



# School District No.59 (Peace River South)

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## BOARD OF EDUCATION OF SCHOOL DISTRICT NO.59

11600 – 7<sup>TH</sup> Street, Dawson Creek, BC V1G 4R8

### Open Session Minutes

DATE & TIME: January 16, 2019 - 1:00 PM

PLACE: School Board Office – Dawson Creek

PRESENT: Trustees:  
T. Ziemer (Chair) - absent  
C. Hillton (Vice-Chair)  
R. Gulick  
T. Jones  
C. Anderson  
B. Borton  
J. Lalonde

C. Clouthier, Superintendent  
C. Fennell, Assistant Superintendent  
M. Panoulias, Secretary-Treasurer  
R. Schwartz, Recording Secretary

Guests: K. McKinney, PRSTA

Media: A. Cozicar, Dawson Creek Mirror

Called to Order – 1:05 PM

The Board Vice-Chair acknowledged that we share this territory with the people of Treaty 8.

#### APPROVAL OF AGENDA

Additions: R7.3 February Board Meeting  
R8.2 Professional Development Committee

Deletions:

(2019 01-001)  
MOVED/SECONDED – Jones/Borton  
THAT, the Regular Meeting agenda be approved as amended.  
CARRIED UNANIMOUSLY

#### 1.0 ITEMS FOR ADOPTION

R1.1 Regular Board Meeting Minutes – December 19, 2018

The Vice-Chair asked for any corrections to the minutes.

(2019 01-002)

The Vice-Chair declared the minutes of the open meeting December 19, 2018 approved as distributed.

## 2.0 BUSINESS ARISING

## 3.0 ESSENTIAL ITEMS

## 4.0 PRESENTATIONS

## 5.0 REPORTS FROM THE SUPERINTENDENT OF SCHOOLS

### R5.1 School/Student News

The Superintendent reported the following school news:

- Windrem Elementary created a school wide bullying awareness project – both students and parents participated
- Mrs. Pohl's class at Don Titus participated in a kindness project – the students made Christmas gifts for patients in the long-term care unit in the hospital and donated toys for the local toy drive for Christmas
- Parkland Elementary – school wide theme around the book, "What do you do with a new idea?"

### R5.2 Student Discipline Report

The student discipline report for the month of December was reviewed. A total of 28 suspensions were reported. Following is a breakdown of the main offences:

- |                        |   |
|------------------------|---|
| ○ Fighting             | 8 |
| ○ Non-Compliance       | 6 |
| ○ Safety of Others:    | 5 |
| ○ Controlled Substance | 4 |

### R5.3 International Field Trip

The final approval request was submitted for the Me to We group to go on an international field trip to Peru from March 18<sup>th</sup> to 30<sup>th</sup>, 2019.

(2019 01-003)

MOVED/SECONDED – Jones/Lalonde

THAT, the Board give final approval for the Dawson Creek Secondary School Me to We group to proceed with their planned field trip to Peru in March 2019 as presented.

CARRIED UNANIMOUSLY

### R5.4 Chetwynd French Immersion Update

The Superintendent informed the board of new problems with continuing with the French Immersion Program at the high school in Chetwynd. In March 2018, the Board approved to discontinue with the French Immersion program at Ecole Windrem Elementary and transition the existing students in the high school through to graduation if the minimum requirements of a French immersion program could be met and is feasible to do so. At that time, French Immersion correspondence courses were available; however, those have since been discontinued. Chetwynd Secondary School is struggling to provide the current students the minimum requirements they require to continue in a French Immersion program.

The Superintendent reported a solution has been provided for the rest of the current school year, and discussion is taking place as to how to continue to provide a program for the current students to continue them through to their grade 12 year to receive their dual dogwood diploma.

Currently six students are taking the program in Grades 8 to 12 at CSS which is low to fiscally support a teacher for face to face instruction, this number will continue to drop as the students graduate. With no distance learning courses available the program is becoming more complicated to continue offering and feasibility is a factor.

## 6.0 REPORTS FROM THE SECRETARY TREASURER

### R6.1 Funding Model Review Update

The current funding formula has not been changed since 2002 and the allocation methodology has become increasingly complex over the years. The Secretary-Treasurer reviewed the recommendations from the Independent Funding Model Review Panel that were presented to the Ministry of Education.

