



School District No.59 (Peace River South)

Open Board Meeting Agenda

Date: November 21, 2018 1:00 PM

Place: School Board Office – Dawson Creek

“We acknowledge that we share this territory with the people of Treaty 8”

APPROVAL OF AGENDA

1. ITEMS FOR ADOPTION

- R1.1 – Regular Board Meeting Minutes – October 24, 2018
- R1.2 - Excerpts Closed Meeting – October 24, 2018
- R1.3 – Inaugural Board Meeting Minutes – November 7, 2018

2. BUSINESS ARISING

- o Recycling Update

3. ESSENTIAL ITEMS

4. OTHER PRESENTATIONS

5. REPORTS FROM THE SUPERINTENDENT OF SCHOOLS

- R5.1 – School/Student News
- R5.2 - Student Discipline Reports – October 2018
- R5.3 – Ratio Report
- R5.4 – Teacher/LOP Support



6. REPORTS FROM THE SECRETARY-TREASURER

- R6.1 – 1530 Report
- R6.2 – Trustee Remuneration
- R6.3 – Bus Safety (Transportation Manager-J. Lekstrom)

7. TRUSTEE ITEMS

- R7.1 – Letter from Chetwynd PAC's – C. Hillton
- R7.2 – Committees & Program Liaisons

8. COMMITTEE REPORTS

9. DIARY

10. QUESTION PERIOD

11. FUTURE BUSINESS / EVENTS

- 12.1 – Round Table/Admin Meeting – December 6, 2018 (Dawson Creek)
- 12.2 – Open Board Meeting – December 19, 2018 (Dawson Creek)



School District No.59 (Peace River South)

BOARD OF EDUCATION OF SCHOOL DISTRICT NO.59

11600 – 7TH Street, Dawson Creek, BC V1G 4R8

Open Session Minutes

DATE & TIME: October 24, 2018 - 1:05 PM

PLACE: School Board Office – Dawson Creek

PRESENT: Trustees:
T. Ziemer –Chair
C. Hillton (Vice-Chair) - Absent
R. Powell
S. Berringer
A. Smith via zoom
W. Ezeard
N. Soontiens

C. Clouthier, Superintendent
C. Fennell, Assistant Superintendent - absent
M. Panoulas, Secretary-Treasurer
R. Schwartz, Recording Secretary

Guests: E. Noonan, PRSTA
C. Anderson
J. Lalonde

Media: A. Cozicar, Dawson Creek Mirror

Called to Order – 1:05 PM

The Board Chair acknowledged that we share this territory with the people of Treaty 8.

APPROVAL OF AGENDA

Additions: 7.3 Superintendent Announcement
7.4 Facilities Recycling

Deletions:

(2018-10-005)
MOVED/SECONDED – Powell/Soontiens
THAT, the Regular Meeting agenda be approved as amended.
CARRIED UNANIMOUSLY

1.0 ITEMS FOR ADOPTION

R1.1 Regular Board Meeting Minutes – September 19, 2018

The Chair asked for any corrections to the minutes.

(2018-10-006)

The Chair declared the minutes of the open meeting September 19, 2018 approved as distributed.

R1.2 Excerpts Closed Board Meeting – September 19, 2018

(2018-10-007)

The Chair declared the excerpts of the closed meeting on September 19, 2018 approved as Distributed.

2.0 BUSINESS ARISING

3.0 ESSENTIAL ITEMS

4.0 PRESENTATIONS

5.0 REPORTS FROM THE SUPERINTENDENT OF SCHOOLS

R5.1 School/Student News

The Superintendent reported the following school news:

- Windrem Elementary intermediate students attended a learn to curl clinic hosted by the Chetwynd Curling Club
- CSS hosted a community dinner with over 150 people in attendance
- Find your Fit Tour at DCSS Central Campus – CSS will be hosting the tour next week
- DCSS Central Campus participating in a Cannabis presentation – interactive classroom discussions
- DCSS Sr. Girls Volleyball attended a volleyball tournament in San Diego and competed very well against the larger schools.

