

**BOARD OF EDUCATION OF SCHOOL DISTRICT NO.59**

**11600 – 7<sup>TH</sup> Street, Dawson Creek, BC V1G 4R8**

**Open Session Minutes**

DATE & TIME: April 17, 2019 - 1:00 AM

PLACE: School Board Office – Dawson Creek

PRESENT: Trustees:  
T. Ziemer –Chair  
C. Hillton (Vice-Chair)  
R. Gulick  
T. Jones - absent  
C. Anderson  
B. Borton - via zoom  
J. Lalonde

C. Clouthier, Superintendent  
C. Fennell, Assistant Superintendent  
M. Panoulis, Secretary-Treasurer  
A. Johnsen, Recording Secretary

Guests: E. Fitzpatrick, PRSTA, Josh Kurjata

Media: A. Cozicar, Dawson Creek Mirror

Called to Order – 1:07 PM

The Board Chair acknowledged that we share this territory with the people of Treaty 8.

APPROVAL OF AGENDA

Additions:

(2019 04-004)  
MOVED/SECONDED – Hillton/Anderson  
THAT, the Regular Meeting agenda be approved as presented.  
CARRIED UNANIMOUSLY

1.0 ITEMS FOR ADOPTION

R1.1 Regular Board Meeting Minutes – March 13, 2019

The Chair asked for any corrections to the minutes.

(2019 04-005)  
The Chair declared the minutes of the open meeting March 13, 2019 approved as amended.

Trustee Gulick stated the students from Tumbler Ridge did not attend the Try A Trade Event.

R1.2 Excerpts of Closed Board Meeting Minutes – February 13, 2019

(2019 04-006)

The Chair declared the excerpts of the closed board meeting February 13, 2019 approved as presented.

R1.2 Excerpts of Closed Board Meeting Minutes – March 13, 2019

(2019 04-007)

The Chair declared the excerpts of the closed board meeting March 13, 2019 approved as presented.

2.0 BUSINESS ARISING

Peace Keepers at Little Prairie Elementary are students who help on the playground. The impact has been great; finding that less students are going to the office after breaks with complaints.

Some schools are working hard to educate the difference between bullying versus something not nice being said. Further to that, Buddy Benches are being used at several schools. The idea is, when a student sits on the bench this means they need someone to talk to.

3.0 ESSENTIAL ITEMS

4.0 PRESENTATIONS

5.0 REPORTS FROM THE SUPERINTENDENT OF SCHOOLS

R5.1 School/Student News

The Superintendent reported the following school news:

- Many schools have students participating in the regional science fair.
- Little Prairie Elementary held their annual carnival on April 17<sup>th</sup>
- Ecole Frank Ross has offered many cultural, language rich experiences for French Immersion students including a rock musician from Quebec, a French author to help with reading and writing and a puppeteer and artist who created bird puppets with the students.
- A class at Don Titus continues to share kindness. In January, the students made the whole school a surprise lunch and in February they provided a picnic lunch for parents.
- The Pouce Coupe Fire Department made a donation to the PAC towards the purchase of playground equipment
- Grade 9 students at TRSS are participating in the Go Kart Project. The race will be held on June 6<sup>th</sup>.

R5.2 Student Discipline Report

The student discipline summary report for the month of March 2019 was presented. A total of 39 suspensions were reported. Following is a breakdown of the main offences:

- Non-Compliance 11
- Fighting 10
- Safety of Others 9
- Controlled Substance 5

### R5.3 BAA Courses

Mr. Readman, Director of Instruction, and Mr. Kurjata, DCSS-SP Campus Principal, presented several Board Authorized/Authority (BAA) courses for approval. The Ministry has updated the process to approve BAA courses, including a new framework template.

Mr. Kurjata asked for six courses to be approved. The following courses are existing BAA courses; however, have been revised to the new curriculum standards. The six courses are used at all three high schools.

(2019 04-008)

MOVED/SECONDED – Lalonde/Anderson

THAT, the Board approve the following BAA courses as presented:

- Academic Strategies 10
- Academic Strategies 11
- Academic Strategies 12
- Learning Strategies 10, 11, 12

CARRIED UNANIMOUSLY

There will be more courses that will need board approval for next year.

### R5.4 First Nation Transportation Agreements Update

The Assistant Superintendent reported on the draft Transportation Agreements and stated that both agreements have not been signed as FNEESC was having a regional session with both bands the Monday following the deadline. In the meantime, the draft agreements were sent to the Ministry for feedback. The goal is to setup another meeting for signing.

Chair Ziemer asked if the dual credit bus request is the bus that would transport students to Northern Lights College in Dawson Creek? The agreement provides an opportunity for both First Nation's bands to add what they would like in additional transportation services from the federal government. One band requested to have the dual credit bus included in the agreement; however, approval and additional funding from the government is required.

Trustee Borton brought up at the last board meeting questions about cameras on the buses. Assistant Superintendent stated that we understood there were cameras on the buses; however, have since found out there was not. Cameras on buses has been added to the agreement as a request.

### R5.5 Measles Immunization Campaign – Ministry Bulletin

The Ministry of Education has announced the launch of a measles immunization catch-up campaign for school age children. The goal of the campaign is to immunize as many children for measles, focusing on children in grades K-12 that have not had measles immunizations or have only received one dose. The school district will work with Northern Health to coordinate the campaign.