The Ministry will need to review the recommendations and determine how they will move forward and develop a transitional plan. The Ministry has announced the new funding formula will not be implemented until the 2020 school year.

Until the Ministry announces the new funding formula, the Secretary-treasurer is uncertain how the new formula may affect the funding allocation for the school district.

### R6.2 Finance Reports

The Secretary-Treasurer reviewed the current school and revenue finance reports, and the income statement as of December 31, 2018.

### R6.3 2018-19 Amended Operating Budget Update

Currently the budget is at a deficit of \$1.5 million.

Due to the loss of funding protection, the per student funding of \$10,998/FTE is the lowest it has been since 2012/13. The budget has increased over the years to include collective agreement salary increases, however, factoring in those increases, the district funding is back at the level it was in 2006.

The Board has two major projects currently on the go, Chetwynd Senior Secondary renovation and the Pouce Coupe Elementary capacity concern. Proceeding with both of these projects need to be considered with the decrease in funding the district has experienced. With the delay in the revised funding formula delayed until 2020 the district is in a unique situation in that the funding for the next few years is somewhat unknown. The Board may be in a position of needing to access reserve contingency funds depending on the cost of increasing capacity at Pouce Coupe Elementary.

The Secretary Treasurer is factoring in some areas that commonly affect the amended budget and will consider those areas to try to decrease the deficit when presenting the amended budget next month.

The Board discussed the possible areas that the district may have to consider when developing the preliminary budget for 2019-20.

## 7.0 TRUSTEE ITEMS

### R7.1 BCSTA Update – T. Jones

Trustee Jones updated the board on the latest news and events of the BCSTA.

Trustee's Jones, Anderson, Ziemer, Lalonde and Gulick will be attending the BCSTA Northern Interior Branch meeting in Prince George on February 1-2, 2019.

Trustee Jones will be attending the BCSTA Provincial Council meeting on February 8-9, 2019 in Vancouver.

R7.2 Pouce Coupe Council Meeting Update – C. Anderson

Trustee's Anderson and Jones were invited to the December 19<sup>th</sup> Pouce Coupe Council Meeting to meet the new council and provide an update on the capacity issue at Pouce Coupe School. The School District Secretary-Treasurer, Melissa Panoulis, attended the meeting as well and provided information to the new council on the process for an expansion request for Pouce Coupe Elementary School that has been submitted to the Ministry of Education and possible options and next steps if the request is declined.

R7.3 February Board Meeting

The February Board meeting is conflicting with travelling to the BCSTA and Ministry Liaison meetings scheduled in February. The Board discussed the option of moving the February 20<sup>th</sup> board meeting date to February 13, 2019.

(2019-01-004)

MOVED/SECONDED – Lalonde/Gulick

THAT, the board approve to change the Regular February Board Meeting from February 20, 2019 to be held on February 13, 2019 in Dawson Creek.

CARRIED UNANIMOUSLY

8.0 COMMITTEE REPORTS

R8.1 Policy Committee

The committee brought forward two policies for repeal as the information in both policies is set out in the collective agreements.

**Policies for Repeal:**

- Policy 3010: Hiring and Transfer of School-Based Teaching and Education Support Staff
- Policy 3140: In-District Conferences - Teachers

(2019-01-005)

MOVED/SECONDED – Jones/Lalonde

THAT, the board approve to repeal Policy 3010: Hiring and Transfer of School-Based Teaching and Education Support Staff and Policy 3140: In-District Conferences – Teachers, effective immediately.

CARRIED UNANIMOUSLY

R8.2 Professional Development Committee

The Professional Development Committee approved a professional development request from Trustee Ziemer to attend a Collaborative Conflict Resolution Course offered through the Justice Institute of British Columbia from February 4-6, 2019 in Prince George, BC. Trustee Ziemer will report back to the board to provide an update of her training course.

9.0 DIARY

10.0 NOTICE OF MOTION

11.0 QUESTION PERIOD

A question and answer period was held.

12.0 FUTURE BUSINESS

R12.1 - Regular Board Meeting – February 13, 2019 – Dawson Creek

ADJOURNMENT

(2019-01-006)

MOVED – Gulick

THAT, the Regular Meeting be terminated. (3:10 PM)

CARRIED UNANIMOUSLY

CERTIFIED CORRECT:

\_\_\_\_\_  
(T. Ziemer) Board Chair

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(M. Panoulis) Secretary Treasurer