R5.2 Student Discipline Report

The student discipline report for the month of September was reviewed. Following is a breakdown of the main offences:

- | | |
|---------------------|----|
| ○ Safety of Others: | 10 |
| ○ Fighting | 6 |
| ○ Profanity | 4 |

R5.3 Class Size and Composition Report

As of September 30th, 2018, the district has thirty-two classes not in compliance with class size or composition maximums as defined in LOU 17. The district met with the local PRSTA and determined best efforts were given to find solutions and remedies have been applied for those circumstances.

R6.4 – Montessori Program Review

The Superintendent outlined the process for reviewing the Montessori program in Chetwynd. The review is to assist in ensuring the program is operating in accordance with Montessori principles. The review will include input from all stakeholders.

6.0 REPORTS FROM THE SECRETARY TREASURER

R6.1 Final Enrolment

As of September 28, 2018, the final enrolment for the district was reported at 3639.25 FTE (an increase of 106.25 FTE from the preliminary budget). All communities saw an increase in students, with Dawson Creek Secondary School recording the largest increase.

R6.2 Executive Compensation Disclosure

The Secretary-Treasurer presented the 2017-18 Executive Compensation Disclosure Report. The report includes the compensation philosophy of the district, including labour market comparators, cash and non-cash compensation, compensation administration and accountability. The disclosure must include the Superintendent and the next top four decision makers with compensation over \$125,000.

R6.3 SOFI Report

The Statement of Financial Information (SOFI) report was presented. This report is required by all public institutions. The report publishes the names and salaries of employees over \$75,000 (wages & benefits), vendors over \$25,000, and trustee income and expenses.

The report is sent to the Ministry and will be posted on the school district website.

R6.4 Restricted Surplus Funds

The Secretary Treasurer advised the board that all funds accounted for in the internally restricted operating surplus should have a plan to be spent within the near future. The Secretary-Treasurer found that both the Board Contingency Fund and Transportation Contingency are both accounted under the internally restricted operating surplus and have no plan to be spent within three years; therefore, the Secretary-Treasurer recommended moving the funds in those accounts to unrestricted operating surplus.

(2018-10-008)

MOVED/SECONDED – Ezeard/Berringer

THAT, the Board approve to transfer \$2,737,317 from restricted operating funds to unrestricted operating funds;

WHEREAS, the Transportation Fund will no longer exist;

FURTHERMORE, immediately ending the automatic transfer of 75% of the year end unrestricted surplus to restricted funds known as the Board Contingency Fund.

CARRIED UNANIMOUSLY

R6.5 Trustee Remuneration

Income tax laws will be changing January 1, 2019 and all trustee income will be taxable. This change will affect trustee stipends, as currently 1/3 of the trustee stipend is exempt. The Board was questioned if they wish to continue with the current salary and be charged income tax on the full amount or increase the salary to maintain the current net pay.

The Board agreed to forward this agenda item to the new board for a decision.

R6.6 Chetwynd Proposed School Closure Review Update

The Secretary Treasurer informed the Board that more time is needed to conduct a thorough review of the proposed school closure of Don Titus Montessori; therefore, no school closure bylaw is being presented at this meeting.

R6.7 Election Results/Trustee Recognition

The Secretary Treasurer reported the official elections results to the Board. The following individuals were elected as school trustee for the 2018-2022 term:

Trustee Electoral Area I – Chetwynd and Rural Area

- ✓ Becky Borton
- ✓ Crystal Hillton (Incumbent)

Trustee Electoral Area II – Tumbler Ridge

- ✓ Roxanne Gulick – Acclamation

Trustee Electoral Area III – Dawson Creek

- ✓ Jennifer Lalonde
- ✓ Trustee Ziemer (Incumbent)

Trustee Electoral Area IV – Rural Areas Surrounding Dawson Creek and Pouce Coupe

- ✓ Chad Anderson
- ✓ Travis Jones

Recognition gifts were given to the trustees leaving the board.

- Wayne Ezeard – 24 Years
- Richard Powell – 13 Years
- Sherry Berringer – 13 Years
- Nicole Soontiens – 4 Years
- Andrea Smith – 4 Years

7.0 TRUSTEE ITEMS

R7.1 School Review/Closure Process – T. Ziemer

Trustee Ziemer recognized many parents of Don Titus Montessori are upset with the process of the proposed school closure review announcement. The Board Chair acknowledges the review of Don Titus Montessori is more complex than other proposed school closure reviews where low enrollment, quality education and facility costs were the main factors of the review. The Board Chair has received eight letters to date from parents and the PAC group regarding the proposed closure review. The Board Chair has provided a reply to all letters and recommends the policy committee review Regulation 2320: School Closure to establish clear guidelines of the review process.