At this time, immunization is not mandatory in order to register a child in a public school. In September, the District's responsibility is to document who is or who is not immunized.

### R5.6 Menstrual Products in Schools – Ministry Bulletin

The Ministry of Education issued a ministerial order on April 5, 2019, requiring all public schools to provide free menstrual products for students in school washrooms by December 31, 2019. The Ministry is providing \$300,000 provincial start-up funding to assist districts in this initiative.

In our district most schools already provide free products either in dispensers in washrooms or at the school office or counsellor office. The Superintendent added that right now it is a school expense. In the past schools were provided with free products; however, sources for free products is getting harder to find.

R5.7 Distributed Learning Audit

The Ministry of Education will be conducting an enrollment audit of Distributed Learning. The audit is to ensure proper enrollment records and reporting. The audit will be completed by May 4<sup>th</sup>.

6.0 REPORTS FROM THE SECRETARY TREASURER

R6.1 Finance Reports

The Secretary-Treasurer presented the finance reports ending March 31, 2019. A few schools will need to be watching expenses carefully in the last few months to ensure that they end the year in a surplus position. If a school is in a deficit at the end of the budget year, they start off the next year in a deficit.

The Secretary-Treasurer has started conversations with administrators who are working on budgets for the 2019-20 school year.

R6.2 2019-20 Funding Update

The Ministry of Education has issued the 2019/20 Operating Grants update which is a summary of our funding for next year. The Secretary Treasurer reviewed the main changes.

The Ministry has changed the allocation of labour settlement funding with an emphasis on the needs of vulnerable students and geographical factors. The basic allocation per student only increased by 0.6% which does not cover the collective agreement increases. However, with the increased rates to vulnerable students and geographic factors resulted in an increase of funding of 1.6% even though enrollment is projected to decrease by 1.5%.

R6.3 2019-20 Budget Recommendations

The base per-student grant from the government has increased \$45 to \$7,468. In consideration of the projected average teacher costs, the per-student amount allocated to schools will increase by \$30.

Following is a breakdown of the projects to be funded from reserve funds:

- Digital Media Content Strategist \$80,000
- Succession Planning – Board Office 143,000
- Succession Planning – Principals 125,000
- South Peace Distributed Learning 76,838

Other Budget Recommendations:

- Elementary Prep Time \$146,000
- Rural School Grants 225,000
- Major Equipment Replacement Fund 50,000
- Tremblay School 50,000
- Small Secondary School Grant 140,000
- Rural Bussing 30,000
- Sport Team Bussing 45,000
- French Language Funding 108,000
- Reading Recovery Support 340,000
- Literacy K-9 70,000
- Numeracy 30,000

(2019 04-009)

MOVED/SECONDED – Anderson/Gulick

THAT, the board approve the 2019-20 budget recommendations as presented.

CARRIED UNANIMOUSLY

#### R6.4 Transportation Update-Chetwynd

The Secretary Treasurer provided information and a timeline of the video footage of Windrem and Chetwynd Secondary school bus parking lots which was viewed by the trustees in the closed board meeting in March. At that meeting, the trustees also viewed footage of other school parking lot situations.

Windrem and Chetwynd Secondary are dealing with limited parking space available for busses, staff and parents. An arborist will remove the trees at Windrem this summer which will allow the district to look at the possibility of moving the hydro poles back. However, the cost of moving the poles still needs to be determined.

Other considerations were brought forward such as:

- the cost to pave at Windrem is approximately \$250,000, this area will not be big enough to create a loop for busses
- storm drainage may be a concern; there are drains but there was an issue with drainage when the back parking lot was paved (would need to look into this further)
- student safety is a concern, need to lower the safety risk
- educate students about safety
- move the transfer station to Little Prairie Elementary
- financial consideration
- must be in consideration of the whole district
- other school parking lots are struggling with congestion
- no sidewalk on west side of street where students are crossing to meet parents

An additional stakeholders meeting will be held for further discussions.

#### 7.0 TRUSTEE ITEMS

Due to time constraints of the meeting, the Board Chair asked to differ Trustee Agenda Items 7.1 – 7.5 to the next Board meeting. The Board had no objections.

#### 8.0 COMMITTEE REPORTS

##### R8.1 Policy Committee

The Policy Committee presented the revised District Code of Conduct policy and regulation for adoption.

(2019 04-010)

MOVED/SECONDED –Borton/Anderson

THAT, the board approve Policy and Regulation 4370: District Code of Conduct as presented.

CARRIED UNANIMOUSLY

#### 9.0 DIARY

#### 10.0 NOTICE OF MOTION

#### 11.0 QUESTION PERIOD

A question and answer period was held. Trustees and guests had no questions.

#### 12.0 FUTURE BUSINESS

R12.1 - Regular Board Meeting – May 29, 2019

ADJOURNMENT

(2019-04-011)

MOVED – Lalonde

THAT, the Regular Meeting be terminated. (3:50 PM)  
CARRIED UNANIMOUSLY

CERTIFIED CORRECT:

---

(T. Ziemer) Board Chair

---

(M. Panoulis) Secretary Treasurer