



School District No. 59 (Peace River South)

Open Board Meeting Agenda

Date: March 11, 2026 @ 1:00 PM

Place: School District Board Office – Dawson Creek, BC

“We acknowledge that we share this territory with the people of Treaty 8.”

APPROVAL OF AGENDA

RECOMMENDED MOTION: *THAT the Board of Education of School District No. 59 (Peace River South) adopt the March 11, 2026 Regular Board Meeting agenda as presented.*

1. ITEMS FOR ADOPTION

R1.1 – Regular Board Meeting Minutes – January 21, 2026

R1.2 – Excerpts Closed Meeting – January 21, 2026

2. BUSINESS ARISING

3. ESSENTIAL ITEMS

R3.1 – Announcement of New Secretary Treasurer

4. PRESENTATIONS

5. CORRESPONDENCE

6. REPORTS FROM THE SUPERINTENDENT OF SCHOOLS

R6.1 – School/Student News

R6.2 – Proposed 2026-2027 School Calendar

Recommended Motion: *THAT the Board of Education of School District No. 59 (Peace River South) adopt the proposed 2026-2027 School Calendar as presented.*

R6.3 – Tumbler Ridge Phase 1 and Phase 2 Update

7. REPORTS FROM THE SECRETARY-TREASURER

R7.1 – 2025-2026 Amended Budget

Recommended Motions:

THAT the Board of Education of School District No. 59 (Peace River South) Amended Annual Budget Bylaw for the fiscal year 2025-2026 showing the estimated revenues and expenditures and the total budget bylaw amount of \$XXXXXXXX for the 2025-2026 fiscal year be read a 1st, 2nd and 3rd time.

R7.2 - 2026-2027 Preliminary Budget Update

a) Enrolment Projections

b) Budget Timeline

R7.3 - Monthly Financial Report – February 2026

R7.4 – Capital Projects Report – March 2026

R7.5 – Appointment of 2026 Trustee Election Officials



School District No. 59 (Peace River South)

Recommended Motion:

THAT, the Board of Education of School District No. 59 (Peace River South) appoint Peter Neale as Chief Election Officer and Richell Schwartz as Deputy Chief Election Officer for the 2026 General School Trustee Election.

8. TRUSTEE ITEM

R8.1 – BCSTA Update – C. Anderson

R8.2 – Proposed Motion – A. Schurmann (motion in package under R8.2)

9. COMMITTEE REPORTS

R9.1 - Indigenous Education Advisory Partners' Council (Dawson Creek) – T. Jones

R9.2 - Indigenous Education Council – C. Hillton

R9.3 – Policy Committee

Recommended Motions:

THAT the Board of Education of School District No. 59 (Peace River South) adopt the following policies as revised:

- 3150 Teacher Absences
- 3210 Political Activities

THAT the Board of Education of School District No. 59 (Peace River South) adopt 1st, 2nd, and 3rd readings of Bylaw 2026-01 Trustee Elections.

THAT the Board of Education of School District No. 59 (Peace River South) repeal the following policies, effective immediately:

- 3020 Employment of Summer Students
- 3080 Retirement

10. DIARY

11. QUESTION PERIOD

Questions or comments must relate to items in this meeting's agenda.

12. FUTURE BUSINESS / EVENTS

R12.1 – Open Board Meeting – April 22, 2026

ADJOURNMENT

RECOMMENDED MOTION: *THAT the Board of Education of School District No. 59 (Peace River South) Regular Board Meeting of March 11, 2026 be adjourned.*



School District No. 59 (Peace River South)

BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 59 (PEACE RIVER SOUTH)

11600 – 7TH Street, Dawson Creek, BC V1G 4R8

Open Board Meeting Minutes

DATE & TIME: January 21, 2026 – 1:00 PM

PLACE: School Board Office – Dawson Creek, BC

PRESENT: Trustees:
C. Anderson (Chair)
R. Gulick (Vice-Chair)
C. Hillton
S. Mounsey
A. Schurmann
C. Wards
T. Jones

C. Fennell, Superintendent
K. Morris, Secretary Treasurer
R. Schwartz, Recording Secretary

REGRETS: Nil

Called to Order – 1:06 PM

The Board Chair acknowledged that we share this territory with the people of Treaty 8.

APPROVAL OF AGENDA

Additions: Nil

Deletions: Nil

(2026-01-004)

MOVED/SECONDED – Wards/Hillton

THAT the Board of Education of School District No. 59 (Peace River South) approve the January 21, 2026 Regular Board Meeting agenda as presented.

CARRIED

1.0 ITEMS FOR ADOPTION

R1.1 Regular Board Meeting Minutes – December 10, 2025

The Chair asked for any corrections to the minutes.

(2026-01-005)

The Chair declared the minutes of the open meeting December 10, 2025 approved as presented.

R1.2 Excerpts of Closed Board Meeting – December 10, 2025

(2026-01-006)

The Chair declared the excerpts of the closed board meeting December 10, 2025 approved as presented.

2.0 BUSINESS ARISING

3.0 ESSENTIAL ITEMS

4.0 PRESENTATIONS

5.0 CORRESPONDENCE

6.0 REPORTS FROM THE SUPERINTENDENT OF SCHOOLS

R6.1 School/Student News

The Superintendent reported school/student news:

- Tremblay Elementary held a Christmas Musical which was so well received it may just become a new tradition at the school! A Christmas Elf visited the Kindergarten class to share some magical facts and play games with the students. The school is continuing the 7 Teaching Spirit Awards that are awarded at the Monday assemblies, and the grade 5,6,7 class surveyed the school to see how many different countries/origins make up the school community. Students created the survey, organized, sorted and graphed the results and then flags were ordered for all the countries that represent families at the school.
- Dawson Creek Secondary School – Central Campus wishes Cynthia Percy a happy retirement and welcomes Joanne Malkinson as the new Principal as of January 1st. The school is focusing on projects that include frog dissections, rebuilding small motors, outdoor education, sewing stuffed animals, pajama pants and shorts, and spaghetti bridge building. The school entered READBowl, a global reading competition hosted by former NFL player Malcolm Mitchell's Share the Magic Foundation. The competition began on January 12th and continues through Super Bowl Sunday on February 8th. The four-week, football-themed challenge invites K-12 classrooms, groups, and individuals to compete for the title of "World Champion of Reading" by logging the most reading minutes. Central is also excited to announce they received a \$5,000 donation from CNRL to use towards sport activities.
- Moberly Lake Elementary School is enjoying outdoor activities, singing for practicing literacy, learning about the beginning, middle and end of stories, how to tell time, and students are building spears to get ready for Trapper Days.

- Dawson Creek Secondary School - South Peace Campus received a \$10,000 donation from CNRL to use towards dual credit and career programs.
- Chetwynd Secondary students have been busy building electricity circuits using lego.
- At Tumbler Ridge Secondary School, students are using graphic design applications to create a design then using an app to make them come to life. The staff hosted a welcome back breakfast in January for students.
- Mr. Parr's class at Canalta Elementary is reading popular fairytales and then building the structures that go with the stories to help solve the problem in each tale. Other students are learning how to play various card games to practice their math skills.
- Parkland Elementary students had fun crafting clay ornaments, and the RC club is very popular with students.
- The library at Little Prairie Elementary is having a reading contest with students enjoying hot chocolate and cookies.
- Devereaux Elementary is enjoying the outdoors with snowshoeing and cross-country skiing.
- McLeod's primary students are completing the snap numeracy assessment and learning all the different ways to demonstrate the number 10. Students are also enjoying cross country skiing.
- Schools throughout the District are enjoying field trips to the local downhill ski hill. Students receive a lesson and instructions before they hit the slopes.
- The district Student Voice group held their second session in early January. The group revisited the Compassionate Systems Iceberg Model and Generative Social Fields. They also learned about the four-player model, they completed a challenge where they had to work in the 4-player model and then identify the role they played in the model. Student Voice will be going out to other schools.

R6.2 2026-2027 Proposed School Calendar (DRAFT)

The 2026-2027 proposed school calendar was presented. The proposed calendar reflects the current collective agreement language around start, end, and break times with special provision for the two-week spring break.

A consultation period is required and allows for public feedback before the calendar is adopted by the board and submitted to the Ministry of Education and Child Care before March 31st.

Written feedback will be accepted until February 26, 2026.

(2026-01-007)

MOVED/SECONDED – Gulick/Hillton

That the Board of Education of School District No. 59 (Peace River South) approve the circulation of the proposed 2026-2027 school calendar for feedback.

CARRIED

R6.3 Federal Student Loan Forgiveness Program Update

Teachers and early childhood educators were officially added to the federal student loan forgiveness program as of December 31, 2025. The program targets teachers (including early childhood educators) working in rural or remote communities, specifically defined as population centres with 30,000 or fewer residents. Eligible teachers can receive up to \$30,000 in federal loan forgiveness over a maximum of five years.

There is a requirement that applicants must have provided in-person services for at least 10 consecutive months and at least 400 hours in an eligible school which due to the requirement for 10 months of consecutive work, therefore, new teachers that started positions in September 2025 would have to wait until the end of the school year to apply.

7.0 REPORTS FROM THE SECRETARY TREASURER

R7.1 2025-2026 Budget Change Report

The Secretary Treasurer presented the 2025-2026 Budget Change Report, indicating changes from the Preliminary Budget approved in April 2025. The Operating Grant recalculation is down 60 students which brings enrolment revenue down; however, there has been an increase in category claimed students which has resulted in an overall increase.

R7.2 Monthly Financial Report – December 2025

The Secretary Treasurer presented the monthly finance report for December 2025. As of December 31st, 12-month budgets should have 50% left and 10-month budgets should have 60% of their budget remaining.

R7.3 Capital Projects Report – January 2026

Crescent Park Elementary School Expansion

The Secretary Treasurer reported the decision to delay the civil work until the spring was due to the higher risks involved in the winter months; therefore, the occupancy date has been moved to the summer 2026.

Further updates included the Notice of Substantial Completion was issued to Fort Modular and the Director of Operations and Secretary-Treasurer met with engineer to review and update the project budget and discussed a plan to remediate current deficiencies.

ChildcareBC New Spaces – Tremblay & Tumbler Ridge Elementary

The project team met with Ministry staff regarding the resubmission of their application for additional funding for both Dawson Creek and Tumbler Ridge childcare projects due to the escalation of costs since the initial application was submitted to the Ministry of Education and ChildCare in 2023.

Key points from the discussion included:

- Projects cannot be combined if additional funding is not approved for one or both;
- If a project does not receive additional funding and the facility is not constructed, 100% of the funding must be returned to the Ministry. It is not allowable to return the residual after design costs are spent (To date SD59 has spent \$432,927 on the two childcare projects combined which is offset by interest revenue of \$100,000+);
- Scope may be adjusted if no additional funding is provided (i.e. the facility would be downsized in scale and service in order to meet the constraints of available funding).

The two applications for additional funding have progressed through the initial review and will move on to the next level of approval. No decision date was provided.

Full updates on the capital projects are available at <https://www.sd59.bc.ca/district/capital-projects>.

8.0 TRUSTEE ITEMS

R8.1 BCSTA Update – C. Anderson

Chair Anderson presented the latest news and events from the BCSTA.

Upcoming BCSTA Events:

BCSTA Northern Interior Branch Meeting – January 23-24, 2026 (Prince George)

BCSTA Provincial Council – February 20, 2026 (virtual)

BCSTA AGM in spring – April 9-11, 2026 (Vancouver)

R8.1 Northern Interior Branch Advocacy – C. Anderson

Trustees will be travelling to Prince George to attend the Northern Interior Branch (NIB) meeting from January 23-24, 2026. The Board discussed key advocacy issues they would like to discuss at the regional meeting.

Key topics included:

- Regional Board Representation
- Childcare Program Funding
- Continued Staff Shortages – K-12 Workforce Plan
- Rural and Remote Network to continue
- Pre-employment Incentives to continue
- Teacher education in dual credit options

9.0 COMMITTEE REPORTS

R9.1 Indigenous Education Partners' Advisory Councils

Trustee Hillton reported the Chetwynd Indigenous Education Council met on January 20, 2026. Discussions included updates on LEA staffing, budget, and the Enhancement Agreement.

Trustee Jones reported the Dawson Creek council meeting will be held on January 26, 2026. The focus of the December meeting was to come together to share a meal and celebrate with each other.

R9.2 Policy Committee

The Policy Committee is reviewing a number of policies. Most revisions are updating to current language and practices of the District.

(2026-01-008)

MOVED/SECONDED – Gulick/Wards

THAT the Board of Education of School District No. 59 (Peace River South) circulate the following policies for feedback for a minimum of 30 days:

- 3150 Teacher Absences
- 3210 Political Activities

CARRIED

(2026-01-009)

MOVED/SECONDED – Hillton/Wards

THAT the Board of Education of School District No. 59 (Peace River South) adopt the following policies as presented:

- 2060 Legal Requirement

- 4320 Custody of Students
- 4535 Response to Unexpected Health Emergencies
- 4615 Employee Records

CARRIED

The following two policies still are currently out for feedback for consideration of repeal until February 12, 2026:

- 3020 Employment of Summer Students – no longer reflects current SD59 practices
- 3080 Retirement – retirement provisions are addressed in collective agreements

10.0 DIARY

11.0 NOTICE OF MOTION

12.0 QUESTION PERIOD

A question and answer period was provided.

Nil

13.0 FUTURE BUSINESS

R13.1 - Regular Board Meeting – February 18, 2026

ADJOURNMENT

(2026-01-010)

MOVED – Hillton

THAT, the Board of Education of School District No. 59 (Peace River South) Regular Board Meeting of January 21, 2026 be terminated. (2:13 PM)

CARRIED

CERTIFIED CORRECT:

Original Signed By:
C. Anderson, Board Chair

Original Signed By:
K. Morris Secretary Treasurer



School District No. 59 (Peace River South)

MEETING: Closed Board Meeting
DATE: January 21, 2026 11:00 AM
PLACE: School Board Office – Dawson Creek, BC

The meeting was called to order at 10:57 a.m. and the following was reported:

Items for Adoption

- Approval of Agenda
- Closed Meeting Minutes – December 10, 2025

Business Arising

Presentation

Trustee Items

Items discussed and reported included:

- BCPSEA Update

Superintendent's Reports

Items discussed and reported included:

- Personnel Matters

Secretary Treasurer's Reports

Items discussed and reported included:

- Risk Register Annual Review
- Bargaining Update

Adjournment Motion @ 12:02 p.m.