The Board agreed to refer Regulation 2320: School Closure to the Policy Committee.

R7.2 Crosswalk Safety – A. Smith

Trustee Smith is concerned about the safety of the students in Chetwynd when using the crosswalk on Highway 97S. Both high school and elementary school students use the crosswalk to cross the highway. There has been concerns of vehicles not stopping when the crosswalk lights are flashing, as well, as concerns of students not utilizing the flashing lights when crossing. RCMP has been involved in the incidents of vehicles not stopping and have agreed they will have more of a presence at the crosswalk during the busy times. As well, it was suggested that students have a reminder of crosswalk safety and the importance of using the lights to notify drivers when crossing.

Possible suggestions that were brought forward:

- Re-establish the crossing guard
- increase signage for drivers to notify they are approaching a crosswalk
- installation of camera's
- speed recording sign to notify drivers
- education

In Dawson Creek, there has also been concerns reported about student safety when using the crosswalks near South Peace Campus and Tremblay Elementary. The District is working with the City of Dawson Creek to install flashing crosswalk lights on 108th Avenue and 13th Street.

R7.2 - Superintendent Announcement – T. Ziemer

The Board Chair announced the extension of the current contract of Candance Clouthier as Superintendent for an additional one-year term, ending on July 31, 2020.

R7.3 - Facilities Recycling – N. Soontiens

Trustee Soontiens brought forward a concern that the facilities department is not setting a good example of environmental stewardship by not providing recycling receptacles in the individual departments.

The Board agreed environment stewardship is a responsibility of all areas of the district and directed the Superintendent to follow up with the Director of Operations on this matter.

8.0 COMMITTEE REPORTS

8.1 Policy Committee

The policy committee presented the following policies and regulations:

8.1.1 Policy/Regulation for Approval

With the legalization of Cannabis, the policy committee revised the following policies:

- Policy and Regulation 3160: Drugs and Alcohol
- Policy and Regulation 3180: Smoking and Smoke Free Spaces

(2018-10-009)

MOVED/SECONDED – Soontiens/Smith

THAT, the Board approve circulate the following policies as presented for review for a minimum period of 45 days:

- Policy and Regulation 3160: Drugs and Alcohol
- Policy and Regulation 3180: Smoking and Smoke Free Spaces

CARRIED UNANIMOUSLY

8.1.2 Policy/Regulation for Circulation:

(2018-10-010)

MOVED/SECONDED – Soontiens/Powell

THAT, the Board approve Policy and Regulation 4075: Diversity and Inclusion as presented.

CARRIED (Ezeard – Opposed)

(2018-10-011)

MOVED/SECONDED – Smith/Berringer

THAT, the Board approve Regulation 4370: District Code of Conduct as presented.

CARRIED UNANIMOUSLY

(2018-10-012)

MOVED/SECONDED – Smith/Soontiens

THAT, the Board approve Regulation 6070.2: School Bus Transportation – Authorized Non-Public School Passengers as presented.

CARRIED UNANIMOUSLY

8.1.3 Policy/Regulation for Repeal:

(2018-10-013)

MOVED/SECONDED – Powell/Soontiens

THAT, the Board repeal the following Policy and Regulation, effective immediately:

- Policy and Regulation 4080: Learning Services – Inclusion
- Policy and Regulation 4090: Diversity in the School Community

CARRIED UNANIMOUSLY

9.0 DIARY

10.0 NOTICE OF MOTION

11.0 QUESTION PERIOD

A question and answer period was held.

