2,393,352	506,342	2,899,694	168,505	3,068,199	3,077,479
1.62 International and Out of Province Students	-	-	-	125,445	125,445	173,559
<b>Total Function 1</b>	<b>24,457,113</b>	<b>5,999,828</b>	<b>30,456,941</b>	<b>2,540,917</b>	<b>32,997,858</b>	<b>32,500,568</b>
<b>4 District Administration</b>						
4.11 Educational Administration	527,385	109,235	636,620	81,600	718,220	694,652
4.40 School District Governance	118,521	6,991	125,512	104,950	230,462	209,262
4.41 Business Administration	661,374	153,211	814,585	286,557	1,101,142	1,069,854
<b>Total Function 4</b>	<b>1,307,280</b>	<b>269,437</b>	<b>1,576,717</b>	<b>473,107</b>	<b>2,049,824</b>	<b>1,973,768</b>
<b>5 Operations and Maintenance</b>						
5.41 Operations and Maintenance Administration	329,876	75,583	405,459	184,000	589,459	618,897
5.50 Maintenance Operations	2,678,959	658,027	3,336,986	884,950	4,221,936	4,256,147
5.52 Maintenance of Grounds	430,607	104,905	535,512	139,400	674,912	674,852
5.56 Utilities	-	-	-	1,367,000	1,367,000	1,424,580
<b>Total Function 5</b>	<b>3,439,442</b>	<b>838,515</b>	<b>4,277,957</b>	<b>2,575,350</b>	<b>6,853,307</b>	<b>6,974,476</b>
<b>7 Transportation and Housing</b>						
7.41 Transportation and Housing Administration	138,943	33,162	172,105	46,600	218,705	214,869
7.70 Student Transportation	1,230,952	348,928	1,579,880	1,715,851	3,295,731	3,296,622
<b>Total Function 7</b>	<b>1,369,895</b>	<b>382,090</b>	<b>1,751,985</b>	<b>1,762,451</b>	<b>3,514,436</b>	<b>3,511,491</b>
<b>9 Debt Services</b>						
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Functions 1 - 9</b>	<b>30,573,730</b>	<b>7,489,870</b>	<b>38,063,600</b>	<b>7,351,825</b>	<b>45,415,425</b>	<b>44,960,303</b>

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February 12, 2020 19:45

# School District No. 59 (Peace River South)

Schedule 3

Amended Annual Budget - Special Purpose Revenue and Expense  
Year Ended June 30, 2020

	2020 Amended Annual Budget	2020 Annual Budget
	\$	\$
<b>Revenues</b>		
Provincial Grants		
Ministry of Education	4,643,760	3,813,832
Other Revenue	1,172,000	682,500
<b>Total Revenue</b>	<b>5,815,760</b>	<b>4,496,332</b>
<b>Expenses</b>		
Instruction	5,467,437	4,210,597
Operations and Maintenance	348,323	285,735
<b>Total Expense</b>	<b>5,815,760</b>	<b>4,496,332</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>-</b>	<b>-</b>

# School District No. 59 (Peace River South)

Schedule 3A

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2020

	Annual Facility Grant	Learning Improvement Fund	Aboriginal Education Technology	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK	Classroom Enhancement Fund - Overhead
	\$	\$	\$	\$	\$		\$	\$	\$
<b>Deferred Revenue, beginning of year</b>	62,588	277	1,303	648,912				46,444	
<b>Add:</b> Restricted Grants									
Provincial Grants - Ministry of Education	285,735	152,650			198,766	41,293	107,793	366,623	328,702
Other				1,150,000					
	285,735	152,650	-	1,150,000	198,766	41,293	107,793	366,623	328,702
<b>Less:</b> Allocated to Revenue	348,323	152,927	1,303	1,100,000	198,766	41,293	107,793	413,067	328,702
<b>Deferred Revenue, end of year</b>	-	-	-	<b>698,912</b>	-	-	-	-	-
<b>Revenues</b>									
Provincial Grants - Ministry of Education	348,323	152,927	1,303		198,766	41,293	107,793	413,067	328,702
Other Revenue				1,100,000					
	348,323	152,927	1,303	1,100,000	198,766	41,293	107,793	413,067	328,702
<b>Expenses</b>									
Salaries									
Teachers							34,994	18,801	113,872
Principals and Vice Principals								12,953	9,964
Educational Assistants							29,008	185,845	
Support Staff	72,358	116,283			130,379			28,634	17,012
Other Professionals					10,920	9,927			40,785
Substitutes						11,700	2,123		77,225
	72,358	116,283	-	-	141,299	21,627	66,125	246,233	258,858
Employee Benefits	18,420	36,644			45,068	4,814	17,749	70,433	57,502
Services and Supplies	257,545		1,303	1,100,000	12,399	14,852	23,919	96,401	12,342
	348,323	152,927	1,303	1,100,000	198,766	41,293	107,793	413,067	328,702
<b>Net Revenue (Expense)</b>	-	-	-	-	-	-	-	-	-