CERTIFIED CORRECT:

C. Anderson, Board Chair

P. Neale, Secretary Treasurer



School District No.59 (Peace River South)

March 11, 2026

To: Board of Education of SD59

From: Jan Proulx, Director of Instruction

Agenda Item: Proposed 2026-2027 School Calendar

The draft school calendar was circulated for feedback. The consultation period allowed for the public to provide input on the school calendar before it is adopted and submitted to the Ministry of Education and Child Care by March 31st, 2026.

In total, there was feedback from 2 people. The feedback commented on the scheduling of the parent-teacher interviews and a suggestion to look at a 12-month calendar in the future. After reviewing the feedback, no revisions were made to the calendar.

I recommend the proposed 2026-2027 School Calendar be adopted as presented.

Jan Proulx
Director of Instruction

School District 59 Calendar 2026/2027 DRAFT

Tuesday, September 8	Non-Instructional Day: Curriculum Implementation Day (Collective Agreement language - school year starts the Tuesday after Labour Day)
Wednesday, September 9	First Day for Students (arrival 2 hours late, dismissal 1 hour early)
Wednesday, September 30	National Day for Truth And Reconciliation STAT
Monday, October 12	Thanksgiving Day STAT
Friday, October 23	Non-Instructional Day: Professional Development (District)
Wednesday, November 11	Remembrance Day STAT
Wed & Thurs, Nov 18 & 19	Early Dismissal (1h) for Parent Interviews
Monday, November 30	Non-Instructional Day: Professional Development (School)
Dec 21 to Jan 1	Winter Break (Collective Agreement language - Winter Break starts on the Monday directly preceding Boxing Day)
Monday, January 4	Schools Reopen
Monday, February 1	Non-Instructional Day: Professional Development (School)
Monday, February 15	Family Day STAT
Wed & Thurs, Feb 24 & 25	Early Dismissal (1h) for Parent Interviews
March 15 to March 25	Spring Break (Collective Agreement language - Spring Break starts on the third Monday in March)
Friday, March 26	Good Friday STAT
Monday, March 29	Easter Monday STAT
Tuesday, March 30	Schools Reopen
Monday, April 12	Non-Instructional Day: Professional Development (District)
Friday, May 7	Non-Instructional Day: Truth and Reconciliation
Monday, May 24	Victoria Day STAT
Friday, June 4	Non-Instructional Day: Professional Development (School)
Tuesday, June 29	Last Day of Attendance for Students
Wednesday, June 30	Non-Instructional Day: Year End Administrative Day (Collective Agreement language - if the last Friday in June falls on or before June 25, the year will end on June 30)

Notes

Kindergarten - required hours of instruction 853 minimum to allow for gradual entry in September

Elementary - required hours of instruction 878 minimum required 4 hours 56 minutes per day

Secondary - required hours of instruction 952 minimum required 5 hours 21 minutes per day

Total Instructional Days: 178

Elementary Terms

Term 1	Sept 9 to Dec 4 (58 instructional days)
Term 2	Dec 7 to Mar 12 (58 instructional days)
Term 3	Mar 30 to June 29 (62 instructional days)

Secondary Semesters

Semester 1	Sept 9 to Jan 29 (88 instructional days)
Semester 2	Feb 2 to June 29 (90 instructional days)

SD59 CALENDAR FOR 2026/2027 DRAFT

July-26						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 Canada Day STAT	2 Break	3 Break	4
5	6 Break	7 Break	8 Break	9 Break	10 Break	11
12	13 Break	14 Break	15 Break	16 Break	17 Break	18
19	20 Break	21 Break	22 Break	23 Break	24 Break	25
26	27 Break	28 Break	29 Break	30 Break	31 Break	

August-26						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 BC Day STAT	4 Break	5 Break	6 Break	7 Break	8
9	10 Break	11 Break	12 Break	13 Break	14 Break	15
16	17 Break	18 Break	19 Break	20 Break	21 Break	22
23	24 Break	25 Break	26 Break	27 Break	28 Break	29
30	31 Break					

September-26						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 Break	2 Break	3 Break	4 Break	5
6	7 Labour Day STAT	8 NID Curriculum Implementation District	9 First Day for Students Start 2h late End 1h early	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30 National Day for Truth and Reconciliation STAT			
				15 Instructional Days		

October-26						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7	8	9	10
11	12 Thanksgiving STAT	13	14	15	16	17
18	19	20	21	22	23 NID Pro-D District	24
25	26	27	28	29	30	31
				20 Instructional Days		

November-26						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11 Remembrance Day STAT	12	13 End of Quarter Secondary Schools	14
15	16	17	18 Early Dismissal	19 Early Dismissal	20	21
22	23	24	25	26	27	28
29	30 NID Pro-D School				19 Instructional Days	

December-26						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3 End of Term 1 Elementary Schools	4
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21 Winter Break Break	22 Break	23 Break	24 Break	25 Christmas Day STAT	26 Boxing Day
27	28 Boxing Day STAT	29 Winter Break Break	30 Break	31 Break	14 Instructional Days	

LEGEND	
13 Stat	Statutory or General Holidays
62 Break	Break Days (Winter, Spring or Summer)
8 NID	Non-Instructional Days (Prof Dev or Admin)

0 NIS	Not-In-Session Day (No School Activities)
178	Instructional Days

SD59 CALENDAR FOR 2026/2027 DRAFT

January-27						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 New Year's Day STAT	2
3	4 Schools Reopen	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29 End of Semester 1 Secondary Schools	30
31					20 Instructional Days	

February-27						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 NID Pro-D School	2 Beginning of Semester 2 Secondary Schools	3	4	5	6
7	8	9	10	11	12	13
14	15 Family Day STAT	16	17	18	19	20
21	22	23	24 Early Dismissal	25 Early Dismissal	26	27
28					18 Instructional Days	

March-27						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9	10	11	12 End of Term 2 Elementary Schools	13
14	15	16	17	18	19	20
	Break	Break	Break	Break	Break	
21	22	23	24	25	26 Good Friday STAT	27
	Break	Break	Break	Break		
28 Easter Sunday	29 Easter Monday STAT	30 Schools Reopen	31			
					12 Instructional Days	

April-27						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7	8	9	10
11	12 NID Pro-D District	13	14	15	16 End of Quarter Secondary Schools	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
					21 Instructional Days	

May-27						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6	7 NID Truth and Reconciliation	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24 Victoria Day STAT	25	26	27	28	29
30	31					
					19 Instructional Days	

June-27						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4 NID Pro-D School	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29 Last Day of Classes End of Sem 2 End of Term 3	30 NID Year End Admin Day		20 Instructional Days	

LEGEND	
13 Stat	Statutory or General Holidays
62 Break	Break Days (Winter, Spring or Summer)
8 NID	Non-Instructional Days (Prof Dev or Admin)

0 NIS	Not-In-Session Day (No School Activities)
178	Instructional Days



School District No. 59 (Peace River South)

Tumbler Ridge Phase 1 and Phase 2 Update

Original update issued February 25, 2026

At the Elementary School

Students at Tumbler Ridge Elementary will return to learning on Thursday, February 26th and Friday, February 27th from 10:30am to 1:00pm. On Monday, March 2, students will return to their regular schedule. Gym classes will resume as normal and the gym use during the day will be for elementary students. Students recess and lunch will be at normal times and plans will be made for students to go outside as usual. Safety around the construction zone has been carefully planned, with fencing and barriers in place to prevent students from accessing unsafe areas.

To start with, all students will enter and exit through the front door. A team will be at the door to welcome your child/children. Doors will be locked throughout the day. A phone number will be posted on the front door to access the school office. Guardians and guests wishing to gain access to the school will need to call the number to gain access.

Interior cameras are running in the elementary school, and a more robust system is underway including interior and exterior cameras. Mountainview Safety Services have been contracted to maintain a perimeter around the entire school campus, including the elementary school and the phase 1 and phase 2 areas for high school students.

At the High School

Tomorrow, Thursday, February 26th students and families/caregivers are welcome to visit the new portable space between 10:30 and 1:00.

On Friday, February 27th, students will be welcome to attend for one block between 10:30 and 1:00. This will be their B block focusing on 1 course at a time to start with. Lunch will be from 11:30 am – 12:00 pm. Specific information around lunch time and breaks will be shared with student when they return. We are working on determining which portable your child will be in. We will have a team working outside to help your child find their portable. Next week, the tentative plan will be for students from 10:00 am-2:00 pm but this may change based on needs. The school will communicate with updated schedule information as we move forward.

Each portable has 2 entry points, and each door will be locked at all times. Staff will welcome students at the beginning of the class block and after lunch. Two Safer School Liaison staff will be on site until spring break as well as district counselling team.

Mountainview Safety Services have been contracted to maintain a perimeter around the entire school campus, including the elementary school and the phase 1 and phase 2 areas for high school students. An external camera system will be installed. RCMP has conducted a security review of the area, and the Safer School Coordinator has worked with the administration around safety planning.

The Tumbler Ridge Secondary portables will each have a handheld radio which have each been assigned to a single channel. If there is a need to call an alarm, all portables will receive the same verbal message simultaneously. A Muster Point has also been allocated.



School District No.59 (Peace River South)

March 11, 2026

Board of Education

RE: 2025-2026 Amended Annual Budget

This report provides an analysis of changes and explanation of significant variances from the 2025-2026 preliminary budget approved by the Board on April 30, 2025, to the 2025-2026 amended budget as of February 2026 for which staff is seeking the Board's approval at its March 11, 2026, Regular Open Board Meeting.

The amended budget was due to the Ministry of Education by February 28, 2026; however, an extension was granted by the Ministry due to the Tumbler Ridge incident.

Where variances were less than two percent, little analysis was done unless the amount was material.

OPERATING FUND

Schedule 2 Operating Revenue and Expense

REVENUE

Changes in revenues from preliminary to amended budget are shown in the table below:

	2025-2026					Previous Year		
	Amended	Preliminary	Change	Variance		Amended	Change	Variance
MOE Grant - Operating	52,373,839	52,364,395	9,444	0.0%		52,061,533	312,306	0.6%
MOE Grants - Other	1,541,289	1,476,040	65,249	4.4%		1,964,127	-422,838	-21.5%
Other Ministries	204,594	204,594	0	0.0%		204,594	0	0.0%
Non-Resident Tuition	74,553	54,692	19,861	36.3%		54,692	19,861	36.3%
Local Education Agreements	1,030,494	1,204,517	-174,023	-14.4%		1,204,517	-174,023	-14.4%
Private School Bussing	52,530	51,500	1,030	2.0%		51,500	1,030	2.0%
JustB4	9,500	9,500	0	0.0%		9,500	0	0.0%
Careers	64,000	56,800	7,200	12.7%		56,800	7,200	12.7%
Miscellaneous	32,970	24,000	8,970	37.4%		24,000	8,970	37.4%
Community Use of Facilities	180,000	180,000	0	0.0%		180,000	0	0.0%
Interest	425,000	575,000	-150,000	-26.1%		767,699	-342,699	-44.6%
Surplus Internally Restricted	4,164,112	3,453,401	710,711	20.6%		774,482	3,389,630	437.7%
Surplus Schools	180,383	250,000	-69,617	-27.8%		709,326	-528,943	-74.6%
Total	60,333,264	59,904,439	428,825	0.7%		58,062,770	2,270,494	3.9%

Operating Grant

	2025-2026					Previous Year		
	Amended	Preliminary	Change	Variance		Amended	Change	Variance
Enrolment	3,596	3,665	-69	-1.9%		3,601	-5	-0.1%
Standard Schools	32,065,228	32,676,770	-611,542	-1.9%		32,100,129	-34,901	-0.1%
Online Learning	274,820	291,200	-16,380	-5.6%		306,900	-32,080	-10.5%
Home Schooling	8,000	6,500	1,500	23.1%		6,500	1,500	23.1%
Enrolment Decline	55,243	0	55,243			56,597	-1,354	-2.4%
Special Needs Level 1, 2, 3	6,794,050	6,277,800	516,250	8.2%		6,171,530	622,520	10.1%
English Language Learners	250,470	308,550	-58,080	-18.8%		288,995	-38,525	-13.3%
Indigenous Education	2,094,300	2,094,300	0	0.0%		2,040,810	53,490	2.6%
Adult Education	5,036	0	5,036			0	5,036	
Equity of Opportunity Supplement	273,540	277,105	-3,565	-1.3%		241,664	31,876	13.2%
Supplement for Salary Differential	1,148,152	1,313,990	-165,838	-12.6%		1,306,317	-158,165	-12.1%
Unique Geographic Factors	9,773,131	9,773,130	1	0.0%		10,159,281	-386,150	-3.8%
Curriculum and Learning Support Fund	32,790	32,790	0	0.0%		33,236	-446	-1.3%
Indigenous Education Council (IEC)	152,777	152,777	0	0.0%		136,491	16,286	11.9%
September Enrolment	52,927,537	53,204,912	-277,375	-0.5%		52,848,450	79,087	0.1%
February Enrolment Estimate	252,980	145,600	107,380	73.8%		158,400	94,580	59.7%
May Enrolment Estimate	218,400	218,400	0	0.0%		259,200	-40,800	-15.7%
Newcomer Refugees	4,508	0	4,508			0	4,508	
ELL Supplement - Newcomer Refugees	908	0	908			0	908	
Full Year Funding	53,404,333	53,568,912	-164,579	-0.3%		53,266,050	138,283	0.3%
Less: Indigenous Services Canada	-1,030,494	-1,204,517	174,023	-14.4%		-1,204,517	174,023	-14.4%
Full Year Operating Grant from MOECC	52,373,839	52,364,395	9,444	0.0%		52,061,533	312,306	0.6%

Overall, the operating grant increased by less than 1%. Compared to the April 2025 budget, the operating grant:

- Decreased by \$627,922 due to a K-12 enrolment decrease of 69 students (or 1.9%) in both K-12 standard and Distributed Learning compared to September projections. However Distributed Learning increased its February enrolment by 14.75 FTE from projections resulting in increased operating revenue by \$107,380. The net decrease in enrolment funding for September to February actual and May projected is \$520,542.
- Because of the enrolment decline of greater than 1%, the SD59 received \$55,243 in enrolment decline funding.
- Increased by \$582,860 due to a net of lower number of Level 3 complex needs students and a higher number of students in the Level 2 funding category.
- Decreased by \$58,080 due to a lower number of English Language Learners.
- Decreased by \$166,838 in Teacher Salary Differential. The district's average certified teacher salary compared to the provincial average changed from +\$3208 in 2024-2025 to +\$2502 in 2025-2026. The differential may have decreased due to the successful Spring 2025 recruitment of more certified teachers in SD59 for 2025-2026, or an overall greater increase in teacher average salaries across the province compared to SD59.