12.0 FUTURE BUSINESS

R12.1 - Inaugural Board Meeting – November 7, 2018 – Dawson Creek

R12.2 – Regular Board Meeting – November 21, 2018 – Dawson Creek

ADJOURNMENT

(2018-10-014)

MOVED – Smith

THAT, the Regular Meeting be terminated. (2:50 PM)

CARRIED UNANIMOUSLY

CERTIFIED CORRECT:

(T. Ziemer) Board Chair

(M. Panoulas) Secretary Treasurer



School District No.59 (Peace River South)

MEETING: Closed Board Meeting
DATE: October 24, 2018 11:00 AM
PLACE: School Board Office – Dawson Creek

The meeting was called to order and the following was reported.

Items for Adoption

- Approval of Agenda
- Closed Session Minutes – September 19, 2018

Business Arising

Trustee Items

Items discussed and reported included:

- Don Titus Parent Letters
- Superintendent Contract

Superintendent's Reports

Items discussed and reported included:

- Personnel

Secretary Treasurer's Reports

Items discussed and reported included:

Future Business

Adjournment

CERTIFIED CORRECT:

T. Ziemer, Board Chair

Melissa Panoulis, Secretary Treasurer

BOARD OF EDUCATION OF SCHOOL DISTRICT NO.59

11600 – 7TH Street, Dawson Creek, BC V1G 4R8

Open Session Minutes of the Inaugural Meeting

DATE & TIME: November 7, 2018 – 11:00 AM

PLACE: School Board Office – Dawson Creek

PRESENT: Trustees:
T. Ziemer
C. Hillton
J. Lalonde
C. Anderson
T. Jones
R. Gulick
R. Borton

C. Clouthier, Superintendent
C. Fennell, Assistant Superintendent - absent
M. Panoulis, Secretary-Treasurer
R. Schwartz, Recording Secretary

Guests: E. Fitzpatrick, PRSTA

Media:

Called to Order – 11:15 AM

The Inaugural Meeting was opened by the Secretary Treasurer.

The Secretary-Treasurer acknowledged that we share this territory with the people of Treaty 8.

APPROVAL OF AGENDA

Additions:

Deletions:

(2018-11-001)
MOVED/SECONDED – Ziemer/Gulick
THAT, the meeting agenda be approved as printed.
CARRIED UNANIMOUSLY

1.0 Election of Chair & Vice-Chair

The Secretary Treasurer called for nominations for the position of Board Chair.

Trustee Gulick nominated Trustee Ziemer. (accepted)

The Secretary Treasurer made a second and third call for further nominations.

(2018-11-002)

MOVED to cease nominations – Ziemer

Congratulations to Trustee Ziemer to hold position as Board Chair by acclamation.

The Secretary Treasurer turned the gavel over to the Board Chair.

The Board Chair called for nominations for the position of Vice-Chair.

Trustee Anderson nominated Crystal Hillton. (accepted)

The Board Chair made a second and third call for further nominations for the position of Vice-Chair of the Board.

(2018-11-003)

MOVED to cease nominations – Lalonde

Congratulations to Trustee Hillton to hold position as Vice-Chair.

2.0 Declaration of Conflict of Interest

- Trustee Hillton declared conflict with District of Chetwynd and CUPE.
- Trustee Ziemer declared conflict with Northern Lights College and BCGEU.
- Trustee Jones declared conflict with family member belonging to BCTF.
- Trustee Borton declared conflict as member HSA union and family member belonging to Unifor.
- Trustee Lalonde declared conflict with family member belonging to BCGEU, Chair of Success by 6 and Children's First Society, and Member of Art Gallery.
- Trustee Anderson contracts with PRSTA, member of Bethel Church Board, Mountain Christian School Board, and family member belonging to BCNU.

3.0 Signing Authority

As per the requirement of TD Commercial Banking, the board must authorize signing officers for the School District. The Secretary-Treasurer recommended the two positions of the board be authorized to any two members of the board as this will allow for the board chair and vice-chair positions to change throughout the four-year term without doing a resolution every year.

(2018-11-004)

MOVED/SECONDED – Hillton/Lalonde

THAT, the Board approve signing authority of all cheques drawn in the name of the School District No.50 PRS) be any two to sign of the secretary-treasurer, superintendent or two members of the board.

CARRIED UNANIMOUSLY

QUESTION PERIOD

A question and answer period was held.