# School District No. 59 (Peace River South)

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2020

Schedule 3A

	Classroom Enhancement Fund - Staffing	Classroom Enhancement Fund - Remedies	First Nation Student Transportation	Mental Health in Schools	Early Learning Funds	Career Grants	TOTAL
	\$	\$	\$	\$	\$	\$	\$
<b>Deferred Revenue, beginning of year</b>		5,183			48,907	7,796	<b>821,410</b>
<b>Add:</b> Restricted Grants							
Provincial Grants - Ministry of Education	2,887,715	110,139	18,049	30,500			<b>4,527,965</b>
Other					22,000	35,000	<b>1,207,000</b>
	2,887,715	110,139	18,049	30,500	22,000	35,000	<b>5,734,965</b>
<b>Less:</b> Allocated to Revenue	2,887,715	115,322	18,049	30,500	35,000	37,000	<b>5,815,760</b>
<b>Deferred Revenue, end of year</b>	-	-	-	-	<b>35,907</b>	<b>5,796</b>	<b>740,615</b>
<b>Revenues</b>							
Provincial Grants - Ministry of Education	2,887,715	115,322	18,049	30,500			<b>4,643,760</b>
Other Revenue					35,000	37,000	<b>1,172,000</b>
	2,887,715	115,322	18,049	30,500	35,000	37,000	<b>5,815,760</b>
<b>Expenses</b>							
Salaries							
Teachers	2,324,504						<b>2,492,171</b>
Principals and Vice Principals							<b>22,917</b>
Educational Assistants							<b>214,853</b>
Support Staff							<b>364,666</b>
Other Professionals							<b>61,632</b>
Substitutes		96,888		14,494			<b>202,430</b>
	2,324,504	96,888	-	14,494	-	-	<b>3,358,669</b>
Employee Benefits	563,211	18,434		2,506			<b>834,781</b>
Services and Supplies			18,049	13,500	35,000	37,000	<b>1,622,310</b>
	2,887,715	115,322	18,049	30,500	35,000	37,000	<b>5,815,760</b>
<b>Net Revenue (Expense)</b>	-	-	-	-	-	-	<b>-</b>



**School District No. 59 (Peace River South)**

Schedule 4

Amended Annual Budget - Capital Revenue and Expense

Year Ended June 30, 2020

	2020 Amended Annual Budget			2020 Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
<b>Revenues</b>				
Provincial Grants				
Ministry of Education	1,118,833		<b>1,118,833</b>	1,118,833
Investment Income		2,549	<b>2,549</b>	2,549
Amortization of Deferred Capital Revenue	1,512,460		<b>1,512,460</b>	1,531,097
<b>Total Revenue</b>	<b>2,631,293</b>	<b>2,549</b>	<b>2,633,842</b>	2,652,479
<b>Expenses</b>				
Operations and Maintenance	1,118,833		<b>1,118,833</b>	1,118,833
Amortization of Tangible Capital Assets				
Operations and Maintenance	1,569,581		<b>1,569,581</b>	1,586,333
Transportation and Housing	376,057		<b>376,057</b>	376,057
<b>Total Expense</b>	<b>3,064,471</b>	-	<b>3,064,471</b>	3,081,223
<b>Net Revenue (Expense)</b>	<b>(433,178)</b>	<b>2,549</b>	<b>(430,629)</b>	(428,744)
<b>Net Transfers (to) from other funds</b>				
Tangible Capital Assets Purchased	1,282,000		<b>1,282,000</b>	1,194,139
<b>Total Net Transfers</b>	<b>1,282,000</b>	-	<b>1,282,000</b>	1,194,139
<b>Other Adjustments to Fund Balances</b>				
<b>Total Other Adjustments to Fund Balances</b>	-	-	-	
<b>Budgeted Surplus (Deficit), for the year</b>	<b>848,822</b>	<b>2,549</b>	<b>851,371</b>	765,395