LEA Recovery & Funding from First Nations

The Local Education Agreement reduction in the operating grant and subsequent decrease in the LEA revenue, is due to changing demographics of students living on reserve and being billed to the Nations and the Ministry's calculation. A year-end reconciliation is completed each June to adjust revenues between Ministry of Education, the Local Education Agreement amount and the billings to the Nations.

Other Ministry of Education and Child Care Grants

Pay Equity, the Student Transportation Fund and FSA Scorer Grant did not change from Preliminary to Amended budget. Labour Settlement Funding decreased by \$528,087 (100%) due to funding for collective agreement increases being rolled into the per pupil block of the operating grant. The district received \$65,249 in year 2 Integrated Child & Youth Team funding and is anticipating increased recruitment incentive revenue.

Provincial Grants Other

This category of revenue is made up of grants from Skilled Trades BC (formerly Industry Training Authority or ITA) for SD59's careers funding, Ministry of Children and Families for physio and occupational therapies staff, and the family support contracts, the After School Sports Arts Initiative (ASSAI) which is received then paid to the City as the programmer.

Careers Program funding for the access portion of the historical grant was not offered, and fluctuations in student numbers were factors in the reduced funding from preliminary.

Tuition

In 2024-2025 out of province students attending SD59 schools increased from 1 student to 5 students and remains at 5 for the 2025-2026 school year. The increase in funding is a result of the per pupil expense calculation invoiced to the Alberta school district. The district does not have any international enrolment.

Bus Charges

Private/independent school bussing contracts were increased by 2% to match the collective agreement increases.

Miscellaneous

Miscellaneous revenues are made up of JustB4 service payments, and various grants and other non-routine revenue receipts. During the 2025-2026 school year, a technology grant was received for school technology. Revenues have been adjusted for revenues received to date and estimated to the end of the year.

Rentals and Leases

Rentals remain unchanged from preliminary to amended.

Investment Income

Interest rates have decreased from January-March 2025, resulting in lower interest revenue on the day-to-day operating cash holdings in SD59. Compounding lower interest earnings is decreasing cash holdings as capital projects are completed, specifically the Crescent Park Elementary School Expansion (\$5m), and Tumbler Ridge and Dawson Creek Child Care Centres (combined \$0.5m).

EXPENSES

Changes in expenses from preliminary to amended budget are shown in the table below:

	2025-2026					Previous Year		
	Amended	Preliminary	Change	Variance		Amended	Change	Variance
Salaries								
Teachers	18,220,724	18,292,909	-72,185	-0.4%		18,778,547	-557,823	-3.0%
Principals and Vice-Principals	4,434,476	4,835,507	-401,031	-8.3%		4,544,864	-110,388	-2.4%
Education Assistants	6,130,925	6,252,954	-122,029	-2.0%		5,531,750	599,175	10.8%
Support Staff	6,295,559	6,609,610	-314,051	-4.8%		6,744,539	-448,980	-6.7%
Other Professionals	2,721,160	2,047,552	673,608	32.9%		2,025,054	696,106	34.4%
Substitutes	2,077,627	1,823,730	253,897	13.9%		1,893,116	184,511	9.7%
Total Salaries	39,880,471	39,862,262	18,209	0.0%		39,517,870	362,601	0.9%
Benefits	9,094,983	9,030,775	64,208	0.7%		8,615,889	479,094	5.6%
Total Salary and Benefits	48,975,454	48,893,037	82,417	0.2%		48,133,759	841,695	1.7%
Services and Supplies								
Services	1,873,283	1,811,275	62,008	3.4%		2,300,560	-427,277	-18.6%
Student Transportation	1,209,183	1,252,509	-43,326	-3.5%		1,225,056	-15,873	-1.3%
Pro-D and Travel	670,743	603,177	67,566	11.2%		591,520	79,223	13.4%
Rentals and Leases	36,938	38,500	-1,562	-4.1%		36,400	538	1.5%
Dues and Fees	606,668	587,650	19,018	3.2%		567,364	39,304	6.9%
Insurance	238,764	258,450	-19,686	-7.6%		241,900	-3,136	-1.3%
Supplies	3,043,526	2,572,741	470,785	18.3%		2,662,211	381,315	14.3%
Utilities	1,956,801	2,016,600	-59,799	-3.0%		2,015,000	-58,199	-2.9%
Total Services & Supplies	9,635,906	9,140,902	495,004	5.4%		9,640,011	-4,105	0.0%
Total Operating Expense	58,611,360	58,033,939	577,421	1.0%		57,773,770	837,590	1.4%
Local Capital Purchases	1,842,443	150,000	1,692,443	1128.3%		378,483	1,463,960	386.8%
Total Expenses	60,453,803	58,183,939	2,269,864	3.8%		58,152,253	2,301,550	4.0%

Teacher Salaries

Overall, the teacher salaries budget line has decreased by \$72,185 because of the decreased K-12 enrolment of 69 students while still maintaining as many of the spring staffed teachers as possible in the fall. As of February, teacher average salaries have increased from projected and will need to be monitored between March and year end. An additional teacher was added to school staffing to offset the reduction of one Vice-Principal at secondary due to recruitment challenges.

Principals and Vice-Principals

One Vice-Principal at secondary school was not filled, therefore a teacher was staffed to fill the teaching component at the school. A re-allocation of District Principals from operating to special purpose funding has also contributed to reducing this operating budget.

Education Assistants

Education Assistants are staffed according to each student's complex needs. Education Assistant wages have increased to correspond with the increase in Level 2 funding and inclusion student enrolment.

Other Professionals

The amended budget increase in this salary category is the re-classification of \$580,000 Paraprofessionals from support staff and education assistant wages to other professionals and accounts for a large increase in Other Professional salaries in the amended budget. The Integrated Child and Youth Team is also non-union and has increased the wages in Other Professionals in the budget due to the staffing of the team in 2025-2026.

Included in the line item are Trustees, who received an increase pursuant to Policy and Regulation 2205 *Trustee Remuneration Benefits & Recognition*, effective July 2025.

Substitutes

The amended budget reflects an increase of 13.9% in replacement wages. Substitute salaries are a volatile budget varying from year to year on several factors: changes in long and short terms leaves of regular employees, the availability of substitutes to fill vacancies, and the number of strategic plan or district and school initiatives budgets that support teacher absence and replacement. The Classroom Enhancement Fund overhead substitute expenditure also varies from year to year based on the number of FTE staffed out of CEF. A proportionate share of substitute costs offset the operating expenditures by moving to the Special Purpose Fund and is difficult to project. Custodial replacement wages have also been increased in the amended budget.

Support Staff

Support staff salaries have decreased by 4.8% from preliminary budget primarily due to the number of annual facilities grant projects completed by in-house labour resulting in more of the operating maintenance crew wages and benefits being charged to the special purpose or capital portions of AFG.

Benefits

Benefits have increased by 0.7% resulting from the corresponding overall increase in salaries and are somewhat offset by the second year of dental and or extended health premium holidays in December and or January to offset greater increases. While the benefit holiday was included in the preliminary budget, it may be difficult to formulate a trend to explain the preliminary to amended budget given that the premium holiday is used as a cost savings measure sporadically in SD59 as benefit fund surpluses with the benefit carrier vary. Benefits have also been adjusted to correspond with the additional maintenance wages being charged to the Annual Facilities Grant and not operating.

It is noted that benefits have increased 5.6% from the previous year and it is a trend that may continue. The amended budget benefits anticipate a modest increase in 2025-2026, given the large increase from the previous year.

Benefits in this line item include the Employer Health Tax assessment.

Benefits will need to be closely monitored along with Teacher average salaries between March and June.

Services & Supplies

Services and supplies are made up of hundreds of line items that increase or decrease from preliminary budget to amended and according to the needs of each department each year. The major increases or decreases will be outlined in this section.

Services

Services are made up of legal, audit, contracts, phone, postage, photocopies and advertising, both at the District and School level. A modest increase of \$62,008 is anticipated. The majority of the increase to services is made up increased contract costs in maintenance for lead testing, shop dust extractor maintenance, increased custodial contracts at rural schools, and increased snow removal due to heavy winter snow. Contract services in business administration also increased due to the district moving from on-premises to hosted financial, dispatch, payroll and purchasing software. .

Student Transportation

The amended budget has decreased by 3.5% to match projected costs.

Professional Development and Travel

The amended budget has increased by 11.2% from preliminary and can be attributed to year end carry forwards in Indigenous Education allowing for more 2025-2026 travel for the department and the Indigenous Education Council. Moving expense allowances have also been adjusted for 2025-2026 usage for new employees moving to the district. The mileage rate for the district also increased by \$0.01 per kilometre in January 2026.

Insurance

Insurance decreased by 7.6% in the transportation department due to an accounting practice change involving accruals at year end.

Supplies

Supplies have increased by 18.3% since the preliminary budget due to increased year end carry forwards for Indigenous Education and the Indigenous Education Council, increased funding and year end carry forward for ICY as well as increase software costs in the technology department. AEDs and other school and department funds carried forward at year end also contribute to the increase in supplies.

Utilities

Utilities have been adjusted to historical spending levels and to reduce carry forward at year end based on historical trending. Vehicle fuel in the transportation department has also been decreased to match usage and market pricing.

Assets Purchased from Operating

Each year the district transfers operating funds to Local Capital for asset purchases or expends money from the operating fund for the purchase of goods having a life cycle of more than a year. From year-to-year schools will also commit local capital budgets for photocopiers or other equipment purchases. The historical allocation and preliminary budget for local capital has been \$150,000 and remains so for the amended budget. In addition, it is anticipated that the Board will expend its contribution of approximately \$1.7m to the Crescent Park Expansion Project for the office and library relocation in the 2025-2026 school year.

Schools

\$35 million of the district's \$59 million budget is allocated directly to schools for Principal and Vice-Principal, Teacher, Education Assistants and Clerical wages and benefits along with the services and supplies required to operate the school for the year.

Enrolment in schools decreased by 1.9% and budgets (expenditures) decreased by 1.5%. Enrolment is not the only factor in a school's allocation. Students with complex needs, English Language learners and Indigenous students are additional supplements to a school's budget allocation that can increase or decrease from preliminary to amended. Also, schools carry forwards from year-to-year impact the bottom line in schools.

Strategic Plan

SD59 renewed its strategic plan in June 2024. Strategic plan planned expenditures remain largely unchanged since preliminary budget with a historical trending pattern of underspending therefore a reduction of 1.5% has been reflected in the amended budget.

	2025-2026			
	Amended	Preliminary	Change	Variance
IBM Optimization Roadmap	246,250	250,000	-3,750	-1.5%
LOP Training Days	73,875	75,000	-1,125	-1.5%
Visible Learning - Hattie	59,100	60,000	-900	-1.5%
Universal Design for Learning	59,100	60,000	-900	-1.5%
Compassionate Systems	29,550	30,000	-450	-1.5%
Numeracy	29,550	30,000	-450	-1.5%
Social Emotional Learning	29,550	30,000	-450	-1.5%
Literacy	29,550	30,000	-450	-1.5%
Recruitment & Retention	29,550	30,000	-450	-1.5%
Middle Years Development Instrument	25,000	25,000	0	0.0%
Building Capacity - Librarians	16,745	17,000	-255	-1.5%
Student Voice	12,805	13,000	-195	-1.5%
Anti-Racism Working Group	9,850	10,000	-150	-1.5%
Building Capacity - Queen's Tuition	6,895	7,000	-105	-1.5%
MyEd Portal Training	6,895	7,000	-105	-1.5%
Total	664,265	674,000	-9,735	-1.4%

SURPLUS

Use of Surplus to Balance the Operating Budget

Adjustments to Surplus	
June 30, 2025 Financial Statements	4,344,495
Additional Use of Surplus to Balance	120,539
Revised Use of 24-25 Surplus in Amended	4,465,034
Increase	120,539
Variance	2.8%

Adjustments have been made to the surplus allocation indicated above resulting in an increase in the use of surplus for the 2025-2026 budget.

The use of surplus to balance the shortfall of expenses from revenue was estimated in the preliminary budget to be \$3,703,401. The financial statements on June 30 after audit, and presented to the Board in September 2025, finalized an internally restricted surplus of \$4,344,495 due to increased targeted funds' carry forwards as well as school and department carry forwards. An additional amount of \$120,539 is required to balance the amended budget given the adjustment and cost pressures explained in this report. The surplus in the operating fund does include the \$1,700,000 for the Board's contribution to the Crescent Park Expansion capital project.

	2025-2026					Previous Year		
	Amended	Preliminary	Change	Variance		Amended	Change	Variance
Total Revenues	55,988,769	56,201,038	-212,269	-0.4%		56,578,962	-590,193	-1.0%
Less Total Expenses	58,611,360	58,033,939	577,421	1.0%		57,773,770	837,590	1.4%
Less Assets Purchased from Operating	1,842,443	1,870,500	-28,057	-1.5%		289,000	1,553,443	537.5%
Total Surplus / (Shortfall)	-4,465,034	-3,703,401	-761,633	20.6%		-1,483,808	-2,981,226	200.9%
Use of Surplus to Balance	4,465,034	3,703,401	761,633	20.6%		1,483,808	2,981,226	200.9%

The breakdown of the uses of surplus from preliminary to amended budget are provided below. Because the preliminary budget surplus is a projection in Spring before financial statements are produced, there is always a difference in the need of surplus to balance a budget or that will be used and expended.