FUTURE BUSINESS

Regular Board Meeting – November 21, 2018 – Dawson Creek

ADJOURNMENT

(2018-11-005)

MOVED – Jones

THAT, the Regular Meeting be terminated. (11:28 PM)

CARRIED UNANIMOUSLY

CERTIFIED CORRECT:

(T. Ziemer) Board Chair

(M. Panoulis) Secretary Treasurer



School District No.59 (Peace River South)

November 7, 2018

**SD59 Peace River South
October 2018
Student Discipline Report**

October Suspensions:	
Controlled Substance	7
Fighting	2
Indecent Behaviour	2
Non-Compliance	1
Profanity	4
Safety of Others	20
Smoking	3
Total	39

Submitted by:

Mike Readman
Director of Instruction

School District 59 Discipline Report
for October, 2018.

Legend

Bullying <----- suspension category

11/14/2018

suspensions this month -----> 2 6 <----- suspension days this month

suspensions this year -----> 5 | 12 <----- suspension days this year

School and Month

[illegible][illegible][illegible][illegible][illegible][illegible][illegible][illegible]

School District 59 Discipline Report
for October, 2018.

Legend

Bullying <----- suspension category

11/14/2018

suspensions this month -----> 2 6 <----- suspension days this month

suspensions this year -----> 5 | 12 <----- suspension days this year

School and Month

[illegible][illegible][illegible][illegible][illegible][illegible][illegible][illegible]

School District 59 Discipline Report for October, 2018.

Legend

	Bullying	<----- suspension category
suspensions this month ----->	2 6	<----- suspension days this month
suspensions this year ----->	5 12	<----- suspension days this year

11/14/2018

School and Month

Group Sub Total	Bullying	Drugs/ Alcohol	Fighting	Indecent Behav	Indefinite	Instigat- ing	Non-com- pliance	Profanity	Safety of Others	Tobacco	Theft	Truancy	Vandal- ism	Weapons	Total
October 2018	0 0	0 0	0 0	0 0	0 0	0 0	1 2	0 0	14 17	0 0	0 0	0 0	0 0	0 0	15 19
FTEs Totals To Date	0 0	0 0	0 0	0 0	0 0	0 0	1 2	0 0	26 35	0 0	0 0	0 0	0 0	0 0	27 37

Chetwynd Secondary	Bullying	Drugs/ Alcohol	Fighting	Indecent Behav	Indefinite	Instigat- ing	Non-com- pliance	Profanity	Safety of Others	Tobacco	Theft	Truancy	Vandal- ism	Weapons	Total
October 2018	0 0	0 0	0 0	0 0	0 0	0 0	0 0	2 6	0 0	0 0	0 0	0 0	0 0	0 0	2 6
Totals To Date	0 0	2 6	0 0	0 0	0 0	0 0	0 0	3 9	2 4	0 0	0 0	0 0	0 0	0 0	7 19

DCSS-Central Campus	Bullying	Drugs/ Alcohol	Fighting	Indecent Behav	Indefinite	Instigat- ing	Non-com- pliance	Profanity	Safety of Others	Tobacco	Theft	Truancy	Vandal- ism	Weapons	Total
October 2018	0 0	2 4	1 5	2 4	0 0	0 0	0 0	1 1	3 5	0 0	0 0	0 0	0 0	0 0	9 19
Totals To Date	0 0	2 4	3 15	2 4	0 0	0 0	0 0	1 1	8 12	0 0	0 0	0 0	0 0	0 0	16 36

DCSS-South Peace Campus	Bullying	Drugs/ Alcohol	Fighting	Indecent Behav	Indefinite	Instigat- ing	Non-com- pliance	Profanity	Safety of Others	Tobacco	Theft	Truancy	Vandal- ism	Weapons	Total
October 2018	0 0	5 14	1 5	0 0	0 0	0 0	0 0	1 1	3 13	3 6	0 0	0 0	0 0	0 0	13 39
Totals To Date	0 0	6 17	7 35	0 0	0 0	0 0	1 3	2 2	4 16	3 6	1 3	0 0	0 0	0 0	24 82