**SCHOOL DISTRICT #59 (Peace River South)**  
**OPERATING BUDGET CHANGES SUMMARY**  
**2019/20 Amended Budget vs 2019/20 Preliminary Budget**

(\$000's)

**REVENUES**

*Increase (Decrease)*

**Provincial Govt Funding:**

Enrollment Funding	\$ 712	96 FTE decrease
		No funding received in amended budget given enrollment increase
Enrollment Decline	-56	
ESL Enrollment	-16	11 FTE increase
Special Ed. Enrollment	610	42 FTE increase
Ab Ed Enrollment	-26	20 FTE decrease
Miscellaneous	-48	Salary Differential (\$49), Adult Education \$1
Sub-Total	<u>1,176</u>	

**Other Revenues:**

Provincial Grants - Other	-15	MCFD contract claw back
Rental and Leases	15	O'Brien rental for full year
Miscellaneous	-12	
Sub-Total	<u>-12</u>	

**TOTAL REVENUE CHANGE** \$ 1,164

**EXPENSES**

*Increase (Decrease)*

Annual Report & Media	-49	Savings in salaries
Aboriginal Education	-18	To balance targeted funding received
Chetwynd Counselling	-81	0.6 FTE position unfilled
Curriculum Support	-30	0.5 FTE salary savings
Speech and Language	-17	0.47 FTE position unfilled
Resource Centre	-9	budget correction
Out of Province	-52	Decrease 3 FTE attending Peace Wapiti SD #76
Personnel	26	Overlap of position \$13, \$10 legal
Board of Education	20	Strategic planning
Reading Recovery	-39	0.4 FTE salary savings
Operation & Maint.	-122	Utilities (\$58), Decrease 0.5 position (\$33), Insurance (\$29)
Excluded Increases	60	
Misc.	-11	
<b>Sub-Total District Accounts</b>	<u>\$ (322)</u>	

**SCHOOLS:**

Enrollment Changes	365	FTE, ESL and class size adjustment
Admin Allowances	13	
School Surpluses	-80	Current year surpluses lower
Configuration Assistance	-27	Decrease required in schools
Special Needs Funding	532	Increase in funding to schools
Rural Grant	39	
District 100 account	-17	Increase in estimated savings
Miscellaneous	-47	School Equipment Fund (\$25)
<b>Sub-Total Schools</b>	<u>\$ 778</u>	

**SCHOOL DISTRICT #59 (Peace River South)**  
**OPERATING BUDGET CHANGES SUMMARY**  
**2019/20 Amended Budget vs 2019/20 Preliminary Budget**

(\$000's)

**TOTAL EXPENSE CHANGE**

**\$ 456**

Transfers from Reserves	4	Digital Media Content Strategist (\$60), CSS project \$61
School Based Surpluses	-80	Decr. in School Surpluses carried fwd
Capital	-88	CSS Project (\$61), School Capital (\$22), Server Upgrade (\$15), C-Can \$10
<b>(Increase) Decrease in Budgeted Deficit</b>	<b>\$ 544</b>	2019/20 Prelim Budget Deficit \$544, 2019/20 Amended Budget \$0

## SD59 2020/21 Estimated Enrolment

School	Est 20/21	Sept 2019 1701	Difference
Canalta	218.0	238.0	(20.0)
Chetwynd Sec	269.0	265.3	3.8
Crescent Park	232.0	227.0	5.0
Devereaux	93.0	99.0	(6.0)
Don Titus	130.0	123.0	7.0
Ecole Frank Ross	485.0	491.0	(6.0)
Kelly Lk	11.0	11.0	0.0
Little Prairie	222.0	227.0	(5.0)
McLeod	55.0	45.0	10.0
Moberly Lake	25.0	34.0	(9.0)
Parkland	40.0	42.0	(2.0)
Peace View School	26.0	24.0	2.0
Pouce Coupe	145.0	141.0	4.0
South Peace Elem	30.0	28.0	2.0
Dawson Creek Secondary	978.0	997.3	(19.3)
Tremblay	148.0	161.0	(13.0)
Tumbler Ridge Elem	220.0	223.0	(3.0)
Tumbler Ridge Sec	170.0	170.3	(0.3)
Windrem	65.0	72.0	(7.0)
<b>Total FTE</b>	<b>3562.00</b>	<b>3618.81</b>	<b>-56.81</b>