Overall, the operating revenue has decreased by 0.4% from preliminary and the operating expenses have increased by 1.0%, not including the \$1.7m allocation to Crescent Park Capital Expansion on both the revenue and expense side.

SPECIAL PURPOSE

Schedule 3A – Changes in Special Purpose Funds

The Special Purpose Funds (SPF) are utilized to track funding for designated purposes. The balances can often be deferred to subsequent years for the intended purpose. Some of the funds require ministry approval to carry forward surpluses, whereas any carry forward in the Classroom Enhancement Fund will reduce the funding allocated in the next fiscal year.

Special Purpose Funds amended budget compared to preliminary is shown in the table below:

		Preliminary	Amended	Variance	%
Ministry of Education Grants					
	Annual Facility Grant	285,789	261,466	-24,323	-9%
	Learning Improvement Fund	185,178	282,301	97,123	52%
	StrongStart	192,000	239,124	47,124	25%
	Ready Set Learn	31,850	51,971	20,121	63%
	French Language	100,251	124,409	24,158	24%
	Community Links	416,681	448,600	31,919	8%
	Mental Health in Schools	55,000	101,924	46,924	85%
	First Nation Student Transportation	15,704	17,267	1,563	10%
	Classroom Enhancement Fund	4,145,462	4,446,970	301,508	7%
	Early Childhood Education Dual Credit Program	0	63,885	63,885	
	Student & Family Affordability Fund	0	23,306	23,306	
	Just B4	25,000	25,000	0	0%
	Early Care & Learning Grant	175,000	267,384	92,384	53%
	Feeding Futures	609,026	651,782	42,756	7%
	Health Careers Grants	23,784	45,831	22,047	93%
	SEY2K (Early Years to Kindergarten)	19,000	9,579	-9,421	-50%
	NEW! Literacy Professional Learning Grant	163,867	138,000	-25,867	-16%
	NEW! National Food Program	0	267,102	267,102	
Other Special Purpose Funds					
	School Generated Funds	900,000	900,000	0	0%
	Early Learning Funds	10,000	52,701	42,701	427%
	Career Grants	12,000	14,635	2,635	22%
Total		7,365,592	8,433,237	1,067,645	14%

While the intent is to fully spend all special purpose funds each year, carry forwards do occur, especially in the first and second year of a new fund, which add to the following year's intended spending. Some funds are multi-year, such as the Literacy Professional Learning Grant and will not be fully spent in the first year.

In 2025-26, special purpose fund expenditures are expected to increase by 14% in the amended budget.

CAPITAL

Schedule 4 – Capital Revenue and Expense

The Board has one surface capital lease with Pacific Norther Gas in Pouce Coupe which generates \$1,000 in revenue annually. The lease was signed in 2020 and because it has a term of 20 years, and the Board went through a deemed disposal process as a result, the lease is a capital lease, and the income is reflected in the capital fund.

Amortization of both the deferred capital revenue and capital assets are the same as preliminary given the estimated capital projects and funding impacting amortization.

	2025-2026					Previous Year		
	Amended	Preliminary	Change	Variance		Amended	Change	Variance
Revenue								
Rentals and Leases	1,000	1,000	0	0.0%		1,000	0	0.0%
Investment Income	2,000	2,000	0	0.0%		2,000	0	0.0%
Amortization of Deferred Capital Revenue	2,003,799	2,003,799	0	0.0%		1,757,502	246,297	14.0%
Total	2,006,799	2,006,799	0	0.0%		1,760,502	246,297	14.0%
Expenses								
Amortization of Capital Assets - Operations and Maintenance	2,149,447	2,149,447	0	0.0%		1,833,588	315,859	17.2%
Amortization of Capital Assets - Transportation & Housing	498,442	498,442	0	0.0%		472,721	25,721	5.4%
Total	2,647,889	2,647,889	0	0.0%		2,306,309	341,580	14.8%
Tangible Capital Assets Purchase from Operating	1,963,408	1,870,500	92,908	5.0%		289,000	1,674,408	579.4%
Total	1,322,318	1,229,410	92,908	8%		-256,807	1,579,125	-614.9%

BYLAW

Statement 2 – Revenue and Expense

The bylaw amount has increased by \$1.6m because of the above analysis, representing an overall increase of 2.3%.

	2025-2026				Previous Year		
	Amended	Preliminary	Change	Variance	Amended	Change	Variance
Operating - Total Expense	58,611,360	58,033,939	577,421	1.0%	57,773,770	837,590	1.4%
Operating - Tangible Capital Assets Purchased	1,842,443	1,870,500	-28,057	-1.5%	289,000	1,553,443	537.5%
Special Purpose Funds - Total Expense	8,171,771	7,365,592	806,179	10.9%	8,448,511	-276,740	-3.3%
Special Purpose Funds - Capital Assets Purch	261,466						
Capital Fund - Total Expense	2,647,889	2,647,889	0	0.0%	2,306,309	341,580	14.8%
Total	71,534,929	69,917,920	1,617,009	2.3%	68,817,590	2,455,873	3.6%

It is staff's recommendation that the 2025-2026 Amended Annual Budget be given its three readings to submit the approved budget to the Ministry in March 2026.

Peter Neale
Secretary-Treasurer/CFO

Amended Annual Budget

School District No. 59 (Peace River South)

June 30, 2026

School District No. 59 (Peace River South)

June 30, 2026

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*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 59 (PEACE RIVER SOUTH) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2025/2026 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the *Act*, Ministerial Orders, and Ministry of Education and Child Care Policies respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 59 (Peace River South) Amended Annual Budget Bylaw for fiscal year 2025/2026.
3. The attached Statement 2 showing the estimated revenue and expense for the 2025/2026 fiscal year and the total budget bylaw amount of \$71,534,929 for the 2025/2026 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2025/2026.

READ A FIRST TIME THE 11th DAY OF MARCH, 2026;

READ A SECOND TIME THE 11th DAY OF MARCH, 2026;

READ A THIRD TIME, PASSED AND ADOPTED THE 11th DAY OF MARCH, 2026;

(Corporate Seal)

Chairperson of the Board

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 59 (Peace River South) Amended Annual Budget Bylaw 2025/2026, adopted by the Board the _____ DAY OF _____, 2026.

Secretary Treasurer

School District No. 59 (Peace River South)

Statement 2

Amended Annual Budget - Revenue and Expense

Year Ended June 30, 2026

	2026 Amended Annual Budget	2025 Amended Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	3,594.625	3,600.688
Adult	0.875	
Total Ministry Operating Grant Funded FTE's	3,595.500	3,600.688
Revenues	\$	\$
Provincial Grants		
Ministry of Education and Child Care	61,381,029	61,555,283
Other	204,594	204,594
Tuition	74,553	54,692
Other Revenue	2,156,830	2,265,205
Rentals and Leases	181,000	181,000
Investment Income	427,000	769,699
Amortization of Deferred Capital Revenue	2,003,799	1,757,502
Total Revenue	66,428,805	66,787,975
Expenses		
Instruction	52,118,052	51,010,684
District Administration	2,616,848	2,679,107
Operations and Maintenance	10,160,393	9,988,160
Transportation and Housing	4,535,727	4,850,639
Total Expense	69,431,020	68,528,590
Net Revenue (Expense)	(3,002,215)	(1,740,615)
Budgeted Allocation (Retirement) of Surplus (Deficit)	4,465,034	1,483,808
Budgeted Surplus (Deficit), for the year	1,462,819	(256,807)
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	1,462,819	(256,807)
Budgeted Surplus (Deficit), for the year	1,462,819	(256,807)

School District No. 59 (Peace River South)

Statement 2

Amended Annual Budget - Revenue and Expense

Year Ended June 30, 2026

	2026 Amended Annual Budget	2025 Amended Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	58,611,360	57,773,770
Operating - Tangible Capital Assets Purchased	1,842,443	289,000
Special Purpose Funds - Total Expense	8,171,771	8,448,511
Special Purpose Funds - Tangible Capital Assets Purchased	261,466	
Capital Fund - Total Expense	2,647,889	2,306,309
Total Budget Bylaw Amount	71,534,929	68,817,590

Approved by the Board

Signature of the Chairperson of the Board of Education	Date Signed
Signature of the Superintendent	Date Signed
Signature of the Secretary Treasurer	Date Signed

DRAFT

DRAFT - Not Finalized

March 08, 2026 23:30

School District No. 59 (Peace River South)

Statement 4

Amended Annual Budget - Changes in Net Financial Assets (Debt)

Year Ended June 30, 2026

	2026 Amended Annual Budget	2025 Amended Annual Budget
	\$	\$
Surplus (Deficit) for the year	(3,002,215)	(1,740,615)
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(2,103,909)	(289,000)
Total Acquisition of Tangible Capital Assets	(2,103,909)	(289,000)
Amortization of Tangible Capital Assets	2,647,889	2,306,309
Total Effect of change in Tangible Capital Assets	543,980	2,017,309
	-	-
(Increase) Decrease in Net Financial Assets (Debt)	(2,458,235)	276,694

School District No. 59 (Peace River South)

Schedule 1

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund
Year Ended June 30, 2026

	Operating Fund	Special Purpose Fund	Capital Fund	2026 Amended Annual Budget
	\$	\$	\$	\$
Accumulated Surplus (Deficit), beginning of year	7,987,358		6,001,500	13,988,858
Changes for the year				
Net Revenue (Expense) for the year	(2,622,591)	261,466	(641,090)	(3,002,215)
Interfund Transfers				
Tangible Capital Assets Purchased	(1,842,443)	(261,466)	2,103,909	-
Net Changes for the year	(4,465,034)	-	1,462,819	(3,002,215)
Budgeted Accumulated Surplus (Deficit), end of year	3,522,324	-	7,464,319	10,986,643

School District No. 59 (Peace River South)

Schedule 2

Amended Annual Budget - Operating Revenue and Expense

Year Ended June 30, 2026

	2026 Amended Annual Budget	2025 Amended Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	53,915,128	54,025,660
Other	204,594	204,594
Tuition	74,553	54,692
Other Revenue	1,189,494	1,346,317
Rentals and Leases	180,000	180,000
Investment Income	425,000	767,699
Total Revenue	55,988,769	56,578,962
Expenses		
Instruction	44,225,014	42,886,415
District Administration	2,616,848	2,679,107
Operations and Maintenance	7,749,480	7,868,783
Transportation and Housing	4,020,018	4,339,465
Total Expense	58,611,360	57,773,770
Net Revenue (Expense)	(2,622,591)	(1,194,808)
Budgeted Prior Year Surplus Appropriation	4,465,034	1,483,808
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(1,842,443)	(289,000)
Total Net Transfers	(1,842,443)	(289,000)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 59 (Peace River South)

Schedule 2A

Amended Annual Budget - Schedule of Operating Revenue by Source

Year Ended June 30, 2026

	2026 Amended Annual Budget	2025 Amended Annual Budget
	\$	\$
Provincial Grants - Ministry of Education and Child Care		
Operating Grant, Ministry of Education and Child Care	53,404,333	53,266,050
ISC/LEA Recovery	(1,030,494)	(1,204,517)
Other Ministry of Education and Child Care Grants		
Pay Equity	944,395	944,395
Student Transportation Fund	441,458	441,458
FSA Scorer Grant	8,187	8,187
Labour Settlement Funding		528,087
Just B4 Supplement	12,000	12,000
Recruitment Incentives	70,000	30,000
Integrated Child & Youth Team	65,249	
District Entered	-	
Total Provincial Grants - Ministry of Education and Child Care	53,915,128	54,025,660
Provincial Grants - Other	204,594	204,594
Tuition		
International and Out of Province Students	74,553	54,692
Total Tuition	74,553	54,692
Other Revenues		
School Referendum Taxes		-
Funding from First Nations	1,030,494	1,204,517
Miscellaneous		
Private School Bussing	52,530	51,500
Careers	64,000	56,800
Miscellaneous	32,970	24,000
Just B4	9,500	9,500
Total Other Revenue	1,189,494	1,346,317
Rentals and Leases	180,000	180,000
Investment Income	425,000	767,699
Total Operating Revenue	55,988,769	56,578,962

School District No. 59 (Peace River South)

Schedule 2B

Amended Annual Budget - Schedule of Operating Expense by Object
Year Ended June 30, 2026

	2026 Amended Annual Budget	2025 Amended Annual Budget
	\$	\$
Salaries		
Teachers	18,220,724	18,778,547
Principals and Vice Principals	4,434,476	4,544,864
Educational Assistants	6,130,925	5,531,750
Support Staff	6,295,559	6,744,539
Other Professionals	2,721,160	2,025,054
Substitutes	2,077,627	1,893,116
Total Salaries	39,880,471	39,517,870
Employee Benefits	9,094,983	8,615,889
Total Salaries and Benefits	48,975,454	48,133,759
Services and Supplies		
Services	1,873,283	2,300,560
Student Transportation	1,209,183	1,225,056
Professional Development and Travel	670,743	591,520
Rentals and Leases	36,938	36,400
Dues and Fees	606,668	567,364
Insurance	238,764	241,900
Interest		-
Supplies	3,043,526	2,662,211
Utilities	1,956,801	2,015,000
Total Services and Supplies	9,635,906	9,640,011
Total Operating Expense	58,611,360	57,773,770

School District No. 59 (Peace River South)