Tumbler Ridge Secondary	Bullying	Drugs/ Alcohol	Fighting	Indecent Behav	Indefinite	Instigat- ing	Non-com- pliance	Profanity	Safety of Others	Tobacco	Theft	Truancy	Vandal- ism	Weapons	Total
October 2018															
Totals To Date	0 0	0 0	0 0	0 0	0 0	0 0	1 1	2 2	1 1	0 0	0 0	0 0	0 0	0 0	4 4

Group Sub Total	Bullying	Drugs/ Alcohol	Fighting	Indecent Behav	Indefinite	Instigat- ing	Non-com- pliance	Profanity	Safety of Others	Tobacco	Theft	Truancy	Vandal- ism	Weapons	Total
October 2018	0 0	7 18	2 10	2 4	0 0	0 0	0 0	4 8	6 18	3 6	0 0	0 0	0 0	0 0	24 64
FTEs Totals To Date	0 0	10 27	10 50	2 4	0 0	0 0	2 4	8 14	15 33	3 6	1 3	0 0	0 0	0 0	51 141

ALL SCHOOLS SUMMARY	Bullying	Drugs/ Alcohol	Fighting	Indecent Behav	Indefinite	Instigat- ing	Non-com- pliance	Profanity	Safety of Others	Tobacco	Theft	Truancy	Vandal- ism	Weapons	Total
October 2018	0 0	7 18	2 10	2 4	0 0	0 0	1 2	4 8	20 35	3 6	0 0	0 0	0 0	0 0	39 83
FTEs Totals To Date	0 0	10 27	10 50	2 4	0 0	0 0	3 6	8 14	41 68	3 6	3 1	0 0	0 0	0 0	78 178

Ratio Analysis - SD # 59 Peace River South

	FTE	LAT (1 per every 325 FTE)			TL (1 per every 400 FTE)			Couns. (1 per every 315 FTE)		
		Present	Expected	Difference	Present	Expected	Difference	Present	Expected	Difference
Canalta	240.000	0.400	0.738	-0.338	0.600	0.600	0.000			
CSS	282.25	0.860	0.868	-0.008	0.750	0.706	0.044	0.860	0.90	-0.04
CP	197.00	0.600	0.606	-0.006	0.500	0.493	0.007			
DCSS SP	617.875	1.800	1.901	-0.101	1.470	1.545	-0.075	2.00	1.96	0.04
DCSS Central	380.50	1.000	1.171	-0.171	1.000	0.951	0.049	1.00	1.21	-0.21
Devereaux	108.00	0.330	0.332	-0.002	0.270	0.270	0.000			
Don Titus	96.00	0.300	0.295	0.005	0.230	0.240	-0.010			
EFR	463.00	1.400	1.425	-0.025	1.200	1.158	0.042			
LP	232.00	0.720	0.714	0.006	0.650	0.580	0.070			
McLeod	38.00	0.120	0.117	0.003	0.100	0.095	0.005			
Moberly	44.00	0.189	0.135	0.054	0.111	0.110	0.001			
Parkland	55.00	0.169	0.169	0.000	0.138	0.138	0.000			
Peace View	21.00	0.060	0.065	-0.005	0.050	0.053	-0.003			
Pouce Coupe	129.00	0.400	0.397	0.003	0.300	0.323	-0.023			
SPE	28.00	0.086	0.086	0.000	0.070	0.070	0.000			
Tremblay	162.00	0.500	0.498	0.002	0.400	0.405	-0.005			
TRE	230.00	0.700	0.708	-0.008	0.580	0.575	0.005			
TRSS	165.625	0.500	0.510	-0.010	0.400	0.414	-0.014	0.50	0.53	-0.03
Windrem	85.00	0.277	0.262	0.015	0.225	0.213	0.012			
	3574.25	10.411	10.997	-0.586	9.044	8.939	0.105	4.360	4.592	-0.232

	FTE	Present	Expected	Difference
SERT (1 per every 342 FTE)	3574.25	8.720	10.451	-1.731
ELL (1 per every 43.8 FTE)	112.00	2.000	2.557	-0.557
Overall Combined Ratios		34.535	37.536	-3.001