**Data Collection of Estimated Enrolments for 2020/21, 2021/22 and 2022/23**

Version 1 - Revised 30/12/19

**Step 1:** Enter your school district number here:

59

Peace River South

Ministry of Education enrolment trend estimates are automatically filled once a school district number is entered above.

**Step 2:** Enter your district's enrolment estimates in the shaded cells of the District column for each of the three years displayed.

		Estimated Enrolment						Notes
	2019/20 Interim Base	2020/21		2021/22		2022/23		
		District	Ministry*	District	Ministry*	District	Ministry*	
July Enrolment Count								
Summer Learning: Grades 1-7 Headcount Enrolment	0		0		0		0	
Summer Learning: Grades 8-9 Course Enrolment	0		0		0		0	
Summer Learning: Grades 10-12 Course Enrolment	0		0		0		0	
Grade 8 & 9 Cross-Enrolment Courses	0		0		0		0	
September Enrolment Count - School-Age Basic Allocation								
K-12 Standard (Regular) Schools FTE (School-Age)	3,615.5625	3,620.0000	3,701.1201	3,635.0000	3,822.9138	3,650.0000	3,967.8584	
Continuing Education FTE (School-Age)	0.0000		0.0000		0.0000		0.0000	
Alternate Schools FTE (School-Age)	3.0000	3.0000	3.0000	3.0000	3.0000	3.0000	3.0000	
Distributed Learning FTE (School-Age)	3.2500	1.0000	3.2500	1.0000	3.2500	1.0000	3.2500	
Total Estimated School-Age Enrolment	3,621.8125	3,624.0000	3,707.3701	3,639.0000	3,829.1638	3,654.0000	3,974.1084	
Change from Previous Year		2.1875	85.5576	15.0000	121.7937	15.0000	144.9446	
September Enrolment Count - Unique Student Needs								
Level 1 Special Needs FTE	2	2	2	2	2	2	2	
Level 2 Special Needs FTE	125	135	138	145	152	155	168	
Level 3 Special Needs FTE	96	110	111	125	128	140	148	
English Language Learning FTE	100	100	106	103	112	106	119	
Indigenous Education FTE	1,149	1,149	1,149	1,149	1,149	1,149	1,149	
Adult Education FTE (Non-Graduates only)	0.2500	0.0000	0.2500	0.0000	0.2500	0.0000	0.2500	Do not include Graduated Adult enrolment
February Enrolment Count - Continuing Education, Distributed Learning, Special Needs Growth and Newcomer Refugees								
Continuing Education FTE - School-Age	0.0000		0.0000		0.0000		0.0000	Include only new post-September enrolment activity
Continuing Education FTE - Non-Graduate Adults	0.0000		0.0000		0.0000		0.0000	Do not include Graduated Adult enrolment
Distributed Learning FTE K-Grade 9 (School-Age)	0.0000		0.0000		0.0000		0.0000	
Distributed Learning FTE Grades 10-12 (School-Age)	10.0000	10.0000	10.0000	10.0000	10.0000	10.0000	10.0000	Include only new post-September enrolment activity
Distributed Learning FTE - Non-Graduate Adults	0.0000		0.0000		0.0000		0.0000	Do not include Graduated Adult enrolment
Level 1 Special Needs FTE Growth (All Schools)	0		0		0		0	
Level 2 Special Needs FTE Growth (All Schools)	0		0		0		0	
Level 3 Special Needs FTE Growth (All Schools)	0		0		0		0	
Newcomer Refugees FTE (Standard & Alternate only)	0.0000		0.0000		0.0000		0.0000	Include only new post-September enrolment activity
ELL FTE (applies to Newcomer Refugees only)	0		0		0		0	
May Enrolment Count - Continuing Education and Distributed Learning								
Continuing Education FTE - School-Age	0.0000		0.0000		0.0000		0.0000	Include only new post-February enrolment activity
Continuing Education FTE - Non-Graduate Adults	0.0000		0.0000		0.0000		0.0000	Do not include Graduated Adult enrolment
Distributed Learning FTE K-Grade 9 (School-Age)	0.0000		0.0000		0.0000		0.0000	
Distributed Learning FTE Grades 10-12 (School-Age)	54.0000	54.0000	54.0000	54.0000	54.0000	54.0000	54.0000	Include only new post-February enrolment activity
Distributed Learning FTE - Non-Graduate Adults	0.0000		0.0000		0.0000		0.0000	