Schedule 2C

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2026

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	15,325,043	1,054,414	38,761	645,744	225,790	1,205,474	18,495,226
1.03 Career Programs	36,397	82,351	18,003		141,889	1,996	280,636
1.07 Library Services	240,314		64,106			29,125	333,545
1.08 Counselling	606,802		41,716	48,956	174,453	17,663	889,590
1.10 Inclusive Education	1,545,025		5,472,573		233,225	283,675	7,534,498
1.30 English Language Learning			103,307			2,182	105,489
1.31 Indigenous Education	457,785	677,005	368,842		140,474	9,592	1,653,698
1.41 School Administration	9,358	2,573,639		769,519		102,470	3,454,986
1.62 International and Out of Province Students							-
1.64 Other							-
Total Function 1	18,220,724	4,387,409	6,107,308	1,464,219	915,831	1,652,177	32,747,668
4 District Administration							
4.11 Educational Administration		47,067			533,230	3,448	583,745
4.40 School District Governance					125,169		125,169
4.41 Business Administration				238,375	636,484		874,859
Total Function 4	-	47,067	-	238,375	1,294,883	3,448	1,583,773
5 Operations and Maintenance							
5.20 Early Learning and Child Care							-
5.41 Operations and Maintenance Administration				55,335	326,790	4,925	387,050
5.50 Maintenance Operations				2,779,426		295,993	3,075,419
5.52 Maintenance of Grounds				492,952		14,775	507,727
5.56 Utilities							-
Total Function 5	-	-	-	3,327,713	326,790	315,693	3,970,196
7 Transportation and Housing							
7.41 Transportation and Housing Administration				54,458	183,656	3,869	241,983
7.70 Student Transportation			23,617	1,210,794		102,440	1,336,851
Total Function 7	-	-	23,617	1,265,252	183,656	106,309	1,578,834
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	18,220,724	4,434,476	6,130,925	6,295,559	2,721,160	2,077,627	39,880,471

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School District No. 59 (Peace River South)

Schedule 2C

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2026

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2026 Amended Annual Budget	2025 Amended Annual Budget
	\$	\$	\$	\$	\$	\$
1 Instruction						
1.02 Regular Instruction	18,495,226	4,297,855	22,793,081	2,341,404	25,134,485	25,259,028
1.03 Career Programs	280,636	70,224	350,860	183,619	534,479	536,447
1.07 Library Services	333,545	75,947	409,492	61,421	470,913	479,681
1.08 Counselling	889,590	213,740	1,103,330	172,164	1,275,494	914,652
1.10 Inclusive Education	7,534,498	1,821,103	9,355,601	287,905	9,643,506	8,856,697
1.30 English Language Learning	105,489	31,228	136,717	30,597	167,314	189,905
1.31 Indigenous Education	1,653,698	359,345	2,013,043	433,863	2,446,906	2,258,822
1.41 School Administration	3,454,986	704,774	4,159,760	195,157	4,354,917	4,191,183
1.62 International and Out of Province Students	-	-	-	197,000	197,000	200,000
1.64 Other	-	-	-	-	-	-
Total Function 1	32,747,668	7,574,216	40,321,884	3,903,130	44,225,014	42,886,415
4 District Administration						
4.11 Educational Administration	583,745	133,418	717,163	72,447	789,610	758,558
4.40 School District Governance	125,169	8,300	133,469	103,159	236,628	238,725
4.41 Business Administration	874,859	186,028	1,060,887	529,723	1,590,610	1,681,824
Total Function 4	1,583,773	327,746	1,911,519	705,329	2,616,848	2,679,107
5 Operations and Maintenance						
5.20 Early Learning and Child Care	-	-	-	-	-	-
5.41 Operations and Maintenance Administration	387,050	80,338	467,388	343,617	811,005	774,283
5.50 Maintenance Operations	3,075,419	610,778	3,686,197	1,132,208	4,818,405	4,978,045
5.52 Maintenance of Grounds	507,727	99,087	606,814	183,506	790,320	766,455
5.56 Utilities	-	-	-	1,329,750	1,329,750	1,350,000
Total Function 5	3,970,196	790,203	4,760,399	2,989,081	7,749,480	7,868,783
7 Transportation and Housing						
7.41 Transportation and Housing Administration	241,983	59,609	301,592	23,148	324,740	317,185
7.70 Student Transportation	1,336,851	343,209	1,680,060	2,015,218	3,695,278	4,022,280
Total Function 7	1,578,834	402,818	1,981,652	2,038,366	4,020,018	4,339,465
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	39,880,471	9,094,983	48,975,454	9,635,906	58,611,360	57,773,770

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School District No. 59 (Peace River South)

Amended Annual Budget - Special Purpose Revenue and Expense

Year Ended June 30, 2026

Schedule 3

	2026 Amended Annual Budget	2025 Amended Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	7,465,901	7,529,623
Other		-
Other Revenue	967,336	918,888
Total Revenue	8,433,237	8,448,511
Expenses		
Instruction	7,893,038	8,124,269
District Administration		-
Operations and Maintenance	261,466	285,789
Transportation and Housing	17,267	38,453
Total Expense	8,171,771	8,448,511
Net Revenue (Expense)	261,466	-
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(261,466)	-
Total Net Transfers	(261,466)	-
Budgeted Surplus (Deficit), for the year	-	-

School District No. 59 (Peace River South)

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2026

Schedule 3A

	Annual Facility Grant	Learning Improvement Fund	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK	Classroom Enhancement Fund - Overhead	Classroom Enhancement Fund - Staffing
Deferred Revenue, beginning of year	\$ -	\$ 97,123	\$ 757,177	\$ 35,124	20,121	\$ 19,822	\$ 31,919	\$ -	\$ 1,109
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	261,466	185,178		204,000	31,850	104,587	416,681	334,225	3,709,463
Other			850,000						
Investment Income									
	261,466	185,178	850,000	204,000	31,850	104,587	416,681	334,225	3,709,463
Less: Allocated to Revenue	261,466	282,301	900,000	239,124	51,971	124,409	448,600	334,225	3,709,463
Recovered									1,109
Deferred Revenue, end of year	-	-	707,177	-	-	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education and Child Care	261,466	282,301		239,124	51,971	124,409	448,600	334,225	3,709,463
Other Revenue			900,000						
Investment Income									
	261,466	282,301	900,000	239,124	51,971	124,409	448,600	334,225	3,709,463
Expenses									
Salaries									
Teachers				-			47,972		2,978,159
Principals and Vice Principals								38,448	
Educational Assistants		215,081				25,000	238,030		
Support Staff				148,539		10,000	33,743	30,503	
Other Professionals					10,752		17,122	27,624	
Substitutes		13,379			6,120	4,600		187,787	28,461
	-	228,460	-	148,539	16,872	39,600	336,867	284,362	3,006,620
Employee Benefits		53,841		42,111	3,199	2,800	84,786	45,400	702,843
Services and Supplies			900,000	48,474	31,900	82,009	26,947	4,463	
District Entered									
	-	282,301	900,000	239,124	51,971	124,409	448,600	334,225	3,709,463
Net Revenue (Expense) before Interfund Transfers	261,466	-	-	-	-	-	-	-	-
Interfund Transfers									
Tangible Capital Assets Purchased	(261,466)								
	(261,466)	-	-	-	-	-	-	-	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 59 (Peace River South)

Schedule 3A

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2026

	Classroom Enhancement Fund - Remedies	First Nation Student Transportation	Mental Health in Schools	Early Childhood Education Dual Credit Program	Student & Family Affordability	JUST B4	SEY2KT (Early Years to Kindergarten)	ECL Early Care & Learning	Feeding Futures Fund
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	192,654	30,353	46,924	63,885	23,306	-	9,579	92,384	142,756
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	267,282	-	55,000	-	-	25,000		175,000	509,026
Other									
Investment Income	267,282	-	55,000	-	-	25,000	-	175,000	509,026
Less: Allocated to Revenue	403,282	17,267	101,924	63,885	23,306	25,000	9,579	267,384	651,782
Recovered	56,654	13,086							
Deferred Revenue, end of year	-	-	-	-	-	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education and Child Care	403,282	17,267	101,924	63,885	23,306	25,000	9,579	267,384	651,782
Other Revenue									
Investment Income	403,282	17,267	101,924	63,885	23,306	25,000	9,579	267,384	651,782
Expenses									
Salaries									
Teachers	87,224								
Principals and Vice Principals				15,928				136,479	55,748
Educational Assistants			8,988						89,194
Support Staff				8,127		18,946			
Other Professionals									
Substitutes	141,985		35,000				4,000		
	229,209	-	43,988	24,055	-	18,946	4,000	136,479	144,942
Employee Benefits	38,073		6,386	8,060		6,054	477	31,350	34,094
Services and Supplies	136,000	17,267	51,550	31,770	23,306	-	5,102	99,555	472,746
District Entered	403,282	17,267	101,924	63,885	23,306	25,000	9,579	267,384	651,782
Net Revenue (Expense) before Interfund Transfers	-	-	-	-	-	-	-	-	-
Interfund Transfers									
Tangible Capital Assets Purchased	-	-	-	-	-	-	-	-	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 59 (Peace River South)

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2026

Schedule 3A

	Health Career Grants	Professional Learning Grant	National School Food Program	Career Grants Entered	Early Learning Grants	TOTAL
	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	45,831	238,867	106,842	8,635	46,801	2,011,212
Add: Restricted Grants						
Provincial Grants - Ministry of Education and Child Care	-		160,260			6,439,018
Other				6,000	4,000	860,000
Investment Income					1,900	1,900
	-	-	160,260	6,000	5,900	7,300,918
Less: Allocated to Revenue	45,831	138,000	267,102	14,635	52,701	8,433,237
Recovered						70,849
Deferred Revenue, end of year	-	100,867	-	-	-	808,044
Revenues						
Provincial Grants - Ministry of Education and Child Care	45,831	138,000	267,102			7,465,901
Other Revenue				14,635	52,701	967,336
Investment Income						-
	45,831	138,000	267,102	14,635	52,701	8,433,237
Expenses						
Salaries						
Teachers						3,113,355
Principals and Vice Principals	23,892					270,495
Educational Assistants						576,293
Support Staff						249,858
Other Professionals						55,498
Substitutes	2,250	88,932	-			512,514
	26,142	88,932	-	-	-	4,778,013
Employee Benefits	7,766	10,068				1,077,308
Services and Supplies	11,923	39,000	267,102	14,635	52,701	2,316,450
District Entered	-					-
	45,831	138,000	267,102	14,635	52,701	8,171,771
Net Revenue (Expense) before Interfund Transfers	-	-	-	-	-	261,466
Interfund Transfers						
Tangible Capital Assets Purchased						(261,466)
	-	-	-	-	-	(261,466)
Net Revenue (Expense)	-	-	-	-	-	-

School District No. 59 (Peace River South)

Schedule 4

Amended Annual Budget - Capital Revenue and Expense

Year Ended June 30, 2026

	2026 Amended Annual Budget			2025 Amended Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
Revenues				
Rentals and Leases		1,000	1,000	1,000
Investment Income		2,000	2,000	2,000
Amortization of Deferred Capital Revenue	2,003,799		2,003,799	1,757,502
Total Revenue	2,003,799	3,000	2,006,799	1,760,502
Expenses				
Operations and Maintenance			-	
Transportation and Housing			-	
Amortization of Tangible Capital Assets				
Operations and Maintenance	2,149,447		2,149,447	1,833,588
Transportation and Housing	498,442		498,442	472,721
Total Expense	2,647,889	-	2,647,889	2,306,309
Net Revenue (Expense)	(644,090)	3,000	(641,090)	(545,807)
Net Transfers (to) from other funds				
Tangible Capital Assets Purchased	2,103,909		2,103,909	289,000
Total Net Transfers	2,103,909	-	2,103,909	289,000
Other Adjustments to Fund Balances				
Total Other Adjustments to Fund Balances	-	-	-	
Budgeted Surplus (Deficit), for the year	1,459,819	3,000	1,462,819	(256,807)



School District No. 59 (Peace River South)

DATE: 2026-03-11
TO: Board of Education
FROM: Peter Neale
Secretary-Treasurer/CFO
RE: 2026-27 PRELIMINARY BUDGET – ENROLMENT PROJECTION

Purpose

To update the Board of Education on the submission of enrolment information provided to the BC Government which provides the base for our funding for the 2026-2027 Preliminary (Projected) Budget.

Appendix

Page 3 2026-02-13 Enrolment Submission
Page 4 2026-02-13 Enrolment Detail by School

Background

Annually, the BC Government requests for school districts to submit enrolment projections. These are submitted to the BC Government prior to school districts receiving their funding information so the BC Government can consider all expected enrolments from school districts together in understanding available dollars.

The previous Secretary-Treasurer in late January and early February worked with our schools to receive their expected enrolment information. Enrolment information relating to students with unique needs (Level 1, 2 and 3), English Language Learners, and Indigenous Learners self-identifications were collected by school district leaders in consultation with schools and staff.

The BC Government provides their own estimates based on their available demographic data as a consideration when school districts are determining their estimates, and are provided in the Appendix as a comparison.

Considerations

Changes from 2025-26 actual enrolments (September 2025 count) and enrolments projected for 2026-27 are as follows:

- 106 less students (FTE) for base funding (including on-line) (3%)
- 65 less students (FTE) identified as Indigenous (6%)
- 14 more students (FTE) identified at Level 2 with unique needs (6%)

Recognizing there is an impact on revenues as a result of the decrease in students, the actual impact to financial (net) estimates is still to be determined during the preliminary (projected) budget process. Decreases in enrolment (and less funding) may be mitigated through CEF funding to meet class size requirements and staffing changes to reflect lower enrolments.

Recommendation

This report is provided for information, and no motion or action is needed.

Step 1: Enter your school district number here: **59** **Peace River South**
Ministry of Education and Child Care enrolment trend estimates are automatically filled once a school district number is entered above.

Step 2: Enter your district's enrolment estimates in the shaded cells of the District column for each of the three years displayed.