SERT = Special Education Resource Teacher

LAT = Learning Assistance Teacher

TL = Teacher Librarian

ELL = English Language Learners

SCHOOL DISTRICT NO. 59 (PEACE RIVER SOUTH)
FTE EMPLOYEES BY PROGRAM
FORM 1530

BRITISH COLUMBIA				Ministry of Education		COMPLETION DATE						
				October 31, 2018								
FUNCTION		110		105		123		120		130		TOTAL
		TEACHERS		PRINCIPALS & VICE PRINCIPALS		EDUCATIONAL ASSISTANTS		SUPPORT STAFF		OTHER PROFESSIONALS		
1 INSTRUCTION												
1.02	Regular Instruction		158,2100		8,4500		2,6600		10,2830		1,9924	181,5954
1.03	Career Programs		0,7200		0,2500						2,7902	3,7602
1.07	Library Services		2,3300				3,9900					6,3200
1.08	Counselling		5,8300						1,0000		0,6305	7,4605
1.10	Special Education		16,2600				71,6100		3,0000		1,0600	91,9300
1.30	English Language Learning		0,2900				2,1500					2,4400
1.31	Aboriginal Education		6,2000		1,0000		6,5900		2,0000		0,5000	16,2900
1.41	School Administration				14,9900				13,4840			28,4740
1.60	Summer School											0,0000
1.61	Continuing Education											0,0000
1.62	International and Out of Province Students											0,0000
1.64	Other											0,0000
Total Function 1			189,8400		24,6900		87,0000		29,7670		6,9731	338,2701
4 DISTRICT ADMINISTRATION												
4.11	Educational Administration				1,5600				0,3600		2,8100	4,7300
4.40	School District Governance										7,0000	7,0000
4.41	Business Administration								2,9900		4,1700	7,1600
Total Function 4			0,0000		1,5600		0,0000		3,3500		13,9800	18,8900

SCHOOL DISTRICT NO. 59 (PEACE RIVER SOUTH)
FTE EMPLOYEES BY PROGRAM
FORM 1530

COMPLETION DATE
October 31, 2018

FUNCTION		110	105	123	120	130	TOTAL
		TEACHERS	PRINCIPALS & VICE PRINCIPALS	EDUCATIONAL ASSISTANTS	SUPPORT STAFF	OTHER PROFESSIONALS	
5 OPERATIONS AND MAINTENANCE							
5.41	Operations and Maintenance Administration						
5.50	Maintenance Operations				1.0000	3.0000	4.0000
5.52	Maintenance of Grounds				40.3500		40.3500
5.56	Utilities				7.8700		7.8700
	Total Function 5	0.0000	0.0000	0.0000	49.2200	3.0000	52.2200
7 TRANSPORTATION AND HOUSING							
7.41	Transportation and Housing Administration				1.0100	1.0000	2.0100
7.70	Student Transportation			0.5100	22.7000		23.2100
7.73	Housing						0.0000
	Total Function 7	0.0000	0.0000	0.5100	23.7100	1.0000	25.2200
	TOTAL FUNCTIONS 1 - 7	189.8400	26.2500	87.5100	106.0470	24.9531	434.6001

Certification by District Officials

Certified correct (Signature of Superintendent)

[Signature]

Date Signed

Oct. 31, 2018

Certified correct (Signature of Secretary Treasurer)

[Signature]

October 31, 2018



School District No.59 (Peace River South)

October 16, 2018

School District #59 Trustees

RE: Trustee Remuneration

Currently a third of the trustee stipend is designated as a non-accountable allowance, which is non-taxable. Effective January 1, 2019 income tax laws have changed and require that an employee pay income tax on all non-accountable allowances.

Following are scenarios of increased tax deductions of the current trustee base stipend:

<u>Basic Exemption</u>	<u>CPP</u>	<u>Trustee Base Rate</u>	<u>Annual Increase in Tax</u>
YES	YES	\$ 15,309	\$ 511
YES	NO	\$ 15,309	\$ 346
NO	YES	\$ 15,309	\$ 1,228
NO	NO	\$ 15,309	\$ 1,024

Boards may continue to use non-accountable expense allowances after 2018 but they will generally be included in the income of the trustee and will be taxable effective January 1, 2019.

The Board needs to decide if they want to increase the amount of the current base stipend to maintain net pay or continue with the current stipend.