## School District No.59 (Peace River South)

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January 10, 2020

School District #59 Trustees

### **RE: Chetwynd Senior Secondary Renovation**

At the regular meeting of the board in April 2018 the board approved a renovation at Chetwynd Senior Secondary with a budget up to \$1.75 million.

The plan approved was as follows:

Alternate Office to North	99,903
New Student Lounge	272,210
Corridor Upgrade	<u>800,806</u> (increased by \$300,000 to complete the whole school)
	\$1,172,319
Design and Engineering	93,785
Contingency	<u>253,220</u>
Probable Cost	\$1,519,324

The first phase of the renovation was completed this last summer which included upgrades to two corridors, this included upgrades to the paint, sprinkler system, lighting and flooring.

We are nearing the time of year that tenders will need to be developed for work to be completed this summer, a decision needs to be made on the next phase of the renovation and if we continue according to the plan that was approved in 2018.

### **Updated Estimates**

Updated estimates to complete the existing plan are approximately \$2.0 million. Costs incurred to date total \$657,000 therefore costs to complete current approved plan total \$1.3 million.

An alternate plan proposed includes upgrades to the other two hallway corridors and the library entrance area and tiling the office to match the rest of the school. The library entrance area was not included in the original plan. The total estimate of this plan is \$1.6 million. Considering the costs to date of \$657,000 the costs to complete this alternate plant would be \$943,000. We would be able to complete all of this alternate plan in the summer of 2020 and plan to move into upgrades on the labs in 2021, the lab upgrades will be completed within AFG funds.



## School District No.59 (Peace River South)

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### Reserve Balances

As of June 30, 2019 operating reserves totaled \$6.4 million. Included in this total is \$395,000 restricted as school surpluses, therefore there is \$6 million available in surplus funds available. The 2019/2020 approved spending out of reserves total to \$1.4 million (succession planning, two portables, digital content strategist, phase 1 CSS renovation & DL high school partnership). The current reserve policy recommends maintaining a contingency reserve balance of 5% of operating budget, based on the 2019/20 amended budget of \$46.6 million this would equal maintaining a reserve balance of \$2.3 million.

Operating Reserves		6.40
School Surpluses	-	0.40
		<hr/> 6.00
2019/20 Reserve Spending	-	1.40
Recommended Contingency	-	2.30
		<hr/> 2.30 Million

Within the \$2.3 million we will need to cover the remaining costs of the CSS renovation and any further plans in regard to succession planning within administrator positions.

Melissa Panoulas  
Secretary Treasurer



## School District No.59 (Peace River South)

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**DATE:** February 20, 2020

**CHAIR:** Roxanne Gulick

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**Policies/Regulations for Discussion:**

**Policies/Regulations for Adoption:**

- Policy 4310 Accidents and Insurance

**Policies/Regulations for Circulation:**

**Policies/Regulations for Further Review:**

**Policies/Regulations for Repeal:**



## **Part C: Safety of Students**

### **4310 Accidents and Insurance**

Policy 4310 STATUS: **FOR APPROVAL**

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#### *ACCIDENTS AND INSURANCE*

Board Approved and Codified: February 24, 1986

Last Revised: June 19, 2013, February 20, 2020

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#### Description:

1. The Board of Education recognizes the importance of the safety, protection and general well-being of students while they are attending school. Therefore the Board will make provision for:
  - 1.1. The adequate recording and reporting of physical injuries of students;
    - 1.1.1. All injuries or accidents to students must be reported using the on-line student incident reporting form provided by the School Protection Program (SPP);
  - 1.2 Informing parents of the availability of optional student accident insurance.