		Estimated Enrolment						Notes
	2025/26 Interim Base	2026/27		2027/28		2028/29		
		District	Ministry*	District	Ministry*	District	Ministry*	
July Enrolment Count								
Summer Learning: Grades 1-7 Headcount Enrolment	0		0		0		0	
Summer Learning: Grades 8-9 Course Enrolment	0		0		0		0	
Summer Learning: Grades 10-12 Course Enrolment	0		0		0		0	
Grade 8 & 9 Cross-Enrolment Courses	0		0		0		0	
September Enrolment Count - School-Age Basic Allocation								
K-12 Standard (Regular) Schools FTE (School-Age)	3,556.8750	3,447.0000	3,441.2839	3,332.0000	3,335.4887	3,267.0000	3,291.4074	
Continuing Education FTE (School-Age)	0.0000		0.0000		0.0000		0.0000	
Alternate Schools FTE (School-Age)	0.0000		0.0000		0.0000		0.0000	
Online Learning FTE (School-Age)	37.7500	42.0000	37.7500	42.0000	37.7500	42.0000	37.7500	
Total Estimated School-Age Enrolment	3,594.6250	3,489.0000	3,479.0339	3,374.0000	3,373.2387	3,309.0000	3,329.1574	
Change from Previous Year		-105.6250	-115.5911	-115.0000	-105.7952	-65.0000	-44.0813	
September Enrolment Count - Unique Student Needs								
Level 1 Inclusive Education Headcount	3	3	3	3	3	3	3	
Level 2 Inclusive Education Headcount	216	230	240	250	267	270	297	
Level 3 Inclusive Education Headcount	107	105	107	110	107	112	107	
English Language Learning Headcount	138	130	155	128	174	125	196	
Indigenous Education Headcount	1,170	1,105	1,175	1,170	1,180	1,165	1,185	
Adult Education FTE (Non-Graduates only)	0.8750		0.8750		0.8750		0.8750	Do not include Graduated Adult enrolment
February Enrolment Count - Continuing Education, Online Learning, Special Needs Growth and Newcomer Refugees								
Continuing Education FTE - School-Age	0.0000		0.0000		0.0000		0.0000	Include only new post-September enrolment activity
Continuing Education FTE - Non-Graduate Adults	0.0000		0.0000		0.0000		0.0000	Do not include Graduated Adult enrolment
Online Learning FTE K-Grade 9 (School-Age)	0.0000		0.0000		0.0000		0.0000	
Online Learning FTE Grades 10-12 (School-Age)	20.0000	28.0000	20.0000	28.0000	20.0000	28.0000	20.0000	Include only new post-September enrolment activity
Online Learning FTE - Non-Graduate Adults	0.0000		0.0000		0.0000		0.0000	Do not include Graduated Adult enrolment
Level 1 Inclusive Education Headcount Growth (All Schools)	0		0		0		0	
Level 2 Inclusive Education Headcount Growth (All Schools)	0		0		0		0	
Level 3 Inclusive Education Headcount Growth (All Schools)	0		0		0		0	
Newcomer Refugees FTE (Standard & Alternate only)	0.0000		0.0000		0.0000		0.0000	Include only new post-September enrolment activity
ELL Headcount (applies to Newcomer Refugees only)	0		0		0		0	
May Enrolment Count - Continuing Education and Online Learning								
Continuing Education FTE - School-Age	0.0000		0.0000		0.0000		0.0000	Include only new post-February enrolment activity
Continuing Education FTE - Non-Graduate Adults	0.0000		0.0000		0.0000		0.0000	Do not include Graduated Adult enrolment
Online Learning FTE K-Grade 9 (School-Age)	0.0000		0.0000		0.0000		0.0000	
Online Learning FTE Grades 10-12 (School-Age)	30.0000	30.0000	30.0000	30.0000	30.0000	30.0000	30.0000	Include only new post-February enrolment activity
Online Learning FTE - Non-Graduate Adults	0.0000		0.0000		0.0000		0.0000	

***Notes:** Ministry estimates for school-age FTE enrolment in standard (regular) schools are determined by applying the Ministry-projected percentage change in enrolment for each district to the funded school-age FTE enrolment as used in the 2025/26 operating grant autumn recalculation

Inclusive Education, ELL and Indigenous Education have been estimated using five-year enrolment trends.

Continuing Education, Online Learning, Alternate Schools, Adult FTE, Summer Learning and Grade 8-9 Cross-Enrolment enrolment totals are all carried forward from the 2025/26 operating grant autumn recalculation.

Enrolments for February and May are carried forward from estimates contained in the 2025/26 operating grant autumn recalculation.

Step 3: Enter estimates for the cause of your district's student movement for 2026/27. Include any relevant key assumptions that your district has made in its estimates in the Comments column.

September 2026 Enrolment Count - Estimated School-Age Enrolment Movement		
Please provide additional detail for the Change from Previous Year line above by indicating the reasons that your district anticipates enrolment change in the lines below:		
	2026/27	Comments:
Net provincial in-migration		
Net international in-migration		
Net migration to/from independent schools	16.0000	
Net other entrances/exits (to/from other districts, graduates, Kindergarten)	-121.6250	
Total Estimated School-Age Enrolment Movement	-105.6250	

Step 4: Our district has considered all of the factors noted in the checklist provided in developing this estimate.

Yes: ☒ No: ☐

Step 5: Please provide a contact for follow-up questions:

Name: Kim Morris to Feb 27, 2026 / Peter Neale Effective March 2, 2026
Title: Secretary-Treasurer
Email address: kmorris@sd59.bc.ca / pneale@sd59.bc.ca

Step 6: When you have completed this form, please e-mail it to Michael Lebrun, Funding Analyst, Ministry of Education and Child Care at: <mailto:Michael.Lebrun@gov.bc.ca?subject=SD 59 Enrolment Estimates> no later than Friday, February 13, 2026

2026-2027

	Total SD59	25-26	Variance	
Canalta	210.000	225.000	15.000	-7%
Crescent Park	237.000	250.000	13.000	-5%
CSS	264.000	267.063	3.063	-1%
DCSS - South Peace	605.000	570.125	34.875	6%
DCSS Central	369.000	394.000	25.000	-6%
Devereaux	73.000	80.000	7.000	-9%
Don Titus	134.000	143.000	9.000	-6%
EFR	407.000	438.000	31.000	-7%
Little Prairie	161.000	185.000	24.000	-13%
McLeod	74.000	79.000	5.000	-6%
Moberly Lake	39.000	42.000	3.000	-7%
Parkland	72.000	64.000	8.000	13%
Peace View Colony	30.000	32.000	2.000	-6%
Pouce Coupe	123.000	121.000	2.000	2%
South Peace Elementary	40.000	37.000	3.000	8%
Tremblay	179.000	196.000	17.000	-9%
Tumbler Ridge Elementary	219.000	219.000	0.000	0%
Tumbler Ridge Secondary	185.000	189.563	4.563	-2%
Windrem	31.000	31.000	0.000	0%
FTE Total	3,452.000	3,562.750	110.750	-3%
Distributed Learning-September	42.000	38.125	3.875	10%
Distributed Learning - February	28.000			
Distributed Learning - May	30.000			
District Total Standard and DL-September	3,494.000	3,600.875	106.875	

MONTHLY FINANCIAL REPORT - OPERATING - FEBRUARY MONTH END

	2025-2026 Budget (Preliminary)	2025-2026 Budget (Amended)	YTD	Available	%
6210 MOE Grant - Operating	52,364,395	52,194,433	31,510,974	20,683,459	40%
6290 MOE Grants - Other	1,476,040	1,541,289	618,227	923,062	60%
6410 Other Ministries	204,594	204,594	125,530	79,064	39%
6470 Non-Resident Tuition	54,692	74,553	44,732	29,821	40%
6480 Local Education Agreements	1,204,517	1,030,494	602,759	427,735	42%
6488 Just B4	9,500	9,500	4,788	4,712	50%
6489 Careers	56,800	64,000	45,640	18,360	29%
6490 Misc, Private Sch. Bus	75,500	85,500	77,435	8,065	9%
6495 Central Stores Recovery	-	0	2,778	-2,778	
6496 Resource Centre Recoveries	-	0	0	0	
6500 Community Use of Facilities	180,000	180,000	101,230	78,770	44%
6601 Interest	575,000	425,000	200,660	224,340	53%
6760 Surplus Internally Restricted	1,707,901	2,293,612	0	2,293,612	100%
6770 Surplus Schools	125,000	180,383	0	180,383	100%
Capital - Crescent Park	1,700,000	1,700,000		1,700,000	100%
Capital - Local Capital	150,000	150,000		150,000	100%
Capital - School Equipment	20,500	20,500		20,500	100%
GRAND TOTAL	59,904,439	60,153,858	33,334,754	26,819,104	45%

MONTHLY FINANCIAL REPORT - OPERATING - FEBRUARY MONTH END

	2025-2026 Budget (Preliminary)	2025-2026 Budget (Amended)	YTD	Available	%
SALARIES					
1050 Principal Vice-Principal Salaries	4,835,507	4,797,059	2,932,625	1,864,434	39%
1100 Teacher Salaries	18,292,909	18,292,909	11,030,727	7,262,182	40%
1200 Support Staff Wages	5,161,702	4,891,199	3,111,172	1,780,027	36%
1204 Clerical Wages	1,347,339	1,347,339	855,465	491,874	37%
1208 Summer Worker Student Wages	100,570	100,570	48,104	52,466	52%
1230 Education Assistant Wages	5,713,396	5,656,263	3,521,375	2,134,888	38%
1300 Other Professionals Wages	2,047,552	2,047,552	1,421,419	626,133	31%
1303 Para Educator Wages	539,558	539,558	373,647	165,911	31%
1400 Replacement Wages - Teachers	1,332,707	1,287,175	754,948	532,227	41%
1400 Replacement Wages - Maintenance & Custodial	264,813	264,813	241,982	22,831	9%
1400 Replacement Wages - Transportation	94,251	94,251	67,492	26,759	28%
1404 Replacement Wages - Clerical	21,436	21,436	14,049	7,387	34%
1411 Recoverable Wages - Casual		0	5,678	-5,678	
1430 Replacement Wages - Ed Assistants	110,522	167,655	164,068	3,587	2%
TOTAL SALARIES	39,862,262	39,507,779	24,542,751	14,965,027	38%
BENEFITS					
2000 Benefits - Regular Employees	8,819,833	8,743,951	5,361,598	3,382,353	39%
2004 Benefits - Casual Employees	210,942	204,883	157,832	47,052	23%
TOTAL BENEFITS	9,030,775	8,948,834	5,519,430	3,429,404	38%
SERVICES & SUPPLIES					
3101 Legal	81,000	81,000	61,199	19,801	24%
3102 Audit	24,000	24,000	137	23,863	99%
3103 Labour Relations	5,000	5,000	5,000	0	0%
3104 Contract Services	1,386,110	1,803,498	957,710	845,788	47%
3105 Telephone	101,450	101,450	65,058	36,392	36%
3106 Photocopy	89,881	89,881	47,018	42,863	48%
3107 Postage	19,234	19,234	7,075	12,159	63%
3108 Advertising	31,600	31,600	26,813	4,787	15%
3300 Student Transportation	258,100	258,100	117,283	140,817	55%
3301 Bussing Contract	981,909	981,909	537,882	444,027	45%
3303 Transportation Allowance	12,500	12,500	6,758	5,742	46%
3400 Travel	172,700	172,700	70,337	102,363	59%
3405 Recruitment Travel	8,000	8,000	0	8,000	100%
3406 Travel - Kilometres	160,667	160,667	106,053	54,614	34%
3409 Registration Fees	110,830	110,830	38,988	71,842	65%
3410 Recruitment Incentives	70,000	70,000	106,470	-36,470	-52%
3415 Professional Development	15,000	15,000	10,415	4,585	31%
3499 Meals and Meal Supplies	135,980	135,980	74,570	61,410	45%
3600 Rentals & Leases	25,000	25,000	10,874	14,126	57%
3601 Equipment Rental	13,500	13,500	9,519	3,981	29%
3700 Dues/Fees/Licenses	574,750	574,750	544,515	30,235	5%
3706 Radio Licenses	4,900	4,900	0	4,900	100%
3707 Criminal Record Checks	6,000	6,000	2,342	3,658	61%
3710 Scholarships	2,000	2,000	1,000	1,000	50%
3900 Insurance	258,450	258,450	254,004	4,446	2%
4124 Bank Service Charges	3,000	3,000	1,764	1,237	41%
5100 Supplies General	1,818,164	1,971,968	1,116,020	855,948	43%
5101 Books	137,292	155,877	44,854	111,023	71%
5102 Other Supplies	10,000	10,000	5,671	4,329	43%
5103 Non-Violent Crisis Intervention	5,000	5,000	1,685	3,315	66%
5400 Utilities - Electricity	465,000	465,000	316,074	148,926	32%
5401 Utilities - Natural Gas	410,000	410,000	188,561	221,439	54%
5402 Utilities - Propane	35,000	35,000	22,142	12,858	37%
5403 Vehicle Fuel	670,000	670,000	344,775	325,225	49%
5404 Utilities - Water & Sewer	160,000	160,000	79,333	80,668	50%
5405 Utilities - Garbage	60,000	60,000	40,252	19,748	33%
5406 Carbon Offsets	70,000	70,000	-24,624	94,624	135%
5407 Next Generation Network (NGN)	146,600	146,600	1,694	144,906	99%
5800 Equipment	96,246	168,929	88,636	80,293	48%
5900 Computer Replacements	506,039	549,922	416,857	133,065	24%
Capital		1,850,000	0	1,850,000	100%
TOTAL SERVICES & SUPPLIES	9,140,902	11,697,245	5,704,712	5,992,533	51%
GRAND TOTAL	58,033,939	60,153,858	35,766,894	24,386,964	41%