Melissa Panoulas
Secretary Treasurer

To the Board of Trustees

Windrem Elementary PAC would like to bring forth the issue of student safety both at the crosswalk on Highway 97 and the bus loop in front of Windrem Elementary and Chetwynd Secondary Schools.

Attached is a police report of an incident where a Windrem Elementary student approached the crosswalk and pushed the crosswalk button while being watched by her parent. The light turned red and four vehicles failed to stop while two busses in the opposite lane were stopped. Many parents and students have come forth and have had the same safety concerns regarding the crosswalk.

I have been in contact with Chetwynd RCMP Sergeant Hromadnik on this issue. He has made his officers aware of this issue and has asked for them to be present in the mornings and afternoons of school hours, when available. I have made contact with Chetwynd Town Council and will continue to speak with more town council members for cooperation.

Our secondary concern is the bus loop in front of Chetwynd Secondary School and Windrem Elementary. There doesn't seem to be enough spaces for buses to maneuver safely as they double up on the road. After a heavy snowfall the opposite lane (across the street) tends to have snowbanks until the town is able to remove them. This brings the lane of traffic down to one lane. Also, with the buses doubling up, the student's vision from the crosswalk in front of Windrem School to 50th Avenue is limited. Students are halfway out into the street before they can see around the buses to see if it is safe to cross.

I have been in contact with Little Prairie PAC, Don Titus PAC and Chetwynd Secondary PAC and they all agreed this is a big safety issue for student. We ask that this serious issue be addressed and review.

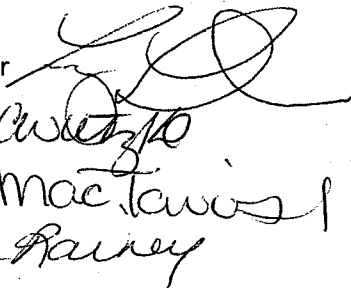
Sincerely Yours,

Elizabeth Landon, Windrem Elementary Parents Advisory Council, Chair

Corrina Wutzke, Chetwynd Secondary Parents Advisory Council, Chair


Brittany MacTavish, Little Prairie Parents Advisory Council, Chair

Sarah Rainey, Don Titus Parents Advisory Council, Chair

The block contains four handwritten signatures in black ink. The first signature is for Elizabeth Landon, the second for Corrina Wutzke, the third for Brittany MacTavish, and the fourth for Sarah Rainey. Each signature is written over its respective printed name.

To the Board of Trustees

I was unable to attach my police report as it became a legal document once I signed it over to the Chetwynd RCMP. I will relay the information of the event that took place Friday, October 5th 2018. That morning my daughter wanted to walk to school (Windrem Elementary) without me and we live on the far side of Highway 97. She did not want me to come right up with her to the crossing, so I hung back to watch her approach. As she got up there, two buses stopped and she pushed the crossing button. The light turned red and four vehicle blew through the light. Thankfully my daughter knew not to cross until all vehicles have stopped. Once the 5th vehicle stopped, I yelled to her that it was safe to cross.

Sincerely, 

Shelley Back



School District No.59 (Peace River South)

2018-19 BOARD REPRESENTATIVES

Committee Representatives:

Policy Committee	(District Staff – C. Clouthier)
Finance-Audit/Budget	Committee Of The Whole

Program Liaisons:

Transportation	Dawson Creek - Chetwynd - (District Staff – M. Panoulas/ W. Simlik/ J. Lekstrom)
BCSTA	
DPAC	(District Staff – P. Chisholm)
Aboriginal Education	Dawson Creek Chetwynd (District Staff – C. Fennell)

Board Representatives for Negotiating Purposes:

PRSTA	
Excluded	
BCGEU	
CUPE	
Teamsters	
BCPSEA	

School Liaisons:

Canalta Elem.		Moberly Lake Elem.	
DCSS (SP & Central)		Parkland Elem.	
Chetwynd Secondary		Peace View Elem.	
Crescent Park Elem		Pouce Coupe Elem.	
Devereaux Elem		South Peace Elem.	
Don Titus Montessori		Tremblay Elem.	
Ecole Frank Ross		Tumbler Ridge Elem.	
Little Prairie Elem.		Tumbler Ridge Sec.	
McLeod Elem.		Windrem Elem.	