MONTHLY FINANCIAL REPORT - OPERATING - FEBRUARY MONTH END

	2025-2026 Budget (Preliminary)	2025-2026 Budget (Amended)	YTD	Available	%
FUNCTION 1: INSTRUCTION					
102 Regular (Classroom)	25,084,457	25,164,791	15,157,447	10,007,344	40%
103 Career Prep	394,202	424,323	333,682	90,641	21%
107 Library	546,897	546,897	275,317	271,580	50%
108 Counselling	856,183	856,183	664,168	192,015	22%
110 Inclusion	8,951,915	9,194,416	5,619,193	3,575,223	39%
130 ELL	195,118	195,118	94,605	100,513	52%
131 Indigenous Education	2,338,196	2,548,724	1,349,583	1,199,141	47%
141 School Administration	4,675,964	4,629,104	2,848,133	1,780,971	38%
162 Offshore Students	200,000	200,000	144,914	55,086	28%
TOTAL INSTRUCTION	43,242,932	43,759,556	26,487,042	17,272,514	39%
FUNCTION 4: ADMINISTRATION					
411 District Education Administration	657,574	657,574	550,782	106,792	16%
420 Early Learning & Child Care	-	0	0	0	
440 Governance	258,256	258,256	155,498	102,758	40%
441 Business Administration	1,629,092	1,647,677	1,203,572	444,105	27%
TOTAL ADMINISTRATION	2,544,922	2,563,507	1,909,852	653,655	25%
FUNCTION 5: OPERATIONS & MAINTENANCE					
541 Maintenance Administration	784,157	784,157	616,244	167,913	21%
550 Maintenance & Custodial	5,265,343	5,000,053	3,141,249	1,858,804	37%
Capital		1,850,000	0	1,850,000	100%
552 Grounds	740,901	740,901	535,063	205,838	28%
556 Utilities	1,350,000	1,350,000	624,111	725,889	54%
TOTAL SERVICES & SUPPLIES	8,140,401	9,725,111	4,916,667	4,808,444	49%
FUNCTION 7: TRANSPORTATION					
741 Transportation Administration	326,631	326,631	202,502	124,129	38%
770 Student Transportation	3,779,053	3,779,053	2,250,832	1,528,221	40%
TOTAL SERVICES & SUPPLIES	4,105,684	4,105,684	2,453,333	1,652,351	40%
GRAND TOTAL	58,033,939	60,153,858	35,766,894	24,386,964	41%

SCHOOLS BUDGET - OPERATING & CLASSROOM ENHANCEMENT FUND (CEF) -FEBRUARY MONTH END

School	Budget per Student	Enrolment Headcount	2024-2025	2025-2026		2025-2026		2025-2026		CEF	
			Operating Budget	Operating Budget	Expenditures YTD Total	Remaining	% Rem	Preliminary	Expenditures YTD Total		Remaining
Canalta Elementary	11,146	225.00	2,267,624	2,341,258	1,380,205	961,053	41%	166,606	108,212	58,394	35%
Crescent Park Elementary	10,829	250.00	2,345,579	2,397,393	1,421,204	976,189	41%	309,911	190,657	119,254	38%
Devereaux Elementary	13,722	80.00	940,774	1,023,074	624,875	398,199	39%	74,713	40,649	34,064	46%
Don Titus Montessori	11,817	143.00	1,384,651	1,579,097	908,684	670,413	42%	110,681	65,060	45,621	41%
Ecole Frank Ross Elementary	9,649	438.00	3,851,833	3,925,370	2,364,057	1,561,313	40%	300,806	195,502	105,304	35%
Little Prairie Elementary	10,482	185.00	1,809,709	1,694,783	988,827	705,956	42%	244,371	150,731	93,640	38%
McLeod Elementary	10,161	63.00	610,521	612,449	357,783	254,666	42%	27,720	16,231	11,489	41%
Moberly Lake Elementary	13,784	42.00	460,656	565,717	313,884	251,833	45%	13,213	8,385	4,828	37%
Parkland Elementary	11,037	64.00	703,287	656,443	386,321	270,122	41%	49,904	34,717	15,187	30%
Peace View Colony	11,894	32.00	298,733	311,917	177,252	134,665	43%	68,699	40,132	28,567	42%
Pouce Coupe Elementary	13,199	121.00	1,287,914	1,419,417	808,516	610,901	43%	177,636	113,558	64,078	36%
South Peace Elementary	11,653	37.00	338,948	378,735	194,937	183,798	49%	52,442	16,290	36,152	69%
Tremblay Elementary	12,646	196.00	1,791,295	2,240,305	1,334,192	906,113	40%	238,326	159,499	78,827	33%
Tumbler Ridge Elementary	10,358	219.00	1,990,732	2,140,985	1,240,376	900,609	42%	127,470	98,606	28,864	23%
Windrem Elementary	19,871	31.00	694,783	570,168	336,537	233,631	41%	45,828	26,703	19,125	42%
Elementary Total	11,226	2,126.00	20,777,039	21,857,111	12,837,649	9,019,462	41%	2,008,326	1,264,931	743,395	37%
Chetwynd Secondary	11,049	267.06	2,433,798	2,734,955	1,601,657	1,133,298	41%	215,868	170,626	45,242	21%
DCSS - Central	9,571	394.00	3,251,631	3,458,304	2,028,044	1,430,260	41%	312,864	160,606	152,258	49%
DCSS - South Peace	9,389	570.13	4,875,274	4,928,483	2,944,164	1,984,319	40%	424,204	252,527	171,677	40%
Tumbler Ridge Secondary	10,573	189.56	1,807,511	1,901,399	1,130,550	770,849	41%	102,834	40,644	62,190	60%
Secondary Total	9,909	1,420.75	12,368,214	13,023,141	7,704,415	5,318,726	41%	1,055,770	624,402	431,368	41%
Distributed Learning	7,851	86.00	642,945	675,158	379,013	296,145	44%	0	0	0	0
District								616,907	354,067	262,840	43%
Total Total	10,801	3,632.75	33,788,198	35,555,410	20,921,077	14,634,333	41%	3,681,003	2,243,400	1,437,603	39%



School District No.59 (Peace River South)

DATE: 2026-03-11
TO: Board of Education
FROM: Peter Neale
Secretary-Treasurer/CFO
RE: CAPITAL PROJECTS UPDATE

Please follow <https://www.sd59.bc.ca/district/capital-projects> for updates on these projects.

Purpose

To update the Board of Education on significant capital projects in process for the school district.

Crescent Park Elementary School Expansion Project

Since January 21, 2026 the following have occurred:

January 21, 2026

- Trustees toured the addition.

February 9, 2026

- A representative from Fort Modular came to site to look at outstanding areas.

February 20, 2026

- Fort Modular sent to the school district and Force Engineering their response to the areas to finalize under the contract.

March 2, 2026

- Force Engineering met with the school district and finalized the plan to complete the project.

January-March 2026

On going work continues on:

- Civil plan pricing
- Millwork
- Network
- Suspended ceiling install
- Electrical tie in

Project Budget Update (2025-03-04)

\$7,302,492	Spent to Date (2025-03-04)
<u>\$1,696,056</u>	Outstanding to Complete (Estimated)
<u>\$8,998,548</u>	Total Spend Expected (Includes Change Orders of \$565,333)

\$5,000,000	Funding from BC Government
\$2,500,000	Funding from BC Government (Risk Reserve)
<u>\$1,700,000</u>	Funding from School District
<u>\$9,200,000</u>	Total Funding Available

ChildCareBC New Spaces – Dawson Creek & Tumbler Ridge

January 9, 2026

- School district project team met with Ministry staff for Ministry to clarify options.
- Projects cannot be combined if additional funding is not approved for one or both.
- If a project does not receive additional funding and the facility is not constructed, 100% of the funding must be returned to the Ministry. It is not allowable to return the residual after design costs are spent.
- Scope may be adjusted if no additional funding is provided (i.e. the facility would be downsized in scale and service in order to meet the constraints of available funding).

March 4, 2026

- The two applications for additional funding have progressed through the initial review to the next level of approval.
- To date the school district has spent \$432,927 (provided 2026-01) on the two projects combined. Dollars spent to date may be offset by interest revenue earned to date of approximately \$100,000+.
- No decision date was provided.

Project Budget Update (2025-03-04)

\$432,927	Spent to Date (2025-03-04)
<u>Unknown</u>	Outstanding to Complete (Estimated)
<u>Unknown</u>	Total Spend Expected

<u>\$7,948,000</u>	Funding from BC Government
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Tumbler Ridge Campus (Temporary Site)

Phase 1 Wildfire Complex

- February 16
Wildfire trailers and equipment began arriving at TRE.
- February 19
Trailer placement began.
- February 20
Trailer placement complete and work started on tying in the power, plumbing and installing step and ramps.
- February 22
Furniture and equipment for the trailer started arriving on site and was assembled and put in each trailer. (Desks, chairs, whiteboards....)
- February 25
Wildfire complex up and running.
- February 25
Temporary mobile security camera system installed on the exterior of the building and monitored by Paladin.
- February 26
Students, parents and staff toured the facility. Staff began setting up their classroom.
- February 27
First day of class for students.
- March 4
Permanent mobile security camera system was installed and is monitored by Paladin.

Phase 2 Complex

- February 19
Site plan confirmed, and consultants began working planning all the utilities services and pulling required permits.
- February 22
Site prep and fencing of Phase 2 area.
- February 23
Atco trailers began arriving onsite and started getting set into place.
- February 25
All Atco trailers have been placed.
- February 26
Roof and floor joints connected between halves.

- February 27
Decision was made to keep 5 wildfire trailers until July. Plans for a center complex were started. Center complex will be installed in July, and the wildfire trailers will be returned. The center complex will include office space, reception, bathrooms and lunch area.
- March 2
Site plan finalized including 2 trades trailers and 5 wildfire trailers.
- March 3
Skirting is complete.
- March 4
Consultants continue to work on civil and utility services planning.

Form No. 4-1

LGA s.58(1) & (2)

VC s.14(1) & (2)

APPOINTMENT OF CHIEF ELECTION OFFICER AND DEPUTY CHIEF ELECTION OFFICER

THAT pursuant to Section 58(1) and (2) of the *Local Government Act* Peter Neale be appointed Chief Election Officer for conducting the 2026 general school election and assent voting with power to appoint other election officials as required for the administration and conduct of the 2026 general school election and assent voting;

AND THAT Richell Schwartz be appointed Deputy Chief Election Officer for the 2026 general school election.

March 11, 2026

R8.2 - Proposed Motion put forward by Trustee Schurmann

Title:

Study on Mental Health Outcomes of Psychiatric Medical Interventions for children and youth.

Motion:

That BCSTA advocate to the Ministry of Education, the Ministry of Health, and the Ministry of Mental Health and Addictions for the support or commissioning of comprehensive, independent, peer-reviewed research examining the short- and long-term mental health outcomes associated with medical interventions used to address mental health conditions in school-aged children and youth. These interventions include, but are not limited to, antidepressants, antipsychotics, puberty blockers, hormone therapies, and other related treatments.

Be It Further Resolved That the findings from such research be used to guide the development of appropriate educational resources, mental health supports, and school-based services that promote academic achievement, social-emotional learning (SEL), overall well-being, and safety, in alignment with the health, safety, and well-being of all students.

Rationale:

Whereas trustees require access to clear, evidence-based, longitudinal research outcomes to inform advocacy and policy positions related to student mental health supports;

When it comes to student safety and well-being, representatives from all education stakeholders have worked through challenging times to set a clear precedent: putting students first. This commitment to students' education, social-emotional learning (SEL), mental health, well-being, and safety is reflected in strong advocacy efforts, Ministerial Orders, and the impactful work that has taken place, including:

- The partnership between the BC Ministry of Education, ERASE, and Safer Schools Together which provide a province wide strategy to promote safe, caring and inclusive school environments. This would include the introduction and utilization of tools such as Report it Tool (anonymously safety reporting tool), Community Threat Assessment (VTRA) and the Worrisome Online Behavior Report (WOB).
- Following the preventable death of a University of Victoria student, advocacy prompted the BC Government to amend the Support Services for Schools Ministerial Order, requiring all boards to adopt emergency response policies and ensure AEDs and naloxone kits are in place in all K–12 schools by September 2026.
- Lastly, in 2024, the Province amended the Provincial Standards for Codes of Conduct Order under the School Act to require school boards to limit personal digital device use in schools. The Ministerial Order directed districts to update their Codes of Conduct to prioritize student learning, mental health, and online safety over individual access to digital devices during instructional hours.

We are grateful for the work undertaken in British Columbia to protect vulnerable youth in emergency situations requiring strong and coordinated responses to safeguard students' social-emotional learning (SEL), psychological well-being, and overall safety.

As we consider policies affecting children and youth, it is essential to carefully review the evidence informing psychiatric care and medical interventions intended to support young people—particularly where unintended adverse effects may occur in the absence of close monitoring or sufficient research on short- and long-term outcomes.

The World Health Organization (WHO) defines adolescence as the period between ages 10 and 19, describing it as a phase in which “adolescents experience rapid physical, cognitive and psychological growth. This affects how they feel, think, make decisions, and interact with the world around them.” The WHO further notes that during this stage, young people establish patterns of behaviour—such as those related to diet, physical activity, substance use, and sexual activity—that can either protect their health and the health of others or place their health at risk, both immediately and later in life (1).

Based on this definition, and considering the responsibilities of School Board Trustees and the education sector as a whole, it is essential that we are given the opportunity to carefully examine and evaluate the implications and outcomes associated with supporting this course of action, particularly as it relates to medical interventions involving children and youth.

As stewards of student welfare, our responsibility is to ensure that decisions are guided by rigorous evidence, comprehensive assessment, and the best interests of each child. While it is vital to create safe and inclusive environments where students feel supported in exploring and expressing their identities, conversations surrounding medical care must remain grounded in careful, evidence-informed practice that prioritizes the overall health and well-being of young people.

References:

1. World Health Organization website: Adolescent Health_Overview - https://www.who.int/health-topics/adolescent-health#tab=tab_1



School District No. 59 (Peace River South)

DATE: March 11, 2026

CHAIR: Trustee Schurmann

Policy for Discussion:

Policy for Circulation:

Policy for Adoption:

- 3150 Teacher Absences
- 3210 Political Activities
- Bylaw 2026-01 Trustee Elections

Policy/Regulation Under Review:

Policy/Regulation for Repeal:

- 3020 Employment of Summer Students
- 3080 Retirement

Regulations for Board Information:

3150 Teacher Absences

Policy 3150

STATUS: **FOR ADOPTION**

TEACHER ABSENCES (NOT COVERED BY COLLECTIVE AGREEMENT WITH THE P.R.S.T.A.)

Board Approved and Codified: June 16, 1986

Last Revised: June 19, 2013; March 11, 2026

Description:

The Board recognizes that there are situations that arise concerning requests for leave by its teaching staff that are not covered by the collective agreement between the Board of School Trustees and the Peace River South Teachers' Association.

The Board encourages the loan of personnel to other districts or to universities provided that the continuity of educational programming to students is not adversely affected.

The Board believes that absences due to inclement weather, transportation problems or any other uncontrollable problems shall be without pay.

TEACHER ABSENCES (NOT COVERED BY COLLECTIVE AGREEMENT WITH THE P.R.S.T.A.)

Re-Issued: August 25, 1986

Last Revised: June 19, 2013; March 11, 2026

Description:

1. Personnel requested by other school districts or universities, to provide training or consultation, are to request leave through the Superintendent's office using the normal Leave of Absence request procedures. Requests may be granted provided that the full cost of TTOC's (Teachers Teaching on Call) or TOC's' (Teaching on Call) is met by the requesting agency and the Superintendent determines the absence will not have an adverse effect on the provision of educational services.
2. Teachers absent from their duties due to (travel) transportation problems (while away providing training), will have their salary deducted in accordance with the formula:
 - Number of days absent X annual salary
 - Number of prescribed school days in the school calendar
 - The institution receiving services from the teacher will be responsible to make up any loss to the teacher by their own arrangements

3210 Political Activities

Policy 3210

STATUS: **FOR ADOPTION**

POLITICAL ACTIVITIES - ALL EMPLOYEES

Board Approved and Codified: September 9, 1985

Last Revised: June 19, 2013, January 21, 2026; March 11, 2026

Description:

School District #59 employees are expected to assume full responsibilities of citizens living in a democracy. These may include voting, or refraining from voting; discussing the social, political and economic issues of the day in public meetings; supporting candidates; accepting appointment or elected public office; or holding office in political parties - provided that the employees' duties and responsibilities to the Board are not affected in any way. District employees take such actions as individuals and not as representatives of the school district.

However, all employees have a duty of loyalty to the school district as their employer. The duty of loyalty requires employees, irrespective of political preferences or affiliations, to serve the school district to the best of their ability. Employees must, in the conduct of their duties, instill confidence and trust, and must not impugn the reputation of the school district.

School district employees are free to comment on public issues but must exercise caution to ensure, that by doing so, they do not jeopardize the perception of impartiality in the performance of their duties. For this reason, care should be taken in making comments or entering into public debate regarding school district policies. Employees must not use their position in the school district to give added weight or credibility to their personal opinions.

In the event that a teacher's instruction includes a discussion on political issues or parties, it is incumbent on the teacher to ensure all major political perspectives are represented.

Visitations by elected members of the provincial or federal legislatures are to be balanced by inviting representatives of other major political parties to the school to provide opportunities for rebuttal and to present the full spectrum of political thought.

Leave of Absence for Political Activity

The Board recognizes the right of district employees to campaign as a candidate for and to hold political office. Leave of absence for those purposes will be granted according to the regulation 3210.

POLITICAL ACTIVITIES - ALL EMPLOYEES

Board Approved and Codified: May 20, 1986

Last Revised: June 19, 2013, January 21, 2026; March 11, 2026

Description:

Staff

Staff should consider the responsibility they have towards their students and the students' legitimate expectation of a consistent staff-learner relationship. Bearing two factors in mind, the superintendent may, upon application, grant a staff member a leave of absence without pay:

For Campaigning

Maximum leave without pay allowable will be:

- For federal and provincial election campaigns - a continuous period of 30 days;
- For municipal election to council - 5 days;
- For mayor election - 10 days.

If Elected

Leave of absence without pay will be granted to a:

- Member of Parliament - for the periods of time that parliament is in session including travel and fulfillment of parliamentary duties, for the duration of time sitting in elected office;
- Member of Legislative Assembly - for the periods of time that the legislature is in session including travel and fulfillment of parliamentary duties, for the duration of time sitting in elected office;
- Councillor - for council or formal meetings, but only under circumstances where staff-learner relationship will not be seriously affected;
- Mayor - for term of office.

School District No.59 (Peace River South)

TRUSTEE ELECTIONS BYLAW NO. 2026-01

A bylaw to provide for the determination of various procedures for the conduct of general school elections and other trustee elections.

Preamble:

Under the School Act, a Board of Education may, by bylaw, determine various procedures and requirements to be applied in the conduct of trustee elections.

In School District No. 59 (Peace River South), trustee elections are held in the following trustee electoral areas and are the responsibility of the following authorities:

Area:	# Trustees	Area Description	Authority:
Electoral Area I	2	Chetwynd and Contiguous Rural Areas	Shared with District of Chetwynd, PRRD, & School District
Electoral Area II	1	Tumbler Ridge	District of Tumbler Ridge
Electoral Area III	2	City of Dawson Creek	City of Dawson Creek
Electoral Area IV	2	Rural Areas Surrounding Dawson Creek (Rural Areas surrounding Electoral Area III (Dawson Creek), including the Village of Pouce Coupe, and contiguous rural areas within the school district boundaries from the BC/Alberta border to boundary lines of Electoral Area II (Tumbler Ridge) and Electoral Area I (District of Chetwynd and Contiguous Rural Areas))	Shared with Village of Pouce Coupe, PRRD, & School District

The Board of Education wishes to establish various procedures and requirements under the authority of the School Act for trustee elections.

The Board of Education, in an open meeting of the Board, enacts as follows:

1. Definitions

The terms used shall have the meanings assigned by the School Act and the Local Government Act, except as the context indicates otherwise.

“Election” means a trustee election including general school elections and by-elections.

“Board” or “School Board” means the Board of Education of School District No.59 (Peace River South).

“Minister” means Minister of Education

“Regional District” means Peace River Regional District

“TEA” means Trustee Electoral Area

“General Voting Day” means the date on which general voting for a trustee election is to take place, whether part of the general school elections or a by-election.

2. Application

This bylaw applies to both general school elections and by-elections carried out by the school board and by other authorities, except as otherwise indicated in this bylaw.

3. Application of Local Government Bylaws

If a municipality or authorized authority enters into an agreement to conduct all or part of a trustee election for the school board, or conducts a trustee election in conjunction with a local government election, the election bylaws of the local municipality or authority, as they may be amended from time to time, apply to trustee elections except for bylaws determining the following:

- a) minimum number of nominators;
- b) the order of names on the ballot;
- c) requiring a nomination deposit,
- d) the resolution of tie votes after judicial recount, and
- e) any other matter on which the local government bylaws may not by law apply to a trustee election.

4. Order of Names on the Ballot

The order of names of candidates on the ballot will be alphabetical.

5. Voting Day Registration Only

5.1 As authorized under Section 69 of the Local Government Act, at each election or other voting, electors who wish to vote at such elections or other voting are required to register at the time of voting;

5.2 Registration as an elector under paragraph (5.1) is effective only for the election or other voting for which the voting is being conducted at the time;

6. Required Advanced Voting Opportunities

6.1 Unless the Board is exempted from the requirement by Order of the Minister of Education, a required advance voting opportunity will be held on the tenth (10th) day before general voting day, and

6.2 Unless the Board is exempted from the requirement by Order of the Minister of Education, the second advanced voting opportunity required for all electoral areas with a population of more than 5,000 will be held on the 3rd day before the general voting local election and other voting, or

- a. in Trustee Electoral Area II and III, (municipal TEA's) on the date specified in the bylaws of the municipality, or as set by the Chief Election Officer;
- b. in Trustee Electoral Area I & IV (non-municipal TEA's), on the date set by the Chief Election Officer taking into consideration additional advance voting dates specified in the bylaws of surrounding municipalities and Regional District, as they may be amended from time to time;
- c. and for by-elections, on the date set by the Chief Election Officer no less than 2 days before general voting day.

7. Additional Advanced Voting Opportunities

Additional advance voting opportunities to be held in advance of general voting day and designation of the voting places and voting hours for these voting opportunities may be established as follows:

- a. in Trustee Electoral Area II and III, (municipal TEA's) on the date(s) specified in the bylaws of the municipality, or as set by the Chief Election Officer;
- b. in Trustee Electoral Area I & IV (non-municipal TEA's), on the date(s) set by the Chief Election Officer taking into consideration additional advance voting dates specified in the bylaws of surrounding municipalities and Regional District, as they may be amended from time to time;
- c. and for by-elections, on the date(s) set by the Chief Election Officer no less than 2 days before general voting day.

8. Resolution for Tie Votes after Judicial Recount

In the event of a tie vote after a judicial recount, the tie vote will be resolved by lot in accordance with the Local Government Act.

9. Number of Nominators

For certainty, the minimum numbers of qualified nominators for a trustee candidate in all Trustee Electoral Areas is two.

10. Nomination Deposit

No nomination deposit is required for nomination for the office of school trustee.

11. Mail Ballot Voting

- 11.1 The following mail ballot voting procedures apply to trustee elections that the school board conducts on its own behalf:
 - a. As authorized under section 110 of the *Local Government Act*, voting may be done by mail ballot and registration of election may be done by mail in conjunction with mail ballot voting.
 - b. Procedures for mail ballot voting and registration are established by separate bylaw.
 - c. The Chief Election Officer may establish time limits in relation to mail ballot voting.
- 11.2 Mail ballot voting provisions of trustee elections where a municipality or an authorized authority enters into an agreement to conduct all or part of a trustee election for the school board or conducts a trustee election in conjunction with a local government election, will be followed as indicated in the election bylaw of the local municipality or authority.

12. Public Access to Election Documents

- 12.1 The School Board authorizes public access to nomination documents of trustee candidates for public viewing during regular office hours of the board office, and/or online by internet or other electronic means from the time the nomination documents are delivered until 30 days after declaration of the election results.
- 12.2 If applicable, the School Board authorizes the Chief Election Officers of local municipalities and regional district to allow public access to nomination documents of trustee candidates for viewing in person/internet or other electronic means as established by the CEO from the time the nomination documents are delivered until 30 days after declaration of the election results.
- 12.3 The School Board will make available to the public by internet access, without charge, during the regular office hours of the board office, access to the

disclosure statements or supplementary reports required to be made available by the BC Chief Electoral Officer on an Elections BC authorized website, other than:

- a. a mailing address or residential address of a significant contributor, or
- b. a telephone number, mailing address, or residential address of a candidate.

until 5 years after general voting day for the election to which the trustee's disclosure statements and supplementary reports relate.

12.4 Before providing the services under section 12 (12.1, 12.2, 12.3) other than to a board officer or employee (including municipal or regional district employees responsible for conducting school trustee election) acting in course of their duties, the Board may require the person requesting the service to:

- a. satisfy to an official that any purpose for which personal information is to be used is permitted by the Local Government Act and section 63 of the Local Elections Campaign Financing Act, and
- b. provide a signed statement that,
 - i. the individual, and
 - ii. if applicable, any individual or organization on whose behalf the first individual is accessing, inspecting, or obtaining a copy or other record,

will not use the information included in the copy or other record except for a purpose permitted under the Local Government Act or the Local Elections Campaign Financing Act.

13. Public Notice Posting Places

13.1 For the purpose of trustee elections conducted by the Board, the following are designated as public notice posting places for the purposes of section 50 of the Local Government Act and section 94 of the Community Charter:

- a. the main entrance of the Board Office (11600 7 Street, Dawson Creek, BC)

Additional public posting places may also include:

- b. the board's website (www.sd59.bc.ca),
- c. official school district social media, and
- d. municipal and regional district offices within the Trustee Electoral Areas.

14. Title

This bylaw may be cited as "School District No. 59 (Peace River South) Trustee Elections Bylaw No. 2026-01"

15. Repeal

"School District No.59 (Peace River South) Trustee Elections Bylaw No. 2022-01 is hereby repealed"

READ A FIRST TIME THE _____ DAY OF _____, _____;

READ A SECOND TIME THE _____ DAY OF _____, _____;

READ A THIRD TIME, PASSED AND ADOPTED THE _____ DAY OF _____, _____.

The Corporate Seal of The Board of Education of School District No. 59 (Peace River South)

Signatures:

Chad Anderson, Board Chair

Peter Neale, Secretary-Treasurer

3020 Employment of Summer Students

Policy 3020

STATUS: **FOR REPEAL**

EMPLOYMENT OF SUMMER STUDENTS

Board Approved: March 25, 1985

Last Revised: June 19, 2013

Description:

To the fullest extent possible, equal opportunity shall be provided to all local students for summer employment with the school district. When summer help may be required, the vacant position(s) shall be advertised and the successful candidates appointed in a selection process approved by the Superintendent of Schools.

EMPLOYMENT OF SUMMER STUDENTS

Board Approved: March 25, 1985

Last Revised: June 19, 2013; January 21, 2015

Description:

For the purposes of this regulation, a “student” will be defined as an individual returning from or planning to attend a secondary or post-secondary educational institution on a full-time basis.

Hiring Procedure:

1. Identify Needs:

The Facilities Manager will communicate to the Director of Human Resources and Secretary Treasurer the needs for student employment with as much advance notice as possible, so as to enable the proper recruitment and selection process described below.

2. Recruitment:

The Director of Human Resources will then:

- i) advertise positions in local newspapers
- ii) post positions in SD #59 secondary schools
- iii) post positions on the SD #59 web site

3. Selection:

Selection of students will be based on the qualifications of all applicants. In assessing qualifications, personnel selection procedures will be utilized. These may include: employment interviews and/or reference checks and/or drivers' abstracts. All hiring is subject to the successful completion of a criminal record search by the Attorney General of Canada.

4. Where possible, students will be hired and assigned within their home geographical areas.

3080 Retirement

Policy 3080

STATUS: **FOR REPEAL**

RETIREMENT - TEACHERS & SUPPORT STAFF

Board Approved and Codified: April 28, 1986

Last Revised: June 19, 2013

Description:

Early retirement age for all employees shall be no less than fifty-five (55) years of age.

There is no mandatory retirement age for employees.

RETIREMENT - TEACHERS & SUPPORT STAFF

Board Approved and Codified: April 28, 1986

Last Revised: June 19, 2013

Description:

1. Retirements shall be in accordance with the School Act; Pension (Teachers) Act; Pension (Municipal) Act; and school district policies, as appropriate.
2. Employees planning retirement should advise their supervisors and the Personnel Department, in writing, at least six months in advance of the proposed retirement date.